

BERESFORD CITY COUNCIL

Tuesday, January 17, 2023

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott (entered at 7:20 p.m.), Eli Seeley, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator; Austin Felts, City Attorney

Adopt Agenda: A motion to adopt the agenda as presented was made by Sveeggen and seconded by Tiedeman. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the January 3, 2023 regular meeting minutes was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

Visitors to be Heard: Beresford Chamber of Commerce representatives Jon Erlandson, Carrie Olson and Joanne Paulsen were present to discuss a job fair they plan to host with the SD Dept. of Labor. The tentative date for this event is February 18, 2023. A flier with information about the job fair will be included with the February utility bill and the event will be promoted through social media.

Department Head and City Administrator Reports

- **Austin Hansen, BeresfordTel GM:** Mayor Anderson declared a recess at 7:12 p.m. to enter into a Beresford Cablevision annual meeting. Council reconvened at 7:26 p.m.
- **Michael Schurch, Police Chief:** Chief Schurch was present to answer questions following a brief summary of the Beresford Police Department's 2022 Annual Report. Schott made a motion, second by Sveeggen, to approve the Beresford Police Department's 2022 Annual Report. All present Council members voted aye; motion carried.
- **Elaine Johnson, Finance Officer:** Johnson shared information about the December 2022 financial reports. Johnson noted that SD FIT interest accrued in 2022 was \$14,975.30, compared to \$39.45 received in 2021. Following discussion, a motion was made by Schott to transfer \$61,540.30 from the General Fund to the Bridges of Beresford account. The motion was seconded by Boone and all present Council members voted aye; motion carried. A motion to transfer \$102,242.58 from the Second Penny fund to the Bridges Debt Service fund was made by Sveeggen. Tiedeman seconded the motion and all present Council members voted aye; motion carried. Schott made a motion, second by Seeley, to approve the December 2022 financial reports. All present Council members voted aye; motion carried.
- **Jerry Zeimetz, City Administrator:** Zeimetz provided an update on housing infrastructure loans and grants funded by the SD Legislature and the current status of Senate Bill 41 (a bill to clarify rules and regulations for loan/grant money). In August, the City applied for a \$751,000 grant to assist with affordable housing and infrastructure; notification of the status of the grant application should be received by the end of February.

Old Business

- **Ordinance 2023-01 - Supplemental Appropriations:** A motion was made by Sveeggen, second by Schott, to approve the second reading and adoption of Ordinance 2023-01, Supplemental Appropriations. All present Council members voted aye; motion carried.

**Ordinance 2023-01
Supplemental Appropriations**

SUBJECT: An Ordinance to Supplement FY 2022 Appropriations and Declare an Emergency. BE IT ORDAINED, by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2022.

Appropriations:

Police Dept.	Full-Time Salaries	101-4210-41101	\$ 29,415.00
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	Full-Time OT Pay	101-4210-41102	\$ 3,200.00
	Part-Time Salaries	101-4210-41103	\$ 4,125.00
	Retirement	101-4210-41300	\$ 3,710.00
	Group Health Insurance	101-4210-41500	\$ 22,500.00
	Machinery & Auto	101-4210-43600	\$ 20,225.00
	Auto Insurance	101-4210-42102	\$ 2,865.00
	Property Insurance	101-4210-42103	\$ 1,315.00
	Machinery & Vehicles	101-4210-42503	\$ 1,879.00
Parks Dept.	Ball Field Maint.	101-4520-42504	\$ 65,430.00
	Buildings & Improvements	101-4520-43200	\$ 8,545.00
Swimming Pool	Part-Time Salaries	101-4530-41103	<u>\$ 13,455.00</u>

Total Appropriations \$176,664.00

Source of Funding:

Municipal Liquor Store	\$ 49,815.70
Unassigned Fund Balance	<u>\$126,848.30</u>

Total Means of Finance \$176,664.00

Emergency Clause: The effective date to this Ordinance shall be the date of passage.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

- **Building Permit Penalties:** Discussion was held regarding the recommendation from the Planning and Zoning Commission on potential penalties, charges and/or other expenses for noncompliance following the expiration of Building Permits. The City Attorney will draft a resolution for review at the next meeting.

New Business

- **Ordinance 2023-02:** City Attorney Felts gave an overview of Ordinance 2023-02 - An Ordinance Regulating Small Solar Power Facilities. The first reading was held and placed on file at City Hall.
- **Resignation:** A motion was made by Schott, second by Roelke, to accept the resignation of Greg Bates, Golf Course and Parks Supt. All present Council members voted aye; motion carried.
- **Executive Session:** Boone made a motion at 7:58 p.m. to enter into Executive Session to discuss personnel matters. Mayor Anderson declared Council out of Executive Session at 8:29 p.m.
- **Advertise for Position:** A motion was made by Tiedeman to authorize advertising for a Parks/Pool Supt. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **Part-Time Hire:** Schott made a motion, second by Tiedeman, to hire Greg Bates on a part-time basis at \$30.00/hr. for the Golf Course/Parks Dept. All present Council members voted aye; motion carried.
- **Ballfield Improvements:** A motion was made by Schott, second by Tiedeman, to authorize advertisement for bids for the Ballfield Improvements Project. All present Council members voted aye; motion carried.
- **Drawdown Requests:** A motion was made by Seeley to approve the 2023 budgeted subsidy drawdown request from Beresford Baseball Softball Association in the amount of \$10,000. The motion was seconded by Roelke and all present Council members voted aye; motion carried. Sveeggen made a motion, second by Seeley, to approve the budgeted 2023 subsidy drawdown request for \$27,500 from Beresford Parks, Recreation and Community Education. All present Council members voted aye; motion carried.
- **Beresford Volunteer Fire Dept:** A motion was made by Schott to accept the Beresford Volunteer Fire Dept. 2022 Year-End Report as submitted by Fire Chief Tarz Mullinix. The motion was

seconded by Seeley and all present Council members voted aye; motion carried. Council was informed that Dylan Andal and Kevin Wade were added to the Beresford Volunteer Fire Department roster.

- **Rental of City Farm Ground:** Discussion was held on rental of farm ground owned by the City. A motion was made by Schott, second by Sveeggen, to approve the 2023 lease with Curtis Jensen for City-owned farm ground at \$225/acre. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **2023 City Administrator and Dept. Head Salaries:** Discussion on salaries was moved to the end of the meeting.

Discussion & Information Items

- **2023 Municipal Election and Notice of Vacancies:** Finance Officer Johnson provided a copy of the 2023 Municipal Election Calendar and Council was notified that because of the expiration of the present term of office, the following offices will become vacant and notice will be published in the Beresford Republic: Council Member Art Schott (Ward 1), Council Member Will Roelke (Ward 2), Council Member Eli Seeley (Ward 3).
- **2022 Building Permits:** City Administrator Zeimetz provided a summary of building permits for 2022; there were 87 permits received with a total value of \$3,812,308.00.

Travel Requests: A motion was made by Sveeggen, second by Roelke, to approve the following travel request. All present Council members voted aye; motion carried.

- SRF Loan Compliance Reporting, Sioux Falls, January 18, Johnson, Zeimetz

Payment of Bills: A motion to approve payment of the following bills was made by Seeley and seconded by Boone. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$70.00; Adtran, WiFi contract, \$375.00; AFLAC, insurance, \$697.06; Appeara, service, \$608.45; Badger Comm., supplies, \$588.38; Baker & Taylor, books, \$165.26; Bally Sports North, affiliate fees, \$2838.20; Banner Assoc., engineering, \$7175.00; Beresford Baseball Assn., 2023 subsidy, \$10,000.00; Beresford Comm. Ed., 2023 subsidy, \$27,500.00; Beresford Mun. Util., utilities, \$13,679.37; Big 10 Network, affiliate fees, \$135.01; Border States Elec., hardware, \$725.10; CenturyLink, 911 circuit, \$110.31; CHS, fuel, \$3066.44; City of Sioux Falls, tipping fees, \$4316.79;

Core & Main, supplies, \$37.20; Cummins, service, \$732.23; Dakota Data Shred, container rent, \$16.00; Express Comm., settlement, \$1725.15; FARR Tech., repair, \$2025.00; Fiesta Foods, supplies, \$200.68; First Dakota Nat'l Bank, HSA acct. fee, \$500.00; Frieberg, Nelson & Ask, city attorney, \$1928.75; Frostbite 4, ad, \$300.00; Glove It, merchandise, \$189.49; Heartland Payment Systems, CC fees, \$254.63; High Plains Tech., Office 365, \$87.00; Holiday Inn, lodging, \$123.76; Interstate TRS, TRS fund, \$286.30; Jensen Agency, audit, \$1339.00; KCL Group Benefits, life ins., \$134.40;

KVHT, advertising, \$2040.00; Learning Opportunities, books, \$1329.14; Lewis & Clark RWS, water, \$26,647.35; MDI Telecom Corp., CO switch, \$24,955.00; Mid America Comp. Corp., billing fees, \$3221.01; Mid-States Org. Crime Info., membership, \$100.00; MN Mun. Util. Assn., safety program, \$4304.75; Muller Auto Parts, repair, \$390.78; Nat'l Cable Tel. affiliate fees, \$24,932.90; New Century Press, publishing, \$403.09; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$3009.26; Olson's Ace, supplies, \$540.25; Olson's Pest Tech., service, \$60.00; Overdrive, annual fee, \$1100.00;

Radiant Life Min., affiliate fees, \$114.00; Ben Reiter, mileage, \$40.00; Roo's Sanitation, disposal service, \$5390.00; SD DENR, wastewater fee, \$2500.00; SD State Treasurer, telecom. relay service, \$50.90; SDN Comm., maintenance, \$6799.61; SD One Call, locates, \$88.20; Southeastern Elec. Coop, electricity, \$452.23; Sports Ticket Live, ad, \$1027.50; Sturdevants, flags, \$16.66; The Penworthy Co., books, \$561.99; USAC, schools & libraries, \$1961.74; Verizon Wireless, cell phone service, \$1025.48; Washington Nat'l Ins., insurance, \$84.30; Wells Fargo, CC charges, \$1471.28; Wesco Dist., supplies, \$585.00.

Executive Session: At 8:45 p.m. a motion was made by Tiedeman, second by Sveeggen, to enter into Executive Session to discuss personnel matters. Mayor Anderson declared Council out of Executive Session at 10:27 p.m. No Action was taken.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 10:27 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi