

## BERESFORD CITY COUNCIL

Monday, January 3, 2022

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Troy Doeden (via Zoom), Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

**Also Present:** Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the December 20, 2021 regular meeting minutes was made by Boone and seconded by Tiedeman. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Sveeggen, to approve the December 29, 2021 special meeting minutes. All present Council members voted aye; motion carried.

**Committee Reports:** Doeden spoke on behalf of the Finance & Utility Committee (Doeden, Sveeggen and Tiedeman) in regard to their recent review of Beresford Municipal Liquor Store finances and operations. Upon recommendation by the Finance & Utility Committee, a motion was made by Doeden, second by Tiedeman, to cease all retail operations of Beresford Municipal Liquor Store, effective immediately. After lengthy discussion and review of financial reports and projected revenue and expenses, all present Council members voted aye; motion carried.

**Executive Session:** At 7:35 p.m. Boone made a motion to enter into executive session to discuss personnel. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

Mayor Anderson declared Council out of executive session at 7:41 p.m. Due to the decision to close BMLS, Doeden made a motion, second by Sveeggen, to terminate Maverick Ivarsen's employment as manager of Beresford Municipal Liquor Store, effective immediately, with a 6-weeks' severance payment (240 hours) in one lump sum at his current salary in addition to health insurance benefits through the end of February. All present Council members voted aye; motion carried.

A motion was made by Sveeggen, second by Schott, to offer a severance payment of 40 hours at their current salaries to the following part-time employees at BMLS: Emily Hendrickson, Brian Ivarsen, Donald Jervik, Josh Kobernusz, Lacey Longman, and Heather Moody. All present Council members voted aye; motion carried.

Discussion regarding the status of the liquor license, furniture/equipment, and the building will be held at a future meeting.

### **Department Head and City Administrator Reports**

#### **Elaine Johnson, Finance Officer**

- Year-End Financial Adjustments: As Johnson was absent, this item was tabled until the next meeting.
- Zeimetz informed Council the SD minimum wage increased to \$9.95/hour, effective January 1, 2022.
- Council was also notified of the 2022 Federal mileage rate increase from .56/mile to .585/mile, effective January 2, 2022.

#### **Jerry Zeimetz, City Administrator**

- Zeimetz discussed refunding of 2016 swimming pool bonds which could potentially save the City \$25,000 a year. Tom Grimmond of Dougherty & Co. will attend a future meeting to address the Council about refinancing the 2016 Swimming Pool bonds for a lower interest rate.

### **Old Business**

- Ordinance 2021-11 – Supplemental Appropriation Ordinance: A motion was made by Sveeggen, second by Boone, to approve the second reading and adoption of Supplemental Appropriation Ordinance 2021-11. All present Council members voted aye; motion carried.

**ORDINANCE 2021-11**  
**Supplemental Appropriation Ordinance**

SUBJECT: An Ordinance to Supplement FY 2021 Appropriations and Declare an Emergency.

BE IT ORDAINED by the City of Beresford, SD that the following sums be appropriated to supplement the FY 2021 Budget:

Section I: Appropriations: The following sums are appropriated for the project as described:

Acct. No. 101-4520-41103	Part-time Wage	Parks	\$12,000.00
Acct. No. 101-4520-42501	Buildings & Grounds	Parks	\$ 2,500.00
Acct. No. 101-4520-42801	Water/Sewer/Garbage	Parks	\$ 2,500.00
Acct. No. 101-4520-43200	Buildings & Improvements	Parks	\$38,000.00
Acct. No. 101-4520-43505	Computer Equipment	Library	\$25,000.00
		<u>Total Appropriations</u>	<u>\$80,000.00</u>

Section II: Means of Finance:

	Cash on Hand	\$80,000.00
	<u>Total Means of Finance</u>	<u>\$80,000.00</u>

Section III: Emergency Clause: The effective date of this ordinance shall be the date of passage due to the end of the fiscal year being less than twenty days from the date of final passage.

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Nathan Anderson, Mayor

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Attest: Elaine Johnson, Finance Officer

**New Business**

**Legal Newspaper:** A motion was made by Boone to declare The Beresford Republic as the legal newspaper for the City of Beresford. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

**Official Depositories:** Tiedeman made a motion, second by Schott, to declare First Savings Bank, First Dakota National Bank, First Bank & Trust, US Bank, and SD Public Funds Investment Trust as official depositories for the City of Beresford. All present Council members voted aye; motion carried.

**Election:** A motion was made by Boone to set the election date as April 12, 2022 and approve a joint election with Beresford Schools. The motion was seconded by Doeden and all present Council members voted aye; motion carried.

**Resolution 2022-01:** A motion to approve Resolution 2022-01-Employee Wages was made by Schott and seconded by Doeden. All present Council members voted aye; motion carried.

**RESOLUTION 2022-01**  
**A Resolution Establishing the Salaries for 2022**

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2022. The Mayor, City Council, and Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

<b>FULL-TIME EMPLOYEES</b>			
Mayor – Nathan Anderson	\$4,400/annual	Telephone – Anthony Laurvick	\$28.84/hour
Council Member Ward 1 – Art Schott	\$3,700/annual	Telephone – John Ganschow	\$20.57/hour
Council Member Ward 1 – Troy Boone	\$3,700/annual	Electric Supt. – Michael Antonson	\$90,124.80/annual
Council Member Ward 2 – William Roelke	\$3,700/annual	Electric Lead Lineman – Joe Knutson	\$36.70/hour
Council Member Ward 2 – Michael Tiedeman	\$3,700/annual	Electric Lineman – Alex Thompson	\$33.20/hour
Council Member Ward 3 – Troy Doeden	\$3,700/annual	Electric Lineman – Tucker Foxhoven	\$33.20/hour
Council Member Ward 3 – Teresa Sveeggen	\$3,700/annual	Parks/Golf Course Supt. – Greg Bates	\$62,249.60/hour
Planning & Zoning – Stanford Peterson	\$900/annual	GC/Parks/Public Works – Jason Strand	\$18.29/hour
Planning & Zoning – Larry Bork	\$900/annual	Event Ctr/Clubhouse Mgr. – Benjamin Reiter	\$62,000/annual
Planning & Zoning-Len Hofer	\$900/annual	Street/Water/Sewer Supt.-Jeff Heidebrecht	\$36.12/hour
Planning & Zoning-Bradley Muller	\$900/annual	Street/Water/Sewer-Keith Kropuenske	\$26.44/hour
Planning & Zoning-Michael Borah	\$900/annual	Street/Water/Sewer-Cameron Voegeli	\$24.00/hour
City Administrator-Jerry Zeimetz	\$108,499.20/annual	Street/Water/Sewer-James Bern	\$23.82/hour
Finance Officer-Elaine Johnson	\$73,374.40/annual	Liquor Store Mgr.- Maverick Ivarsen	\$16.50/hour
Finance Assistant-Renee Goltz	\$21.75/hour	Head Librarian-Jane Norling	\$54,999.20/annual
Finance Assistant-Kathy Stuessi	\$21.15/hour	Asst. Librarian (80%)-Barb Bailey	\$16.69/hour
Finance Assistant-Alison O'Connell	\$20.06/hour	Police Chief-Michael Schurch	\$33.00/hour
Telephone Superintendent-Austin Hansen	\$93,124.80/annual	Police Sergeant-Michael Meinzer	\$27.85/hour
Telephone-Beth Rasmussen	\$55,764.80/annual	Police Officer-Alex Defries	\$24.69/hour
Telephone-Rob Van Ballegooyen	\$34.03/hour	Police Officer-Tyson Bullis	\$24.05/hour
Telephone-Aaron Meyer	\$33.79/hour	Police Officer-Kipp Stearns	\$22.16/hour
<b>PART-TIME EMPLOYEES</b>			
City Hall Custodian-Nancy Sveeggen	\$13.25/hour	Liquor Store-Donald Jervik	\$9.95/hour
Clubhouse/Event Center-Susan Lyle	\$9.95/hour	Liquor Store-Joshua Kobernusz	\$9.95/hour
Clubhouse/Event Center-Jeffrey Cordell	\$11.15/hour	Liquor Store-Veronica Witt	\$9.95/hour
Clubhouse/Event Center-Jan Antonson	\$13.65/hour	Liquor Store-Heather Moody	\$9.95/hour
Clubhouse/Event Center-Melissa Eastman	\$10.28/hour	Liquor Store-Emily Hendrickson	\$9.95/hour
Clubhouse/Event Center-Tracy St. Pierre	\$9.95/hour	Liquor Store Custodian-Lacey Longman	\$13.05/hour
Clubhouse/Event Center-Jeanine Lohre (admin)	\$12.50/hour	Police-Joseph Mattson	\$20.00/hour
Clubhouse/Event Center-Jeanine Lohre	\$9.95/hour	Police-Scott Roberts	\$20.00/hour
Clubhouse/Event Center-Roxy Johnson	\$9.95/hour	Police-Adrian Hoesli	\$20.00/hour
Library Custodian-Maria Garcia	\$12.85/hour	Police-Daniel Brady	\$20.00/hour
Library-Annie Crist	\$15.85/hour	Rubble/Recycling-Thomas Cotton	\$12.80/hour
Library-Sasha Huether	\$14.95/hour	Rubble/Recycling-Christian Christopherson	\$12.25/hour
Library-Aerica Schroeder	\$10.75/hour	Street/Water/Sewer-William Sebern	\$27.40/hour
Liquor Store-Brian Ivarsen	\$10.57/hour	Street/Water/Sewer-Donald Hubert	\$19.00/hour

BE IS FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 3<sup>rd</sup> day of January, 2022.

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Nathan Anderson, Mayor

ATTEST:

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Elaine Johnson, Finance Officer

**Discussion & Information Items**

- **Volunteer Fire Fighters:** Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford. Following is a list of Beresford Fire Dept. volunteers: Tarzan Mullinix, Alan Austin, Curt Johnson, Jamie Henderson, Mike Sveeggen, Aaron Mullinix, Jerry Zeimetz, Justin Gravely, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Greg Peterson, Derrick Livingston, Tony Laurvick, Ben Fahlberg, Michael Lind, Larry Boden, Eric Andal, Brian Fahlberg, A.J. Schable, Mark Bidne, Bruce Olson, Jen Laurvick, Keaton Peterson, Nick Adams, Kole Nordquist, Keegan Nordquist, John Ganschow, Cody Duerksen, Logan Mullinix, Ben Seeley, Michael Mullinix, Skyler Counterman, Sam Johnsen, Kyle Kleinschmit.
- **Meeting Change:** Due to the Martin Luther King Holiday, the next regular City Council meeting will be Tuesday, January 18, 2022.

**Travel Requests:** A motion was made by Boone, second by Roelke, to approve the following travel request. All present Council members voted aye; motion carried.

- Joint Utility Training School, Sioux Falls, Jan. 18-20, Antonson

**Payment of Bills:** A motion to approve payment of the following bills was made by Boone and seconded by Sveeggen. All present Council members voted aye; motion carried.

Adtran, managed Wi-Fi contract, \$375.00; Susan Ambur, refund, \$68.60; Azar Comp. Software, digital serv. ctr., \$250.00; Beal Dist., beer, \$1983.70; Beresford Cablevision, CATV bill, \$474.95; BMTC, monthly billing, \$2281.69; Beresford Mun. Utilities, utilities, \$13,313.82; Beresford Republic, ad, \$15.00; Big 10, affiliate fees, \$142.52; CDW Gov't, supplies, \$54.16; Chesterman, resale, \$386.80; Jeff Collins, refund, \$16.72; Colonial Life, insurance, \$46.56; Dakota Beverage, beer, \$779.60; Dakota Supply, supplies, \$101.39; Ryan DeVries, refund, \$39.00; Eastway Auto, repair, \$401.85;

Frostbite 4, BMTC ad, \$300.00; Heggies Pizza, resale, \$334.60; Woody Houser, refund denied bldg. permit, \$1683.00; Sasha Huether, mileage, \$35.73; Johnson Bros. Famous Brands, liquor, \$1102.36; Josten Concrete, cover, \$170.00; Justice Fire & Safety, service, \$335.71; KTTW Fox, affiliate fees, \$25.90; Lumen, toll settlement, \$89.52; Midwest Tape, DVD, \$26.24; MN Mun. Util. Assn., member dues, \$395.00; Nat'l Cable Tel., affiliate fees, \$26,423.80; Nexstar Broadcasting, affiliate fees, \$3038.40; Overdrive, electronic books, \$333.11; Courtney Peters, refund, \$17.40; Printing Plus, work orders, \$168.00;

Quill Corp., supplies, \$218.92; Republic Nat'l Dist., liquor, \$1113.64; SD Assn. of Code Enforcement, 2022 dues, \$40.00; SD Bldg. Officials Assn., 2022 dues, \$50.00; SD City Mgt Assn, 2022 dues, \$150.00; SD DENR, 2022 wastewater fee, \$2500.00; SD Gov. FO Assn., 2022 dues, \$70.00; SD Gov. HR Assn., 2022 dues, \$50.00; SD Mun. Elec Assn., 2022 dues, \$2100.00; SD Mun. League, 2022 dues, \$2030.79; SD Mun. Street Maint. Assn., 2022 dues, \$35.00; SD Police Chiefs Assn., 2022 dues, \$98.05; SD State Treasurer, telecom. relay service, \$68.75; SDML Work Comp Fund, 2022 work comp renewal, \$30,106.00;

SECOG, 2022 dues, \$3577.00; Southern Glazers, liquor, \$1368.00; Sturdevants, repair, \$36.27; The Tessman Co., chemicals, \$530.00; Alex Thompson, refund, \$27.07; Verizon Wireless, cell phones, \$1304.15; Wholesale Supply, resale/supplies, \$378.48.

**December 2021 Payroll Totals:**

Finance \$8061.60; Gov't Bldg. \$102.00; Police \$37,692.24; Street \$19,806.45; Parks \$5598.76; Liquor Store \$6537.74; Water \$12,064.70; Electric \$39,333.01; Sewer \$11,097.51; Telephone \$47,340.12; Rubble/Recycling \$1902.54; Planning & Zoning \$1500.00; Library \$13,640.91; City Admin \$11,827.20; Golf Course \$4188.05; Clubhouse \$8281.61; Event Center \$1154.26.

**Adjournment:** As there was no further business, Mayor Anderson adjourned the meeting at 8:04 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi