

BERESFORD CITY COUNCIL

Monday, August 17, 2020

Members Present: Mayor Nathan Anderson presiding, Gerald Dahlin, Troy Doeden, Art Schott, Teresa Sveeggen, and Mike Tiedeman

Members Absent: Troy Boone

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

Adopt Agenda: A motion to adopt the agenda as amended was made by Dahlin and seconded by Schott. All present Council members voted aye; motion carried.

Meeting Minutes: A motion to approve the meeting minutes from August 3, 2020 was made by Dahlin and seconded by Schott. All present Council members voted aye; motion carried.

Visitors to be heard: Karen Olofson from Missouri River Energy Services gave a presentation on the benefits of having a municipal electric utility. Council thanked her for her time.

Committee/Mayor Reports

- The Finance and Utilities Committee opened discussion about viewer/administrative rights for access to cameras on city-owned property. Since BMTC acts as the City's IT department, the Committee will visit with BMTC General Manager Hansen about drafting a policy for review at the next meeting.

Department Head and City Administrator Reports

- Jeff Heidebrecht – Street/Water/Sewer Supt.
 - Heidebrecht provided an update on results of the video of the sewer mains. After discussion, it was agreed a more complete plan for repairs needs to be done versus repairing only certain sections. City Administrator Zeimetz will investigate funding options and requirements to be included in the State Water Facilities Plan. Sewer rates will be reviewed at the next meeting. Heidebrecht will communicate with DENR to keep them informed of progress being made.
 - Options for replacement of the 2017 Volvo L60H wheel loader were discussed. Following discussion, this item was tabled until next year. Information on additional warranty will be sought.
- Elaine Johnson – Finance Officer
 - Johnson highlighted pertinent information from the July 2020 financial reports. A motion to accept the July 2020 Financials was made by Doeden and seconded by Sveeggen. All present Council members voted aye; motion carried.
 - Johnson and Electric Supt. Antonson explained the cost/purpose/benefits of the contract with Utilismart and the advantages of going through MRES for electric meter reading. Following discussion, a motion to approve the 5-year meter-reading contract with Utilismart and Missouri River Energy Services was made by Schott and seconded by Dahlin. All present Council members voted aye; motion carried.

Old Business

- **Baseball Field Improvements:** Sveeggen (Council representative on the Community Education Board) updated Council on the Beresford Baseball Association's plans for improvements to Teener/Legion baseball field. Council requested BBSA provide their plan for Council approval. Once approval has been received, BBSA should seek financing from outside sources. Funding for perimeter fencing will be included in the City's 2021 budget. Clarification of maintenance expectations, future replacement costs, and subsidy requests will be discussed.

- **Bulow Park and Bridges Golf Course Restrooms Update:** Quotes for infrastructure work have not been received so Council will be updated when more information is available.
- **First Reading of Ordinance 2020-05:** The first reading of Ordinance 2020-05: An Ordinance Regulating Landscaping Around Electrical Structures was read and placed on file at City Hall.

New Business

- A motion was made by Doeden and seconded by Schott to approve Resolution 2020-10 – Contingency Fund Transfers. All present Council members voted aye; motion carried.

RESOLUTION 2020-10
Subject: Contingency Fund Transfers

WHEREAS, the City of Beresford agreed to pay a portion of the cost for inflatables and to rent portable restrooms for the July 31st – August 1st Old Fashion Weekend celebration,

THEREFORE, BE IT RESOLVED, in order to account for this additional expense that were not previously appropriated for in 2020, it is proposed for the following contingency fund transfer for fiscal year 2020

Transfers to Council:

101-4110-42900	Other Current Expense	\$3,250.00
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Transfer from Account:

101-4110-45900	Contingency Funds	\$3,250.00
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Adopted this 17th day of August, 2020.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

- **Pay Request #1:** A motion to approve Pay Request #1 in the amount of \$612,943.20 to Delta Star, a transformer for the East Substation Project was made by Dahlin and seconded by Doeden. All present Council members voted aye; motion carried.
- **Change Order #2:** A motion was made by Doeden to approve Change Order #2 with MPNexlevel for additional equipment needed for the Fiber to the Home Project in the amount of \$754.31. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.
- **Authorization to Advertise:** A motion was made to authorize advertisement for a Liquor Store Manager by Doeden and seconded and Dahlin. All present Council members voted aye; motion carried.
- **Block Party Request:** A motion was made by Sveeggen and seconded by Schott to approve the request to close 2nd St. between Maple St. and Birch St. for a block party on Aug. 22, 2020. All present Council members voted aye; motion carried.
- **Recess:** Mayor Anderson called a short recess at 8:57 p.m.; Council was declared back in session at 8:59 p.m.
- **Funding for Subsidies:** Discussion was held on setting a budget for 2021 subsidy requests from the City. A maximum budget amount of \$70,000 for subsidy requests was agreed upon.
- **Pay Request:** A motion was made by Sveeggen and seconded by Schott to approve the payment request to Altitude Energy in the amount of \$477,700.71 for the East Substation. All present Council members voted aye; motion carried.

Discussion & Information Items: A special meeting to review the proposed 2021 budget was scheduled for Thursday, August 27 at 7 p.m.

Payment of Bills: A motion to pay the following bills was made by Doeden and seconded by Tiedeman; all present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$128.00; Aaron's Pro Window Cleaning, service, \$45.00; Adams Cable Equip., CATV equip., \$454.50; Alliance Comm. Corp., toll settlement, \$406.84; Altitude Energy, east substation, \$477,700.71; Baker & Taylor, books, \$303.43; Banner Assoc., east substation road, \$332.00; Beal Dist., beer, \$7423.35; Beresford Republic, ads, \$60.00; Border States Elec., UG hardware, \$1608.02; Bounce Around Inflatables, inflatables/Old Fashioned Wknd, \$3000.00; CenturyLink, 911 Circuit, \$93.61; Chesterman Co., resale, \$1084.25; CHS, fuel, \$2704.32; City of Vermillion, tipping fees, \$6807.48; CNA Surety, notary renewal, \$50.00; DAD's Automotive, repair, \$509.90; Dakota Bev., beer, \$7658.15; Dell Marketing, computer, \$3286.13; DeRaad H&C, AC, \$6324.00; ECHO Group, station repair, \$468.90; Ervin Cable Cons., pay request #1, \$495,228.97; Express Comm., toll settlement, \$2653.25; FARR Technologies, engineering fees/FTTH, \$77,420.67; Fiber Ring Rev., pooling fees, \$4313.04; Fiesta Foods, resale/food, \$249.36; Tucker Foxhoven, clothing, \$301.81; Frieberg, Nelson & Ask, legal fees, \$2722.50; Galvanizers, substation, \$143,349.05;

Hawkins, chemicals, \$3010.28; Heartland Pymt. Sys., CC fees, \$1064.93; Heggies Pizza, resale, \$239.10; Adrian Hoesli, fuel reimb., \$15.01; Innovative Office Sol., office supplies, \$246.96; Innovative Systems, Innovsurance, \$5000.00; Johnson Bros. Famous Brands, liquor, \$1821.62; KCL Group Ben., life ins., \$132.60; Lacey Rentals, restrooms, \$250.00; Loren Fischer, dumpster, \$329.63; Madison Group, transmission equip., \$131,107.16; MH Equip. Co., forklift maint., \$135.78; Michael Todd Co., locating paint, \$382.68; MidAmerica Comp. Corp., billing fees, \$2578.98; Midwest Turf & Irr., repair, \$108.43;

Missouri River Energy Serv., hydro/suppl. power, \$209,029.55; MN Municipal Util. Assoc., masks, \$2000.00; Mr. Golf Car, lease cars, \$225.00; Nat'l Cable TV, coaxial cable, \$426.31; Office Depot, supplies, \$144.59; Olson's Pest Tech., service, \$173.00; Overdrive, elec. books, \$225.90; Pederson Machine, filter, \$37.80; Power & Tel, transmission equip., \$3114.27; Printing Plus, receipts, \$346.00; Quill Corp., supplies, \$26.05; Ben Reiter, mileage, \$21.28; Republic Nat'l Dist., liquor, \$1613.11; Rovi Guides, guides, \$608.79; S&S Willers, sand material, \$901.10; SD State Treas., telecom relay svc., \$101.45;

SD Epath, E911 surcharge, \$748.75; SDN Comm., FRRPA investment, \$60,684.03; Sherwin-Williams, paint, \$105.00; Simplot Grower Sol., spraying landfill, \$549.90; SE Farmers Coop, spraying landfill, \$43.50; Southern Glazers, liquor, \$1281.14; SpotOn, CC fees, \$608.77; Toast, CC fees/subs., \$430.84; Total Stop Conv. Store, fuel, \$1710.76; Tower Dist. Co., affiliate fees, \$153.56; USAC, schools & libraries, \$1916.87; US Dept. of Energy, east substation, \$200,000.00; US Foods, supplies, \$1491.02; Rob Van Ballegooyen, boots, \$30.00; Vast Broadband, service, \$52.69; Walt's Homestyle Foods, resale, \$124.00;

Washington Nat'l Ins., insurance, \$113.95; Wellmark BC/BS, health ins., \$33,402.10; Wells Fargo, CC charges, \$925.56; WESCO Dist., east substation, \$735.97; Wholesale Supply Co., supplies/resale, \$1456.56.

Adjournment: The meeting was adjourned at 9:17 p.m. through a motion from Dahlin and a second from Doeden. All present Council members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi