

Beresford City Council
July 15, 2019

The Beresford City Council met in regular session in the Beresford City Council Chambers on July 15, 2019 at 7:30 p.m.

Members Present: Mayor Nathan Anderson presiding, Teri Beeson, Troy Boone, Steve Cain, Art Schott and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Members Absent: Gerald Dahlin

Adopt Agenda: Motion by Cain, seconded by Sveeggen, to adopt the agenda. All present Council Members voted aye; motion carried.

Minutes: Boone made a motion, seconded by Schott, to approve the July 1, 2019 Council Minutes. All present Council Members voted aye; motion carried.

Visitors to be heard: Glyndon and Mary Knutson were in attendance to discuss water issues at their residence near the Bridges of Beresford Golf Course. They suggested installing tile to help alleviate the flooding that occurs due to excessive snow melt and/or rain. After some discussion, it was agreed that Mr. Knutson will meet with Street Supt. Jeff Heidebrecht and Parks Supt. Kelly Knutson to come up with a plan and obtain quotes for installation of tile and present it to the Council at a future meeting.

Department Head Reports:

Mike Antonson – Electric Supt.

- **Updated 115 kV Transmission Line Route and Cost:** Antonson distributed an updated map of the proposed alternate route for this project. The new route will take the transmission line on the south side of the gun club and radio flyers ground and head directly east. He informed the Council that the WAPA Environmental Study done previously will not need to be re-done, but will need an addendum. He will be in contact with an archeologist from the State Historical Society Office in regard to this.

Ben Reiter – Bridges Golf Course & Event Center Manager

- Reiter informed the Council of his upcoming personal leave and made recommendations for managing the Clubhouse in his absence. A motion was made by Sveeggen to pay Jeanine Lohre \$12.00/hour for assistant manager duties as needed during Reiter's absence. The motion was seconded by Boone and all present Council Members voted aye; motion carried.
- Reiter provided an update on the Golf Course/Event Center and answered questions from the Council.

Todd Hansen – Telephone Dept. Supt.

- Hansen reviewed information from FARR Technologies on the progress of the Fiber-to-the-Home Project and provided a tentative timeline; anticipated completion date is 2020.

Jeff Heidebrecht – Street/Water/Sewer Supt.

- Heidebrecht gave a report on the progress of street repairs and some options that may help expedite the repairs. Due to budget concerns, a decision on these options will be deferred until information on potential funding has been received from FEMA.
- Following a recommendation from Heidebrecht, a motion was made by Schott and seconded by Cain, to approve hiring James Bern at \$19.94/hour as a full-time employee in the Street/Water/Sewer Dept. All present Council Members voted aye; motion carried.

Elaine Johnson – Finance Officer

- **Delinquent Utility Accounts:** Discussion was held on establishing a procedure for collection on utility accounts that have been delinquent for more than 60 days. The Finance & Utilities Committee will meet with Johnson to decide how to proceed.

- **2018 Audit Report:** A letter was received from the SD Dept. of Legislative Audit indicating their acceptance of the 2018 Audit Report. A motion was made by Schott and seconded by Sveeggen to accept the 2018 Audit Report. All present Council Members voted aye; motion carried.

Old Business:

- **Beresford Community Celebration:** Joanne Paulsen updated the Council on anticipated costs for the celebration planned for August 3. After discussion, a motion was made by Schott and seconded by Cain to donate \$3700 to the Chamber of Commerce for the community celebration to pay for the children's inflatables and portable restrooms. All present Council Members voted aye; motion carried.
- **Appointment to Beresford Library Board:** Mayor Anderson stated that Dan William's term on the Library Board has expired and he is willing to serve another term. Sveeggen made a motion, seconded by Schott to appoint Dan Williams to another 3-year term on the Beresford Library Board; his term will expire June, 2022. All present Council Members voted aye; motion carried. A motion was made by Schott and seconded by Boone, to appoint Renee James to a 3-year term on the Beresford Library Board; her term will expire June 2022. All present Council Members voted aye; motion carried.

New Business:

- **Water Tower Coating Project:** Zeimetz reviewed bid tabulation information received from Banner Engineering with the Council. Cain made a motion, seconded by Schott, to accept the bid for from J.R. Stelzer Co. of Lincoln, NE for \$426,490.00, subject to statement of qualifications. All present Council Members voted aye; motion carried.
- **Step Pay Increase:** A motion was made by Schott to approve a step pay increase from \$19.27/hour to \$19.80/hour for Police Officer Austin Van Horn and remove him from probationary status. All present Council Members voted aye; motion carried.
- **Finance Assistant Position:** Following discussion, a motion was made by Sveeggen to authorize advertising for a full-time Finance Assistant at City Hall. The motion was seconded by Cain and all present Council Members voted aye; motion carried.
- **Non-Bargaining Employee Appraisal Implementation:** An evaluation worksheet was reviewed and discussed. A motion was made by Schott and seconded by Sveeggen to implement the appraisal worksheet for non-bargaining employees, effective immediately. All present Council Members voted aye; motion carried.

Discussion and Information Items: A letter from Fire Chief Tarz Mullinix regarding the retirement of Crissy Mullinix, Beresford's first female firefighter, was shared with the Council. The Council expressed their gratitude for Crissy's 15 years of dedicated service to the Beresford Fire Department.

Travel Requests: A motion was made by Schott and seconded by Cain to approve the following travel requests. All present Council Members voted aye; motion carried.

- MACC Training Conference, Omaha, NE, Sept 9-11, Stuessi & Rasmussen
- Electric Services in an Annexed Area Summer Study, Pierre, July 25, Zeimetz

Payment of Bills: A motion was made by Boone, seconded by Cain, to approve payment of the bills listed below. All present Council members voted aye; motion carried.

A-1 Portable Toilets, Rental, \$127.00; Aaron's Pro Window Cleaning, Service, \$45.00; Adams Cable Equip., CATV Equipment, \$345.00; Alliance Comm. Corp., Toll Settlement, \$356.20; Applied Software, Office Supplies, \$68.00; Badger Comm., Resale, \$334.79; Baker & Taylor, Books, \$249.97; Batteries Plus, Resale, \$139.90; Beal Dist., Beer, \$1652.60; Beresford Republic, publications, \$963.63; Beresford Schools, Athletic Program Ad, \$125.00; Berg Auto Mall, Tire Repair, \$807.88; Blue Tarp Financial, Operating Supplies, \$46.56; Border States Electric Supply, Safety Clothing, \$387.31; CDW Government, Inc., Computer, \$633.76;

Centerville Farm & Auto, Battery, \$98.54; CenturyLink, 911 Circuit, \$87.77; Chesterman Co., Resale, \$664.32; CHS, Fuel, \$3691.21; City of Beresford, Switch Bldg. Rent, \$16,500.00; City of Vermillion, Tipping Fees, \$5507.46; Cobra Golf, Clothing, \$382.56; Concrete Materials, Asphalt, \$12,643.15; Core & Main LP, Sewer Manhole, \$691.76; DAD's Auto Repair, Trailer Battery, \$299.90; Dakota Beverage, Beer, \$964.40; Express Comm., Toll Settlement, \$2815.48; FARR Technologies, Engineering, \$51,924.34; Fiber Ring Revenue, Pooling Fees, \$5431.24; Fiesta Food, Food, \$562.14; Goldfield Telecom, Internet Supplies, \$499.62;

Russell Hagerson, SDMEA Shirt, \$50.06; Hawkins, Inc., Chemicals, \$2125.14; Hillyard, Operating Exp., \$76.80; iconectiv, LLC, Operating Exp., \$56.82; Innovative Office Sol., Office Supplies, \$293.82; Interstate TRS Fund, TRS Fund, \$794.35; Johnson Bros. Famous Brands, Liquor, \$267.80; Elaine Johnson, Mileage, \$41.76; KCL Group Benefits, Life Ins., \$122.40; Lewis & Clark RWS, Water, \$19,937.11; Locators & Supplies, Cable Repair, \$105.19; Lyle Signs, Sign Brackets, \$12.96; Mid America Comp. Corp., Billing Fee, \$2351.58; Midwest Tape, DVD's, \$137.93; Midwest Turf & Irrigation, Equipment Repair, \$361.36; NY Life, Group Ins., \$108.00;

Olson's Pest Tech., Service, \$118.00; Pedersen Machine, Mower, \$2500.00; Precision Irr. & Lawn, Irrigation Repair, \$411.85; Benjamin Reiter, Sam's Club Reimb., \$233.04; Republic Nat'l Dist., Liquor, \$410.41; Rosken's Dakota Pizza, Food, \$207.50; SD Epath, E911 Surcharge, \$867.50; SD Golf Assn., Handi-Cap Cards, \$242.00; SDN Comm., Internet Access, \$1909.02; SDTA, Membership Dues, \$2900.06; Sherwin-Williams, Street Paint, \$180.76; Sioux Valley News, Advertising, \$270.00; SD One Call, Locate Fees, \$119.70; Southeastern Electric Coop, Well #2, \$362.33; SPX Service Group, Sub-Station Repair, \$8364.25;

Sturdevant's Auto Parts, Operating Supplies, \$69.18; T Time Golf, Golf Merchandise, \$754.78; Taylor Made Golf Co., Golf Merchandise, \$666.00; The Tessman Co., Chemicals, \$2992.00; TI Inc. Books, Book, \$38.57; Total Stop Conv. Store, Fuel, \$1975.04; Transource, Warranty Work, \$240.00; US Foods, Food, \$1399.63; USAC, Schools & Libraries, \$1900.77; Vast Broadband, Service, \$52.45; Washington Nat'l Ins., Group Ins., \$234.85; WESCO Distribution, Lights, \$2186.25; Wholesale Supply Co., Resale, \$185.10; Zimco Supply Co., Chemicals, \$1115.00.

Adjournment: As there was no further business, a motion was made by Beeson and seconded by Sveeggen to adjourn at 8:55 PM. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi