

BERESFORD CITY COUNCIL

Tuesday, January 21, 2025

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman (via Zoom)

Also Present: Finance Officer Elaine Johnson, City Attorney Tom Frieberg, Police Chief Michael Schurch; Banner Engineer Pat Carey; Parkway Construction Engineer Tony Brown, Pastor Dan Davey, Chamber of Commerce members Shania Rozeboom, Laken Atwood and Aaron Bickett, community members Dave and Marsha Nelson, and Joanne Paulsen.

Adopt Agenda: A motion to adopt the agenda as amended was made by Schott, second by Roelke. All present Council members voted aye; motion carried.

Approve Minutes: A motion was made by Bickett, second by Rohrer, to approve the January 6, 2025, meeting minutes. All present Council members voted aye; motion carried.

Community Recognition: Mayor Seeley recognized Marsha Nelson for organizing the Beresford Community Thanksgiving Dinner. The event was very successful and approximately 400 people were in attendance. Mrs. Nelson thanked others that helped with the event and Council for their support.

Public Hearing – One-Day Malt Beverage License: As no one was present for public comment, a motion was made by Schott to approve a one-day malt beverage license for the Beresford Volunteer Fire Department on February 1, 2025, at the Beresford Fire Station (301 N. 10th St.). The motion was seconded by Rohrer, and all present Council Members voted aye; motion carried.

Visitors to be Heard:

- Pastor Dan Davey of Komstad Church expressed his gratitude for the warm welcome he and his wife have received from the community. He is appreciative of the community's support and offered his assistance in the future as needed.
- Shania Rozeboom and Laken Atwood of the Beresford Area Chamber of Commerce approached Council requesting use of the Bridges for a Chamber Mixer tentatively scheduled for March. Following brief discussion, Council thanked them for their efforts.

Committee and Mayor Reports:

Mayor Seeley:

- **Mayoral Committee Review:** Mayor Seeley provided a draft of a document listing several of the City's committees. His intent is to clarify the purpose of each committee and to promote transparency. He asked Council to review the document; it will tentatively be approved at a February meeting.
- **Community Calendar:** Mayor Seeley requested to add this as a standing agenda item. Consistent review of the calendar will ensure pertinent community events are listed.

Department Head and City Administrator Reports

- **Elaine Johnson, Finance Officer:** Johnson highlighted some atypical expenditures from December 2024. A motion was made by Schott, second by Roelke, to approve the December 2024 financial reports. All present Council members voted aye; motion carried.

Old Business

- **Appraisal Reports for 101/103 N 3rd St Buildings:** This item was deferred to the February 3, 2025, meeting.
- **Transportation Alternatives Grant Application:** Discussion was held on the status of the SD DOT grant application for the S. 3rd St. Bike Path Project. The DOT would fund 80% of the project if approved; however, due to challenges in building this project, more research is needed to obtain accurate cost estimates. Potential alternatives were also discussed. As 100% consensus has not been reached with residents in the area, the Parks Committee will continue to meet with

homeowners. Research on the project will continue and grant reapplication will be considered as more information becomes available.

New Business

- **Resolution 2025-02 – Bridges Golf Course Fees:** Following discussion, Rohrer made a motion to approve Resolution 2025-02 – Bridges Golf Course fees. The motion was seconded by Schott and all present Council members voted aye; motion carried.

RESOLUTION 2025-02

SUBJECT: BRIDGES GOLF COURSE FEES

BE IT RESOLVED, by the City Council of the City of Beresford: That all past fee structures for green fees, cart rental fees, trail fees, driving range fees, cart storage and annual fees are hereby amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERESFORD, AS FOLLOWS:

The fees for the Bridges at Beresford Golf Course be as follows:

Green Fees:

Weekday: 9 holes \$20.00 18 holes \$30.00
Weekend: 9 holes \$25.00 18 holes \$35.00
Twilight Golf on Friday, Saturday and Sunday after 4 p.m. – \$37.00
10-Play Punch Card - \$160 + tax (\$171.52)

Gas Cart Rental: Anytime – 9 holes \$15.00/per person; 18 holes \$23.00/per person

Annual Pass:

Family	\$610 + tax (\$653.92) <i>Includes family members 20 yrs and younger</i>
Member Guest Add-On	\$200 + tax (\$214.40)
Single	\$490 + tax (\$525.28)
Senior (65 or older)	
Couple	\$445 + tax (\$477.04)
Single	\$355 + tax (\$380.56)
Student (under 20 yrs old)	\$175 + tax (\$188.13)

Annual Gas Golf Cart Lease: Single – \$400; Couple – \$600

Annual Cart Storage: Electric – \$245; Gas – \$205

Annual Trail Fee: \$15 per day trail fee or \$140 + tax (\$150.08) for season

(ALL MEMBERSHIP PRICES ARE SUBJECT TO SALES TAX)

Adopted this 21st day of January, 2025

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- **Resolution 2025-03 – Contingency Fund Transfers:** Following explanation by Finance Officer Johnson, Rohrer made a motion, Roelke seconded, to adopt Resolution 2025-03 – Contingency Fund Transfers. All present Council members voted aye; motion carried.

RESOLUTION 2025-03

Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2024.

Transfers to:

Council

Other Professional Services	101-4110-42209	\$30,000
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Transfer from Account:

Contingency Funds	101-4110-45900	\$30,000
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Adopted his 21st day of January 2025.

Eli Seeley, Mayor

Elaine Johnson, Finance Officer

- **Consider 1st Reading of Ordinance 2025-02 – Supplemental Appropriations:** Finance Officer Johnson explained the purpose of the proposed ordinance. The first reading of Ordinance 2025-02 – Supplemental Appropriations, was read and placed on file at City Hall.
- **2024 Year-End Transfers to the General Fund:** A motion was made by Rohrer, second by Antonson, to approve the 2024 year-end transfers to the General Fund. All present Council Members voted aye; motion carried.

2024 Year-End Transfers to General Fund
January 21, 2025

Transfer from:

Electric	603-4340-51100	\$500,000
Telephone	611-4380-51100	\$325,000
Solid Waste	612-4320-51100	<u>\$ 40,000</u>
	Total	\$865,000

- **2024 Year-End Transfer of Reserves to South Dakota FIT:** Rohrer made a motion, second by Antonson, to approve the 2024 year-end transfer of reserves to SD FIT. All present Council members voted aye; motion carried.

2024 Year-End Transfer of Reserves to South Dakota FIT

Fire Department	\$40,000	10% Liquor & 2% Malt Bvg Tax/Fire Truck Pymt
(612) Solid Waste	<u>\$ 5,000</u>	Equipment Replacement
Total	\$45,000	

- **Change Order:** Following explanation and discussion of the requested change, Schott made a motion, second by Antonson, to approve a change order in the amount of \$3391.84 to install furnace/AC/ductwork in lieu of 2 mini splits and a wall heater for the Parks/Golf maintenance building. All present Council members voted aye; motion passed.
- **Pay Request #6:** Discussion was held on unresolved issues at the new ballfield complex with Tony Brown of Parkway Construction and Pat Carey of Banner. A motion to accept Pay Request #6 in the amount of \$125,468.69 to Parkway Construction for the new ballfield project was made by Rohrer and seconded by Schott. All present Council members voted aye; motion carried. After these issues are resolved, the final payment of \$20,000 will be made.
- **Change Order #3:** Schott made a motion, second by Rohrer, to accept Change Order #3 for work performed by City employees which will deduct \$4218.38 from the total amount from Gil Haugen Construction for the Bridges patio addition. All present Council members voted aye; motion carried.
- **Multi-Community Asphalt Surface Project:** Pat Carey outlined the process and timeline for the asphalt surface project. A motion was made by Schott, second by Bickett, to approve the contract for Engineering Services with Banner Associates in the amount of \$7000 U.S. dollars. All present Council members voted aye; motion passed.
- **Bak Development Update:** Banner Engineer Pat Carey informed Council that the plans for the Bak Housing Development have been submitted to the DENR and a meeting is scheduled on Thursday to finalize the plans.
- **Step-pay Increase:** Upon recommendation from BMTG General Mgr. Austin Hansen, a motion was made by Schott, second by Roelke, to approve a step-pay increase for BeresfordTel Tech Marcus

Cooper to \$24.82/hour, effective January 24, 2025. All present Council members voted aye; motion carried.

- **Beresford Volunteer Fire Dept. Report:** Following review of the report, a motion was made by Bickett to accept the Beresford Volunteer Fire Dept. 2024 Year-End Report as submitted by Fire Chief Andrew Boden. The motion was seconded by Rohrer and all present Council members voted aye; motion carried.
- **Set 2025 Wage for Police Chief Schurch:** A motion was made by Schott, second by Roelke, to increase Police Chief Michael Schurch's wage for 2025 by \$2.70/hour. After further discussion, an amended motion was made by Roelke, second by Schott, to increase Police Chief Schurch's 2025 wage by \$1.50 per hour plus 3 percent. All present Council members voted aye; motion passed.

Discussion and Information Items

- **Notice of Vacancies – Beresford City Council and Beresford School District:** Finance Officer Johnson notified Council that because of the expiration of the present term of office, the following offices will become vacant, and notice will be published in the Beresford Republic: Council Member Art Schott (Ward 1), Council Member William Roelke (Ward 2), and Council Member Sarah Antonson (Ward 3). Dates for circulation of petitions were given.

Approval of Travel Requests: A motion was made by Schott, second by Rohrer, to approve the following travel requests:

- DRE School, Sioux Falls, Jan. 27-31 and Feb. 3-7, 2025, Laubach
- DRE Certification, Sacramento, CA, March 18-25, 2025, Laubach

Payment of Bills: A motion to approve payment of the following bills was made by Bickett and seconded by Roelke. All present Council members voted aye; motion carried.

AFLAC, insurance, \$801.18; Amazon Capital Serv, supplies, \$434.05; Azar Comp Software Serv, digital service center, \$250.00; Badger Comm, supplies, \$1132.78; Baker & Taylor, books, \$308.29; Banner Assoc, engineering, \$475.50; Big 10 Network, affiliate fees, \$84.70; Border States Elec, hardware, \$5169.08; Cengage Learning, books, \$233.52; Center Point Large Print, books, \$88.11; Chesterman, resale, \$94.57; City of Sioux Falls, tipping fees, \$4585.62; Consortia, consulting, \$3900.00; Douglas Stanage, appraisal fee, \$750.00; Eide Bailly, Office 365, \$216.50; Express Comm, settlement, \$1216.79;

FanDuel Sports Network, affiliate fees, \$2138.88; FARR Tech, repair, \$1240.00; First Dakota Nat'l Bank, HSA acct. fee, \$500.00; Frieberg, Nelson & Ask, city attorney, \$1952.72; HM Cragg, inspection, \$1221.00; Interstate TRS, TRS fund, \$332.16; Jack's Uniforms, clothing, \$247.90; Jerry's Chevrolet, service, \$98.55; KCL Group Benefits, life ins, \$142.50; KVHT, ad, \$2200.00; Lawson Prod, supplies, \$23.04; Lenovo, computers, \$1578.02; L&C Rural Water, water, \$90,348.00; LT Companies, ballfield addition, \$125,468.69; Mid America Computer Corp, billing fee, \$3587.69;

MidAmerican Energy, natural gas, \$2804.84; Mid-State Org Crime Info, membership fee, \$100.00; Midwest Tape, DVD, 48.23; New Century Press, publishing, \$197.12; Nexstar Broadcasting, affiliate fees, \$2919.24; Olson's Pest Tech, service, \$175.00; Performance Foodservice, food, \$880.39; Roo's Sanitation, disposal service, \$9966.67; Rovi Guides, guides, \$766.65; SD Gov't FO Assn, membership, \$70.00; SD Gov't HR Assn, membership, \$50.00; SD Municipal Elec Assn, membership, \$3568.00; SD Municipal League, legislative dinner, \$60.00; SD Police Chiefs Assn, dues, \$200.00;

SD State Treas, telecom relay service, \$32.15; SDN Comm, maintenance, \$8514.89; SEFOG, dues, \$100.00; Sew Storm Quilt Shop, clothing, \$206.00; Showtime Networks, affiliate fees, \$48.96; SD One Call, locates, \$88.20; The Fillin' Station, repair, \$69.00; Unemployment Ins Div of SD, unemployment ins, \$73.03; USAC, schools/libraries, \$1787.51; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phones, \$966.64; Vermeer High Plains, trailer, \$46,845.00; Washington Nat'l Ins, insurance, \$84.30; Wellmark BC/BS, insurance, \$43,079.29; Wells Fargo, CC charges, \$2224.09; Wesco Dist, meters, \$4560.00.

Executive Session – Personnel: A motion was made at 8:29 p.m. by Rohrer, seconded by Schott, to enter into Executive Session to discuss a personnel matter. At 9:05 p.m., Mayor Seeley declared Council out of Executive Session. No action was taken.

Adjournment: As there was no further business, Mayor Seeley adjourned the meeting at 9:05 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi