

**BERESFORD CITY COUNCIL**  
**Monday, December 2, 2024**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Council President Larry Rohrer presiding, Sarah Antonson, Pat Bickett, Will Roelke, Art Schott, Mike Tiedeman

**Absent:** Mayor Eli Seeley

**Also Present:** Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, BeresfordTel GM Austin Hansen, Electric Supt. Mike Antonson, Tricia Beeson, Ashlyn Atwood

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the minutes of the November 18, 2024 meeting was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Schott, to approve the minutes of the special meeting on November 25, 2024. All present Council members voted aye; motion carried.

**Public Hearing**

**Cream & Sugar Retail On-Sale Liquor License:** As no one was present for public comment, Bickett made a motion to approve the Retail On-Sale Liquor License for Cream & Sugar. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

**Old Business:**

- **Christmas Lights:** Electric Supt. Antonson advised Council Christmas lights are being put up in the park, as well as downtown and the boulevard light poles. Discussion was held on issues with putting up and/or taking down the lights and options for future displays. Council thanked the Electric Dept. for their time and effort in putting up the display for the community to enjoy.
- **3<sup>rd</sup> Street Bike Path:** Zeimetz stated that the grant application for funding of the 3<sup>rd</sup> Street Bike Path Project was reviewed; however, the DOT requested that preliminary engineering be done prior to submitting the grant request again in 2025. The SD Dot would share in the engineering costs for the project which are estimated at \$53,600.00; the City's share would be \$9,674.80. Following discussion, it was agreed that the Parks committee will meet with homeowners in the area to determine support for the project.

**New Business:**

- **Library Board:** Schott made a motion, second by Bickett, to approve the appointment of Hayley Hansen Godfrey to the Library Board; effective immediately, with the term to expire June 2026. All present Council members voted aye; motion carried.
- **Pay Request #9:** Schott made a motion, second by Bickett, to approve Pay Request #9 to Siteworks Inc. for Wastewater Treatment Facility SAGR Units in the amount of \$372,444.00. All present Council members voted aye; motion passed.
- **Change Order #3:** Zeimetz explained the purpose of the change order for the Wastewater Treatment Project. Tiedeman made a motion, second by Antonson, to approve Change Order #3 in the amount of \$2530.00 for the Beresford Wastewater Treatment Facility Improvements.
- **Pay Request #1:** Following an update from Zeimetz, Bickett made a motion to approve Pay Request #1 to Gil Haugen Construction Inc for the Bridges patio improvement in the amount of \$15,128.50. Tiedeman seconded the motion and all present Council members voted aye; motion carried.
- **Step Pay Increases:**
  - Upon recommendation from BeresfordTel GM Hansen, a motion was made by Tiedeman, second by Schott, to approve the step-pay increase for Telephone Tech Conner Buum from \$22.71/hr. to \$23.40/hr., effective December 11, 2024. All present Council members voted aye; motion passed.

- Following Finance Officer Johnson's recommendation, Schott made a motion to approve the step-pay increase for Finance Assistant Rachel Johnson from \$20.96/hr. to \$21.56/hr., effective December 6, 2024. The motion was seconded by Pat Bickett and all present Council members voted aye; motion carried.
- **Beresford Cablevision Annual Meeting:** Council President Rohrer declared a recess at 7:26 p.m. to enter into a Beresford Cablevision annual meeting. Council reconvened at 7:57 p.m.

**Discussion & Information Items:**

The Rubble Site will switch to winter hours (Saturdays from 9 AM to 1 PM) on December 2, 2024.

**Travel Requests:** A motion to approve the following travel requests was made by Schott, second by Tiedeman. All present Council members voted aye; motion passed.

- SDTA Tech Conference, Dec. 11-12, Mitchell, Cooper, Laurvick
- SDTA Tech Conference, Dec. 9-10, Mitchell, Buum, VanBallegooyen

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$150.00; AFLAC, insurance, \$3424.89 & \$915.39; Brittney Akland, refund, \$41.17; Amazon Capital Serv, supplies, \$54.97; Baker & Taylor, books, \$395.02; Beresford CATV, billing, \$330.50; BMTC, billing, \$2504.50; Beresford Mun Util, billing, \$16,273.36; Border States Elec, UG hardware, \$3988.22; City of Beresford, employee recognition, \$3450.00; Cengage Learning, book, \$60.78; Colonial Life, insurance, \$46.56; Consortia, consulting fee, \$3900.00; Core & Main, supplies, \$587.09; Cummins Sales, inspection, \$1781.54; Diesel Mach, mower, \$2158.09; Eastway, service, \$85.63; John Erlandson, refund, \$19.11; Fiber Ring Rev, pooling fees, \$4343.00;

Fiesta Foods, food, \$52.59; Flowers by Bob, memorial, \$40.00; Gil Haugen Const, clubhouse patio, \$15,128.50; Goldfield Telecom, routers, \$5877.90; Renee Goltz, clothing, \$137.13; Austin Hansen, conference, \$56.00; Heggies Pizza, food, \$117.45; Hubert Excavating, ditch cleanup, \$642.86; Innovative Office Sol, supplies, \$319.05; JHK Excavating, WWTF mulch, \$6641.40; John Deere Financial, repair, \$223.14; Andrew Jorgensen, refund, \$65.00; Keith Kropuenske, refund, \$382.23; Lawson Prod, repair, \$19.30; L&C RWS, water, \$28,195.48; Lumen, toll settlement, \$97.14; Midwest Tape, DVDs, \$50.98; MN Mun Util Assn, dues, \$540.00; Nick Morrison, refund, \$2.17;

MRES, hydro/sup power, \$129,022.20; Muller Auto, repair/supplies, \$598.96; Natl Cable Tel, affiliate fees, \$21,474.16; New Century Press, publishing, \$79.52; NY Life, insurance, \$42.75; Northern Plains Lumber, supplies, \$77.18; W Merritt O'Connor, refund, \$75.83; ODP Bus Solutions, planners, \$57.05; Olson's Ace Hardware, supplies, \$1638.50; Overdrive, books, \$452.79; Performance Foodservice, food, \$863.52; Brad Peterson, refund, \$30.35; Power & Tel, supplies, \$281.04; SD Dept of Rev, sales tax, \$23,952.82; SD Epath, E911 surcharge, \$657.00; SD Public Health Lab, labs, \$721.00; Siteworks, WWTF SAGR System, \$372,444.00; Southeastern Elec, electricity, \$147.69;

Sturdevant's Auto Parts, parts, \$71.62; T3 Creations, fuel additive, \$1560.00; Trusted Media Brands, Taste of Home Annual, \$42.46; The Tessman Co., ice melt, \$562.50; Total Stop Conv, fuel, \$1554.02; Transource, equipment, \$2385.64; Twite Const, park/golf shop, \$42,212.57; US Bank National Assn, SRF loans, \$27,792.93.

**November 2024 Payroll Totals:**

Finance \$9367.20; Gov't Bldg. \$359.95; Police \$45,970.80; Street \$18,274.59; Parks \$7288.49; Water \$12,863.35; Electric \$41,811.57; Sewer \$12,740.70; Telephone \$51,380.20; Rubble/Recycling \$3612.89; Library \$16,457.00; City Admin \$13,840.80; Golf Course \$7413.16; Clubhouse \$12,246.13; Event Center \$261.18

**Executive Session:** At 8:00 p.m. a motion was made by Tiedeman, second by Schott, to enter into Executive Session to discuss a legal matter. All present Council members voted aye; motion carried. President Rohrer declared Council out of Executive Session at 8:08 p.m. No action was taken.

**Adjournment:** Having no further business, Council President Rohrer adjourned the meeting at 8:09 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi