

Beresford City Council
December 2, 2019

The Beresford City Council met in regular session in City Council Chambers on December 2, 2019 at 7:30 p.m.

Members Present: Mayor Nathan Anderson, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott, and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Dahlin and seconded by Sveeggen, to adopt the agenda as amended. All present Council Members voted aye; motion carried.

Minutes: A correction was made in the November 18, 2019 minutes to change the cost of a family swimming pass from \$150 to \$125. Cain made a motion, seconded by Boone, to approve the corrected November 18, 2019 Council Minutes. All present Council Members voted aye; motion carried.

Committee/Mayor Reports: **Golf Course/Event Center Committee Report:** Mayor Anderson informed the Council that four individuals from the public will be serving on the Golf Course/Event Center Advisory Committee in addition to one member of the Council, the Mayor, the Golf Course Manager, and the Parks Director. This committee will meet as needed to discuss events at the Bridges.

Department Head Reports: **Elaine Johnson – Finance Officer:** After review and brief discussion, a motion was made by Dahlin and seconded by Boone to accept the October, 2019 financials. All present Council Members voted aye; motion carried.

Old Business:

- **2nd Reading and Adoption of Ordinance #2019-06:** A motion was made by Sveeggen to adopt Ordinance #2019-06 changing the location and start time of City Council meetings to 7:00 PM. The motion was seconded by Schott; all present Council Members voted aye; motion carried. The time change will be effective at the first meeting in January, 2020.

ORDINANCE NO. 2019 - 06

AN ORDINANCE OF THE CITY OF BERESFORD, SOUTH DAKOTA MODIFYING THE
TIME AND LOCATION OF CITY COUNCIL MEETINGS

BE IT ORDAINED BY THE CITY OF BERESFORD, UNION AND LINCOLN COUNTIES,
SOUTH DAKOTA:

That Section 1.0202 of the Revised Municipal Ordinances of the City of Beresford, South
Dakota, be amended to read as follows:

Regular Meetings. On the first and third Monday of each month at 7:00 p.m., the City Council shall meet in the City Council Chambers located at 103 N. 3rd Street, Beresford, South Dakota or other designated place, to consider, take under advisement, and act upon such business as may come before it. If a regular meeting day falls upon a City observed holiday, the regular meeting shall be held on the following day. (SDCL 9-8-8)

Adopted this 2nd day of December, 2019.

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

(Seal)

First Reading: November 18, 2019

Second Reading & Adoption: December 2, 2019

Publication: December 12, 2019

Effective Date: December 31, 2019

- **Consider Bids for 115 kV Power Circuit Breakers and Accessories:** Zeimetz provided information about bids received and the recommendation from DGR Engineering. A motion was made by Boone and seconded by Schott to accept the bid from Mitsubishi Electric Power Products in the amount of \$243,776.00 for the 115 kV Power Circuit Breakers and Accessories. All present Council Members voted aye; motion carried.
- **Consider Bids for Power Transformer:** After discussion of bids received and the recommendation by DGR Engineering, a motion was made by Cain and seconded by Boone to accept the bid from Delta Star, Inc. in the amount of \$739,660.00. All present Council Members voted aye; motion carried.

New Business:

- **Consider Change Order #1 for the East Substation Access Road Project:** Following discussion, a motion was made by Schott and seconded by Cain to approve Change Order #1 at a cost \$14,175 for extension of East Substation Access Road. This will extend the road from 730 feet to 900 feet which will allow for an additional access point. All present Council Members voted aye; motion carried.
- **Consider Change Order #2 for the East Substation Access Road Project:** A motion was made by Boone and seconded by Schott to accept Change Order #2 for the East Substation Road Project for site preparation for the substation at a cost of \$103,575.25. All present Council Members voted aye; motion carried.
- **Agreement with Sioux Falls Area Humane Society:** A motion to accept the 2020 Animal Control and Impoundment Agreement with the Sioux Falls Area Humane Society was made by Schott and seconded by Dahlin. All present Council Members voted aye; motion carried.
- **2019 Audit:** A motion was made by Schott and seconded by Sveeggen to accept the engagement letter from Quam, Berglin and Post for an audit of 2019 financial records. All present Council Members voted aye; motion carried.

Executive Session: At 7:55 p.m., a motion was made by Doeden to enter into executive session to discuss personnel matters. The motion was seconded by Dahlin and all present Council Members voted aye; motion carried. The Mayor declared the Council out of executive session at 8:01 p.m.

- **Police Dept. Request to Purchase Tasers:** Michael Shurch presented information to the Council and discussed the potential use of tasers by the Police Dept. After discussion of the equipment options and training, a motion was made by Schott and seconded by Cain to purchase the Axon X2 taser package for \$8985. For clarification, a motion was made by Doeden to amend the motion to include the purchase will be made on a 5-year payment plan. Boone seconded the motion and all present Council Members voted aye on the amendment; motion carried. All present Council Members voted aye to purchase the Axon X2 taser package at \$8985, with payment to be made on a 5-year payment plan. Motion carried.
- **Step Pay Increase:** A motion was made by Dahlin to approve a step pay increase for Police Officer Austin VanHorn; his salary will increase to \$20.34/hour, effective December 10, 2019. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried.

- **Ratify 2020 Union Contract:** Changes in wages and benefits that were agreed upon were disclosed. A motion was made by Cain and seconded by Dahlin to ratify the Union Contract for 2020. All present Council Members voted aye; motion carried.
- **Supplemental Declaration of Trust:** First National Bank in Sioux Falls is exiting the corporate trustee business and is transferring existing corporate trustee business to US Bank. Therefore, the following motions were made to adopt supplemental declarations of trust to amend the provision regarding the Trustee's duties:
 - A motion was made by Sveeggen and seconded by Dahlin to adopt the Supplemental Declaration of Trust for Series 2016 Certificates of Participation. All present Council Members voted aye; motion carried.
 - A motion was made by Sveeggen and seconded by Doeden to adopt the Supplemental Declaration of Trust for Series 2013 Certificates of Participation. All present Council Members voted aye; motion carried.
 - A motion was made by Sveeggen and seconded by Boone to adopt the Supplemental Declaration of Trust for Series 2012B Certificates of Participation. All present Council Members voted aye; motion carried.
 - A motion was made by Sveeggen and seconded by Cain to adopt the Supplemental Declaration of Trust for Series 2012A Certificates of Participation. All present Council Members voted aye; motion carried.

Discussion and Information Items: Resolution #2019-13 to amend Resolution #2018-12: A motion was made by Schott and seconded by Sveeggen to adopt Resolution 2019-13 which amends Resolution 2018-12 that allows Mayor Anderson to grant up to 8 hours of paid leave for non-essential city employees. All present Council Members voted aye; motion carried.

RESOLUTION NO. 2019-13

AMENDING

RESOLUTION NO. 2018-12

RESOLUTION AUTHORIZING ADMINISTRATIVE LEAVE

WHEREAS, the City Council for the City of Beresford has determined it to be in the best interests of the City to permit the Mayor to declare it appropriate to authorize paid administrative leave for non-essential employees;

NOW THEREFORE, BE IT RESOLVED that the City of Beresford, South Dakota does hereby authorize the Mayor to grant up to 8 hours of paid administrative leave for non-essential personnel of the City, said leave to be with pay unless the employee was already scheduled for personal leave, in which event personal leave would be utilized. Essential personnel will not be entitled to additional leave as a result of the granting of administrative leave by the Mayor.

Adopted by City of Beresford, South Dakota, this 2nd day of December, 2019.

(SEAL)

Nathan Anderson, Mayor

Attest: _____
Elaine Johnson, Finance Officer

Travel Request: A motion was made by Boone and seconded by Schott to approve the following travel request. All present Council Members voted aye; motion carried.

- Wastewater Collection Class, Sioux Falls, Dec. 3-5, Bern & Kropuenske

Payment of Bills: A motion to approve payment of the following bills was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried.

AFLAC, Group Ins., \$1723.12; Agwest Commodities, Refund, \$26.05; Azar Computer Software, Digital Serv. Ctr., \$250.00; Baker & Taylor, 20 Books, \$416.02; Ban-Koe Co., Fire Alarm System, \$1123.00; Beal Dist., Beer, \$4530.15; Beresford Cablevision, CATV, \$598.83; BMTc, Dec. Phone, \$2189.64; Beresford Utilities, Utilities, \$12,615.07; Beresford Republic, Council Minutes, \$332.69; Big 10, Affiliate Fees, \$142.48; Blue360 Media, Crime/Traffic Book, \$82.75; Border States Elec., CATV Equip., \$271.14; Broad Reach, 11 Books, \$224.29; Canon Fin. Serv., Copier Contract, \$177.00; CDW Govt., Resale, \$385.00; Center Point Large Print, 3 Books, \$81.11;

CenturyLink, Toll, \$81.93; Chesterman Co., Supplies, \$162.00; Consortia, Consulting Fees, \$5128.00; Core & Main LP, Water Meters & Supplies, \$2253.67; Coyote Enterprises, TV, \$134.99; Dakota Alignment, Service, \$159.00; Dakota Beverage, Beer, \$2864.10; Dakota Data Shred, Service, \$151.28; EFTS, Federal Excise Tax, \$714.93; Fiesta Foods, Supplies, \$198.46; First Nat'l Bank, Series 2012A/Golf Course, \$140,725.35; Fox Sports, Affiliate Fees, \$3462.90; Cengage Learning, 1 Book, \$22.39; Goldfield Telecom, Supplies, \$499.62; Graham Tire Co., Tires, \$332.46; Gray Television Group, Affiliate Fees, \$4435.79; Heartland Payment Systems, CC Fees, \$283.06;

Heavenly Accent by Faith, Clothing, \$399.00; Heggies Pizza, Resale, \$644.75; Hillyard, Supplies, \$186.62; Holiday Inn, Lodging, \$224.10; Sasha Huether, Performer's Showcase, \$52.88; Jack's Uniforms & Equip., Clothing, \$472.45; JD's House of Trophies, Plaque/Nameplate, \$101.00; Jensen Agency, Premium, \$1523.00; Johnson Bros. Famous Brands, Liquor, \$2666.43; Elaine Johnson, SD Mun. League, \$146.70; KTTW Fox, Affiliate Fees, \$1317.15; Lands' End, Clothing, \$193.75; Anthony Laurvick, Clothing, \$63.63; Lawson Products, Operating Supplies, \$164.74; Layer 3 Tech., CATV Equip., \$231.48; Loren Fischer, Disposal Service, \$5325.00;

Maxwell Food Equip., Resale/Supplies, \$131.94; Menards, Resale, \$85.34; Muller Auto Parts, Vehicle Repair/Supplies, \$897.81; Nat'l Cable Television, Affiliate Fees, \$20,119.09; Nexstar Broadcasting, Affiliate Fees, \$2337.70; Northern Plains Lumber, Supplies, \$28.68; Office Depot, Supplies, \$107.48; Olson's Ace Hardware, Supplies, \$1673.96; Pomp's Tire Service, Vehicle, \$1683.10; Power Process Equip., Water Tower Gasket, \$88.83; Republic Nat'l Dist., Liquor, \$2290.17; Marion Roos, Refund, \$13.60; Sanitation Products, Glass Door/Sweeper, \$753.72; SD Dept. of Revenue, Sales Tax, \$30,986.28; SD Epath, E911, \$831.25; SDHS Press, Microfilms, \$80.00;

SD Public Health Lab, Water/Sewer Lab, \$225.00; Southern Glazer's of SD, Liquor, \$445.35; CW Suter & Son, Material, \$227.13; Swiden Dist., Repair, \$1374.82; Uline, Safety Equip., \$73.67; UPS, Shipping Fee, \$116.00; US Foods, Food, \$1003.17; USAC, Schools & Libraries, \$2401.99; Verizon, Cell Phone Serv., \$1176.41; Walt's Homestyle Foods, Resale, \$151.00; WESCO Dist., Meters, \$1343.60; Wholesale Supply Co., Resale, \$586.42; Manuel Zambrano, Refund, \$68.25; Jerry Zeimetz, Mileage Allowance, \$300.00; Darlene Zweifel, Refund, \$9.60.

November 2019 Payroll Totals:

Finance \$4984.00; Gov't Bldg. \$157.50; Police \$18,792.70; Street \$9265.54; Parks \$4890.51; Liquor \$5294.67; Water \$73765.41; Electric \$24,175.99; Sewer \$7959.13; Telephone \$34,275.83; Rubble/Recycling \$1874.79; Library \$9400.68; City Administrator \$7142.40; Golf Course \$3309.60; Clubhouse \$5530.00.

Adjournment: As there was no further business, a motion was made by Doeden and seconded by Dahlin to adjourn the meeting at 8:25 p.m. All present Council members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi