

**Beresford City Council**  
**April 1, 2019**

The Beresford City Council met in regular session in the City Council Chambers on April 1, 2019 at 7:30 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Tom Erickson, Art Schott and Teresa Sveeggen.

**Also Present:** Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator and Tom Frieberg, City Attorney.

**Adopt Agenda:** Motion by Dahlin, seconded by Erickson to adopt the amended agenda. All present Council Members voted aye; motion carried.

**Minutes:** Discussion was held on the minutes from March 18, 2019 in regard to wording of the summer celebration information. The statement “The Council approved these requests and asked them to work with the appropriate Bridges and Parks staff to work out details” will be removed. Cain made the motion, seconded by Erickson to approve the March 18, 2019 Council Minutes as amended. All present Council Members voted aye; motion carried.

**Visitors to be Heard**

**Larry Thompson – Emergency 911 System:** Mr. Thompson was present to voice his concerns to the Council about the response to a fire at his residence. Fire Chief Tarz Mullinix presented the Council with a timeline of the incident and response time, briefly outlined how the Emergency 911 System operates, and explained the Beresford Fire Department protocol. Mr. Thompson thanked the Council for their time.

**Dept. Head Reports**

**Jeff Heidebrecht – Streets/Water/Sewer Supt. – Quarterly Update:** Heidebrecht reviewed a report with the Council on projects the Street/Water/Sewer Dept. are currently working on. These projects include painting the water tower, working with South Dakota Rural Water to survey the lagoons and sewer system, replacing water meters, manhole renovations, chip sealing and asphalt repair. Heidebrecht noted that due to the extreme weather the last few months there are several streets that have problem areas. Once the frost is out of the ground the Street Dept. will begin repairs. The Council thanked Heidebrecht for the information.

**Old Business**

**Funding for Community Celebration August 2-4:** Zeimetz provided information on past City funding for community celebrations. Discussion was held and a motion was made by Dahlin, seconded by Cain, to table a decision until the Chamber is able to provide more information on anticipated costs. All present Council members voted aye; motion carried.

**February 2019 Financial Report and Proposed Transfers:** Sveeggen reviewed the February 2019 financial report with the proposed cash transfers/cleanup. A motion to approve the following proposed financial transfers was made by Dahlin and seconded by Schott. All present Council members voted aye; motion carried. A motion to approve the February 2019 Financial Report was made by Boone, seconded by Cain. All present Council members voted aye; motion carried.

**Telephone Fund**

		<b><u>DR</u></b>	<b><u>CR</u></b>
Cash	611-010-1010	1,711,346.35	
Transfer In	611-4380-51100		1,711,346.35
SD FIT	611-010-1515		6,680.24
Transfer In	611-4380-51100	6,680.24	
Cash	611-010-1010	109,368.64	
Transfer In	611-4380-51100		109,368.64

**2nd Penny Fund**

Cash	201-010-1010		291,082.46
Transfers Out	201-0000-51100	291,082.46	

**Community Center**

Cash	301-010-1010	<b><u>DR</u></b>	<b><u>CR</u></b>
Transfer In	301-0000-51100	165,936.85	165,936.85

**TIF #2**

Cash	302-010-1010	115,860.19	
SD FIT	302-010-1515		117,506.57
Transfer Out	302-0000-51100	1,646.38	

**Swimming Pool**

Cash	506-010-1010	114,107.27	
Transfer In	506-0000-51100		114,107.27

**FEMA Safehouse**

Cash	510-010-1010	11,038.34	
Transfer In	510-0000-51100		11,038.34

**N. Industrial Park**

Cash	503-010-1010		267,634.78
Transfer In	503-0000-51100	267,634.78	

**General Fund**

Cash	101-010-1010		1,443,711.57
Transfer	101-390-3911	1,443,711.57	
Cash	101-010-1010	1,646.38	
Transfer	101-390-3911		1,646.38
Cash	101-010-1010		146,920.43
SD FIT	101-010-1515	146,920.43	
SD FIT	101-010-1515	203,000.00	
Cash	101-010-1010		203,000.00

**Cable Vision**

Transfer In	615-389-3911		6,680.24
SD FIT	615-010-1515	6,680.24	

**Sewer**

Cash	604-010-1010		109,368.64
Transfer	604-383-3911	109,368.64	

**Resolution 2019-05:** At the March 18, 2019 City Council meeting, a motion was made for the designation of authorized representation to the SD Municipal Power Agency. A motion was made by Erickson, seconded by Boone to approve Resolution 2019-05. All present Council members voted aye; motion carried.

**RESOLUTION 2019-06****DESIGNATION OF AUTHORIZED REPRESENTATION**

WHEREAS, the Governing Body of the City of Beresford, South Dakota has entered into an agreement to establish The South Dakota Municipal Power Agency (SDMPA), and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of SDMPA.

NOW, THEREFORE, BE IT RESOVLED that Mike Antonson be and he is hereby authorized and appointed as the representative of the City of Beresford, South Dakota, to represent Beresford's Municipal Utility in the business of SDMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Jerry Zeimetz, is hereby authorized and appointed with equal powers.

Adopted this 1<sup>st</sup> day of April 2019.

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

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Elaine Johnson, Finance Officer

**New Business**

**Declare 2013 Dodge Charger Police Car Surplus:** A motion was made by Cain and seconded by Schott to declare the 2013 Dodge Charger police car surplus property for sale at auction. All present Council members voted aye; motion carried.

**Adopt City Hall Lead Clerk Position Description:** A motion to accept the position description for Lead Clerk/Finance Assistant was made by Sveeggen and seconded by Dahlin. All present Council members voted aye; motion carried.

**Accept Employee Transfer to Lead Clerk Position.** A motion was made by Cain, seconded by Erickson to accept Elaine Johnson's transfer to Lead Clerk/Finance Assistant, effective when a Finance Officer is hired. All present Council members voted aye; motion carried.

**Discussion and Information Items:**

**National Library Week Proclamation:** Mayor Anderson declared National Library week April 7-13, 2019 and read the following proclamation.

**WHEREAS**, today's libraries are not just about books but what they do for and with people;

**WHEREAS**, libraries of all types are at the heart of cities, town, schools and campuses;

**WHEREAS**, libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect;

**WHEREAS**, libraries and librarians build strong communities through transformative services, programs and expertise;

**WHEREAS**, libraries, which promote the free exchange of information and ideas for all, are cornerstones of democracy;

**WHEREAS**, libraries promote civic engagement by keeping people informed and aware of community events and issues;

**WHEREAS**, librarians and library workers partner with other civic organizations to make sure their community's needs are being met;

**WHEREAS**, libraries and library workers empower their communities to make informed decisions by providing free access to information;

**WHEREAS**, libraries are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational resources that transform lives and strengthen communities;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be in resolved that I, Mayor Nathan Anderson, proclaim National Library Week, April 7-13, 2019. I encourage all residents to visit the library this week and explore what's new at your library and engage with your librarian. Because of you, Libraries Transform.

**ROCS Update:** Dahlin informed the Council that ROCS will be receiving a van that is wheelchair accessible in June/July of 2019. Their fleet will then include two wheelchair-accessible vehicles and one van for regular transportation.

**Approval of Travel Requests:**

A motion to approve the following travel request was made by Erickson seconded by Sveeggen. All present Council Members voted aye; motion carried.

Telecom Operations Conference, May 14-16, Fargo, Todd Hansen, Aaron Mayer and Austin Hansen

**Payment of Bills:**

A motion was made by Boone and seconded by Schott to approve payment of the bills listed below, motion carried.

Amaril Uniform Co., Clothing, \$1,683.26; Appeara, Service, \$572.48; Benjamin Fahlberg, Catering, \$2,031.00; Baker & Taylor, Books, \$663.88; Beal Distributing, Inc., Beer, \$4,200.77; Beresford Cablevision, CATV Bill, \$598.83; BMTC, Monthly Billing, \$2,205.06; Beresford Mun. Utilities, Utility Billing, \$14,806.85; Beresford Republic, legal publishing's, \$822.73; Big 10, Affiliate Fees, \$138.96; Blue Tarp Financial, Inc., Operating Supplies, \$565.85; Border States Electric Sup., Internet Supplies, \$150.72; Canon Financial Serv., Copier Contract, \$177.00; Chesterman Co., Resale, \$202.50; Michael Conklin, Reimbursement, \$33.10; Dakota Beverage, Beer, \$3,338.35; Dakota Custom Turf, Operating Sup., \$232.00;

DEMCO, Books, \$493.93; DGR Engineering, East Substation Engineering, \$3,601.83; Melissa Eastman, Refund, \$28.18; EFTPS, Federal Excise Tax, \$751.77; El Riad Shrine Circus, Tickets, \$60.00; Fiesta Foods, Supplies, \$807.33; Fox Sports Net North, Affiliate Fees, \$3,532.70; Goldfield Telecom, Internet Supplies, \$497.99; Gray Television Group, Inc., Affiliate Fees, \$2,470.00; gWorks, Payroll Time & Attendance, \$1,570.00; Heggies Pizza, Resale, \$501.00; Mary Ellen Hustrulid, Refund, \$22.02; Innovative Office Solutions, Office Supplies, \$165.35; Jack's Uniforms & Equipment, Clothing, \$315.70; JD's House of Trophies, Plaque, \$80.00; Johnson Brothers Famous Brands, Liquor, \$1,451.59;

Elaine Johnson, Mileage; \$88.74; KDLT-TV, Affiliate Fees, \$1,951.30; KTTW Fox 7, Affiliate Fees, \$1,354.90; David A Larson, Server Updates, \$8,400.00; Learning Opportunities, Inc., Books, \$420.00; Loren Fischer, Disposal Service, \$5,325.00; MidAmerican Energy Co., natural gas, \$4,000.46; Midwest Tape, DVD's, \$259.62; Midwest Turf & Irrigation, Equipment Repair, \$251.59; Missouri River Energy Service, Hydro & Supplemental Power, \$164,094.47; Tracia Morren, Refund, \$16.57; Muller Auto Parts, Vehicle Repair/Supplies, \$1,969.27; National Cable Television, Affiliate Fees, \$22,926.95; Nexstar Broadcasting, Inc., Affiliate Fees, \$2,395.18; Arlys Norling, Refund, \$50.97;

Northern Plains Lumber, Repair, \$45.47; Olson's Ace Hardware, Supplies, \$1,161.31; Olsen's Pest Tech, Library Supplies, \$201.00; Pedersen Machine, Repair, \$48.77; Pitney Bowes, Postage Meter Lease, \$578.82; Power & Tel, New Construction, \$2,613.19; Republic National Dist., Liquor, \$2,897.53; SD Dept of Health, Lab Tests, \$181.00; SD Div. of Motor Vehicles, Title, \$10.00; SD Epath, E911 Surcharge, \$940.00; SD Dept of Revenue, Sales Tax, \$27,844.38; SD Retirement System, Participant Fee, \$45.00; Siglar Fire Equip Co., Cylinder Fill, \$112.00; Southern Glazer's of SD, Liquor, \$553.55; Dave Steckelberg, Refund, \$32.76; Transource, Repair, \$130.00; Union Co. Treas., Reassignment Fee, \$5.00;

UPS, Shipping Fee, \$134.33; US Foods-SF, Food, \$1,038.45; Utilismart Corp, Meters Read & Fee, \$21,884.00; Verizon Wireless, Cell Phone Service, \$1,278.50; WESCO Dist, Inc., Meters, \$8,885.04; Wheelco Truck & Trailer Parts, Vehicle Repair, \$365.60; Wholesale Supply Co., Resale, \$655.22; Zabel Steel, Equipment Repair, \$22.99; Jerry Zeimetz, Mileage Allowance, \$300.00.

**March 2019 Payroll Total:**

Finance \$7,476.00; Gov't Bldg. \$205.00; Police \$27,211.88; Street \$20,293.02; Liquor \$8,696.30; Water \$12,607.04; Electric \$40,308.32; Sewer \$14,536.80; Telephone \$47,923.53; Rubble/Recycling \$1,457.81; Planning & Zone \$750.00; Library \$14,079.35; City Administrator \$10,699.20; Golf Course \$11,491.20; Clubhouse \$7,907.63; Event Center \$1,348.15.

**Executive Session:** At 8:41 p.m. a motion was made by Dahlin and seconded by Boone to go into Executive Session to discuss personnel. At 9:28 p.m. Council was declared back in regular session.

Boone made the motion, seconded by Dahlin to approve hiring Ben Reiter as the Golf Course Manager with his salary to be negotiated with Jerry Zeimetz. All present Council Members voted aye; motion carried.

**Adjournment:** A motion was made by Dahlin and seconded Sveeggen to adjourn the meeting at 9:30 p.m. All present Council members voted aye; motion carried.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi