

**BERESFORD CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, December 18, 2023, 7:00 P.M.  
Beresford City Council Chambers – 103 N. 3<sup>rd</sup> St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – December 4, 2023

[5] – Visitors to be heard.

- Roo's Sanitation – Justin Zuraff

[6] – Committee/Mayor Report

[7] – Department Head and City Administrator Reports

- Austin Hansen – BeresfordTel General Manager
  - Security cameras for ballfields
- Elaine Johnson – Finance Officer
  - November 2023 financial report

[8] – Old Business

- Approve purchase of Volvo L70H2 GPE Wheel Loader from Transource Truck & Equipment off Sourcewell Contract #011723-VCE, no trade in, purchase price \$214,753

[9] – New Business

- Approve purchase of John Deere 3046R Comact Utility Tractor from Grossenburg Implement off Sourcewell Contract #031121-DAC, purchase price \$56,635
- Approve purchase of New Holland L328 skid steer from Titan Machinery off Sourcewell Contract #032119-CHN-2 purchase price \$56,450
- Approve Conditional Commitment Agreement (General Grant) in the amount of \$1,023,833 with SDHDA
- Services Agreement with RSA Architecture for patio improvements at Bridges Clubhouse and Event Center
- Declare Police Dept. Motorola radios surplus for disposal
- Request to waive or reduce dump fees for Beresford HRC at the rubble site
- Subsidy drawdown request, Beresford Cemetery Assoc. \$1,500
- Subsidy drawdown request, Beresford Community Bus, \$5,000
- Collective bargaining agreement with Teamsters Local 120
- Set date for year end special meeting to pay bills

[10] – Discussion & Information Items

- Letter from Beresford Area Radio Flyers
- Next regular meeting will be Tuesday, January 2, 2024

[11] – Approval of Travel Requests

- Joint Utility Training School, Sioux Falls, Jan. 16-18, Antonson, Knutson
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[12] – Payment of Bills

[13] – Executive Session – personnel

[14] – Adjournment

### Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: December 18, 2023, 7:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUF0b0VGZ3crQT09>

Meeting ID: 8410157004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

**BERESFORD CITY COUNCIL**  
**Monday, December 4, 2023**

The Beresford City Council met in regular session at 7:00 p.m. in City Council Chambers; the Pledge of Allegiance was recited.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Mike Tiedeman

**Absent:** Larry Rohrer

**Also Present:** Elaine Johnson, Finance Officer; Tom Frieberg, City Attorney; Mike Antonson, Electric Supt.; Jeff Heidebrecht, Sewer/Water/Street Supt., Michael Schurch, Police Chief

**Adopt Agenda:** A motion was made by Tiedeman, second by Schott, to adopt the agenda as presented. All present Council members voted aye; motion carried.

**Approve Minutes:** Tiedeman made a motion, second by Boone, to approve the November 20, 2023 meeting minutes. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Roelke, to approve the meeting minutes from the November 28, 2023 special meeting. All present Council members voted aye; motion carried.

**Executive Session:** At 7:02 p.m., a motion was made by Boone, second by Tiedeman, to enter into executive session to discuss personnel and proprietary matters. All present Council members voted aye; motion carried.

At 7:36 p.m., Mayor Anderson declared Council out of executive session. No action was taken.

**Visitors:** Eric McDonald of BitHome, LLC, was present for discussion and questions. No action was taken. Nicholas Gengler updated Council on a proposal to add an electric vehicle charging station near the building he owns at 100 N. 3<sup>rd</sup> St. Following discussion, Council agreed a charging station would be beneficial and thanked Gengler for pursuing this project.

**New Business**

- **2024 Part-Time and Seasonal Wages:** Finance Officer Johnson presented the proposed wage schedule. After explanation, Schott made a motion, second by Seeley, to approve the 2024 part-time/seasonal wage schedule as presented with the exception of swimming pool salaries, which will be discussed at a later date. All present Council members voted aye; motion carried.
- **Police Dept. Promotion:** Following Beresford Police Chief Michael Schurch's recommendation, a motion was made by Schott to promote Officer Tyson Bullis to Sergeant, effective December 11, 2023, at a salary of \$29.80/hour. The motion was seconded by Seeley, and all present Council members voted aye; motion carried.
- **Step-Pay Increase:** Upon recommendation from Finance Officer Johnson, Seeley made a motion, second by Roelke, to approve a step-pay increase for Finance Assistance Rachel Johnson to \$19.73/hour, effective December 6, 2023. All present Council members voted aye; motion carried.
- **Loader Purchase for Street Dept.:** Schott made a motion, second by Tiedeman, to approve the purchase of a Volvo L70H2 GPE Wheel Loader from Transource Truck & Equipment through the Sourcwell Contract #011723-VCE, with no trade in, for \$204,363. The current loader will be listed for sale on the Purple Wave. All present Council members voted aye; motion carried.

**Discussion & Information Items:**

- Finance Officer Johnson informed Council that the two police vehicles recently listed for sale on the Purple Wave were sold. \$5,900 was received for the 2015 Dodge Ram and \$2,250 for the 2008 Ford Crown Victoria.
- The Beresford Rubble Site will switch to winter hours on December 5 (Saturdays 9 AM-1 PM).

**Payment of Bills:** A motion to pay the following bills was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.

AFLAC, insurance, \$2160.28; Appera, service, \$776.06; Baker & Taylor, books, \$498.08; Beal Dist., beer, \$105.70; Beresford Cablevision, CATV, \$196.50; BeresfordTel, phone bill, \$1907.22; Beresford Mun. Utilities, utilities, \$13,466.22; Cengage Learning, book, \$147.14; City of Beresford, employee recognition, \$3450.00; Colonial Life, insurance, \$31.04; Consortia, consulting fee, \$3900.00; Core & Main, transmitters, \$4860.00; D&R Electric, repair, \$884.19; Dakota Beverage, beer, \$241.25; Caleb Dale, refund, \$25.09; ECHO Group, resale, \$951.35; EFTPS, Federal excise tax, \$480.77;

Ed Erickson, refund, \$77.00; Fiber Ring Revenue, pooling fees, \$4801.50; Fiesta Foods, food, \$52.04; Jeff Heidebrecht, clothing, \$156.25; HM Cragg, new battery plant, \$43,282.03; IState Truck Center, repair, \$125.36; Lands' End, clothing, \$607.23; L&C Rural Water, true-up 2 of 4, \$56,155.49; Lumen, toll settlement, \$97.13; Midwest Tape, DVD, \$22.49; Midwest Turf & Irr., parts, \$677.89; Music Service, refund, \$149.39; Nat'l Cable Tel., affiliate fees, \$23,661.38; New Century FS, propane tank rent, \$30.00; New Century Press, library ad, \$302.60; Jay Nygaard, painting, \$943.50;

Olson's Ace, supplies, \$1092.89; Performance Foodservice, food, \$705.59; Petty Cash/Imprest, refill Imprest fund, \$157.07; Quill Corp., supplies, \$298.78; SD Dept. of Rev., sales tax, \$32,162.48; SD Epath, E911 surcharges, \$450.00; SD Public Health Lab, water/sewer labs, \$244.00; SDN Comm, lease line exp., \$1227.13; Southeastern Electric, electricity, \$305.47; Southern Glazers, liquor, \$27.55; Sturdevants, parts, \$467.27; The Tessman Co., chemicals, \$610.00; Total Stop Conv. Store, fuel, \$2365.79; UPS, shipping, \$120.00; US Bank Nat'l Assn., CW DW SRF loans, \$27,792.93; US Bank St. Paul, COP/golf course, \$111,100.00; Utilismart Corp., service contract, \$1531.50; WESCO, supplies, \$4354.00.

**Adjournment:** Having no further business, Mayor Anderson adjourned the meeting at 8:01 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi



# City of Beresford

## Budget to Actual - Income Statement Comparison (without Transfers)

NOVEMBER 2023

Department/Fund	2023 - Actual		2023 - Actual		2023 - Budget		2023 - Budget		Over(Under) Budget		Profit/Loss
	YTD Revenue	YTD Expense	Profit/Loss	Revenue	Expense	Revenue	Expense	Revenue	Expense		
General Fund	\$ 3,845,609.14	\$ 2,079,088.86	\$ 1,766,520.28	\$ 2,470,115.00	\$ 2,571,694.00	\$ 1,375,494.14	\$ (492,605.14)	\$ 1,375,494.14	\$ (492,605.14)	\$ 1,868,099.28	
Council		36,289.24			70,515.00				(34,225.76)		
Mayor		6,403.51			10,650.00				(4,246.49)		
City Administrator		137,505.97			163,740.00				(26,234.03)		
Finance Office		130,281.62			160,580.00				(30,298.38)		
City Attny		21,059.91			26,800.00				(5,740.09)		
Gov't Bldg		26,473.35			20,495.00				5,978.35		
Police		590,056.11			546,870.00				43,186.11		
Fire		48,235.21			77,950.00				(29,714.79)		
Street		448,765.69			677,629.00				(228,863.31)		
Mosquito		-			-				-		
Park		213,105.37			315,035.00				(101,929.63)		
Pool	35,684.89	128,679.00	(92,994.11)	38,000.00	127,605.00	(2,315.11)	1,074.00	(2,315.11)	1,074.00	(3,389.11)	
Subsidies		61,857.44			67,500.00				(5,642.56)		
Library		223,033.72			295,535.00				(72,501.28)		
Planning & Zoning		7,342.72			10,790.00				(3,447.28)		
Debt Serv/201&301	\$ 653,133.06	\$ 2,617,376.95	\$ (1,964,243.89)	\$ 533,157.00	\$ 533,157.00	\$ 119,976.06	\$ 2,084,219.95	\$ 119,976.06	\$ 2,084,219.95	\$ (1,964,243.89)	
Liquor - 601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water - 602	\$ 779,795.29	\$ 707,483.25	\$ 72,312.04	\$ 759,445.00	\$ 765,402.26	\$ 20,350.29	\$ (57,919.01)	\$ 20,350.29	\$ (57,919.01)	\$ 78,269.30	
Electric - 603	\$ 4,573,201.31	\$ 3,691,067.42	\$ 882,133.89	\$ 5,986,500.00	\$ 5,823,586.00	\$ (1,413,298.69)	\$ (2,132,518.58)	\$ (1,413,298.69)	\$ (2,132,518.58)	\$ 719,219.89	
Sewer - 604	\$ 773,077.42	\$ 555,827.29	\$ 217,250.13	\$ 357,485.00	\$ 349,783.00	\$ 415,592.42	\$ 206,044.29	\$ 415,592.42	\$ 206,044.29	\$ 209,548.13	
Telephone - 611	\$ 1,890,945.45	\$ 1,039,674.16	\$ 851,271.29	\$ 1,702,055.00	\$ 1,660,477.00	\$ 188,890.45	\$ (620,802.84)	\$ 188,890.45	\$ (620,802.84)	\$ 809,693.29	
Solid Waste - 612	\$ 199,778.05	\$ 152,785.99	\$ 46,992.06	\$ 227,695.00	\$ 205,790.00	\$ (27,916.95)	\$ (53,004.01)	\$ (27,916.95)	\$ (53,004.01)	\$ 25,087.06	
Cablevision - 615	\$ 366,535.57	\$ 363,426.22	\$ 3,109.35	\$ 444,740.00	\$ 440,450.00	\$ (78,204.43)	\$ (77,023.78)	\$ (78,204.43)	\$ (77,023.78)	\$ (1,180.65)	
Bridges at Beresford											
Golf Course 640-4510	\$ 608,416.91	\$ 179,312.78		\$ 488,465.00	\$ 272,859.00	\$ 119,951.91	\$ (93,546.22)	\$ 119,951.91	\$ (93,546.22)		
Club House 640-4511/384	\$ 82,355.53	\$ 424,745.71		\$ 56,200.00	\$ 441,370.00	\$ 26,155.53	\$ (16,624.29)	\$ 26,155.53	\$ (16,624.29)		
Event Center 640-4512/385	\$ 690,772.44	\$ 666,866.43	\$ 23,906.01	\$ 544,665.00	\$ 773,209.00	\$ 146,107.44	\$ (106,342.57)	\$ 146,107.44	\$ (106,342.57)	\$ 252,450.01	
Enterprise Totals	\$ 9,274,105.53	\$ 7,177,130.76	\$ 2,096,974.77	\$ 10,022,585.00	\$ 10,018,697.26	\$ (748,479.47)	\$ (2,841,566.50)	\$ (748,479.47)	\$ (2,841,566.50)	\$ 2,093,087.03	
General Fund Total	\$ 4,498,742.20	\$ 4,696,465.81	\$ (197,723.61)	\$ 3,003,272.00	\$ 3,104,851.00	\$ 1,495,470.20	\$ 1,591,614.81	\$ 1,495,470.20	\$ 1,591,614.81	\$ (96,144.61)	
Overall Totals	\$ 13,772,847.73	\$ 11,873,596.57	\$ 1,899,251.16	\$ 13,025,857.00	\$ 13,123,548.26	\$ 746,990.73	\$ (1,249,951.69)	\$ 746,990.73	\$ (1,249,951.69)	\$ 1,996,942.42	
		105.73%	90.48%								

CITY OF BERESFORD  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR PERIOD ENDING NOVEMBER 2023

	General/ Gov't Fund	Enterprise Funds							Total	
		Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course		Cablevision
<b>Revenues</b>										
310 Taxes	\$ 2,059,170.78									\$ 2,059,170.78
320 Licenses and Permits	27,361.18									\$ 27,361.18
330 Intergovernmental Revenue	102,943.09									\$ 102,943.09
340/370/380 Charges for Good and Services	38,674.89	-	778,706.86	4,471,141.58	770,771.21	1,813,525.37	198,233.33	689,004.37	351,052.10	\$ 9,111,109.71
350 Fines and Forfeits	-									\$ -
360 Miscellaneous Revenue	2,241,095.79									\$ 2,256,278.15
<b>Total Revenues</b>	<u>4,469,245.73</u>	-	<u>778,706.86</u>	<u>4,471,141.58</u>	<u>770,771.21</u>	<u>1,813,525.37</u>	<u>198,233.33</u>	<u>689,004.37</u>	<u>15,182.36</u>	<u>\$ 13,556,862.91</u>
<b>Expenditures</b>										
410 Mayor/ Council/ Atty/ City Admin/ FO	358,013.60									\$ 358,013.60
420 Police and Fire	638,291.32									\$ 638,291.32
430 Street	448,765.69									\$ 448,765.69
440 Mosquito	-									\$ -
452/453 Parks/Pool	341,784.37									\$ 341,784.37
454 Subsidies	61,857.44									\$ 61,857.44
455 Library	223,033.72									\$ 223,033.72
460 Planning & Zoning	7,342.72									\$ 7,342.72
470 Debt Service	317,356.82									\$ 317,356.82
410 Employee Expense		-	133,901.59	428,831.87	134,800.74	512,150.66	23,016.69	233,346.64	347,353.91	\$ 1,813,402.10
420 Other Current Expenses	2,112,688.66		374,958.30	363,051.84	370,874.05	480,392.77	125,434.60	189,745.96	4,266.25	\$ 4,021,412.43
4262 Materials (COS)		-	49,961.90	2,493,448.50	13,933.33	47,130.73	4,334.70	243,773.83	11,806.06	\$ 2,864,389.05
<b>Total Expenditures</b>	<u>4,509,134.34</u>	-	<u>558,821.79</u>	<u>3,285,332.21</u>	<u>519,608.12</u>	<u>1,039,674.16</u>	<u>152,785.99</u>	<u>666,866.43</u>	<u>363,426.22</u>	<u>\$ 11,095,649.26</u>
<b>Excess of Revenue Over Expenditures</b>	<u>(39,888.61)</u>	-	<u>219,885.07</u>	<u>1,185,809.37</u>	<u>251,163.09</u>	<u>773,851.21</u>	<u>45,447.34</u>	<u>22,137.94</u>	<u>2,808.24</u>	<u>\$ 2,461,213.65</u>
<b>Other Financing Sources (Uses):</b>										
Investment Earnings	29,496.47		1,088.43	102,059.73	2,306.21	77,420.08	1,544.72	1,768.07	301.11	\$ 215,984.82
Interest Expense	(97,331.47)		(23,661.46)	(130,735.21)	(36,219.17)					\$ (287,947.31)
Debt Paydown	(90,000.00)		(125,000.00)	(275,000.00)						\$ (490,000.00)
Transfers In (Out)	-		-	-	-	-	-	-	-	\$ -
Long-term Debt Issued	-		-	-	-	-	-	-	-	\$ -
Sale of Fixed Assets	-		-	-	-	-	-	-	-	\$ -
<b>Total Other Financing Sources (Uses)</b>	<u>(157,835.00)</u>	-	<u>(147,573.03)</u>	<u>(303,675.48)</u>	<u>(33,912.96)</u>	<u>77,420.08</u>	<u>1,544.72</u>	<u>1,768.07</u>	<u>301.11</u>	<u>\$ (561,962.49)</u>
<b>Net Position/Change in Fund Balance</b>	<u>(197,723.61)</u>	-	<u>72,312.04</u>	<u>882,133.89</u>	<u>217,250.13</u>	<u>851,271.29</u>	<u>46,992.06</u>	<u>23,906.01</u>	<u>3,109.35</u>	<u>\$ 1,899,251.16</u>
<b>***Net Cash Inflow/Outflow BEFORE Transfers***</b>	<u>(197,723.61)</u>	-	<u>72,312.04</u>	<u>882,133.89</u>	<u>217,250.13</u>	<u>851,271.29</u>	<u>46,992.06</u>	<u>23,906.01</u>	<u>3,109.35</u>	<u>\$ 1,899,251.16</u>

CITY OF BERESFORD  
STATEMENT OF NET POSITION  
AS OF NOVEMBER 2023

Enterprise Funds

	Enterprise Funds										Total	
	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision			
ASSETS:												
Current Assets:												
100 Cash and Cash Equivalents	\$ 673,654.84	\$ -	\$ 211,583.66	\$ 951,091.61	\$ 176,666.34	\$ 985,540.20	\$ 254,514.11	\$ 26,342.38	\$ 166,883.21	\$ 3,446,276.35		
110 Taxes Receivable - Delinquent	10,602.23	-	48,420.10	427,071.11	33,436.37	217,290.01	22,589.21	-	(2,332.84)	10,602.23		
115 Accounts Receivable, Net	183,070.19	-	-	-	-	-	-	-	-	746,473.96		
128 Notes Receivable	-	-	-	-	-	-	-	-	-	183,070.19		
131 Due from Golf Course/Community Center	26,845.69	-	-	-	-	-	-	-	-	26,845.69		
132 Due from Other Governments	88,408.55	-	58,103.34	1,180,890.15	20,044.58	43,279.92	14,142.66	55,838.25	-	1,460,707.45		
141 Inventory of Supplies	-	-	17,874.77	2,577,265.63	55,845.32	1,978,951.39	27,230.27	42,229.60	-	6,275,681.43		
142 Inventory of Resale Items	1,576,284.45	-	-	-	-	-	-	-	-	1,576,284.45		
151 Investments-SDFIT	35,122.68	-	6,325.72	19,716.38	2,959.72	11,517.81	713.75	6,503.28	-	82,859.34		
155 Prepaid Expenses	2,593,988.63	-	342,307.59	5,156,034.88	288,952.33	3,236,579.33	305,047.34	89,217.92	220,388.62	12,232,516.64		
Total Current Assets												
Noncurrent Assets:												
107.1 Restricted Cash and Cash Equivalents	397,982.24	-	-	512,964.08	89,490.00	-	-	-	-	1,000,436.32		
154 Deposits	-	-	-	14,448.33	10,601.08	-	-	-	-	25,049.41		
157 Unamortized Discounts on Bonds Sold	-	-	-	-	-	-	-	-	-	-		
Capital Assets: (not including gov't funds)												
160 Land	577,044.92	-	30,738.42	22,249.94	19,000.00	15,300.00	62,930.82	301,267.92	-	1,028,532.02		
162 Buildings	3,344,126.50	-	1,069,484.25	218,654.18	322,853.54	65,344.70	1,522,624.34	1,757,972.50	585,265.85	6,543,087.51		
164 Improvements Other Than Buildings	7,276,283.45	-	4,778,609.86	13,627,815.15	4,871,411.38	51,194.78	1,757,972.50	303,228.97	328,486.34	32,948,552.97		
166 Machinery and Equipment	2,250,405.69	-	81,069.33	1,453,396.34	171,674.75	10,350,740.85	46,623.15	303,228.97	328,486.34	14,985,625.42		
168 Construction in Progress	322,052.24	-	-	0.45	(0.11)	-	-	-	-	322,052.58		
Less: Accumulated Depreciation	(6,252,588.33)	-	(2,616,765.28)	(5,807,689.87)	(1,805,560.40)	(5,148,265.99)	(117,420.74)	(1,364,635.85)	(900,397.85)	(24,013,324.31)		
190 Intangible Assets	1,803,174.00	-	1,803,174.00	-	-	-	-	35,864.53	-	1,839,038.53		
Less: Accumulated Amortization	(468,824.76)	-	-	-	-	-	-	(35,864.53)	-	(504,690.03)		
Total Noncurrent Assets	7,915,306.71	-	4,677,485.82	10,041,838.60	3,256,525.73	5,640,719.37	108,672.71	2,520,457.14	13,354.34	34,174,360.42		
TOTAL ASSETS	10,509,295.34	-	5,019,793.41	15,197,873.48	3,545,478.06	8,877,298.70	413,720.05	2,609,675.06	233,742.96	46,406,877.06		

Enterprise Funds

	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	Total
<b>LIABILITIES AND FUND BALANCES:</b>										
Current Liabilities:										
206 Accounts Payable	-	-	-	23,835.67	-	(1,088.48)	7,804.26	828.28	30,397.43	\$ 61,777.16
208 Due to General Fund	-	-	(2.20)	(191.35)	1,861.73	1,582.81	-	2,775.36	-	\$ 1,394.67
217 Payroll Related Liabilities	(4,631.68)	-	-	13,835.00	11,360.00	-	-	-	-	\$ 25,195.00
220 Customer Deposits	10,602.23	-	-	-	-	-	-	-	-	\$ 10,602.23
224 Deferred Revenue	-	-	145,105.80	275,000.00	33,369.98	-	-	(0.42)	-	\$ 453,475.36
226 Current Portion of LT Debt	-	-	145,103.60	312,479.32	35,231.71	11,854.33	7,804.26	3,603.22	30,397.43	\$ 552,444.42
Total Current Liabilities	5,970.55	-	1,010,863.34	6,140,000.00	1,059,435.35	42,030.82	-	10,837.41	-	\$ 8,210,298.69
Noncurrent Liabilities: (not including gov't funds)										
231/237 Bonds Payable & Other LT Debt	-	-	16,846.85	34,735.01	23,352.62	42,030.82	-	10,837.41	-	\$ 127,802.71
233 Accrued Leave Payable	-	-	1,027,710.19	6,174,735.01	1,082,787.97	42,030.82	-	10,837.41	-	\$ 8,338,101.40
Total Noncurrent Liabilities	-	-	1,027,710.19	6,174,735.01	1,082,787.97	42,030.82	-	10,837.41	-	\$ 8,338,101.40
Fund Balances:										
253.10 Net Investment in Capital Assets	7,517,324.47	-	3,488,638.30	1,367,715.46	2,299,962.45	3,935,663.86	116,011.44	2,654,167.69	39,972.75	\$ 21,419,456.42
263 Nonspendable-General Fund Only	726,691.40	-	-	-	-	-	-	-	-	\$ 726,691.40
264 Restricted	1,231,023.95	-	-	511,653.08	-	-	-	-	-	\$ 1,742,677.03
267 Unassigned/Unrestricted	1,226,008.58	-	286,029.28	5,949,156.72	(89,754.20)	4,036,478.40	242,912.29	(82,839.27)	160,263.43	\$ 11,728,255.23
Current Year Net Income (Loss)	(197,723.61)	-	72,312.04	882,133.89	217,250.13	851,271.29	46,992.06	23,906.01	3,109.35	\$ 1,899,251.16
Total Fund Balances/Net Position	10,503,324.79	-	3,846,979.62	8,710,659.15	2,427,458.38	8,823,413.55	405,915.79	2,595,234.43	203,345.53	\$ 37,516,331.24
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 10,509,295.34	\$ -	\$ 5,019,793.41	\$ 15,197,873.48	\$ 3,545,478.06	\$ 8,877,298.70	\$ 413,720.05	\$ 2,609,675.06	\$ 233,742.96	\$ 46,406,877.06

**BANK CASH REPORT**  
2023

BANK NAME FUND GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
<b>FIRST SAVINGS BANK</b>						
BANK FIRST SAVINGS BANK						3,475,944.48
101 General Checking Account	94,253.11-	338,918.29	188,596.68	56,068.50		
101 Bad Check Account	554.34	0.00	0.00	554.34	24,214.59	
201 Second Penny	574,172.56	48,410.04	259,953.16	362,629.44		
211 Gross Receipts Tax	325,581.10	4,048.89	0.00	329,629.99		
301 Debt Svc-Clubhouse/Event Cntr	6,974.57-	0.00	68,652.86	75,627.43-		
302 Debt Svc - TIF District	0.00	0.00	0.00	0.00		
303 Debt Service - Public Safety	0.00	0.00	0.00	0.00		
304 Drinking WA 1 SRF	0.00	0.00	0.00	0.00		
305 Clean WA 2 SRF	0.00	0.00	0.00	0.00		
306 Drinking WA 2 DOT	0.00	0.00	0.00	0.00		
307 Clean WA 1 DOT	0.00	0.00	0.00	0.00		
308 HYBRID TURKEY TIF - CASH	0.00	0.00	0.00	0.00		
509 GRACE V NELSON EXPANSION 2022	24,517.65-	490,367.22	465,849.57	0.00		
601 Municipal Liquor Store	0.00	0.00	0.00	0.00	385.72	
602 Water	324,228.97	93,312.41	205,957.72	211,583.66	630.34	
603 Electric	1,224,831.63	454,539.80	728,279.82	951,091.61	2,474.54	
604 Sewer	201,068.18-	472,341.04	94,606.52	176,666.34	299.66	
611 Telephone	960,798.92	176,628.18	151,886.90	985,540.20	7,629.11	
612 Solid Waste	253,649.32	18,931.43	18,066.64	254,514.11	74.63	
615 Cablevision	167,857.60	34,017.33	34,991.72	166,883.21	250.00	
640 Bridges Golf Course	46,908.45	14,911.09	36,877.16	24,942.38	1,034.62	
750 Trust & Agency	0.00	0.00	0.00	0.00		
900 General Fixed Assets	0.00	0.00	0.00	0.00		
999 General Long Term Debt	0.00	0.00	0.00	0.00		
DEPOSITS					5,575.08	
WITHDRAWALS					50.00	
<b>FIRST SAVINGS BANK TOTALS</b>	<b>3,551,769.38</b>	<b>2,146,425.72</b>	<b>2,253,718.75</b>	<b>3,444,476.35</b>	<b>31,468.13</b>	<b>3,475,944.48</b>
<b>FSB- CABLEVISION CHECKING</b>						
BANK FSB- CABLEVISION CHECKING						
615 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
640 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
<b>FSB- CABLEVISION CHECKING TOTA</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FSB- CSDP CHECKING</b>						
BANK FSB- CSDP CHECKING						25,149.41
603 ELECTRIC-CUSTOMER DEPOSITS	14,222.77	700.56	475.00	14,448.33		
611 TELEPHONE-CUSTOMER DEPOSITS	10,050.66	900.42	350.00	10,601.08	100.00	
<b>FSB- CSDP CHECKING TOTALS</b>	<b>24,273.43</b>	<b>1,600.98</b>	<b>825.00</b>	<b>25,049.41</b>	<b>100.00</b>	<b>25,149.41</b>

**BANK CASH REPORT**  
2023

BANK FUND	BANK NAME GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
1ST DAKOTA NATL BANK-CHECKING							
BANK 601	1ST DAKOTA NATL BANK-CHECKING VIDEO LOTTERY CHECKING	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK-CHECKING	0.00	0.00	0.00	0.00	0.00	0.00
1ST DAKOTA NATL BANK- SAVINGS							
BANK 601	1ST DAKOTA NATL BANK- SAVINGS VIDEO LOTTERY SAVINGS	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK- SAVINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD PUBLIC FUNDS IN TRUST							
BANK	SD PUBLIC FUNDS IN TRUST						6,275,681.43
101	GENERAL FUND SD FIT	195,513.03	816.13	0.00	196,329.16		
201	SECOND PENNY FUND SD FIT	750,914.19	3,096.31	0.00	754,010.50		
211	GROSS RECEIPTS TAX SD FIT	620,978.34	2,560.54	0.00	623,538.88		
302	DEBT SERVICE - TIF DIST.	2,405.91	0.00	0.00	2,405.91		
506	SWIMMING POOL - CAP PROJECT	0.00	0.00	0.00	0.00		
602	WATER SD FIT	17,801.37	73.40	0.00	17,874.77		
603	ELECTRIC SD FIT	2,566,682.18	10,583.45	0.00	2,577,265.63		
604	SEWER SD FIT	55,616.00	229.32	0.00	55,845.32		
611	TELEPHONE SD FIT	1,970,824.90	8,126.49	0.00	1,978,951.39		
612	SOLID WASTE SD FIT	27,118.45	111.82	0.00	27,230.27		
615	CABLEVISION SD FIT	0.00	0.00	0.00	0.00		
640	BRIDGES GOLF COURSE SD FIT	42,056.19	173.41	0.00	42,229.60		
	SD PUBLIC FUNDS IN TRUST TOTAL	6,249,910.56	25,770.87	0.00	6,275,681.43	0.00	6,275,681.43
=====							
	TOTAL OF ALL BANKS	9,825,953.37	2,173,797.57	2,254,543.75	9,745,207.19	31,568.13	9,776,775.32
=====							

Quote Valid for 90 days



Contract:  
011723-  
VCE

Date: 10/10/2023

Buying Agency:	City of Beresford	Dealership:	Transource Truck & Equipment
SW Member #:		Prepared By:	Keith Dedrickson
Contact Person:	Jeff Heidebrecht	Phone:	605-310-7462
Phone/Email:	605-751-9151    Jeff@beresfordsd.com	Email:	keith.dedrickson@transourceusa.com

Sourcewell Product Code: D - Volvo Pricing Catalog: Wheel Loaders Large

**A. Catalog / Price Sheet Items being purchased**

Quan		Unit Pr	Total
1	L70H2	\$204,363	\$204,363
See next page for machine specs at List Price, Contract Discount, Machine Price			
TOTAL Purchase Price at Bottom of this Page			
Sourcewell Machine Price:			\$204,363
Additional Discount:			-\$15,500
Subtotal A:			\$188,863

**B. Sourced Contracted Items**

Quan	Description	Unit Pr	Total
1	Michelin 20.5R25 Snoc Plis tires	\$14,900	\$14,900
1	Printer TM80	\$900	\$900
1			\$0
1			\$0
1			\$0
1			\$0
1			\$0
1			\$0
1			\$0
Subtotal B:			\$15,800

**C. Freight / Installation / Ext Warranty / Trade-Ins / Other Allowances/ Miscellaneous Charges**

Freight	\$3,500	
PDI	\$1,100	
Warranty 5yr/4,000 hour complete (travel time and mileage is extra)	\$5,490	
Subtotal C:		\$10,090

Delivery Date: 2/20/2024      **D. TOTAL PURCHASE PRICE (A+B+C):** \$214,753



Version 21

Description	Part #	List Price
Volvo L70H2 GPE Wheel Loader	L70H2	275,158.00
Engine D6J (Tier 4F) US	WL32017	0.00
Fuel fill strainer	WL30007	0.00
Delayed Engine Shutdown	WL30024	228.00
Reversible cooling fan	WL37001	1,517.00
Hand throttle control	WL30009	916.00
Rimpull	WL39501	0.00
Air conditioning with ACC (automatic climate control)	WL42001	8,049.00
Radio BlueTooth/USB/AUX no CD (must select WL44001 or WL44002)	WL43004	1,218.00
LH Radio mounting kit including 20 amp converter, speakers & 12v outlet	WL44002	1,282.00
Steering knob	WL45001	0.00
Sliding window in door	WL45003	0.00
ACC Fahrenheit decal only	WL45004	0.00
Universal key	WL45005	0.00
Secondary steering, electric	WL45019	0.00
Lunch box holder	WL45023	0.00
Anchorage manual	WL45027	0.00
Co-pilot incl Camera	WL45057	0.00
Operator Coaching Start	WL88201	0.00
Back up alarm	WL54001	0.00
Max Boom Height	WL65013	0.00
Oil sampling ports	WL71002	369.00
Footsteps front frame	WL71005	360.00
Footstep, right side	WL71009	0.00
Boom Suspension System (" Ride Control" . Includes single acting lift system.)	WL80001	7,665.00
Decals, English/Spanish	WL83004	0.00
Cover plates, rear frame	WL86013	0.00
Frame, life time warranty	WL86041	0.00
CareTrack Connectivity 4 yr Subscription	WL88010	0.00
4 - Rims (3pc) w/wood protection for 20.5 tires (for STD fenders only)	WL21006	7,512.00
Full coverage fenders rear for standard tires	WL22004	1,077.00
Max. fan speed, hot climate	WL30002	203.00
Engine auto shutdown	WL30011	865.00
Air precleaner, turbo type III	WL31005	1,612.00
Engine block heater, 120 V	WL33002	1,129.00
3rd hydraulic function, std. boom (hydraulics & detent function are included)	WL61016	2,672.00
Separate attachment locking, std. boom	WL64001	2,965.00
Tow Hitch	WL82005	557.00
Attachment bracket (Must select Hook-on attachments)	WLA85346	8,576.00
98" 3-piece bolt-on edge kit, straight-edge bucket (BOE adds 0.2 yd3)	WLA80134	1,887.00
98" 2.9 yd hook-on GP bucket	WLA86425	13,169.00
Counterweight, logging (can't be ordered from Arvika w/ solid tires or wooden protect rims)	WL81001	1,812.00



Lockup converter	WL39007	4,044.00
Timer cab heating	WL45011	606.00
Premium Comfort ISRI	WL41017	3,782.00
LED Feature Package	WL50023	4,806.00
Warning Beacon, LED	WL51003	1,042.00
Jump start connector, ISO-Type	WL53010	914.00
Armrest for ISRI premium seat	WL45046	308.00
Operator Coaching Advanced (requires WL45052 & WL88205 OBW hardware and software)	WL88202	290.00
OnBoard Weighing Software (must select WL45051 or WL45052 and WL88202)	WL88205	4,580.00
OBW Task Mode	WL88206	633.00
Rearview mirrors,el.adj& heat.	WL45201	543.00

<b>Total List Price</b>	<b>\$362,346</b>
<b>Sourcewell % off List</b>	<b>43.6%</b>
<b>Sourcewell Machine Price</b>	<b>\$204,363</b>

*See Front Page of Quote for Total Purchase Price*

Sourceswell Contract 031121-DAC

Quote Id: 30059329

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Prepared For:  
**CITY OF BERESFORD**



Winner, SD (605) 842-2040	Bloomfield, NE (402) 373-4449
Pierre, SD (605) 224-1631	Hartington, NE (402) 254-3908
Philip, SD (605) 859-2636	Wayne, NE (402) 375-3325
Belle Fourche, SD (605) 892-2621	Sundance, WY (307) 283-2971
Beresford, SD (605) 763-5020	

[www.grossenburg.com](http://www.grossenburg.com)

Prepared By: **Paul Thom**

Grossenburg Implement, Inc.  
1610 W Main Street  
Beresford, SD 57004

Tel: 605-763-5020  
Mobile Phone: 605-366-1499  
Fax: 605-763-2021  
Email: [paulthom@grossenburg.com](mailto:paulthom@grossenburg.com)



JOHN DEERE

GROSSENBURG  
IMPLEMENT INCORPORATED

# Selling Equipment

Quote Id: 30059329

Customer: CITY OF BERESFORD

## JOHN DEERE 3046R Compact Utility Tractor (34 PTO hp)

Equipment Notes: PO # SD STK

Hours: 0

Stock Number: 82949

Suggested List

\$ 62,976.00

Selling Price

\$ 49,000.00

Extended

\$ 39,208.00

Code	Description	Qty	Unit	Extended
029ALV	JOHN DEERE 3046R TRACTOR	1	\$ 39,208.00	\$ 39,208.00

### Standard Options - Per Unit

0202	UNITED STATES - COUNTRY CODE	1	\$ 0.00	\$ 0.00
0409	ENGLISH OM	1	\$ 0.00	\$ 0.00
1520	EHYDRO TRANSMISSION	1	\$ 0.00	\$ 0.00
1701	1550MM BUCKET 3R	1	\$ 7,975.00	\$ 7,975.00
2060	DELUXE CAB W/AIR RIDE SEAT	1	\$ 11,859.00	\$ 11,859.00
2660	RADIO (CAB ONLY)	1	\$ 705.00	\$ 705.00
3330	DUAL&SINGLE E-HYDR REAR SCV	1	\$ 1,262.00	\$ 1,262.00
3420	MID PTO	1	\$ 924.00	\$ 924.00
4060	IMATCH HITCH 3R	1	\$ 373.00	\$ 373.00
5230	W&T, 43X16-20 4PR, R4, REAR	1	\$ -95.00	\$ -95.00
6230	W&T, 27X8.50-15 6PR, R4, FRT	1	\$ 165.00	\$ 165.00
<b>Standard Options Total</b>				<b>\$ 23,168.00</b>

Value Added Services Total

\$ 0.00

### Other Charges

Setup

1

\$ 600.00

\$ 600.00

Other Charges Total

\$ 600.00

Suggested Price

\$ 62,976.00

### Customer Discounts

Customer Discounts Total

\$ -13,976.00

\$ -13,976.00

**Total Selling Price**

**\$ 49,000.00**

## Frontier SB1174 - 74 In. 3-Point Medium Snowblower - U.S.

Hours:

Stock Number:

Suggested List

\$ 6,360.00

Selling Price

\$ 5,685.00

Extended

\$ 5,149.00

Code	Description	Qty	Unit	Extended
3804XF	SB1174 - 74 In. 3-Point Medium Snowblower - U.S.	1	\$ 5,149.00	\$ 5,149.00



**JOHN DEERE**



# Selling Equipment

Quote Id: 30059329

Customer: CITY OF BERESFORD

Standard Options - Per Unit				
1010	Hydraulic Cylinder Kit for Chute Rotation	1	\$ 512.00	\$ 512.00
<b>Standard Options Total</b>				<b>\$ 512.00</b>
Other Charges				
	Freight	1	\$ 199.00	\$ 199.00
	Setup	1	\$ 500.00	\$ 500.00
<b>Other Charges Total</b>				<b>\$ 699.00</b>
<b>Suggested Price</b>				<b>\$ 6,360.00</b>
Customer Discounts				
<b>Customer Discounts Total</b>			<b>\$ -675.00</b>	<b>\$ -675.00</b>
<b>Total Selling Price</b>				<b>\$ 5,685.00</b>

2024 MDS 2619				
Hours:	0			<b>Suggested List</b>
Stock Number:				\$ 2,679.00
				<b>Selling Price</b>
				\$ 1,950.00
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
2024	#2619 MDS compact to SS carrier adapt.	1	\$ 2,619.00	\$ 2,619.00
Other Charges				
	Freight	1	\$ 60.00	\$ 60.00
<b>Other Charges Total</b>				<b>\$ 60.00</b>
<b>Suggested Price</b>				<b>\$ 2,679.00</b>
Customer Discounts				
<b>Customer Discounts Total</b>			<b>\$ -729.00</b>	<b>\$ -729.00</b>
<b>Total Selling Price</b>				<b>\$ 1,950.00</b>



**Quote Summary**

**Prepared For:**

CITY OF BERESFORD  
 401 N 3RD ST  
 BERESFORD, SD 57004  
 Business: 605-763-2008  
 water@bmtc.net

**Prepared By:**

Paul Thom  
 Grossenburg Implement, Inc.  
 1610 W Main Street  
 Beresford, SD 57004  
 Phone: 605-763-5020  
 Mobile: 605-366-1499  
 paulthom@grossenburg.com

Has the emissions been altered from the original factory specifications on your trade in? Y\_\_\_ N\_\_\_ please initial.  
 If your purchase is taxable in your state and Grossenburg's did not collect sales tax, you may be liable for tax in your state. If you find that tax is due, please remit the correct tax directly to your state.  
 Customer is responsible for satisfying all liens on all trade ins.

**Quote Id:** 30059329  
**Created On:** 06 December 2023  
**Last Modified On:** 13 December 2023  
**Expiration Date:** 29 March 2024

Any payment by card is subject to 3% transaction fee.

<b>Equipment Summary</b>	<b>Suggested List</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 3046R Compact Utility Tractor (34 PTO hp)	\$ 62,976.00	\$ 49,000.00 X	1 =	\$ 49,000.00
Frontier SB1174 - 74 In. 3-Point Medium Snowblower - U.S.	\$ 6,360.00	\$ 5,685.00 X	1 =	\$ 5,685.00
2024 MDS 2619	\$ 2,679.00	\$ 1,950.00 X	1 =	\$ 1,950.00
<b>Equipment Total</b>				<b>\$ 56,635.00</b>

**Quote Summary**

Equipment Total	\$ 56,635.00
SubTotal	\$ 56,635.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 56,635.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 56,635.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



Similar to this one





**TITAN MACHINERY | SIOUX FALLS**

4400 62nd Street N • Sioux Falls, SD 57107  
 Phone 605-366-3434 • TF 900-262-5373 • Fax: 605-336-3456  
[www.titanmachinery.com](http://www.titanmachinery.com)

**QUOTE#**

431-3189035

December, 11th 2023

**Quote To:**  
 City of Beresford (Electric Dept.)  
 509 N 4th St.  
 Beresford, SD 57004

Contact: Mike Antonson

**Titan Machinery**  
 4400 W 62nd St. N  
 Sioux Falls, SD 57107

605-336-3434

P.O. Number	Sourcwell Contract#	Sales Representative	Customer Account. #
N/A	032119-CNH-2	Matt Larson 605-305-2169	1332154

**Unit Description:**

Commercial Model: New Holland L328	2 year or 2,000 hour factory warranty		
74 Horsepower		Price:	
New Holland CTL/SSL PACKAGE: EH2 LIMITED AIR CAB		\$69,418.00	
14X17.5 HVY DUTY TIRES		\$1,677.00	
84" LOW PROFILE EXTENDED BUCKET		\$2,420.00	
84" BOLT ON CUTTING EDGE		\$312.00	
BLOCK HEATER	Standard Equip. In Package		
HVAC CAB	Standard Equip. In Package		
AIR RIDE SUSPENSION SEAT		\$650.00	
CAB SIDE WINDOWS	Standard Equip. In Package		
E-H CAB LCD DISPLAY		\$8,661.00	
2 SPEED E-H CONTROLS		\$2,345.00	
HYDRAULIC COUPLER		\$1,177.00	
STEEL LIGHTS	Standard Equip. In Package		
GLASS FRONT DOOR	Standard Equip. In Package		
RIDE CONTROL	Standard Equip. In Package		
LAP BAR	Standard Equip. In Package		
FLOOR MAT	Standard Equip. In Package		
MULTIFUNCTION ELECTRONICS	Standard Equip. In Package		
HIGH FLOW PLUS PACKAGE		\$3,442.00	
SELF LEVEL	Standard Equip. In Package		
CREEP SPEED	Standard Equip. In Package		
<b>TOTAL LIST PRICE</b>		<b>\$90,102.00</b>	
Sourcwell Agency Discount:			\$31,535.70
Setup:		\$1,350.00	
Factory Freight:		\$753.00	
Delivery:		\$500.00	
Additional Dealer Discount:			\$4,719.30
<b>Total Price Using Sourcwell:</b>		<b>\$56,450.00</b>	

**Remit Payment To:**  
 Titan Machinery  
 4400 W 62nd St North  
 Sioux Falls, SD 57107  
 Ph: 605-336-3434 Fax: 605-336-3456



November 22, 2023

Mr. Jeremy Zeimetz  
City of Beresford  
1100 N 3<sup>rd</sup> St  
Beresford, SD 57004

RE: Housing Infrastructure Financing Program (HIFP)  
Bak Property Housing Development

Dear Mr. Zeimetz:

The South Dakota Housing Development Authority (SDHDA) Board of Commissioners met on November 14, 2023 and approved a conditional commitment of \$1,023,833 in Housing Infrastructure Financing Program funds for the above referenced project.

Please find the enclosed Conditional Commitment. Review section 5 carefully for a list of the documents necessary for execution of the Grant Agreement. Note that the Conditional Commitment requires signature of the grantee and return of the document prior to **December 30, 2023**. We are currently in the process of drafting the Grant Agreement. We will provide the Grant Agreement for your review once it has been finalized.

If you have any questions or comments please contact Amy Eldridge, Director of Rental Housing Development, at (605) 773-2467.

Sincerely,

A handwritten signature in black ink that reads "Amy Eldridge". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Amy Eldridge  
Director of Rental Housing Development



**SOUTH DAKOTA  
HOUSING**



**CONDITIONAL COMMITMENT  
(GENERAL GRANT)**

**HOUSING INFRASTRUCTURE FINANCING PROGRAM (HIFP)**

RE: Bak Property Housing Development

DATE: November 22, 2023

TO: City of Beresford (hereinafter referred to as "Grantee").

The South Dakota Housing Development Authority (hereinafter referred to as "SDHDA") hereby provides notification of approval of your Application for Housing Infrastructure Financing Program (HIFP) funds (hereinafter referred to as the "HIFP funding") for infrastructure financing for the development of eighteen (18) acres for fifty-nine 59 single-family lots on the north side of Beresford, South Dakota. The real property, together with the improvements thereon, (hereinafter referred to as the "Project") is legally described as:

**See enclosed purchase agreement and legal description**

This Conditional Commitment is subject to the following terms and conditions:

1. Principal Amount of HIFP Funding. The amount of HIFP funding shall not exceed One Million Twenty-three Thousand Eight Hundred Thirty-three Dollars and 00/100 Cents (\$1,023,833.00) based upon the Conditional Commitment Summary, attached hereto and incorporated herein as if set forth in full, and subject to certification of the final Project development costs. The proceeds of the HIFP funding shall be used solely for costs incurred with the Project.
2. Term. The term of the financing will be for twenty-four (24) months from the date of the execution of the Grant Agreement.
3. Interest Rate. No interest will accrue on the HIFP funding.
4. Repayment of HIFP Funding. Repayment of the HIFP funding is not required so long as the infrastructure project is completed as proposed and the requirements of the Grant Agreement are met.
  - a. If construction of the infrastructure project has not started before June 1, 2024, City of Beresford will forfeit the grant unless SDHDA agrees to an extended construction commencement date.
5. Prior to Grant Agreement Execution. Prior to execution of the Grant Agreement, Grantee shall deliver to SDHDA each of the following documents, prepared at Grantee's expense, in form and substance satisfactory to SDHDA:

- a. Signed commitments for all funding sources (conventional lender, foundations, local financing, etc.) associated with the project including the amount, conditions, rate and term;
- b. Compilation of up to date Total Project Costs including both hard costs and soft costs and a copy of the contractor's contract, subcontractor contracts, and copies of all bids;
- c. Final infrastructure plans and specifications stamped by an engineer;
- d. A copy of the certificate of insurance for the payment and performance bonds for the infrastructure construction. Grantee shall ensure compliance with the applicable political subdivision's requirements for contractor bonding. If the political subdivision does not have contractor bonding requirements, the contractor, before commencing any work, must furnish surety in an amount not less than the contract price to the grantee, for the faithful performance of the contract, with the additional obligation that the contractor promptly pay all persons supplying the contractor with labor or material in the prosecution of the work provided for in the contract.


In lieu of a payment and performance bond, the grantee may obtain a letter of credit in the amount of the housing infrastructure program funding. The letter of credit must:

- (1) List the authority as the named beneficiary;
- (2) Be irrevocable and unconditional; and
- (3) Be issued by a federally insured financial institution; and

- e. Any additional information that may be requested by SDHDA.
6. Grant Agreement Execution. Grantee shall deliver to SDHDA the executed Grant Agreement original in form and substance satisfactory to SDHDA
  7. Disbursement of HIFP Funding. Provided there are no uncured Events of Default or existing Potential Defaults (as defined in the Grant Agreement), SDHDA will disburse funds in accordance with the Grant Agreement in an amount not to exceed the commitment amount and subject to the terms and conditions of the Grant Agreement, including the retainage requirement. Please be advised disbursements may take up to 60-90 days from date of request.
  8. Assignment or Transfer of Conditional Commitment. This Conditional Commitment shall not be assigned or transferred.
  9. Term of Conditional Commitment. This Conditional Commitment shall terminate on or before **December 30, 2023**, unless accepted in writing by the Grantee on or before such date or extended by SDHDA. The Grantee will have until **May 30, 2024** to provide the required documents listed in Section 5 above, execute the HIFP Grant Agreement, and begin construction on the infrastructure project, unless renewed or extended by SDHDA.

10. Execution of Grant Agreement. Upon execution of the Grant Agreement, the terms set forth therein shall supersede any terms set forth herein and any inconsistency between this Conditional Commitment and any Grant Agreement shall be resolved in favor of the respective Grant Agreement.
11. Effectiveness of Conditional Commitment. This Conditional Commitment shall not become effective unless one (1) duplicate copy hereof is returned to SDHDA with acceptance endorsed thereon by the signature of the Grantee.

SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY

By:   
Amy Eldridge, Director  
Rental Housing Development

ACCEPTANCE

This Conditional Commitment and the requirements contained herein are accepted by the undersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

GRANTEE: City of Beresford \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

**CONDITIONAL COMMITMENT SUMMARY  
HOUSING INFRASTRUCTURE FINANCING PROGRAM**

November 14, 2023 Board Meeting

**Project Name:** Bak Property Housing Development  
**Project Location:** 1100 N. 3<sup>rd</sup> St., Beresford  
**Developer:** City of Beresford  
**Consultant:** South Eastern Council of Governments  
**Engineers:** Banner Associates

<b>Number and type of housing lots</b>	The project consists of the development of 18 acres on the North side of Beresford. This development will have 59 single family lots. The city owns the land and lots will be available for sale to the public. The proposed asking price will be \$32,500. Without the grant funding, the cost of the lots would be \$55,000 each, a savings of \$22,500/lot.
<b>Funding Eligibility</b>	59 SF lots x \$25,000 = \$1,475,000 1/3 x \$3,071,500 Total Project Costs = \$1,023,833 <b>Eligible HIFP General Grant funding = \$1,023,833</b>

**Estimation of Cost:**

Infrastructure Costs	\$ 2,726,500	
Professional Fees	\$ 345,000	
<b>Total Development Costs</b>	<b>\$ 3,071,500</b>	

**Proposed Funding Sources & Terms**

First Financial Bank – Dakota Dunes	\$ 200,000	Grant
TIF–First Dakota National Bank	\$ 1,847,667	Letter of Interest
SDHDA HIFP General Funds Grant	\$ 1,023,833	
<b>Total Funding</b>	<b>\$ 3,071,500</b>	

Staff recommends approval of \$1,023,833 of HIFP General Grant Funding conditioned upon the completion of the conditional commitment requirements.



2307 W 57th St, Ste 101  
Sioux Falls, SD 57108  
605.336.6891 (phone)  
605.335.5858 (fax)  
rsa@rsa-create.com

## SERVICES AGREEMENT FOR DESIGN SERVICES

Date: 11/29/2023

Subject: Proposal for Architectural/Structural Construction Documents  
Bridges at Beresford – Patio Addition  
Beresford, South Dakota  
RS223-12

To: Jerry Zeimetz  
City of Beresford  
101 N. 3<sup>rd</sup> St.  
Beresford, SD 57004  
jerry@bmtc.net

Jerry,

Thank you for the opportunity to present our proposal for architectural and structural construction document services for an outdoor covered deck expansion for the Bridges at Beresford Clubhouse. Our total fee to provide a complete set of bidding documents for the exterior addition is comprised of professional services, direct costs, and sales tax. Professional services will be billed at a lump sum fee of **\$24,500.00**.

### **PART A - SERVICES INCLUDED:**

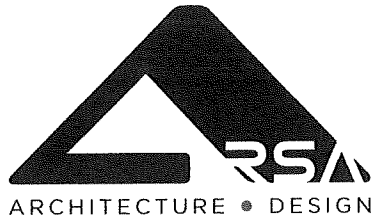
1. Project Management
  - a. Prepare Owner/Architect Services Agreement
  - b. Prepare and Send Monthly Services Invoices
  
2. Construction Documents
  - a. Code Review and Plan
  - b. Floor Plans
  - c. Reflected Ceiling Plans
  - d. ~~Room Finish and Door Schedules~~
  - e. Door and Window Elevations and Details
  - f. Stair Sections
  - g. ~~Elevator and Lift Sections~~
  - h. Exterior Elevations
  - i. ~~Enlarged Restrooms Plans and Elevations~~
  - j. ~~Enlarged Reception Desk Plans, Elevations and Details~~
  - k. Enlarged Specialty Plans and Details
  - l. Building Sections
  - m. Wall Sections
  - n. Roof Plan and Details



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- o. Finish Selections
  - p. ~~Book Specification~~
  - q. Coordination Meetings with Owner, Contractor and Design Team
  - r. Submittal of Drawings and Specifications to State and Local Authorities having Jurisdiction for Plan Review and Permitting and Responses as Required.
  - s. ~~Completion of ComCheck form to Determine the Building Energy Efficiency, if required.~~
3. Bidding Assistance
- a. Attend Pre-Bid Meeting
  - b. Answering Contractor Questions
  - c. Issue Supplemental Drawings
  - d. Issue Addendums
  - e. Evaluate Contractors Bids
  - f. Letter to Owner Recommending Acceptance of Lowest Responsible Bid
  - g. Prepare Owner/Contractor Agreement
4. Construction Administration
- a. Attend Pre-Construction Meeting
  - b. Answering Contractor Questions
  - c. Shop Drawing Review
  - d. Answering RFI's
  - e. Issue RFP's
  - f. Issue Supplemental Drawings
  - g. Review Pay Applications
  - h. Intermediate Construction Site Visits
    - i. Architect (2)
    - ii. ~~Civil Engineer (?)~~
    - iii. Structural Engineer (1)
    - iv. ~~Mechanical Engineer (?)~~
    - v. ~~Electrical Engineer (?)~~
    - vi. ~~Fire Protection Engineer~~
  - i. ~~Final Walk Through and Punchlist~~
    - i. Architect
    - ii. ~~Civil Engineer~~
    - iii. Structural Engineer
    - iv. ~~Mechanical Engineer~~
    - v. ~~Electrical Engineer~~
    - vi. ~~Fire Protection Engineer~~
  - j. ~~As-Built Drawings~~
  - k. ~~O&M Manual Review~~





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- l. ~~Issue Change Orders~~
- m. Interior and Exterior Photographs

**SERVICES NOT INCLUDED:**

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Fire Protection Engineering
5. Architectural Construction Documents

**ADDITIONAL SERVICES:**

Services beyond those outlined above or listed as not part of the proposal will require an amendment to adjust the not-to-exceed amount to reflect the change in project scope. Any additional service would be authorized by the owner.

**Hourly Rates:**

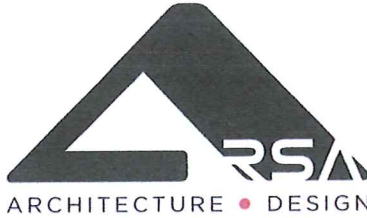
- |                            |                      |
|----------------------------|----------------------|
| a. Principal Architect:    | \$160.00/hr          |
| b. Architect:              | \$150.00/hr          |
| c. Architectural Designer: | \$100.00/hr          |
| d. Interior Designer 1:    | \$120.00/hr          |
| e. Interior Designer 2:    | \$ 90.00/hr          |
| f. Architectural Drafter:  | \$ 70.00/hr          |
| g. Administrative:         | \$ 60.00/hr          |
| h. Structural Engineer:    | Current hourly rates |

**DIRECT COSTS:**

1. In addition to services, you will be billed for the invoiced cost of plotting, printing, multiple copying, distribution of the documents, permitting and plan review costs. As an option, electronic copies of the documents can be provided at no additional cost.
2. Printing Costs:
  - a. 24" x 36" Sheet: \$3.00/sheet
  - b. 30" x 42" Sheet: \$4.00/sheet

**SALES TAX:**

1. Sales Tax will be added to all professional services and all direct costs not previously taxed, unless the project is outside of South Dakota, or the owner is tax-exempt and provides RSA with a tax-exempt certificate.



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Sioux Falls, SD 57108  
605.336.6891 (phone)  
605.335.5858 (fax)  
rsa@rsa-create.com

**PART B - PAYMENT**

- B.1** Payment for professional services for the work shall be a lump sum fee of **\$24,500.00**. Statements will be sent monthly based on a pro-rated share of the work completed, and payment shall be made within 30 days. ~~An initial payment of \$\_\_\_\_\_ is due before the work commences.~~
- B.2** Direct cost is additional to the B.1 services and includes, but is not limited to, plotting, printing, multiple copying, mounting, binding and distribution of the documents.
- B.3** Sales tax will be added to all B.1 services and all B.2 direct cost without previously applied tax, unless a tax-exempt certificate is provided.

**PART C - OTHER PROVISIONS**

- C.1** Disposition of Documents. The original of all documents, such as reports, calculations, drawings and specifications prepared by **RANDALL STANLEY ARCHITECTS, INC.** for the project, shall remain the property of **RANDALL STANLEY ARCHITECTS, INC.**
- C.2** The Client may suspend or terminate any or all services covered in this agreement at any time, subject to the Client's giving a minimum of five days written notice of suspension or termination. The Client shall thereupon make payment of all unpaid services rendered and expenses incurred, to the date notice is received by **RANDALL STANLEY ARCHITECTS, INC.**
- C.3** **RANDALL STANLEY ARCHITECTS, INC.** represent that the services furnished under this agreement will be in accordance with generally accepted professional practices. **RANDALL STANLEY ARCHITECTS, INC.** makes no other warranty or representation, expressed or implied.
- C.4** CLIENT confirms that neither **RANDALL STANLEY ARCHITECTS, INC. (RSA)** nor any of RSA's subconsultants or subcontractors has offered any fiduciary service to the CLIENT and no fiduciary responsibility shall be owed to CLIENT by RSA or any of RSA's subconsultants or subcontractors, as a consequence of RSA entering into this AGREEMENT with CLIENT.

Approved for CLIENT

Approved for **RANDALL STANLEY ARCHITECTS, INC.**

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Vice President  
\_\_\_\_\_  
(Title)

11/29/2023  
\_\_\_\_\_  
(Date)



## Jerry Zeimetz

---

**From:** Michael Schurch  
**Sent:** Thursday, December 14, 2023 10:47 AM  
**To:** Jerry Zeimetz  
**Cc:** Elaine Johnson  
**Subject:** Surplus/Junk items  
**Attachments:** Surplus items.xlsx

Jerry,

Attached you will find the list of items that will be taken off my inventory and declared surplus. If this can be added to the next council meeting that would be great. I am trying to get rid of the junk that we can't use or don't need anymore. let me know if you or the council has any questions.

Thanks,  
MS

Chief Michael Schurch  
Beresford Police Department  
310 N 4<sup>th</sup> St.  
Beresford, SD 57004  
Ph: (605)-763-2103  
Fax: (605)763-2060



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**Beresford Police Department  
Surplus list/Junk**

<b>Item:</b>	<b>Serial #</b>	<b>Year purchased</b>	
Pro-Vision body camera	2012B400424	2020	Junk
Motorolla XTS2500 portable radio	407CJZ903	2009	Non P25 compliant
Motorolla XTS2500 portable radio	407CPB1333	1999	Non P25 compliant
Motorolla XTS2500 portable radio	407CJZ4290	1999	Non P25 compliant
Motorolla XTS2500 portable radio	407CPB1332	1999	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0101	2009	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0103	2009	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0102	2009	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0100	2009	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0099	2009	Non P25 compliant
Motorolla XLT2500 digital radio	518CKB0104	2009	Non P25 compliant
Pyramid extender	554123	2010	Junk
Pyramid extender	559550	2004	Junk
Pyramid extender	550955	2004	Junk
Tufloc gun lock	N/A	N/A	Junk
Lenovo desktop	ESO7336790	2015	Junk

## Jerry Zeimetz

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**From:** Tom Diefendorf <tjdief@gmail.com>  
**Sent:** Monday, December 11, 2023 9:36 AM  
**To:** Jerry Zeimetz  
**Subject:** [\*EXT\*]HRC Hammitt Property

You don't often get email from tjdief@gmail.com. [Learn why this is important](#)

**CAUTION:** This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jerry,

We have an offer in to purchase the Hammitt property by the middle school. It is contingent on finding out the cost to demolish the house. Don Hubert is getting me a bid on doing that.

Would the city waive or reduce the rubble fees for us to bring the debris to the land fill?

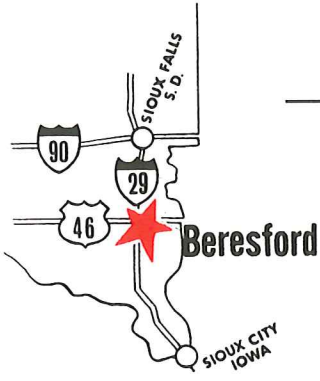
Thanks!

Tom Diefendorf

City Of Beresford

Beresford Cemetery Assoc:

101 N. Third  
Beresford, S.D. 57004-1796  
PHONE: (605) 763-2008  
FAX: (605) 763-2329



Inv. # 2023  
Date: 12/4/23  
101-4540-42969  
2023 Subsidy

**MUNICIPAL SUBSIDY DRAWDOWN REQUEST**  
**CITY OF BERESFORD**

Beresford Cemetery Association hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2023 Municipal Budget in the amount of \$1,500.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: Dr. J. S. Secrest  
Date: 12-4-23



FIRST SAVINGS BANK  
 5800 S WESTERN AVE  
 SIOUX FALLS, SD 57108

006 00001 01  
 ACCOUNT:

PAGE: 1  
 2046 11/30/2023

TELEPHONE: 605-763-2009

455 1 AV 0.498

000555



BERESFORD CEMETERY ASSOC  
 DON JERVIK  
 307 N 5TH ST  
 BERESFORD SD 57004-1749

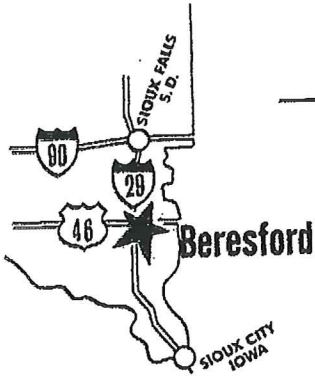
=====  
 www.firstsavingsbanks.com  
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REGULAR CHECKING ACCOUNT 2046  
 =====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			10/31/23	7,495.61
BALANCE THIS STATEMENT .....			11/30/23	7,495.61
TOTAL DAYS IN STATEMENT PERIOD 11/01/23 THROUGH 11/30/23:				30
TOTAL CREDITS (0)	.00	MINIMUM BALANCE		7,495.61
TOTAL DEBITS (0)	.00	AVG AVAILABLE BALANCE		7,495.61

- END OF STATEMENT -

City Of Beresford



Beresford Community Bus

Inv. # 2023

Date: 12/7/23

101-4540-42963

2023 Subsidy

101 N. Third  
Beresford, S.D. 57004-1796  
PHONE: (605) 763-2008  
FAX: (605) 763-2329

## MUNICIPAL SUBSIDY DRAWDOWN REQUEST

### CITY OF BERESFORD

Beresford Community Bus hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2023 Municipal Budget in the amount of \$5,000.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: *Andrea J. [Signature]*

Date: 12/7/2023

Transit-414

Income Statement

Current vs Year-to-Date

10/1/2022 to 9/30/2023

Accrual

12/7/2023  
12:25 PM

Fund Abbreviation		Department Abbreviation	Department	Location Abbreviation	Account Number	Oct 2022	Sep 2023	Actual
<b>Transit-414</b>								
<b>Expenses</b>								
<b>011</b>								
<b>71</b>	414	011	Admin-011	71	5200	Fringe	0.00	
							<b>71 Totals</b>	<b>\$0.00</b>
							<b>011 Totals</b>	<b>\$0.00</b>
<b>055</b>								
<b>71</b>	414	055	Operating Costs	71	5100	Salaries	87,599.31	
	414	055	Operating Costs	71	5200	Fringe	21,912.72	
	414	055	Operating Costs	71	5700	Fuel	14,818.73	
	414	055	Operating Costs	71	5801	Preventative Maintenance	4,502.33	
	414	055	Operating Costs	71	5820	Building Maintenance	104.55	
	414	055	Operating Costs	71	7300	Utilities	3,827.35	
	414	055	Operating Costs	71	9300	Other	1,882.76	
							<b>71 Totals</b>	<b>\$134,647.75</b>
							<b>055 Totals</b>	<b>\$134,647.75</b>
							<b>Expenses</b>	<b>\$134,647.75</b>
							<b>Income (Loss) From Operations</b>	<b>(\$134,647.75)</b>
							<b>Net Income (Loss)</b>	<b>(\$134,647.75)</b>
							<b>Transit-414 Totals</b>	<b>(\$134,647.75)</b>

Report Options  
 Period: 10/1/2022 to 9/30/2023  
 Fund: Transit-414  
 Department: Admin-011, Operating Costs ROCS-055  
 Location: Beresford Bus-71  
 Display Level: Postable Accounts  
 Display Account Categories: Yes  
 Display Subtotals: None  
 Reporting Method: Accrual  
 Include Accounts: With Activity



# Beresford Area Radio Flyers



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## A CLUB FOR R/C MODEL BUILDERS AND FLYERS

Chapter 2577 of the Academy of Model Aeronautics

Box 353, Alcester, South Dakota 57001 ----- Facebook.com/Beresford Area Radio Flyers

Don Van Voorst, President, Roger Lang, Vice-President, David Larsen, Secretary, Brad Jensen, Treasurer

---

December 10, 2023

Mayor and Council Members  
City of Beresford  
101 N 3<sup>rd</sup> Street  
Beresford, SD 57004

Dear Mayor and Council Members,

The 2023 flying season at the Beresford Flying Field was a huge success. We had three invitational flying events, several meetings, many flight training sessions, and a lot of “just plane fun”. None of that would have been possible without the assistance of the Beresford City and its personnel.

We appreciate the use of the temporary bathroom facility, the use of the land, and the work of the Parks and Recreation personnel in keeping the field mowed and looking good. Many of us go to events at other flying fields in the four-state area. None is better than the Beresford site.

We especially appreciate the work done by the Parks and Recreation Department employees who seeded the extension of our flying field. We look forward to snow cover and spring rains to make that grow.

In anticipation of the field extension, we moved a couple of safety fences to be more in line with the landing/take off zones. Several areas of fencing have also been removed to make mowing easier.

Because of the city’s commitment to keep this facility available, it is in better shape than ever. We look forward to another good year of model flying events during 2024.

We plan to do our 2024 events on January 1, early in June and early in July. Our program of training new R/C model pilots will continue on a weekly basis during the summer months.

Thanks again,

Don Van Voorst, President  
Beresford Area Radio Flyers



City of Beresford Travel Voucher

Name: Mike Anderson, Joe Knutson

1. Destination & Location of Event: JUTS - Sioux Falls

2. Reason for travel: Joint Utility Training School  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Place of departure: Beresford

4. Departure time & date: January 16<sup>th</sup> 2024

5. Arrival time & date: 9:00 AM

6. Cost of Lodging: 2 @ \$104.99 for 2 nights

Departure from destination:

7. Departure time & date: January 18<sup>th</sup> 2024

8. Arrival time & date: 3:00 PM

Transportation:

Personal Vehicle:

Mileage claimed: \_\_\_\_\_

(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle: \_\_\_\_\_

Commercial Transportation: \_\_\_\_\_

Cost of commercial transportation: \_\_\_\_\_

Meals claimed: \_\_\_\_\_

(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature: [Signature] Date: 12/13/23

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel: \_\_\_\_\_

Finance Officer Signature: Elaine Johnson