

Beresford City Council
November 4, 2019

The Beresford City Council met in regular session in City Council Chambers on November 4, 2019 at 7:30 p.m.

Members Present: Mayor Nathan Anderson, Troy Boone, Steve Cain, Gerald Dahlin, Art Schott, and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Dahlin and seconded by Schott, to adopt the agenda as amended. All present Council Members voted aye; motion carried.

Minutes: Boone made a motion, seconded by Sveeggen, to approve the October 21, 2019 Council Minutes. All present Council Members voted aye; motion carried.

Visitors to be Heard: Beresford Fire Dept. Chief Tarz Mullinix was present to discuss purchase of a replacement vehicle for the Fire Dept. A FEMA grant that had been applied for was denied so other financing options need to be explored. After discussing history of current vehicles and options for purchase, it was agreed the Safety Committee will meet with Chief Mullinix and Jerry Zeimetz to formulate a plan.

Committee/Mayor Reports: **Golf Course/Event Center Committee Report:** A letter sent to Council Members and City Officials expressing concerns about the Golf Course/Event Center was addressed. Sveeggen proposed establishing a Golf Course Advisory Committee to facilitate communication. This Committee will be comprised of golf league representatives, Golf Course/Event Center management, and the Golf Course/Event Center Committee.

Department Head Reports:

- **Todd Hansen – Beresford Municipal Telephone**
 - **Fiber to the Home Project:** Hansen updated the Council on the progress of the project. Overall, the outside build is on schedule and within budget with only a few minor delays. Required easements are being obtained and site surveying will begin. It is anticipated the first cutover to fiber will take place during the first quarter of 2021.
 - **Authorize Advertising for Bids:** A motion was made by Sveeggen and seconded by Cain to authorize advertising for construction of an Outside Plant Fiber to the Premise System Upgrade – 2019 Project. All present Council Members voted aye; motion carried.
- **Elaine Johnson – Finance Officer**
 - **Legends of Gold Transformer Upgrade Project:** Johnson informed Council that a payment plan has been established that is acceptable to the Packs.
 - **September 2019 Financials:** Johnson gave a brief overview and answered questions regarding September financial reports. A motion was made by Boone to accept the September, 2019 financials. The motion was seconded by Dahlin and all present Council Members voted aye; motion carried.

Old Business: **Open Ward III City Council Position:** Mayor Anderson reported that after a canvas of Ward III, he would like to appoint Troy Doeden to fill the vacant Ward III position. A motion was made by Dahlin and seconded by Boone to accept the appointment of Troy Doeden as Council Person for Ward III, term expiring May 2020. All present Council Members voted aye; motion carried.

New Business:

- **2020 Liquor License Renewals:** Finance Officer Johnson stated all the 2020 liquor license renewal applications, fees, and operating agreements have been received. Schott made a motion, seconded by

Dahlin to approve the alcoholic beverage license renewals for Beresford Municipal Liquor Store, Bertz Sports Bar & Grill, Bridges at Beresford, Dollar General, Fiesta Foods, and Klassix. All present Council Members voted aye; motion carried.

- **Housing Development Infrastructure Grant Discussion:** Mayor Anderson proposed establishing a grant that would be available to entities interested in constructing housing developments in Beresford. The purpose of the grant would be to offset costs of building infrastructure to the new developments. It was recommended that BEDCO administer the grant program. Successful applicants would receive grant money after completion of new construction. The hope is to have this available for the 2020 budget year.
- **City Council Meeting Start Time:** The first reading of a new ordinance to change the start time for City Council meetings from 7:30 p.m. to 7:00 p.m. will be prepared and read at the next meeting.
- **Approve Plat of Lots 13, 21 & 22 of Block 2, Bridges 2nd Addition Tract 4A:** A motion was made by Schott and seconded by Dahlin to approve Resolution 2019-12. All present Council Members voted aye; motion carried.

RESOLUTION 2019-12

Be it resolved by the Beresford City Council the attached plat of Lots 13, 21 & 22 of Block 2 of Bridges 2nd Addition Tract 4A, an addition in the South ½ of Section 5, Township 95 North, Range 50 West, 5th P.M., City of Beresford, Union County, South Dakota be and the same is hereby approved.

Adopted this 4th day of November, 2019

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

- **Review Job Descriptions:** An updated job description for the Chief of Police was reviewed. A motion was made by Schott and seconded by Cain to approve the Chief of Police job description. All present Council Members voted aye; motion carried. It was agreed the new Chief of Police will review job descriptions for police officers. It is anticipated that Chief of Police interviews will begin next week.

Discussion and Information Items:

- **Rubble Site:** Winter hours for the rubble site will be Saturdays from 9:00 a.m. to 1:00 p.m., beginning December 1, 2019.
- **City Christmas Party:** The annual City of Beresford employee Christmas party will be held on Friday, January 3, 2020 at the Bridges of Beresford.

Travel Requests: A motion was made by Dahlin and seconded by Sveeggen to approve the following travel request. All present Council Members voted aye; motion carried.

- Service Territory Meeting, Nov. 5-6, Pierre, Antonson

Payment of Bills: A motion to approve payment of the following bills was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried.

A-1 Portable Toilets, Rental, \$222.25; AFLAC, Insurance, \$1723.12; Azar Computer Software, Digital Serv. Center, \$250.00; Barnes & Noble, Books, \$108.72; Beal Dist., Beer, \$3836.55; Beresford Cablevision, CATV Bill, \$598.83; BMTC, Billing, \$2201.09; Beresford Utilities, Nov. 1 Billing, \$13,250.13; Beresford Republic, Publications, \$670.83; Big 10, Affiliate Fees, \$143.18; Border States Electric Supply, CATV Equip., \$58.32; Canon Financial Serv., Copier Contract, \$177.00; CenturyLink, 911 Circuit, \$93.25; CenturyLink, Toll Settlement, \$80.24; Certified Testing Serv., Substation Engineering, \$6585.00; Chesterman Co., Supplies, \$263.25;

Cindy Christensen, Paint Library, \$186.00; City of Beresford, Liquor License Renewal, \$1650.00; Barb Cleberg, Refund, \$178.95; Concrete Materials, Asphalt, \$3121.41; Confluent Tech. Gr., Repair, \$150.00; Core & Main LP, Meters, \$9059.94; Dakota Beverage, Beer, \$3265.92; Dakota Data Shred, Container Rent, \$16.00; Eastway Auto, Repair, \$32.70; Tara Egly, Refund, \$12.57; Fiber Ring Rev., Pooling Fees, \$5431.24; Fiesta Foods, Supplies, \$295.17; First National Bank, Loan Payments, \$302,117.58; Fox Sports, Affiliate Fees, \$3497.80; Cengage Learning, Books, \$97.96; Goldfield Telecom, Resale, \$458.09; Gray Television Gr., Affiliate Fees, \$4241.25;

Heartland Payment Systems, CC Fees, \$357.00; Heggie's Pizza, Resale, \$406.25; Stephen Hoffman, Refund, \$14.66; Jensen Agency, Ins., \$274.00; Jerry's Auto Body, Service, \$37.80; Johnson Bros. Famous Brands, Liquor, \$1200.04; Elaine Johnson, gWorks Training, \$224.14; KDLT-TV, Affiliate Fees, \$176.48; Alison Krieger, gWorks Training, \$31.00; KTTW Fox, Affiliate Fees, \$1330.40; Lands' End, Clothing, \$197.36; Larson Const., Bike Path, \$2856.00; LECA, Toll Settlement, \$114.00; Lewis & Clark RWS, Water, \$18,836.04; LG Everist, Sand, \$2705.91; Lincoln Co. Reg. of Deeds, Annexations, \$90.00; Loren Fischer, Disposal Serv., \$5325.00;

Joyce Lundquist, Refund, \$87.62; Menards, Resale, \$111.01; Mills & Miller, Sand & Dirt, \$5121.08; Muller Auto, Repair, \$468.23; Nat'l Cable Television, Affiliate Fees, \$22,085.43; NY Life, Ins., \$108.00; Nexstar Broadcasting, Affiliate Fees, \$2371.65; Northern Plains Lumber, Repair, \$48.96; Office Depot, Supplies, \$81.59; Olson's Ace, Supplies, \$969.05; Olson's Pest Tech., Service, \$47.00; Pedersen Machine, Repair, \$154.90; Ben Reiter, Sup./Mileage, \$37.12; Republic Nat'l Dist., Liquor, \$3067.93; Ryan Risseeuw, Refund, \$61.77; Gary Roan, Bldg. Inspections, \$1181.64; SD Div. of Motor Vehicles, Title, \$21.20; SD Golf Assn., Membership, \$66.00;

SD Public Health Lab, Lab Test, \$250.00; Showtime Networks, Affiliate Fees, \$130.90; Matt Snyder, Refund, \$38.63; Southeastern Elec. Coop, Electricity, \$519.01; SpotOn, CC Fees, \$460.36; Steeneck Enterprises, Clothing, \$5.00; Taste of Home, Book, \$34.98; Berniece Thissell, Refund, \$25.54; Total Stop Conv. Store, Fuel, \$1811.18; UPS, Shipping Fee, \$116.00; US Bank St. Paul, Bond/L&C, \$122,181.25; US Foods, Food, \$760.37; Verizon Wireless, Cell Phones, \$1813.37; Walt's Homestyle Foods, Resale, \$77.00; Gail Walton, Refund, \$15.96; Tower Dist. Co., Affiliate Fees, \$155.76; Wholesale Sup., Resale, \$1088.04; Jerry Zeimetz, Mileage, \$300.00.

Executive Session: A motion was made by Dahlin and seconded by Cain to enter into Executive Session at 8:40 p.m. to discuss personnel items. All present Council members voted aye; motion carried. Mayor Anderson declared the Council out of Executive Session at 9:21p.m. No action taken.

Adjournment: As there was no further business, a motion was made by Dahlin and seconded by Cain to adjourn the meeting at 9:22 p.m. All present Council members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi