

BERESFORD CITY COUNCIL

Monday, April 17, 2023

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott, Mike Tiedeman (via phone)

Absent: Eli Seeley, Teresa Sveeggen

Also Present: Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Jeff Heidebrecht, Street/Water/Sewer Supt.

Adopt Agenda: A motion to adopt the agenda as amended was made by Boone, second by Schott. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the April 3, 2023, meeting minutes was made by Boone, second by Roelke. All present Council members voted aye; motion carried.

Public Hearings:

Request to rezone from Natural Resource Conservation District (NRC) and Single-Family Residential District (R1) to Multi-Family Residential District (R-2) Bak Tract 1 (1) of Freeman's Tract One (1) and Lot One (1) in the Southeast Quarter (SE ¼) of Section Thirty-Two (32), Township Ninety-Six (96), Range Fifty (50), City of Beresford, Lincoln County, South Dakota (Bak Brothers)

Mayor Anderson opened the public hearing. City Administrator Zeimetz advised that signs were posted and property owners within 300 feet were sent letters to advise of the request. The Bak Brothers have applied to rezone the property to Multi-Family on behalf of the Beresford Housing Redevelopment Commission who have an agreement to purchase the property subject to financing and rezoning for a residential development that may include single-family detached dwellings, single-family attached dwellings (town homes and duplexes) and multiple-family dwellings. Those attending were presented information about the housing project which could provide up to 50 new housing lots. Questions regarding access to the property via current public rights of way were answered. Some residents of neighboring properties were present and asked questions regarding infrastructure costs that may be assessed to neighbors. Zeimetz advised that the Beresford HRC and City of Beresford applied for a grant through the SD Housing Development Authority in July of 2022 to assist with infrastructure improvements. As part of that grant request, the property will need to be zoned properly to accommodate the residential development.

The first reading of Ordinance 2023-05, A Zoning Amendment for the City of Beresford, SD, was read and placed on file at City Hall.

Request to rezone from Multi-Family Residential (R-2) to General Business (GB) Industrial Tract 7A in E. ½ of the SE ¼ of Sect. 6, Township 95 North, Range 50 West of the 5th P.M., City of Beresford, Union County, South Dakota (Windmill Campground)

Mayor Anderson opened the public hearing. City Administrator Zeimetz advised that signs were posted and property owners within 300 feet were sent letters to advise of the request. Woody Houser has applied to rezone the property from Multi-Family residential (R-2) to General Business (GB) to expand the Windmill Campground. Mr. Houser was present to advise of plans to expand the campground into the four acres he owns directly to the west of the existing campground. He is receiving requests to accommodate larger units which he is unable to handle in the existing campground. The Beresford Planning Commission recommends approval of this rezoning request. Concerns were raised regarding road surfaces and requirements for General Business zoning. Schott made a motion to table the first reading until more information is available. As there was no second, the motion failed. Following further discussion and a request for clarification of zoning requirements, Schott made a motion, second by Boone, to table the first reading of Ordinance 2023-06. All present Council members voted aye; motion passed.

Department Head and City Administrator Report

Elaine Johnson, Finance Officer

License Renewals: Boone made a motion, second by Schott, to approve the following retail on- and off-sale malt beverage and SD farm wine license renewals for July 1, 2023, through June 30, 2024: Bridges at Beresford, Total Stop, Jet Truck Plaza, Dollar General Store and Family Dollar Store. All present Council Members voted aye; motion carried.

Jerry Zeimetz, City Administrator: Due to time constraints, the following items were tabled until the next meeting:

- Beresford Community Foundation Grant to make repairs to the bandshell in Bulow Park
- Baseball/softball field updates – restroom remodel
- Bridges Golf Course irrigation system – pump repairs
- Process to purchase vehicles and equipment
- Bridges and Parks Maintenance building
- Wastewater System Improvements – 90% meeting with Banner April 25, 2:00 p.m.
- Pickleball courts in Bulow Park

Old Business:

Ordinance 2023-04: A motion was made by Schott, second by Roelke, to approve the second reading and adoption of Ordinance 2023-04, An Ordinance of the City of Beresford, SD Amending the Revised Municipal Ordinances of the City of Beresford by Amending Chapter 8.05 Sewer Provisions and Chapter 8.06 Determining Wastewater Charges. All present Council members voted aye; motion carried.

Ordinance 2023-04 (Published Separate of Minutes)

New Business

- **Agreement with Banner Associates for Beresford Ballfields project:** Zeimetz gave an overview of the agreement with Banner Associates for the construction phase of the Ballfield Project. Boone made a motion, second by Schott, to approve the Beresford Ballfield Construction Phase Engineering Agreement with Banner Associates with payment not to exceed \$134,500.00. All present Council members voted aye; motion carried.
- **Asphalt Surface Treatment Project:** Zeimetz informed Council the estimated cost for the asphalt project is \$125,571.00. Since the amount budgeted is \$100,000, Street Supt. Heidebrecht and Zeimetz will review the budget to discern if there are additional funds that can be used for this project. Schott made a motion, second by Boone, to approve the Notice of Award for the 2023 Multi-Community Asphalt Surface Treatment project at a cost of \$125,571. All present Council members voted aye; motion passed.
- **Welcome to Beresford Sign:** Schott made a motion, second by Roelke, to approve a property lease with JCT, LLC, for the “Welcome to Beresford” sign for \$1.00/year. All present Council members voted aye; motion carried.
- **Quit Claim Deed:** Following explanation of the property’s history, a motion was made by Schott, second by Roelke, to authorize Mayor Anderson to sign a quit claim deed for Lot 8, Block 1, Original Beresford City. All present Council members voted aye; motion carried.
- **Step-Pay Increase:** A motion was made by Boone, second by Schott, to approve a step-pay increase for Police Officer Colton Laubach from \$22.35/hr. to \$23.03/hr., effective April 6, 2023. All present Council members voted aye; motion carried.
- **2023 Seasonal Hires:** A motion was made by Schott, second by Boone, to hire the following as seasonal hires for the Bridges Golf Course, Swimming Pool, Parks, and Street Dept. All Council members voted aye; motion carried (all wages are hourly): Gage Lyle \$16.85; Anna Atwood \$15.00; McKayla Roelke \$14.25; Lowell Gillespie \$13.88; Gaval Valder \$14.25; Payden Hoffman \$13.50; Hailey Hamm \$13.88; Andrew Atwood \$13.88; Hannah-Rae Colford \$13.88; Hunter Penn \$13.88; Easton Buum \$13.88; Kindra Sveeggen \$13.88; Jayden Palm \$14.25; Lilly Hollingsworth \$13.88; Cassandra Twedt \$13.50; Cassandra Schoellerman \$10.80; Kendra Ellis \$11.10; Makiah Sharpe \$10.80; Benjamin Seeley \$10.80; Lucas Anderson \$10.80; Ian Henderson \$10.80; Tavyn Valder \$11.10; Olivia Davis \$11.10; Madeline Gillespie \$10.80; Alex Jensen \$12.59; Tyler Lewison \$16.00; Stanley Andersen \$12.26; Kent Anderson \$12.59; Derrick Livingston \$12.26 ; Tiegen Nyhaug \$11.93; Kasen Voss \$11.93; Nora Rasmussen \$12.26; Jestin Wurth \$11.93; Espyn

Klungseth \$11.93; Larry Boden \$13.25; Tate Van Otterloo \$12.59; Ryne Klungseth \$12.59; Seth James \$11.93; Jaden Hollingsworth \$16.19; Jack Antonson \$17.50.

Approval of Travel Requests

A motion to approve the following travel requests was made by Schott and seconded by Boone. All present Council members voted aye; motion carried.

- Wastewater Seminar, April 18-20, Pierre, Kropuenske
- Telecom Operation Conference, May 9-11, Fargo, ND, Hansen, Van Ballegooyen, Harris

Payment of Bills: A motion to approve payment of the following bills was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

Altec Ind., repairs, \$417.62; Appera, service, \$582.21; Azar Computer Software, digital service center, \$250.00; Baker & Taylor, books, \$566.31; Bally Sports North, affiliate fees, \$2945.40; Beal Dist., beer, \$453.10; Big 10 Network, affiliate fees, \$133.65; Border States Elec., substation, \$3330.36; Cengage Learning, book, \$26.59; Chesterman Co., resale, \$570.86; City of SF Public Works, tipping fee, \$4293.85; Cummins Sales, inspection, \$1603.23; DAD's Automotive, battery, \$209.60; Dakota Beverage, beer, \$169.30; Dakota Data Shred, container rent, \$16.00; Dakota Riggers, inspection, \$608.60;

El Riad Shrine Circus, tickets, \$60.00; Express Comm., toll settlement, \$1281.13; Farr Technologies, engineering fees, \$1705.00; Innovative Office Sol., checks, \$711.37; Jerry's Chevrolet, service, \$22.95; Johnsen H&C, repair, \$136.51; Koth Electric, outlet, \$382.65; KVHT FM, advertising, \$50.00; Lewis & Clark RWS, lobby fees, \$914.00; Maxwell Food Equip., freezer, \$6207.03; Mid America Computer Corp., billing fees, \$2776.85; MidAmerica Books, books, \$143.70; MN Mun. Util. Assoc., safety program, \$4304.75; Nat'l Cable Television, affiliate fees, \$13.00; New Century Press, publishing, \$277.35;

Nexstar Broadcasting, affiliate fees, \$3001.86; NTCA, membership, \$5088.65; Olson's Pest Tech., service, \$170.00; Performance Foodservice, food, \$2005.96; Pinnacle Publishing, directories, \$2328.05; Precision Irr. & Law, equipment, \$3020.00; Quadiant Finance, supplies, \$45.60; Rovi Guides, guides, \$721.23; SDN Comm., internet, \$4041.78; SDWWA, seminar, \$100.00; Sioux Valley News, subscription, \$40.00; Siouxland Recovery, recycling, \$25.47; The Tessman Co., chemicals, \$5669.02; Unemployment Ins. Div. of SD, unemployment ins., \$2878.50; Vantage Point, CALEA, \$160.00;

Verizon Wireless, cell phone service, \$894.65; Washington Nat'l Ins., insurance, \$84.30; WESCO Dist., transformer, \$36,680.84; Wholesale Supply Co., resale, \$539.25; Zimco, chemicals, \$5382.00.

There being no further business, Mayor Anderson adjourned the meeting at 7:55 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi