

Beresford City Council
August 5, 2019

The Beresford City Council met in regular session in City Council Chambers on August 5, 2019 at 7:30 p.m.

Members Present: President Gerald Dahlin presiding, Teri Beeson, Troy Boone, Steve Cain, Art Schott and Teresa Sveeggen.

Members Absent: Mayor Nathan Anderson

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: Motion by Sveeggen, seconded by Boone, to adopt the agenda. All present Council Members voted aye; motion carried.

Minutes: Boone made a motion, seconded by Sveeggen, to approve the July 15, 2019 Council Minutes. All present Council Members voted aye; motion carried.

Visitors to be heard:

- **Brian LeMaster - request to close city streets for band parade competition and homecoming parade Sept. 27, 2019:** Beresford High School will host the 3rd Annual Watchdog Marching Festival on Friday, Sept. 27. Mr. LeMaster requested that the City close the streets on Friday, Sept. 27 on the parade route to accommodate the bands that will be attending. A mailing has been sent to residents and businesses along the route requesting no parking on that day. Cain made the motion, seconded by Schott to close the streets along the parade route for the marching competition on Sept. 27. All present Council Members voted aye; motion carried.
- **Glyndon Knutson – Golf Course Drainage and Cost Estimate:** Glyndon Knutson submitted an estimate for installation of drainage tile to help alleviate water issues at their residence near the Bridges of Beresford Golf Course. Following questions and discussion, a motion was made by Schott and seconded by Cain to pay 50% of the cost to install the tile with Mr. Knutson paying the other 50%. Members voting aye: Beeson, Boone, Cain, Schott and Sveeggen. Members voting nay: Dahlin. Motion carried.
- **Municipal Subsidy Budget Requests:** Organizations requesting a 2020 subsidy from the City were in attendance to explain their need for the subsidy, as well as answer questions the Council had. Organizations and representatives attending were: Beresford PRCE and Beresford Baseball/Softball Association, Scott Klungseth; Beresford Faith in Action, Shellie Sveeggen; Community Outreach for Youth and Families (COYF), Kim Hofer; Beresford Community Transportation, Carolyn Fray; Beresford Community Food Cupboard and Beresford Senior Events Center (Joanne Paulsen not present); Bright Beginnings Daycare Center, Meg Andersen; and Downtown Beresford Women Entrepreneurs, Ginny Gustad. The Council thanked everyone for their information.

Department Head Reports:

Elaine Johnson – Finance Officer

- **June 2019 Financial Reports:** After brief discussion, a motion was made by Cain and seconded by Boone to accept the June Financial Reports. All present Council Members voted aye; motion carried.
- **City of Beresford Safety Manual:** A draft of a Safety Manual that had been compiled by the Safety Committee after meeting with Minnesota Municipal Utilities Association Safety Coordinator Bruce Westergaard was reviewed. Approval was tabled to give Council time to review the Safety Manual.

Jerry Zeimetz – City Administrator

- **Golf Cart Thefts from Bridges Golf Course:** The Council was informed of the theft of 4 golf carts on June 25 from the Bridges Golf Course. This loss will be turned in to insurance and options to prevent this type of theft in the future are being explored.

- **Municipal Electric Services in an Annexed Area Updated from Summer Study Meeting:** Zeimetz advised that the 1st meeting of the summer study was held on July 25 in Pierre. Over 60 were attending on behalf of the municipal electrics in South Dakota. Another meeting will be held in late August to continue discussions over service territory between the Cooperatives, Investor Owned and Municipal owned electric utilities.
- **FEMA Flood Plain Management Measures:** Zeimetz reviewed with the Council information received from FEMA regarding proposed flood hazard information for the City of Beresford.

New Business:

- **Resolution #2019-09 – A Resolution Declaring Support and Adoption of the Union County Pre-Disaster Hazard Mitigation Plan Update:** FEMA completed a review of the Union County Pre-Disaster Hazard Mitigation Plan and determined that it meets requirements. An approval letter will be issued upon notification of adoption of the following resolution. Schott made the motion, Boone seconded, to approve Resolution 2019-09. All present Council Members voted aye; motion carried.

RESOLUTION 2019-09

A resolution of the City of Beresford Declaring Support and Adoption of the Union County Pre-Disaster Hazard Mitigation Plan Update, dated 2019.

WHEREAS, the Beresford City Council supports the contents of the Union County Pre-Disaster Hazard Mitigation Plan Update; and

WHEREAS, the Union County Pre-Disaster Hazard Mitigation Plan Update will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes as deemed appropriate by the City of Beresford.

NOW THEREFORE BE IT RESOLVED, that the City of Beresford City Council hereby adopts, supports and will facilitate the implementation of the Union County Pre-Disaster Hazard Mitigation Plan Update.

Adopted this 5th day of August, 2019

Attest:

Gerald Dahlin, Council resident

Elaine Johnson, Finance Officer

- **Part-Time Hire for Recycling Center:** After recommendation from Street/Water/Sewer Supt. Heidebrecht, a motion was made by Cain/Sveeggen to hire Christian Christopherson as a part-time hire for the Recycling Center at \$10/hour. All present Council Members voted aye; motion carried.
- **Approve Plat of Lots 1 & 2 of Swenby Addition:** A motion was made by Cain to approve Plat of Lots 1 & 2 of Swenby Addition as presented. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried.

Discussion and Information Items: Schott commented that Beresford’s Old Fashioned Weekend went very smoothly and was a success. He had not heard any negative comments about the events of the weekend.

Council requested Mayor Anderson to update the council committee appointments.

Travel Requests: A motion was made by Schott and seconded by Cain to approve the following travel requests. All present Council Members voted aye; motion carried.

- SDML Policy Meetings, August 14, Pierre, Zeimetz
- SDMEA and SD Public Power PAC Meetings, Aug. 22-23, Brookings, Antonson
- SDTA Annual Meeting, Aug. 18-20, Spearfish, Hansen

Payment of Bills: A motion was made by Boone, seconded by Beeson, to approve payment of the bills listed below. All present Council members voted aye; motion carried.

A-1 Portable Toilets, Rental, \$127.00; Ackerman Heating & AC, Service, \$98.33; AFLAC, Ins., \$1829.41; Mike Antonson, Mileage, \$42.92; Appera, Service, \$768.74; Badger Comm., Resale, \$179.93; Baker & Taylor, Books, \$1154.14; Banner Assoc., Water Tower Project, \$2000.00; Beal Dist., Beer, \$7486.75; Teri Beeson, Mileage, \$307.40; Beresford Cablevision, CATV, \$598.83; Beresford Fire Dept., Fire School, \$1400.00; BMTC, Billing, \$2306.82; Beresford Mun. Utilities, Utilities, \$23,647.50; Bierschbach Equip & Supply, Fabric for Street, \$1300.00; Big 10, Affiliate Fees, \$140.00; Blue Tarp Financial, Pickup Tool Box, \$868.93;

Boot Barn, Safety Boots, \$199.99; Border States Electric Supply, CATV Sub Equip., \$1289.31; Canon Financial Serv., Copier, \$177.00; Carlson's Body Shop, Tire Repair, \$981.23; CDW Gov., Inc., Computer, \$648.27; CenturyLink, 911 Circuit, \$91.54; CenturyLink, Toll Settlement, \$80.42; Chesterman Co., Resale, \$1208.67; City of Beresford, \$383.88; Concrete Materials, Asphalt, \$12,661.01; Consortia, Consulting Fee, \$4040.00; Core & Main LP, Meters, \$8668.88; Dakota Beverage, Beer, \$5112.58; Dakota Data Shred, Container Rent, \$16.00; DGR Eng., East Substation Engineering, \$4865.26; Eastway Auto Service, Repair, \$178.48; Thomas Erickson, Mileage, \$77.72;

Fastenal Co., Hardware, \$21.95; Fiesta Foods, Food, \$185.21; First Choice Recycling, Recycling Exp., \$410.00; Jasmine Ford, Refund, \$33.51; Fox Sports, Affiliate Fees, \$3588.54; Frieberg, Nelson & Ask LLP, Retainer, \$6090.25; Gale/CENGAGE Learning, Books, \$226.01; Goldfield Telecom, Resale, \$883.32; Gray Television Group, Affiliate Fees, \$2470.00; Hawkins, Inc., Chemicals, \$4204.46; Heggies Pizza, Resale, \$427.25; Hybrid Turkey, SD Sales Tax Rebate, \$100,983.48; Hydro Klean, Manhole Rehab, \$27,351.00; Innovative Office Sol., Office Supplies, \$133.25; Jet Truck Plaza, Fuel, \$143.18; Johnsen Heating & Cooling, A/C Repair, \$1833.75;

Johnson Bros. Famous Brands, Liquor, \$2067.36; K&N Electric, Wiring, \$155.42; KDLT, Affiliate Fees, \$1951.30; KTTW Fox, Affiliate Fees, \$1353.25; Layer 3 Tech., Inc., CATV Sub-Equip., \$66.59; Lewis & Clark RWS, Water, \$19,344.89; Loren Fischer, Disposal Serv., \$5325.00; Heather Marson, Refund, \$21.43; Maxwell Food Equip., Supplies, \$85.23; Meyer Lab., Chemicals, \$8251.84; Michael Todd & Co, supplies, \$2364.98; Mid America Computer Corp., Billing Fee, \$2601.93; MidAmerican Energy Co., Gas, \$742.94; Midwest Tape, Audiobook, \$341.11; Midwest Turf & Irrigation, Shop Equip., \$30.65; Mr. Golf Car, Inc., Lease Cars, \$3000.00;

Muller Auto Parts, Vehicle Repair, \$775.99; Nt'l Cable Television, Affiliate Fees, \$23,064.87; NY Life, Group Ins., \$108.00; Nexstar Broadcasting, Affiliate Fees, \$2395.90; Northern Plains Lumber, Repair, \$149.97; Office Systems Co., Copier Contract, \$421.07; Olson's Ace Hardware, Supplies, \$2289.54; Olson's Pest Tech., Service, \$47.00; Parker Farm & Auto Supply, Paver Repair, \$183.69; Pedersen Machine, Equip. Repair, \$1090.12; Petty Cash-Imprest Fund, \$330.62; Precision Irr. & Lawn, Cutting Edges, \$2088.95; Printing Plus, Menus, \$313.32; R&R Products, Nozzle, \$99.75; Randy's Handyman Serv., Water Repair, \$30.42;

Benjamin Reiter, Mileage; \$37.12; Republic Nat'l Dist., Liquor, \$3908.74; Sanford Health, Hep B Vaccine, \$106.00; SD Dept. of Health, Lab Fees, \$137.00; SD State Treas., Telecom Relay Svc., \$133.10; SDN Communications, Call Name, \$33.89; SDTA, Registration Fee, \$350.00; Tim Shanker, Refund, \$50.35; Shegrud Backhoe Serv., Plumbing Repair, \$277.95; Sherwin-Williams, Street Signage, \$361.52; Showtime Networks, Affiliate Fees, \$117.81; Southeastern Electric Coop, Well #2, \$341.44; Southern Glazer's of SD, Liquor, \$296.80; Stuart C Irby Co., UG Hardware, \$1150.48; Sturdevant's Auto Parts, Supplies, \$70.55;

T&R Electric Sup., Transformers, \$1605.00; The Tessman Co., Chemicals, \$807.04; Productivity Plus Acct., Operating Exp., \$4.82; Total Stop Convenience Store, Fuel, \$1841.00; UPS, Shipping Fee, \$145.00; US Foods, Food, \$2696.59; Vantage Point, CALEA, \$160.00; Verizon Wireless, Cell Phone, \$3372.20; Walt's Homestyle Foods, Resale, \$302.00; Washington Nat'l Ins., Group Ins., \$234.85; Wellmark BC/BS, Ins., \$27,993.29; Wells Fargo, \$2550.23; WESCO Dist., Meters, \$1524.08; Tower Dist. Co., Affiliate Fees, \$155.11; Wholesale Supply Co., Resale, \$1739.73; Wilson Sporting Goods, Golf Supplies, \$316.64; Jerry Zeimet, Mileage, \$607.40.

July 2019 Payroll Totals:

Finance \$4,984.00; Gov't Bldg. \$145.00; Police \$18,844.80; Street \$16,994.54; Parks \$7,559.80; Liquor Store \$5,373.13; Water \$7,629.99; Electric \$23,585.71; Sewer \$8,519.44; Telephone \$31,047.08; Rubble/Recycling \$1,740.68; City Council \$4,726.16; Planning & Zoning \$0.00; Library \$9,104.23; Swimming Pool \$15,271.45; City Administrator \$7,132.80; Golf Course \$6,103.15; Clubhouse \$10,175.62; Event Center \$155.34.

Adjournment: As there was no further business, a motion was made by Boone and seconded by Beeson to adjourn at 9:10 PM. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi