

BERESFORD CITY COUNCIL

Tuesday, January 2, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: President Eli Seeley presiding, Troy Boone, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

Members Absent: Mayor Nathan Anderson

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Austin Felts, City Attorney; Jeff Heidebrecht, Water/Sewer/Street Supt.; Ruby Zuraff, owner, Roo's Sanitation

Adopt Agenda: A motion to adopt the agenda as amended was made by Schott, second by Rohrer. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the December 18, 2023 regular meeting minutes was made by Boone, second by Roelke. All present Council members voted aye; motion carried.

Old Business

Union Contract Agreement: City Administrator Zeimetz informed Council the Union has accepted the City's wage increase offer of 3.2%, as well as the other items tentatively agreed upon. A motion was made by Schott, second by Tiedeman, to approve the IBEW Local 426 2024 Union Contract Agreement. All present Council members voted aye; motion carried.

New Business

Legal Newspaper: A motion was made by Boone to declare The Alcester-Beresford-Hudson Republic as the legal newspaper for the City of Beresford. The motion was seconded by Rohrer and all present Council members voted aye; motion carried.

Official Depositories: Boone made a motion, second by Schott, to declare First Savings Bank, First Dakota National Bank, First Bank & Trust, SD Public Funds Investment Trust, and US Bank as official depositories for the City of Beresford. All present Council members voted aye; motion carried.

Election: A motion was made by Rohrer, second by Boone, to set the election date as April 9, 2024 and approve a joint election with Beresford Schools. All present Council members voted aye; motion carried.

Resolution 2024-01: Following explanation from Zeimetz, Tiedeman made a motion, second by Roelke, to approve Resolution 2024-01 – A Resolution to Urge the South Dakota Legislature to Approve the Joint Resolution Providing Legislative Approval for a Future Use Water Permit Application by the Lewis & Clark Regional Water System. All present Council members voted aye; motion carried.

RESOLUTION 2024-01

**RESOLUTION TO URGE THE SOUTH DAKOTA LEGISLATURE TO APPROVE THE
JOINT RESOLUTION PROVIDING LEGISLATIVE APPROVAL FOR A FUTURE USE WATER
PERMIT APPLICATION BY THE LEWIS & CLARK REGIONAL WATER SYSTEM**

WHEREAS, the Lewis & Clark Regional Water System (L&C) currently has a total of 47.7 million gallons a day (MGD) of ground water rights from the Missouri-Elk Point Aquifer (53,442 acre feet/year), and

WHEREAS, in 2022 L&C started construction to expand the System from 44.19 MGD to 60 MGD, which is expected to be completed in 2031, and

WHEREAS, in April 2023 L&C submitted an application to the South Dakota Department of Agriculture & Natural Resources (DANR) for an additional 17.07 MGD (19,121 acre feet/year), which accounting for treatment and line losses is the amount of additional capacity needed in order to deliver 60 MGD of firm capacity, and

WHEREAS, DANR and the South Dakota Geological Survey conducted their analysis, which led to an approval recommendation of L&C's application based on three factors: 1.) there is enough capacity in the Missouri – Elk Point Aquifer, 2.) there is a demonstrated need for the capacity and the need would be a beneficial use of the water, and 3.) existing water rights will not be impaired, and

WHEREAS, there was a public comment period on L&C's application and no comments were submitted, and

WHEREAS, State statute requires legislative approval for any water right application that exceeds 10,000 acre feet before the South Dakota Water Management Board can take final action, which last occurred in 1994 and coincidentally was for L&C, and

WHEREAS, the South Dakota Water Management Board at their July 12, 2023 hearing voted unanimously to present L&C's application to the Legislature with an approval recommendation.

THEREFORE BE IT RESOLVED, the City of Beresford respectfully urges the South Dakota Legislature during the 2024 session to approve the Joint Resolution in support of L&C's future use water permit.

Adopted this 2nd day of January, 2024.

Eli Seeley, Council President

ATTEST:

Elaine Johnson, Finance Officer

Ordinance 2024-01: Finance Officer Johnson explained the purpose of Ordinance 2024-01. A motion was made by Schott, second by Rohrer, to adopt Ordinance 2024-01 – Supplemental Appropriations. All present Council members voted aye; motion carried.

**ORDINANCE 2024-01
Supplemental Appropriations**

SUBJECT: An Ordinance to Supplement FY 2023 Appropriations and Declare an Emergency.

BE IT ORDAINED, by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2023.

Appropriations:

Police Dept.	Part-Time Salaries	101-4210-41103	\$16,740
	FICA	101-4210-41200	\$ 2,600
	Group Health Insurance	101-4210-41500	\$22,725
	Machinery & Auto	101-4210-43600	<u>\$45,100</u>
		<u>Total Appropriations</u>	\$87,165

Source of Funding:

Unassigned Fund Balance	<u>\$87,165</u>
	<u>Total Means of Finance</u>
	\$87,165

Emergency Clause: The effective date to this Ordinance shall be the date of passage.

ATTEST:

Elaine Johnson, Finance Officer

Resolution 2024-02: After brief explanation and discussion, a motion was made by Schott, second by Rohrer, to approve Resolution 2024-02 – Contingency Fund Transfers. All present Council Members voted aye; motion carried.

RESOLUTION 2024-02
Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2023.

Transfers to:

General Gov't Bldgs.		
Insurance – Property	101-4190-42103	\$ 925
Buildings & Grounds	101-4190-43200	\$ 6,225
Police Department		
Full-Time Salaries	101-4210-41101	\$10,800
Fire Department		
Tires, Batteries, Accessories	101-4220-42604	\$ 1,700
Swimming Pool		
Part-Time Salaries	101-4530-41103	\$ 5,350
Workers Compensation	101-4530-41400	\$ 1,850
Chemicals	101-4530-42639	\$ 775
Community Subsidies		
Fireworks Display	101-4540-42967	\$ 860
		\$28,485
Transfer from Account:		
Contingency Funds	101-4110-45900	\$28,485

Adopted this 2nd day of January, 2024.

Eli Seeley, Council President

Attest:

Elaine Johnson, Finance Officer

Resolution 2024-03: A motion to approve Resolution 2024-03 – Employee Wages, was made by Schott and seconded by Boone. All present Council members voted aye; motion carried.

RESOLUTION 2024-03
A Resolution Establishing the Salaries for 2024

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2024. The Mayor, City Council, and

Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

FULL-TIME EMPLOYEES			
Mayor – Nathan Anderson	\$4,700/annual	Telephone – Anthony Laurvick	\$35.61/hour
Council Member Ward 1 – Art Schott	\$4,000/annual	Telephone – Marcus Cooper	\$22.02/hour
Council Member Ward 1 – Troy Boone	\$4,000/annual	Telephone – Conner Buum	\$22.02/hour
Council Member Ward 2 – William Roelke	\$4,000/annual	Electric Supt. – Michael Antonson	\$114, 526/annual
Council Member Ward 2 – Michael Tiedeman	\$4,000/annual	Electric Lead Lineman – Joe Knutson	\$47.90/hour
Council Member Ward 3 – Eli Seeley	\$4,000/annual	Electric Lineman – Alex Thompson	\$43.44/hour
Council Member Ward 3 – Larry Rohrer	\$4,000/annual	Parks Supt. – Kelly Haisch	\$55,000/annual
Planning & Zoning – Stanford Peterson	\$900/annual	GC Supt. – Jason Strand	\$50,000/annual
Planning & Zoning – Larry Bork	\$900/annual	Event Ctr./Clubhouse Mgr. – Benjamin Reiter	\$66,333/annual
Planning & Zoning – Len Hofer	\$900/annual	Street/Water/Sewer Supt. – Jeff Heidebrecht	\$38.64/hour
Planning & Zoning – Bradley Muller	\$900/annual	Street/Water/Sewer – Keith Kropuenske	\$30.35/hour
Planning & Zoning – Michael Borah	\$900/annual	Street/Water/Sewer – Cameron Voegeli	\$27.62/hour
City Administrator – Jerry Zeimetz	\$116,044/annual	Street/Water/Sewer – Tanner Knutson	\$25.97/hour
Finance Officer – Elaine Johnson	\$78,605/annual	Head Librarian – Jane Norling	\$58,802/annual
Finance Assistant – Renee Goltz	\$24.05/hour	Asst. Librarian (80% Status) – Barb Bailey	\$18.43/hour
Finance Assistant – Kathy Stuessi	\$24.05/hour	Police Chief – Michael Schurch	\$35.31/hour
Finance Assistant – Rachel Johnson	\$20.36/hour	Police Sergeant – Tyson Bullis	\$32.45/hour
Telephone Superintendent – Austin Hansen	\$99,633/annual	Police Officer – Alex Defries	\$29.50/hour
Telephone – Tony Harris	\$51,875.36/annual	Police Officer – Colton Laubach	\$25.82/hour
Telephone – Rob Van Ballegooyen	\$41.01/hour	Police Officer – Kyle Kleinschmit	\$23.60/hour
PART-TIME EMPLOYEES			
City Hall Custodian – Nancy Sveeggen	\$15.65/hour	Library Custodian – Maria Garcia	\$14.87/hour
Clubhouse/Event Ctr. – Kelsey Rodriguez	\$11.20/hour	Library – Annie Crist	\$18.15/hour
Clubhouse/Event Ctr. – Jeffrey Cordell	\$11.20/hour	Library – Jennifer Clever	\$16.34/hour
Clubhouse/Event Ctr. – Jan Antonson	\$15.65/hour	Police – Adrian Hoesli	\$25.00/hour
Clubhouse/Event Ctr. – Melissa Eastman	\$11.20/hour	Police – Chet Moser	\$25.00/hour
Clubhouse/Event Ctr. – Jeanine Lohre (admin)	\$13.75/hour	Police – Grayson Lass	\$25.00/hour
Clubhouse/Event Ctr. – Jeanine Lohre	\$11.20/hour	Rubble/Recycling – Thomas Cotton	\$14.65/hour
Clubhouse/Event Ctr. – Roxy Johnson	\$11.20/hour	Rubble/Recycling – Wayne Akland	\$12.65/hour
Clubhouse/Event Ctr. – Kristina Kjose	\$11.20/hour	Rubble/Recycling – Christian Christopherson	\$14.65/hour

BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 2nd day of January, 2024.

Eli Seeley, Council President

ATTEST:

Elaine Johnson, Finance Officer

2023 Year-End Transfers: Tiedeman made a motion, second by Schott, to approve the 2023 year-end transfers to the General Fund. All present Council members voted aye; motion carried.

2023 Year-End Transfers to General Fund

January 2, 2024

Transfer From:

Electric	603-4340-51100	\$450,000
Telephone	611-4380-51100	\$250,000
Solid Waste	612-4320-51100	\$ 40,000
	Total:	\$740,000

Transfer To:
General Fund 101-390-3911 **\$740,000**

A motion was made by Tiedeman, seconded by Roelke, to approve the 2023 year-end transfers to South Dakota FIT. All present Council Members voted aye; motion carried.

2023 Year-End Transfer of Reserves to South Dakota Funds Investment Trust

Street Dept.	\$20,000	Equipment Replacement
Fire Dept.	\$30,000	10% Liquor & 2% Malt Beverage Tax for Equipment Replacement
(602) Water Dept.	\$ 17,200	Water Tower Paint
(611) Telephone	\$200,000	New Construction & Equipment Replacement
(603) Electric	<u>\$525,000</u>	New Construction & Equipment Replacement
Total:	\$792,200	

2024 Animal Control Services Agreement: Following brief discussion, Boone made a motion, second by Tiedeman, to approve the 2024 Animal Control Services and Impoundment Facility Operation Agreement with Sioux Falls Area Humane Society. All present Council members voted aye; motion carried.

Public Hearing: A motion was made by Rohrer, second by Tiedeman, to authorize advertising for a one-day temporary malt beverage license for the Beresford Volunteer Fire Department Casino Night and set Tuesday, January 16, 2024 at 7:00 p.m. as the hearing date. All present Council members voted aye; motion carried.

Step-Pay Increase: As recommended by Street/Water/Sewer Supt. Heidebrecht, a motion was made by Schott, second by Tiedeman, to approve a step-pay increase for Tanner Knutson to \$25.97/hour, effective January 5, 2024. All present Council members voted aye; motion carried.

Beresford HRC Request: Zeimetz informed Council that Beresford Housing & Redevelopment Commission (HRC) is requesting a short-term loan for purchase of 19 acres from the Bak brothers for a housing development. Following discussion of the terms and repayment, Schott made a motion to approve a short-term loan to Beresford HRC for up to \$380,000 with interest at 4%. Tiedeman seconded the motion and all present Council members voted aye; motion carried.

Beresford Volunteer Fire Dept: A motion was made by Tiedeman, second by Rohrer, to accept the following roster of the Beresford Volunteer Fire Department for workers' compensation coverage. All present Council members voted aye; motion carried. Volunteers: Tarzan Mullinix, Curt Johnson, Jamie Henderson, Mike Sveeggen, Aaron Mullinix, Jerry Zeimetz, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Derrick Livingston, Benjamin Fahlberg, Michael Lind, Larry Boden, Eric Andal, Brian Fahlberg, A.J. Schable, Mark Bidne, Bruce Olson, Keaton Peterson, Kole Nordquist, Keegan Nordquist, Cody Duerksen, Logan Mullinix, Ben Seeley, Kyle Kleinschmit, Angela Carlson, Riley Johnson, Dylan Andal, Jordan Osmundson, Justin Gravely, and Lathen Norling. Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford.

Union County Pre-Disaster Mitigation Plan: Zeimetz informed Council of the Union County Pre-Disaster Mitigation Plan meeting to be held on January 19, 2024. Both Zeimetz and Johnson will attend the meeting and all Council members are invited.

Sewer Rate Surcharge: Resolution 2023-06 (approved at the June 15, 2023 meeting), is a resolution amending the City's rate structure which will provide for a surcharge for improvements to the City's sewer system which were mandated by State/Federal government. A surcharge of \$37.00 per customer will take effect on February 1, 2024, with first billing in March, 2024.

Discussion & Information Items

Department Head & City Administrator Annual Review: Zeimetz reminded Council that department heads typically provide information to Council for review prior to setting wages for 2024. Zeimetz will contact Mayor Anderson to discuss the evaluation process.

Meeting Change: Due to the Martin Luther King Holiday, the next regular City Council meeting will be Tuesday, January 16, 2024.

Solid Waste Contract: Ruby Zuraff, owner of Roo's Sanitation, was present to discuss garbage service and the 2024 contract with the City of Beresford. Zeimetz shared the approximate number of garbage cans/carts residents currently have. Discussion was held on potential charges for additional carts and how to track/bill them. Discussion was also held on the fuel surcharge.

Executive Session: At 8:04 p.m., a motion was made by Boone, second by Tiedeman, to enter into executive session to discuss contracts. All present Council members voted aye; motion carried. At 8:20 p.m. Council President Seeley declared Council out of executive session. No action was taken.

Federal Mileage Rate/State Meal Reimbursement: Council was informed of updated rates for reimbursement of mileage and meals for work-related travel.

Payment of Bills: A motion to approve payment of the following bills was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

AFLAC, insurance, \$2019.48 & \$3123.78; Baker & Taylor, books, \$140.70; Banner Assoc, evaluation, \$490.00 & WWTF improvements, \$19,652.65; Barnes & Noble, books, \$208.76; Beal Dist, beer, \$160.00; Beresford Cablevision, CATV bill, \$296.50; BMTC, monthly billing, \$1860.88; Beresford Mun Util, utilities, \$13,365.01; Border States Electric, hardware, \$1144.13; Cengage Learning, book, \$30.39; Certified Lab, supplies, \$409.02; Chesterman Co, resale, \$102.12; Colonial Life, insurance, \$46.56; Comfort Inn, lodging, \$245.00; Consortia, consulting, \$3900.00; Dakota Beverage, beer, \$155.95;

Dakota Supply, supplies, \$413.16; Diesel Machinery, equipment, \$705.06; Fiber Ring Rev, pooling fees, \$4866.00; Frostbite Four, advertising, \$300.00; Graybar Elec, tower light switches, \$9987.84; Grossenburg Imp, supplies, \$8.41; Keith Gunderson, refund, \$24.30; Lawson Products, supplies, \$211.02; Lewis & Clark RWS, water, \$28,018.84; Katelyn Logue, refund, \$31.33; LT Companies, over seed from damage, \$1200.00; Lumen, toll settlement, \$97.13; MidAmerican Research Chem, pool paint, \$1332.23; Missouri River Energy Serv, hydro/supplemental power, \$161,883.01;

Muller Auto Parts, repair/supplies, \$525.98; National Cable Television, affiliate fees, \$23,321.53; Olson's Ace Hardware, supplies, \$540.58; OPD Business Solutions, supplies, \$343.18; Productivity Plus, skidsteer, \$56,450.00; Quill Corp, supplies, \$276.06; Ben Reiter, mileage, \$40.00; SD Assn of Code Enforcement, 2024 dues, \$75.00; SD Bldg Officials Assn, 2024 dues, \$50.00; SD City Mgt Assn, 2024 dues, \$150.00; SD DENR, 2024 wastewater fee, \$2500.00; SD Gov FO Assn, dues, \$70.00; SD Dept of Rev, sales tax, \$27,413.67; SD EPath, E911 surcharge, \$441.25; SD Public Health Lab, lab fees, \$130.00;

SD Gov HR Assn, 2024 dues, \$50.00; SD Mun Elec Assn, 2024 dues, \$3188.00; SD Mun League, 2024 dues, \$2178.92; SD Mun Street Maint Assn, 2024 dues, \$35.00; SD Police Chiefs Assn, 2024 dues, \$200.00; SDML Work Comp Fund, 2024 work comp renewal, \$51,035.00; SECOG, 2024 dues, \$3795.00; SEAF0G, 2024 dues, \$100.00; Showtime Networks, affiliate fees, \$31.24; SS Graphics, graphics, \$500.00; Sturdevant's, parts, \$123.67; Total Stop Conv Store, fuel, \$1979.92; UPS, shipping, \$120.00; Gerald Voss, refund, \$40.63; Wheelco Truck & Trailer, parts, \$238.41.

December 2023 Payroll Totals:

Finance \$9069.60; Gov't Bldg. \$221.12; Police \$39,305.73; Street \$16,037.10; Parks \$7005.74; Water \$12,683.59; Electric \$40,817.18; Sewer \$11,975.52; Telephone \$45,471.27; Rubble/Recycling \$2401.13; Planning & Zoning \$1125.00; Library \$15,351.21; City Admin \$13,389.60; Golf Course \$6106.51; Clubhouse \$9952.54; Event Center \$384.38.

Adjournment: As there was no further business, Council President Seeley adjourned the meeting at 8:27 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi