

**Beresford City Council**  
**August 19, 2019**

The Beresford City Council met in regular session in City Council Chambers on August 19, 2019 at 7:30 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Teri Beeson, Troy Boone, Steve Cain, Gerald Dahlin, Art Schott and Teresa Sveeggen.

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

**Adopt Agenda:** Motion by Schott, seconded by Dahlin, to adopt the amended agenda. All present Council Members voted aye; motion carried.

**Minutes:** Cain made a motion, seconded by Boone, to approve the August 5, 2019 Council Minutes. All present Council Members voted aye; motion carried.

**Department Head Reports:**

**Mike Antonson – Electric Supt.**

- **New transmission line/substation project:** Electric Dept. Supt. Antonson informed the Council that the Environmental Survey has been completed; no issues were found with the new proposed route. An updated map of the proposed route was distributed and Antonson stated that most easements had been obtained with the exception of a couple they were unable to attain. The estimated increase in the cost for this proposed change in the transmission route is \$140,000. After discussion, Schott made a motion to approve the updated route for the transmission line/substation project. Dahlin seconded the motion and all present Council Members voted aye; motion carried.

**Jerry Zeimetz – City Administrator**

- **Update on department head goal setting and reviews:** Zeimetz stated that all department heads will define three goals they hope to accomplish in the coming year. The forms are to be completed by Friday, August 23 for review.
- **Electric Rate Study – initial meeting:** A meeting is scheduled with Missouri River Energy Services for Thursday, August 21 to review historical and projected energy usage and associated costs and revenue requirements. MRES will be conducting a rate study that will be presented to the Council at a future meeting.

**Old Business:**

- **Adopt Safety Manual for City of Beresford:** A safety manual compiled by the Safety Committee after meeting with Minnesota Municipal Utilities Association Safety Coordinator Bruce Westergaard was reviewed. A motion was made by Dahlin and seconded by Schott to approve the Safety Manual. All present Council Members voted aye; motion carried.

**New Business:**

- **Review wage for P/T Officer Scott Roberts:** A motion was made by Schott and seconded by Sveeggen to increase the hourly wage for Police Officer Scott Roberts to \$19.00/hour due to receiving his certification. All present Council Members voted aye; motion carried.
- **Set public hearing date for City of Beresford Integrated Resource Plan:** A motion was made by Cain to set a public hearing date on the City of Beresford Integrated Resource Plan (IRP) for Beresford Municipal Electric on Tuesday, Sept. 3, 2019 at 7:30 p.m. in City Council Chambers. Motion was seconded by Beeson and all present Council Members voted aye; motion carried.
- **Mayoral council committee appointments:** Mayor Anderson appointed Councilperson Beeson to the Buildings & Insurance Committee, Finance & Utilities Committee, and Policy & Procedures Committee. An updated copy of appointments will be sent to Council Members.

- **Street closure request:** A motion was made by Schott and seconded by Dahlin to close South 2<sup>nd</sup> Street between Maple and Birch Streets on Sept. 14 for a block party per a request from Lori Laurvick. All present Council Members voted aye; motion carried.
- **Step pay increase for Kathy Stuessi – City Hall:** A motion was made by Schott and seconded by Sveeggen to approve a step pay increase for Kathy Stuessi from \$17.07/hr. to \$17.57/hr. All present Council Members voted aye; motion carried.
- **Beresford Community Bus Subsidy Request:** The Beresford Community Bus submitted their required financial report and request form. Dahlin made the motion to approve the budgeted subsidy request from the Beresford Community Bus in the amount of \$8,000. The motion was seconded by Boone and all present Council Members voted aye; motion carried.
- **Street Closure Request:** A motion was made by Schott to close a portion of West Spruce Street on Aug. 26 from 7:30-9:30 p.m. for a Corvette group per a request from Jerry’s Chevrolet. The motion was seconded by Dahlin; all present Council Members voted aye and motion carried.

**Discussion & Information Item:**

- **Letter from Local 426 IBEW to open union negotiations:** Zeimetz informed the Council that a letter has been received from the International Brotherhood of Electrical Workers Local 426 requesting to open union negotiations.
- **Special meeting on August 26 to review 2020 budget:** Department heads have submitted their budget requests and will present the information at a special meeting. A motion was made by Schott and seconded by Beeson to hold a special meeting on August 26 at 6:30 p.m. to review budget requests. All present Council Members voted aye; motion carried.
- **Community Bus delivered Thursday, Aug. 22:** Dahlin informed the Council that a new wheelchair-accessible Community Bus will be delivered on Thursday, August 22. This is an addition to the vehicles they currently have (not a replacement vehicle).

**Payment of Bills:** A motion was made by Cain and seconded by Dahlin to approve payment of the following bills. All present Council Members voted aye; motion carried.

A-1 Portable Toilets, Rental, \$127.00; Aaron’s Pro Window Cleaning, Service, \$45.00; AFLAC, Ins., \$789.62; Alliance Comm. Corp., Toll Settlement, \$359.08; Jason/Tara Atwood, Lifeguard Cert. Reimb., \$185.00; Badger Comm., Resale, \$49.99; Banner Assoc., Engineering/Water Tower Project, \$1213.00; Batteries Plus, Resale, \$139.90; Beal Dist., Beer, \$1904.25; Beresford Community Bus, 2019 Subsidy, \$8000.00; Border States Electric Supply, CATV Sub Equip., \$5354.50; CHS, Fuel, \$4025.55; City Glass & Glazing, Council Chambers Door, \$3985.00; City of Vermillion, Tipping Fees, \$6544.93; Concrete Materials, Asphalt, \$3927.22;

Core & Main, Meters, \$1927.62; D&D Door, Service Call, \$245.00; Dakota Beverage, Beer, \$1875.70; Ditch Witch of SD, Supplies, \$64.14; Express Comm., Toll Settlement, \$2826.11; EFTPS, Federal Excise Tax, \$725.50; FARR Technologies, Engineering Fees, \$67,030.26; Fiber Ring Revenue, Pooling Fees, \$5274.00; Fiesta Foods, Food, \$198.23; Gale/Cengage Learning, Books, \$142.04; Galls, LLC, Safety Equipment, \$56.93; Goldfield Telecom, Resale, \$2239.36; Gov’t Brands Shared Serv., Annual Hosting Fee, \$650.00; gWorks, Payroll Module, \$1475.00; Hawkins, Inc., Chemicals, \$2040.25; Heartland Payment Systems, Credit Card Fees, \$1976.94;

Hillyard, Supplies, \$690.53; iconective, LLC, Operating Exp., \$47.30; Innovative Office Sol., Innovsurance, \$5000.00; Interstate TRS Fund, TRS Fund, \$541.43; Johnson Bros. Famous Brands, Liquor, \$956.56; Janette Jones, Refund, \$32.15; KCL Group Benefits, Group Life Ins., \$117.30; LECA, Toll Settlement, \$114.00; MidAmerican Energy Co., 09931-29076, \$518.85; Midwest Tape, DVDs, \$202.15; Midwest Turf & Irrigation, Equip. Repair, \$318.32; MPLC, License, \$136.31; Mr. Golf Car, Inc., 4-2016 EZ GO Golf Cars, \$23,970.00; Missouri River Energy Services, Hydro/Supplemental Power, \$181,115.20; Olson’s Pest Technicians, Service, \$118.00;

Precision Irr. & Lawn, Ball Field Maint., \$62.52; Prinsco, Repair, \$386.60; Quill Corp., Office Supplies, \$63.98; Republic Nat’l Dist., Liquor, \$2073.51; Roskens Dakota Pizza, Resale, \$195.00; Rovi Guides, Guides, \$591.06; SD Lottery, 2020 Renewal, \$100.00; SD Epath, E911 Surcharge, \$858.75; SD Dept. of Revenue, Sales Tax, \$32,610.97; SDN Communications, Internet Access, \$1987.48; Sherwin-Williams, Street Signage, \$542.28; Simplot Grower Solutions, Chemicals, \$440.48; Southern Glazer’s of SD, Liquor, \$225.40; Swiden Dist., Inc., CATV Coaxial Cable, \$515.29; T Time Golf Co., Golf Merch., \$575.54; The Tessman Co., Chemicals, \$199.00;

US Foods, Food, \$1062.10; Unemployment Ins. Div. of SD, Unemployment Tax, \$468.88; USAC, Schools & Libraries, \$1666.07; Vantage Point, CALEA, \$160.00; Vast Broadband, Service, \$52.45; Walt’s Homestyle Foods, Resale, \$77.00; Webit.com, Website Fee, \$490.00; Wellmark BC/BS of SD, Health Ins., \$29,287.45; Wells Fargo, Office Supplies, \$2486.29; Wholesale Supply Co., Resale, \$306.00; Jerry Zeimetz, Mileage, \$307.40.

**Executive Session – Personnel:** A motion was made by Boone and seconded by Sveeggen to go into Executive Session at 8:00 p.m. to discuss personnel matters. All present Council Members voted aye; motion carried.

Council reconvened at 8:23 p.m. No action was taken.

**Adjournment:** As there was no further business, a motion was made by Schott and seconded by Boone to adjourn the meeting. All present Council members voted aye; motion carried.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi