

Beresford City Council
Monday, May 4, 2020

The Beresford City Council met in regular session in City Council Chambers on May 4, 2020 at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Steve Cain (via Zoom), Gerald Dahlin, Troy Doeden, Art Schott and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Dahlin to adopt the agenda as presented. The motion was seconded by Doeden and all present Council members voted aye; motion carried.

Minutes: A motion was made by Cain, seconded by Boone, to approve minutes from the April 20, 2020 meeting. All present Council members voted aye; motion carried. Sveeggen made a motion to approve the minutes from the April 30, 2020 special meeting. The motion was seconded by Boone and all present Council members voted aye; motion carried.

Visitors to be Heard: Beresford PRCE Director Scott Klungseth informed Council of a request to rename the northeast baseball field. The request will be on the agenda for consideration at the May 18 meeting. Klungseth also provided a brief update on the status of area baseball leagues.

Department Head and City Administrator Reports

Elaine Johnson – Finance Officer

- Johnson highlighted some information from March, 2020 financial reports. A motion was made by Sveeggen, seconded by Doeden, to accept March, 2020 financial reports. All present Council members voted aye; motion carried.
- Johnson notified Council of the need for a special meeting to canvas June 2 election results in order to comply with State regulations. Council will meet on Wednesday, June 3 at 5:00 p.m. to canvas election results.

Jerry Zeimetz – City Administrator

- COVID 19 Update: Zeimetz apprised Council on the status of City-owned properties as a result of the COVID-19 pandemic and the repeal of Ordinance 2020-01. This will be revisited again at the May 18, 2020 Council meeting to determine if changes can be made. Other reports presented and discussed were April revenues for the Bridges and Liquor Store, as well as recent sales tax revenue information.
- The Fire Department's 2000 Chevrolet Silverado 2500 LS flatbed pickup truck sold at auction for \$6000.
- The Beresford Saddle Club grounds will be used as staging area for materials/equipment needed for the East Substation project. Although no one is currently leasing this property, Zeimetz will contact the last known Saddle Club president to request their items be removed.
- Soil conditions at the site for the new Substation have been tested and it was determined that a portion of the site contained soils that would need to be removed and additional clay hauled in to stabilize the site for future construction. Anticipated costs for the stabilization are \$16,000.

New Business

- **Review and Award Bids:** Upon review and recommendation from DGR Engineering, the following bids for transmission line materials for the substation/transmission line project were accepted. All bids are on file at Beresford City Hall.
 - Bid #1: A motion was made by Doeden, seconded by Schott, to accept the bid of \$90,665.00 from Valmont Utility Structures of Valley, NE, for the Steel Structures. All present Council members voted aye; motion carried.
 - Bid #2: A motion to accept the base bid price of \$220,026.00 from Techline Inc. of Fort Worth, TX, for the Transmission Poles was made by Cain and seconded by Sveeggen. All present Council members voted aye; motion carried.
 - Bid #3: Sveeggen made a motion to accept the bid of \$61,141.17 from Techline Inc. of Fort Worth, TX for 115kV Insulators. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
 - Bid #4: A motion to accept the bid of \$84,819.50 from Techline Inc. of Fort Worth, TX, was made by Doeden and seconded by Sveeggen. All present Council members voted aye; motion carried.

- Bid #5: Boone made the motion to accept the bid of \$26,410.00 from Suzhou Furukawa Power Optical Cable Co. of Jiangsu Province, China. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
- Bid #6: A motion to accept the bid price of \$235,471.00 from Laminated Wood Systems of Seward, NE, was made by Boone and seconded by Sveeggen. All present Council members voted aye; motion carried.
- **Modification of Union Agreement:** After explanation of proposed changes to the union agreement by Attorney Frieberg, a motion was made by Schott, seconded by Sveeggen, to accept the Modification of Union Agreement. All present Council members voted aye; motion carried. The agreement has been sent to Union officials for review.
- **Full-Time Police Officer:** Following discussion that included Police Chief Schurch, Sveeggen made a motion to authorize advertising for a full-time police officer. The motion was seconded by Dahlin and all present Council members voted aye; motion carried. Finance Officer Johnson was asked to research potential funding for this position to present at the next meeting.
- **Seasonal Hire:** Schott made a motion to hire Becca Nelson at \$9.30/hour as a seasonal employee for the Bridges Clubhouse/Event Center. The motion was seconded by Cain and all present Council members voted aye; motion carried.
- **Wage Adjustment:** Following a recommendation from Parks Superintendent Kelly Knutson, a motion was made by Schott, seconded by Doeden, to change Tyler Lewison's job title to repair/maintenance and increase his salary to \$13.20/hour. All present Council members voted aye; motion carried.

Payment of Bills: A motion to pay the following bills was made by Doeden and seconded by Dahlin. All present Council members voted aye; motion carried.

AFLAC, ins., \$1721.46; Appera, service, \$211.17; Azar Comp. Software, digital service center, \$250.00; Badger Comm., resale, \$91.22; Baker & Taylor, books, \$283.72; Beal Dist., beer, \$1907.15; Beresford Cablevision, CATV bill, \$384.62; BMTC, monthly billing, \$2734.67; Beresford Mun. Util., utilities, \$12,980.75; Tom Berg/Jessica Holberg, reimburse EC rental fee, \$400.00; Big 10, affiliate fees, \$140.52; Canon Fin. Serv., copier contract, \$177.00; CenturyLink, toll settlement, \$68.40; Chesterman Co., resale, \$290.22; Colonial Life, insurance, \$31.04; Concrete Materials, asphalt, \$470.09; Consortia, consulting fees, \$3500.00; Core & Main LP, supplies, \$797.25; Dakota Beverage, beer, \$2265.52;

DGR Engineering, East Substation engineering, \$61,888.00; Eastway Auto, repair, \$72.58; EFTPS, federal excise tax, \$671.90; Fiesta Foods, supplies, \$74.54; Fox Sports Net Worth, affiliate fees, \$3481.68; Cengage Learning, books, \$51.68; Gray Television Gr., affiliate fees, \$4588.65; Hillyard, COVID supplies, \$158.56; Ivarsen, Steve & Shannon, refund, \$12.85; Jack's Uniforms & Equip., clothing, \$538.53; Jet Truck Plaza, fuel, \$75.51; Johnsen H&C, repair, \$114.80; Johnson Bros. Famous Brands, liquor, \$784.50; Knutson, Ardel & Lila, refund, \$39.37; KTTW Fox, affiliate fees, \$1901.92; KVHT/KVTK, advertising, \$50.00; Lawson Products, supplies, \$271.00; Lewison, Tyler, refund, \$25.11;

Loffler, copier contract/overage, \$450.19; Loren Fischer, disposal service, \$5375.00; Lynn's Welding, fuel tank, \$673.00; Merchant Job Training/Safety, tuition, \$550.00; Michael Todd & Co., supplies, \$452.97; MidAmerican Energy, natural gas, \$1424.62; Midwest Turf & Irr., equip. repair, \$417.23; Muller Auto Parts, repair/supplies, \$160.32; Nat'l Cable Television, affiliate fees, \$22,076.39; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$2618.78; Northern Plains Lumber, supplies, \$20.26; NTCA, membership, \$3531.95; Office Depot, COVID-19 supplies, \$16.35; Olson's Ace Hardware, supplies, \$1679.10; Olson's Pest Tech., service, \$47.00; Overdrive, electronic books, \$474.08;

Quam, Berglin & Post, 2019 compilation, \$3300.00; Quill Corp., supplies, \$265.57; Republic Nat'l Dist., Liquor, \$1606.33 Rovi Guides, guides, \$608.79; Sam's Club, membership, \$90.53; Sanitation Prod., sweeper parts, \$1949.28; SD Library Assn., membership, \$220.00; SD Dept. of Rev., sales tax, \$29,368.68; SD EPath, E911 surcharge, \$763.75; SD Public Health, lab test, \$357.00; SD Telecom. Assn., dues, \$2963.17; Showtime Networks, affiliate fees, \$123.12; SF Two-Way Radio, battery, \$225.97; Southeastern Elec., well #2, \$544.11; Southern Glazers, liquor, \$238.30; SpotOn, CC fees, \$508.48; SS Graphics, COVID supplies/posters, \$60.00; Steeneck Enterprises, clothing, \$90.00; Transource, supplies, \$8.91;

Unemployment Ins. Div. of SD, unemployment ins., \$1581.45; US Bank, swimming pool pymt, \$80,720.00; UPS, shipping fees, \$124.00; USAC, schools/libraries, \$1994.80; Verizon, cell phones, \$1055.54; Wells Fargo, CC charges, \$1670.59; WESCO Dist., East Substation, \$2967.70; Wholesale Supply Co., COVID supplies/resale, \$191.15; Zimco Supply, Vicon pymt, \$762.50.

April 2020 Payroll Totals: Finance \$5,133.54; Gov't Bldg. \$43.35; Police, \$16,705.91; Street, \$10,362.75; Parks, \$3,042.33; Liquor Store \$3,719.63; Water \$6,217.59; Electric, \$25,137.77; Sewer \$8,584.34; Telephone \$34,123.66; Rubble/Recycling \$1,433.74; City Council \$7,925.00; Library \$8,004.69; City Administrator \$7,557.24; Golf Course \$4,972.10; Clubhouse \$3,921.04; Event Center \$40.50.

Executive Session – Personnel and Legal: A motion to enter into executive session to discuss personnel and legal matters was made by Boone at 8:02 p.m. All present Council members voted aye; motion carried. Mayor Anderson declared the Council out of Executive Session at 9:00 p.m.

Adjournment: As there was no further business, the meeting adjourned at 9:00 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi