

**BERESFORD CITY COUNCIL**  
**Monday, December 19, 2022**

The Beresford City Council met in regular session in City Council Chambers at 5:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Nathan Anderson presiding, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

**Members Absent:** Troy Boone, Eli Seeley

**Also Present:** Jerry Zeimetz, City Administrator; Elaine Johnson, Finance Officer; Tom Frieberg, City Attorney; Jane Norling, Head Librarian; Austin Hansen, BeresfordTel Gen. Mgr.; Jeff Heidebrecht, Street/Water/Sewer Supt.

**Adopt Agenda:** A motion was made by Schott, second by Tiedeman, to adopt the agenda as amended. All present Council members voted aye; motion carried.

**Approve Minutes:** Tiedeman made a motion to approve the December 5, 2022 meeting minutes. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

**Visitors to be Heard:** Damon and Allison Jarabek and Larry and Carol Speich were present to discuss proposed Ordinance 2022-04, an Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulation. City Attorney Frieberg explained the intent of the proposed ordinance and answered their questions. Council thanked them for their input.

**Dept. Head/City Administrator Reports:**

**Jane Norling, Head Librarian**

- Norling shared input received from the Beresford Library Board in regard to salaries, as well as information about wages at other area libraries. She asked Council to review long-term, part-time staff salaries and voiced her concern about staffing the library at the current wage.

**Austin Hansen, BeresfordTel General Mgr.**

- A job description for the newly-created Telephone Technician II position was reviewed. A motion was made by Sveeggen, second by Tiedeman, to approve the Memorandum of Understanding outlining the Telephone Tech II position and wage scale, effective September 5, 2022. All present Council members voted aye; motion carried.
- Following a recommendation from Hansen, Tiedeman made a motion to approve the promotion of John Ganschow to Telephone Tech II with a wage of \$23.24/hour (87.5% of the pay scale), effective September 5, 2022. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- A motion was made by Sveeggen to authorize advertising for full-time Telephone Tech I. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

**Elaine Johnson, Finance Officer:**

- Johnson highlighted some atypical expenditures from the November financial reports. Schott made a motion, second by Sveeggen, to accept the November, 2022 financials. All present Council Members voted aye; motion carried.

**Old Business**

**Ordinance 2022-04:** A motion was made by Schott, second by Roelke, to approve the second reading and adoption of Ordinance 2022-04, an Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulation. All present Council members voted aye; motion carried.

**ORDINANCE 2022-04**

**AN ORDINANCE AMENDING CHAPTER 16  
OF THE BERESFORD ZONING REGULATIONS**

**BE IT ORDAINED** by the City Council of the City of Beresford, South Dakota, that an amendment be made to the 2017 revised Beresford Zoning Regulations of the City of Beresford; said amendment to be as follows:

**1. Chapter 16.01 amended to read as follows:**

- E. Following the expiration of a Building Permit for any reason, any reapplication for Building Permit for the same project must be re-approved. The Authorized Official of the City of Beresford, when considering issuing a new Building Permit, may include additional conditions to the issuance for the Building Permit including, but not limited to, potential penalties, charges, and other expenses for noncompliance.

Passed and adopted this 19<sup>th</sup> day of December, 2022

CITY OF BERESFORD

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

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Elaine Johnson, Finance Officer  
Municipal Finance Officer

**Part-Time Wage Scale:** Brief discussion on the part-time wage scale was held and it was agreed to table a decision until more information on long-term part-time employees is available. S/W/S Supt. Heidebrecht requested one position be included in a different category. A decision will be made at the special meeting at the end of December.

**Purchase Restroom/Concession Building:** Zeimetz updated Council on the projected final costs for the restroom/concession building for the new ballfield expansion. After discussion, a motion was made by Sveeggen, second by Schott, to authorize purchase of a restroom/concession building for the Grace V. Nelson ballfield improvement project from CXT Precast Concrete Products for \$306,555 through the Sourcwell Joint Purchasing Contract #081721-CXT. All present Council members voted aye; motion carried.

**New Business**

**Subsidy Drawdown Requests**

- A motion was made by Sveeggen, second by Schott, to approve the budgeted subsidy drawdown request of \$5000.00 from Bright Beginnings Childcare Center. All present Council members voted aye; motion carried.
- A motion to approve the budgeted subsidy drawdown request of \$2500 from Beresford Community Outreach for Youth and Families (COYF) was made by Schott, second by Roelke. All present Council members voted aye; motion carried.

**Mayoral Committee Appointments:** A motion was made by Schott to approve the appointment of Councilmember Seeley to the following committees: Buildings & Insurance, Finance & Utilities, Policy & Procedures, and Council Representative for Community Education. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

**Beresford HRC:** Mayor Anderson recommended Councilmember Tiedeman, Stephanie Peterson, as well as himself, be appointed to the Beresford Housing and Redevelopment Commission. A motion was made by Sveeggen to approve the appointments of Nathan Anderson, Mike Tiedeman and Stephanie Peterson to Beresford HRC. The motion was seconded by Schott and all present Council members voted aye; motion carried.

**Step-Pay Increase:** Sveeggen made a motion to approve a step-pay increase from \$24.69 to \$25.35 for Police Officer Tyson Bullis, effective for the December 30, 2022 payroll. Schott seconded the motion and all present Council members voted aye; motion carried.

**Public Hearing:** A motion was made by Tiedeman to set Tuesday, January 3, 2023 at 7:00 p.m. as the hearing date for the Beresford Volunteer Fire Department Casino Night one-day malt beverage license. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

**2023 Union Contract:** City Attorney Frieberg informed Council that all agreed-upon changes had been incorporated into the IBEW contract. Schott made a motion, second by Roelke, to ratify the 2023 Union Agreement. All present Council members voted aye; motion carried.

**Special Meeting:** The year-end special meeting was set for Wednesday, Dec. 28, 2022 at 5:15 p.m.

**Payment of Bills:** A motion to pay the following bills was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$70.00; Adtran, managed WiFi contract, \$375.00; AFLAC, insurance, \$1406.78 & \$628.21; Michael Antonson, clothing, \$400.00; Badger Comm., phones, \$730.76; Bally Sports North, affiliate fees, \$2901.00; Banner Assoc., engineering, \$17,975.30; Big 10 Network, affiliate fees, \$137.56; CenturyLink, 911 circuit, \$117.31; Chesterman, resale, \$457.92; CHS Inc., fuel, \$2721.22; City of SF, tipping fees, \$4123.28; Consortia, consulting fee, \$3500.00; COYF, 2022 subsidy, \$2500.00; Dakota Supply, sensors, \$203.80; DeRaad H&C, service, \$554.74;

Dexter Pump Service, irrigation pump, \$11,142.55; EFTPS, federal excise tax, \$522.36 and \$491.05; Express Comm., toll settlement, \$1724.22; FARR Tech., repairs, \$7250.00; Fiber Ring Revenue, pooling fees, \$4269.00; Frieberg, Nelson & Ask, city attorney, \$2392.50; Heartland Payment Systems, CC fees, \$233.02; High Plains Tech., Microsoft 365, \$87.00; Interstate TRS, TRS fund, \$286.30; J.P. Cooke, dog tags, \$77.25; KCL Group Benefits, insurance, \$134.40; Kelly Knutson, park pics, \$40.00; Lands' End, clothing, \$470.80; Lawson Prod., supplies, \$195.50; MACC, server, \$226.00;

MidAmerican Energy, natural gas, \$1705.46; Missouri River Energy, hydro/supplemental power, \$166,167.03; Midwest Alarm, fire alarm monitoring, \$160.35; Midwest Tape, DVDs, 125.69; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$3062.46; Olson's Pest Tech., service, \$228.00; Pederson Machine, equipment, \$331.20; Printing Plus, vouchers, \$69.50; Quadiant, meter, \$609.06; Radiant Life Min., affiliate fees, \$114.00; Ben Reiter, mileage, \$40.00; Rivistas, subscription, \$1182.64; Roo's Sanitation, disposal service, \$5529.00; Rovi Guides, guides, \$1442.46;

SD Dept. of Rev., sales tax, \$28,404.25; SD Epath, E911 surcharge, \$503.75; SDN Comm., 800 database, \$4.33; SEAF0G, dues, \$100.00; SF Two-Way Radio, radios, \$1602.44; Siouxland Recovery, recycling, \$24.75; Southeastern Electric, electricity, \$406.07; Trusted Media Brands, Taste of Home annual, \$38.32; Alex Thompson, clothing, \$396.17; USAC, schools/libraries, \$1961.74; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phones, \$941.30; Webit.com, website fee, \$490.00; Wellmark BC/BS, insurance, \$44,240.16; Wells Fargo, CC charges, \$3484.21; WESCO Dist., supplies, \$177.30.

**Adjournment:** There being no further business, the meeting was adjourned at 6:03 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi