

Beresford City Council Special Meeting
Monday, December 30, 2019

The Beresford City Council met in a special meeting session in the City Council Chambers at 6:00 p.m.

Members present: Council President Gerald Dahlin presiding, Troy Boone, Steve Cain, Troy Doeden, Art Schott, and Teresa Sveeggen.

Members Absent: Mayor Nathan Anderson

Also Present: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator, and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Sveeggen and seconded by Schott to adopt the agenda. All present Council Members voted aye; motion carried.

Department Head Reports: Finance Officer Johnson presented November, 2019 financial reports. A motion was made by Doeden and seconded by Boone to accept the November, 2019 financial reports. All present Council Members voted aye; motion carried.

Old Business: Due to the Federally-mandated minimum wage increase effective January 1, 2020, options for the part-time employee wage scale were discussed. This item was tabled to allow the Committee time to meet and make a recommendation at the next meeting.

New Business:

- **Water Tower Coating Project:**
 - A motion was made by Schott and seconded by Sveeggen to approve Pay Request #3 for the Water Tower Coating Project in the amount of \$17,100. All present Council Members voted aye; motion carried.
 - A motion was made by Doeden and seconded by Cain to approve Pay Request #4 in the amount of \$73,549.00 for the Water Tower Coating Project. All present Council Members voted aye; motion carried.
- **Draw Down Requests:**
 - A motion was made by Sveeggen to approve the budgeted Beresford Senior Citizen's 2019 Subsidy Draw Down request in the amount of \$3000. The motion was seconded by Schott and all present Council Members voted aye; motion carried.
 - A motion to approve the budgeted Beresford Faith in Action's 2019 subsidy drawn down request in the amount of \$5600 was made by Schott and seconded by Sveeggen. All present Council Members voted aye; motion carried.
- **Full-time hire for Police Department:** Following the recommendation from Police Chief Michael Schurch, a motion was made by Sveeggen and seconded by Schott to hire Loren Miller as a full-time police officer at \$20.64/hour. All present Council Members voted aye; motion carried.
- **Resolution 2019-14 –Automatic Supplemental Appropriation:** A motion was made by Doeden and seconded by Boone to approve Resolution 2019-14. All present Council Members voted aye; motion carried.

RESOLUTION #2019-14
AUTOMATIC SUPPLEMENTAL APPROPRIATION

WHEREAS, the City of Beresford received funds from the sale of the Fire Department 2004 Chevy Tahoe and 1997 Chevy K3500,

THEREFORE BE IT RESOLVED, In order to account for these additional funds and the expenditures that were not previously appropriated for in 2019, it is proposed that the following automatic supplemental appropriations be and hereby are adopted in accordance with SDCL 9-21-9.2.

FROM:	101-360-3690	Miscellaneous Revenue \$ 9,450.00
TO:	101-4220-42900	Other Current Expenses \$ 9,450.00

Approved this 30th day of December 2019.

Gerald Dahlin, Council President

ATTEST:

Elaine Johnson, Finance Officer

- **Resolution 2019-15 – Contingency Fund Transfers:** A motion was made by Sveeggen and seconded by Boone to approve Resolution 2019-15. All present Council Members voted aye; motion carried.

RESOLUTION 2019-15
Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2019.

Transfers to:

Fire Dept.:	101-4220-42503	Machinery & Vehicle Repairs	\$2,300
Swimming Pool:	101-4530-42801	Water/Sewer/Garbage	\$2,500

Transfer from Account:

101-4110-45900	Contingency Funds	\$4,800
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Adopted this 30th day of December, 2019.

Gerald Dahlin, Council President

Attest:

Elaine Johnson, Finance Officer

- **2019 Year-end Transfers to General Fund:** City Administrator Zeimetz reviewed 2019 Year-End Transfers. Schott made a motion to approve the 2019 year-end transfers. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried.

2019 Year-End Transfers

December 31, 2019

Transfer from:

Electric	603-4340-51100	\$330,000 (Down from \$400,000 that was budgeted)
Telephone	611-4380-51100	\$330,000 (Down from \$400,000 that was budgeted)
Solid Waste	612-4320-51100	<u>\$ 10,000</u> (Down from \$30,000 that was budgeted)
		\$670,000

Transfer to:

General Fund	101-390-3911	\$670,000
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- **2019 Year-end Transfers to SD FIT:** Cain moved and Schott seconded the following transfer of funds to SD Public Funds Investment Trust. After discussion, a motion to amend was made by Doeden and seconded by Sveeggen to include \$150,000 from the Telephone Department. All present Council Members voted aye to amend the original motion; motion carried. All present Council Members then voted aye on the amended motion; motion carried.

2019 Transfer of Funds to SD Public Funds Investment Trust

Street Department	\$ 75,000	\$75,000 Equipment Replacement
Library	\$ 50,000	Carpet & Air Conditioners
Fire Department	\$ 30,000	Payment #5 on Funds Borrowed from FIT for Ladder Truck on 8/31/2011 (\$192,500) Balance Remaining \$42,500
Telephone Department	<u>\$150,000</u>	Fiber to Home Project
Total to SD FIT	\$305,000	

Discussion & Information Items: Johnson reminded Council of the annual City of Beresford employee Christmas party that will be held on Friday, January 3, 2020 at the Bridges of Beresford.

Payment of Bills: A motion was made by Doeden and seconded by Cain to approve payment of the bills listed below. All present Council Members voted aye; motion carried.

Axon Enterprise, Tasers/Cartridges, \$2085.00; Beal Dist., Beer, \$1532.10; BEDCO, Hybrid Turkey TIF, \$2743.88; Beresford Fire Dept., Reimburse Vehicles Sold, \$9450.00; Beresford Senior Ctr., 2019 Subsidy, \$3000.00; James Bern, Clothing, \$388.97; Brunick Furniture, Carpet, \$9850.00; CDW Gov't, MS Office, \$465.00; CenturyLink, 911 Circuit, \$93.22; Consortia, Consulting Fees, \$5128.00; Dakota Beverage, Beer, \$1599.35; Danko Emergency Equip., Bunker Gear, \$12,475.00; Dell Marketing, Computer, \$953.79; DGR Engineering, Engineering, \$36,359.00; EFTPS, Federal Excise Tax, \$709.64; Faith in Action, 2019 Subsidy, \$5600.00; Fiber Ring Rev Pooling Assn., Pooling Fees, \$5602.32;

Great Plains Fire, Apparatus Pump Serv., \$1980.18; Heiman Fire Equip., Repair, \$3432.85; Intense Graphics, Uniforms, \$419.00; Interstate TRS, TRS Fund, \$541.43; Jack's Uniforms, Safety Equip., \$275.94; Jet Truck Plaza, Fuel, \$364.72; Johnson Bros. Famous Brands, Liquor, \$528.50; JR Stelzer, Water Tower Recoating Project, \$90,649.00; K&N Elec., Office Wiring, \$365.62; Lands' End, Clothing, \$489.88; LECA, Toll Settlement, \$80.00; Malloy Elec., Repair, \$76.53; Bailey Matthews, Refund, \$108.63; Maxwell Food Equip., Operating Sup., \$39.97; Michael Todd & Co., Operating Sup., \$1152.38; MidAmerican Energy Co., Natural Gas, \$2116.12; Midwest Tape, Audiotapes, \$102.47;

Missouri River Energy Serv., Supp. Power, \$149,823.55; Printing Plus, Notary Seal, \$30.00; Quill Corp., Operating Sup., \$200.89; Ben Reiter, Mileage, \$87.00; Republic Nat'l Dist., Liquor, \$1180.04; SpotOn, CC Fees, \$682.75; SD Dept. of Rev., Sales Tax, \$28,558.47; SD Epath, E911 Surcharge, \$826.25; Steeneck Enter., Patches, \$20.00; Alex Thompson, Clothing, \$244.93; TSR Plumbing, Repair, \$88.90; USAC, Schools & Libraries, \$2401.99; Vantage Point, CALEA, \$160.00; Wells Fargo, CC Charges, \$3067.45; WESCO Dist., Hoist, \$8901.00; Wellmark BC/BS, Health Ins., \$33,490.43; Wholesale Supply Co., Resale, \$809.92

Adjournment: There being no further business, a motion was made by Boone and seconded by Doeden to adjourn at 6:44 p.m. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi