

Beresford City Council
April 15, 2019

The Beresford City Council met in regular session at the Beresford City Council Chambers on April 15, 2019 at 7:30 p.m.

Members Present: President Gerald Dahlin presiding, Steve Cain, Troy Boone, Tom Erickson, Art Schott and Teresa Sveeggen

Also Present: Jerry Zeimetz, City Administrator and Tom Frieberg, City Attorney

Absent: Mayor Nathan Anderson

Adopt Agenda: Motion by Erickson, seconded by Sveeggen to adopt the amended agenda. All present Council Members voted aye; motion carried.

Minutes: Cain made the motion, seconded by Boone to approve the April 1, 2019 Council Minutes. All present Council Members voted aye; motion carried.

Visitors:

Summer Community Celebration: Joanne Paulsen, representing the Beresford Chamber, presented a tentative budget for events scheduled for August 2-4, 2019. She reiterated that they are trying to keep costs low so they are able to offer events at little or no cost to patrons. Discussion was held on use of the Bridges event center for the teen dance and/or adult dance. The Chamber will research other venues/options before a decision will be made.

Dept. Head Reports:

Jeff Heidebrecht – Street, Water & Sewer Supt.

- **Water Tower Re-Coating Project:** Heidebrecht updated the Council with information about the project. After discussion, a consensus was reached that Banner Engineering will provide specifications for the project, Heidebrecht will finalize/verify them and the Council will then authorize advertising for bids.
- **2019 Street Sweeping Contract with SD DOT:** A motion was made by Schott and seconded by Erickson to enter into a contract for street sweeping with the South Dakota Department of Transportation for 2019. All present Council Members voted aye; motion carried
- **Seasonal Hire:** Motion by Schott, seconded by Sveeggen to hire the following as seasonal Street Dept. employees: Tyler Kropuenske, \$9.25/hr.; Chris Kropuenske, \$9.25/hr.; and Jack Antonson, \$9.25/hr. All present Council Members voted aye; motion carried.

Ben Reiter and Kelly Knutson – Bridges Golf Course and Parks

- Point of Sale System at the Bridges Clubhouse/Event Center: After introducing himself to the Council, Reiter presented information on a Point of Sale system he would like to implement at the Bridges to better track revenue, expenses and inventory, improve quality control, and build a customer database. After discussion on cost, options, and potential advantages, a motion was made by Schott and seconded by Boone to purchase ChronoGolf, Hybrid Option as a Point of Sale system for the Bridges at a cost of \$3300 per year. Council Members Boone, Dahlin, Erickson, Schott and Sveeggen voted aye, Cain voted nay; motion carried.
- Security Cameras: The need for surveillance equipment at the Bridges was discussed and a quote from Beresford Municipal Telephone Company was reviewed. A motion was made by Schott, seconded by Sveeggen to purchase surveillance equipment for the Bridges Golf Course and Event Center. All Council Members present voted aye; motion carried.
- Seasonal Hires at Golf/Park/Pool: Superintendent Kelly Knutson submitted a list of prospective lifeguards, pool attendants, parks & golf course seasonal workers and a suggested wage. Erickson made the motion, seconded by Schott to hire the 2019 seasonal Golf/Park/Pool Dept. employees as listed below. All present Council Members voted aye; motion carried.

- 2019 Lifeguards (all wages are per hour): Grace Boone, Manager, \$12.50; Elizabeth Cordell, \$9.40; Sydnie Boone, \$9.40; Caleb Metcalf, \$9.40; Kendra Jensen, \$9.40; Josh Arlt, \$9.40; Coral Bates, \$9.25; Jack Bickett, \$9.25; Gabrielle Engbarth, \$9.25; Kaitlyn Ellis, \$9.25; Summer Roelke, \$9.25; Alec Atwood, \$9.25; Dayshon Adams, \$9.25; Anna Atwood, \$9.10; Isabelle DeLay, \$9.10; Ashton Tjaden, \$9.10; Gage Lyle, \$9.10; Jackson Arlt, \$9.10; Lacey Mockler, \$9.10; Beau Van Gelder, \$9.10; Courtney Cowan, \$11.00.
- 2019 Pool Attendants (all wages are per hour): Dallas Davis, \$9.10; Logan Keith, \$9.10; Madeline Dahlin, \$9.10; Katie Knutson, \$9.10; Alexandra Muller \$9.10; Ashlynn Atwood, \$9.10; Aubrey Twedt, \$9.10; Alana Bergland, \$9.10.
- 2019 Park and Golf Seasonal (all wages are per hour): Oliver Doeden \$9.75; Cait Savey, \$9.50; Matthew Hoffman \$9.10; Thatcher Schlup, \$9.10; Cali Boden, \$9.10; Hayden Wilson, \$9.10; Tyler Lewison, \$12.50; Larry Boden, \$9.75.

Mike Antonson – Electric Dept.

- **Amendment #1 to Task Order #1, East Substation and 115 kV Transmission Line:** Antonson discussed with the Council a proposed amendment to the East Substation Project due to a significant increase in cost resulting from installing underground transmission lines versus overhead. After discussing options to avoid this increase, City Attorney Frieberg, Zeimetz and Antonson will meet with property owners to discuss easement options so overhead lines can be constructed as originally planned. No action was taken.
- **Seasonal Hire:** A motion was made by Cain, seconded by Boone, to hire Ethan Reed at \$10.00/hour for season help in the Electric Dept. All present Council Members voted aye; motion carried.

New Business

- **Review plat of Lots 11 & 12, Tract A of Block 2, Bridges 2nd Addition Tract 4A:** The Planning & Zoning Commission made their recommendation to approve the Plat. Motion by Erickson and seconded by Sveeggen to approve Resolution 2019-07. All present Council Members voted aye; motion carried.

RESOLUTION 2019-07

Be it resolved by the Beresford City Council the plat of Lots 11 & 12 & Tract A of Block 2 of Bridges 2nd Addition Tract 4A, and addition in the South ½ of Section 5, Township 95 North, Range 50 West, 5th P.M., City of Beresford, Union County, South Dakota be and the same is hereby approved.

Adopted this 15th day of April, 2019

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

- **Authorize Advertising for Finance Officer:** Motion was made by Sveeggen, seconded by Erickson, to advertise for the position of Finance Officer. All present Council Members voted aye; motion carried.
- **Step pay increase for F/T Police Officer Dylan Nelson:** A motion was made by Schott, seconded by Cain, to approve the step pay increase for Dylan Nelson from \$19.80/hour to \$20.34/hour, effective May 1. All present Council Members voted aye; motion carried.
- **Declare 2004 Chevrolet Tahoe and 1997 Chevrolet C35 Pickup surplus property for the Beresford Volunteer Fire Dept.** Erickson made a motion, seconded by Schott to declare the 2004 Chevrolet Tahoe and 1997 Chevrolet C35 Pickup surplus property for the Beresford Volunteer Fire Dept. for sale at auction. All present Council Members voted aye; motion carried.

- **Letter of Resignation – Councilman Tom Erickson:** A motion was made by Cain and seconded by Schott to accept Tom Erickson’s resignation from City Council, effective May 6, 2019. All present Council Members voted aye; motion carried. The Council expressed their gratitude to Erickson for his faithful service to the Community of Beresford.

Discussion & Information Items

- **Extend Rubble Site Free Dumping:** A motion was made by Erickson and seconded by Schott to extend free dumping to city residents thru May 13 due to recent weather and road issues. All present Council Members voted aye; motion carried.
- **Early closure on Friday, May 19:** A motion to allow City Departments to close early on Good Friday, April 19 was made by Schott and seconded by Erickson. Employees will be required to use vacation or personal time. All present Council Members voted aye; motion carried.

Approval of Travel Requests: A motion was made by Sveeggen and seconded by Boone to accept the following travel requests. All present Council Members voted aye; motion carried.

- MRES Annual meeting – May 8-9, Sioux Falls, Antonson
- SDN Annual Meeting – May1-2, Mitchell, Todd Hansen

Payment of Bills:

A motion was made by Boone, seconded by Cain to approve payment of the bills listed below, motion carried.

Aaron’s Pro Window Cleaning, Service, \$45.00; Acoustic Clean, Cleaning Service/Bridges, \$1350.00; Alliance Comm. Corp., Toll Settlement, \$270.00; Beal Distributing, Beer, \$360.85; Beresford Republic, Lifeline Ad, \$120.00; Blue Tarp Financial, Vehicle Repair, \$384.99; Border States Electrical Supply, Equipment, \$1635.32; Centerville Farm & Auto, Operating Expense, \$169.91; CenturyLink, 911 Circuit, \$88.10; CenturyLink, Toll, \$86.13; CHS, Fuel/Street, \$2728.88; City of Vermillion, Tipping Fee; \$4847.58; Consortia, Consulting Fee, \$3200.00; Core & Main LP, Meters, \$2117.80; Dakota Beverage, Beer, \$73.00;

Ditch Witch of SD, Repair Trencher, \$2733.66; Eastway Auto Service, Vehicle Service, \$611.38; Express Communications, Toll Settlement, \$5683.89; Fiber Ring Rev Pooling, Pooling Fees, \$5410.56; Flowers by Bob, Plant, \$30.00; Frieberg, Nelson & Ask LLP, Retainer, \$5436.25; Gale/CENGAGE Learning, Books, \$97.46; Galls, LLC, Safety Equipment, \$120.00; gWorks, Remote Payroll Training, \$237.50; Heggies Pizza, Resale, \$306.25; Steeneck Enterprises, Safety Equipment, \$30.00; Innovative Office Solutions, Laminating Supplies, \$59.95; Interstate TRS, TRS Fund, \$794.37; Jensen Agency, GMC K3500, \$210.00;

Jet Truck Plaza, Fuel/Fire, \$663.42; KVHT FM, KVTK AM, Advertising, \$100.00; LECA, Toll Settlement, \$182.00; Lewis & Clark RWS, Water, \$19,213.19; Lewis Drug, Batteries, \$9.98; Meridian Grain, LLC, Salt, \$1886.05; Michael Todd & Co., Inc., Elgin Gutter Brooms, \$1055.50; Mid America Computer Corp., Billing Fee, \$2751.21; Midamerica Books, Books, \$665.40; Midwest Tape, DVDs, \$335.80; Midwest Underground Supply, Machinery Expense, \$1529.50; MN Municipal Util. Assoc., Safety Program, \$3400.00; ND Telephone Assoc., Registration Fees, \$270.00; NENA, CID Subscription, \$255.00; New York Life, Group Ins., \$108.00;

Northern Truck Equipment Corp., Equipment Repair, \$39.00; Olson’s Pest Technicians, Service, \$161.00; Pinnacle Publishing, Directories, \$310.10; Quill Corp., Operating Supplies, \$1124.01; Rovi Guides, Inc., Guides, \$591.06; SD State Treasurer, Telecommunication Relay Svc., \$145.40; SDN Communications, Internet Access, \$2078.57; SDTA, Membership Dues, \$2900.06; Showtime Networks, Inc., Affiliate Fees, \$143.99; Sioux Corp, Central Office Repair, \$150.00; Sioux Valley News, Renewal, \$30.00; Smart Apple Media, Books, \$1038.61; Southeastern Electric, Well #1, \$681.90; SS Graphics, Truck Lettering, \$125.00;

Stan Houston Equip. Co., Tools/Shop Equip., \$368.95; Stuart C. Irby Co., Safety Gloves, \$186.00; Sturdevant’s Auto Parts, Operating Supplies, \$694.14; Swiden Dist., Inc., CATV Sub-Equipment; \$194.15; Telecordia Technologies, Operating Expense, \$67.28; Teresa Sveeggen, CPA, Consulting Services, \$750.00; Thomtek LLC, Set Top Boxes, \$14,273.68; Tires Tires Tires, Skid Loader Tires, \$1421.10; Total Stop Conv. Store, Fuel, \$2303.17; Tower Distribution Co., Affiliate Fees, \$154.78; Unemployment Ins. Div. of SD, Ins., \$1814.08; US Foods, Food, \$1109.43; Vast Broadband, Service, \$51.79; Walt’s Homestyle Foods, Resale, \$70.00;

Washington Nat’l Ins. Co., Group Ins., \$267.10; WESCO Distribution, Inc., Tools, \$160.00; Wholesale Supply Co., Inc., Resale, \$291.20; WIN-911 Software, Software Maint., \$495.00; Russell Woolf, UB Refund, \$71.00.

Executive Session - Personnel: At 8:57 p.m. Boone made the motion to enter into executive session for personnel issues. Sveeggen seconded the motion, all present Council Members voted aye; motion carried. Council reconvened at 9:05 p.m. No action taken.

Electric Dept. Hire: Discussion was held on options for filling a position in the Electric Department. It was decided to put this item on the agenda for the May meeting.

Adjournment: As there was no further business, the meeting adjourned at 9:10 p.m. on a motion by Erickson, seconded by Sveeggen. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi