

**BERESFORD CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, October 3, 2022 7:00 P.M.  
Beresford City Council Chambers – 103 N. 3<sup>rd</sup> St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes –September 19, 2022

[5] – Visitors to be heard

- Chris Peterson

[6] – Committee/Mayor Report

[7]– Department Head and City Administrator Reports

[8] – Old Business

[9] – New Business

- Sole Source Procurement of 2500 KV Pad Mount Transformer for Electric Dept.
- P/T hire for BMTC
- 

[10] – Discussion & Information Items

[11] – Approval of Travel Requests

- Safety and Loss Control Training Conference, Pierre, Nov. 2-3, Johnson, Antonson, Zeimetz

[12] – Payment of Bills

[13] – Executive Session - Legal

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: City Council Meeting Tuesday, October 3, 2022

Time: October 3, 2022 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SSDYxaUFOb0VGZ3crQT09>

**Meeting ID: 546 078 0834**

**Passcode: Beresford**

One tap mobile

+12532158782,,5460780834#,,,,,0#,,140120663# US (Tacoma)

+13462487799,,5460780834#,,,,,0#,,140120663# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 546 078 0834

**BERESFORD CITY COUNCIL**  
**Monday, September 19, 2022**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.; the Pledge of Allegiance was recited.

**Members Present:** Mayor Nathan Anderson, Troy Boone, Troy Doeden, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

**Adopt Agenda:** A motion was made by Tiedeman, second by Doeden, to adopt the agenda as presented. All present Council members voted aye; motion carried.

**Approve Minutes:** Tiedeman made a motion, second by Doeden, to approve the September 6, 2022 meeting minutes. All present Council members voted aye; motion carried. A motion was made by Sveeggen, second by Doeden, to approve the minutes from the special meeting on September 14, 2022. All present Council members voted aye; motion carried.

**Committee/Mayor Report**

Buildings & Insurance Committee: Discussion about the Wells Fargo building that was recently listed for sale was continued from the previous meeting. If purchased, options for use by City Departments were considered.

**Executive Session:** At 7:06 PM Doeden made a motion to go into Executive Session to discuss legal matters. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried. At 7:26 PM Mayor Anderson declared the Council out of Executive Session.

A motion was made by Doeden, second by Boone, to authorize the City Attorney to communicate an offer for the Wells Fargo building on behalf of Council. Council members Boone, Doeden, Roelke, Schott and Tiedeman voted aye; Sveeggen nay; motion carried.

**Department Head and City Administrator Reports**

**Elaine Johnson, Finance Officer:**

- August 2022 Financials: Johnson shared information from the August financials and answered questions. A motion to accept the August, 2022 financial reports was made by Schott, second by Tiedeman. All present Council members voted aye; motion carried.
- On-Sale Liquor License: Johnson reported that the City has not received any inquiries about the on-sale liquor license. A motion was made by Sveeggen to continue to hold the on-sale liquor license. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

**Old Business:**

**Second Reading and Adoption of Ordinance 2022-03:** City Administrator Zeimetz informed Council no changes have been made since the first reading. Doeden made the motion, second by Sveeggen, to adopt Ordinance 2022-03, Fiscal Year 2023 Appropriations.

**CITY OF BERESFORD, SOUTH DAKOTA**  
**ORDINANCE NO. 2022-03**  
**2023 APPROPRIATION ORDINANCE**

Be it ordained by the City of Beresford, SD that the following sums are appropriated to meet the obligations of the municipality.

<b>Governmental Funds</b>	<b><u>General Fund</u></b>
410 General Government	
4110 Legislative	40,515.00
411.5 Contingency	30,000.00
4120 Executive	10,650.00
4130 City Administrator	163,740.00
4140 Financial Administration	160,580.00
4150 City Attorney	26,800.00
4190 Government Building	<u>20,495.00</u>
Total General Government	\$ 452,780.00
420 Public Safety	
4210 Police	546,870.00
4220 Fire	<u>77,950.00</u>
Total Public Safety	\$ 624,820.00
430 Public Works	
4310 Highways and Streets	<u>677,629.00</u>
Total Public Works	\$ 677,629.00
450 Culture and Recreation	
4520 Parks	315,035.00
4530 Swimming Pool	127,605.00
4540 Subsidy	67,500.00
4550 Libraries	<u>295,535.00</u>
Total Culture and Recreation	\$ 805,675.00
460 Conservation and Development	
4650 Economic Development and Assistance	10,790.00
Total Conservation and Development	<u>\$ 10,790.00</u>
510 Other Financing Uses	
511 Operating Transfer-Out	
Total al 2023 Appropriations	<u>\$2,571,694.00</u>
Total Appropriations and Accumulations	<u>\$2,571,694.00</u>
	<b><u>General Fund</u></b>
Governmental Funds	
Unassigned Fund Balance	101,579.00
310 Taxes	1,435,775.00
320 Licenses and Permits	22,700.00
330 Intergovernmental Revenue	120,485.00
340 Charges for Goods and Services	46,000.00
350 Fines and Forfeits	300.00
360 Miscellaneous Revenue	104,855.00
390 Other Sources	<u>740,000.00</u>
Total Means of Finance	<u>\$2,571,694.00</u>

The following is a summary of those funds for which spending authority has been approved by the electorate:

Fund	Amount Authorized	Expended to Date	Unexpended Authorization
Bridges Golf Course	1,760,000.00	1,560,000.00	200,000.00
Community Center Bond	1,715,000.00	1,080,000.00	635,000.00
Lewis & Clark GO Bond	1,850,000.00	1,355,000.00	495,000.00
Swimming Pool Bond	2,910,000.00	130,000.00	2,780,000.00
Grace V Nelson Ballfield Complex	3,400,000.00		3,400,000.00
Totals	\$11,635,000.00	\$4,125,000.00	\$7,510,000.00

The finance officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditors

General Tax Levy	788,000.00
Total	788,000.00

\_\_\_\_\_  
Mayor, City of Beresford

Attest:

\_\_\_\_\_  
Finance Officer, City of Beresford

**New Business**

**Gun Club Property Lease:** Councilman Schott reported that he had been approached by Beresford Gun Club Treasurer Jim Vennard about the Gun Club property lease. They are applying for a grant that requires them to have a 15-year lease in place. Schott made a motion, second by Sveeggen, to accept the proposed 15-year lease agreement with the Beresford Gun Club. All present Council members voted aye; motion carried.

**Resolution 2022-16:** Zeimetz explained the purpose of the resolution is to allow collection of costs incurred for cleaning up nuisance properties. Schott made a motion, second by Tiedeman, to approve Resolution 2022-16: A Resolution Approving the Special Assessment Roll for Nuisance Abatements in Various Areas Within the City of Beresford South Dakota. All present Council members voted aye; motion carried.

**RESOLUTION 2022-16**

**A RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL FOR NUISANCE ABATEMENTS IN VARIOUS AREAS WITHIN THE CITY OF BERESFORD, SD**

BE IT RESOLVED by the City Council of the City of Beresford South Dakota:

SECTION 1: That the special assessment roll for nuisance abatements in various areas within Beresford, SD, is hereby approved and the assessments in the assessment roll are levied against the property described in it. The assessments become a lien against the property when the assessment roll is filed in the office of the Finance Officer.

SECTION 2: The assessment may be paid in one annual installment and shall be collected under Plan One-Collection by the Union County Treasurer as provided in SDCL 9-43.

Dated this 19<sup>th</sup> day of September, 2022

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

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Elaine Johnson, Finance Officer

**Step-Pay Increase:** A motion to authorize a step-pay increase for Internet-Telephone Tech/CATV Tech Tony Laurvick from \$29.69/hour to \$30.53/hour, effective September 8, 2022 was made by Schott and seconded by Tiedeman. All present Council members voted aye; motion carried.

**Part-Time Hire:** A motion was made by Tiedeman to hire Kris Kjose as bartender/server at the Bridges Clubhouse at \$9.95/hour. The motion was seconded by Doeden and all present Council members voted aye; motion carried.

**Payment of Bills:** A motion to pay the following bills was made by Doeden, second by Boone. All present Council members voted aye; motion carried.

A-1 Portable Toilets, portable toilet rental, \$140.00; Aaron's Pro Window Cleaning, service, \$70.00; Altec Industries, repair \$465.45; Michael Antonson, SDMEA board meeting, \$117.25; American Water Works Assn., renewal, \$79.00; Baker & Taylor, books, \$154.78; Banner Assoc., ballfield planning, \$27,637.65; Beal Dist., beer, \$1386.60; Blue360 Media, book, \$93.93; Border States Elec., Christmas light display, \$4183.50; Cengage Learning, book, \$49.58; Center Point Large Print, books, \$224.46; CenturyLink, 911 circuit, \$112.29; Chesterman Co., resale, \$773.42; City of SF, tipping fees, \$4838.12;

Core & Main, supplies, \$1436.98; Dakota Beverage, beer, \$1984.65; Dakota Fluid Power, supplies, \$158.41; DETCO, hand wipes, \$3668.23; Express Comm., toll settlement, \$2297.28; Farr Tech., engineering fee, \$1602.50; Fiesta Foods, food, \$159.69; Renee Goltz, clothing, \$127.90; GT Golf Supplies, supplies, \$52.72; Heartland Payment Systems, CC fees, \$1843.35; High Plains Tech., subscription, \$75.00; Hillyard, supplies, \$323.82; Interstate TRS Fund, TRS fund, \$286.30; Johnsen H&C, service, \$887.75; Johnson Bros. Famous Brands, liquor, \$1121.06; KCL Group Benefits, life ins., \$140.00;

Knife River Midwest, asphalt, \$6435.10; Lakeview Books, books, \$276.88; McLeod's Printing, tickets, \$196.49; Menards, shelf, \$33.69; Michael Todd & Co., equipment, \$3773.97; MidAmerican Energy, natural gas, \$434.42; Midwest Alarm, alarm monitoring, \$141.00; Midwest Tape, DVDs, \$89.21; New Century Press, publishing, \$21.84; North American Numbering Plan, fee, \$26.18; Northern Plains Lumber, supplies, \$106.88; Olson's Pest Tech., service, \$105.00; Performance Foodservice, food, \$2334.31; Power & Tel, transmission equip., \$238.53; Ben Reiter, milage, \$81.25;

Roo's Sanitation, disposal serv., \$5529.00; Office of Energy Assistance, refund, \$186.02; SD Municipal League, fall conference, \$500.00; SD Retirement, fee, \$45.00; SD State Treas., relay service, \$51.50; SDN Comm., internet access, \$1541.08; Sherwin Williams, paint, \$148.94; Simplot Grower Solutions, chemical, \$1230.00; Southern Glazers, liquor, \$641.78; Srixon, golf merch., \$281.76; Sturdevant's Auto, parts, \$275.26; The Fillin' Station, repair, \$55.00; USAC, schools & libraries, \$1726.14; Vantage Point, CALEA, \$160.00; Ver-Tech, wire, \$1511.00; Verizon Wireless, cell service, \$893.87;

Walt's Homestyle Food, resale, \$97.00; Wellmark BC/BS, health insurance, \$34,088.80; WESCO Dist., supplies, \$900.00; Wholesale Supply, resale, \$994.55.

September 2022 Payroll Totals: Finance \$5653.78; Gov't Bldg. \$137.87; Police \$24,478.48; Street \$14,352.64; Parks \$5728.30; Water \$8153.19; Electric \$25,314.31; Sewer \$8030.35; Telephone \$27,723.56; Rubble/Recycling \$2056.97; Planning & Zoning \$1125.00; Library \$8906.75; City Admin. \$8346.08; Golf Course \$3662.93; Clubhouse \$11,236.83; Event Center \$762.27.

**Adjournment:** Having no further business, Mayor Anderson adjourned the meeting at 7:39 PM.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi

**jerry@bmtc.net**

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**From:** Austin Hansen <austinh@beresfordtel.com>  
**Sent:** Wednesday, September 28, 2022 11:43 AM  
**To:** Elaine  
**Cc:** Jerry Zeimetz  
**Subject:** Beth - Part Time

Elaine & Jerry

I would like to keep Beth on part time at her current salary of \$26.81/hr. after she retires to assist Tony Harris on an as needed basis as he transitions into his new role. Would you please add this to the October 3<sup>rd</sup> Council agenda?

Thank you,



**Austin Hansen**  
General Manager  
Beresford Municipal Telephone Co.

O: (605)763-2500 C: (605)214-5813 Email: [austinh@beresfordtel.com](mailto:austinh@beresfordtel.com)

Web: [www.beresfordtel.com](http://www.beresfordtel.com) Address: 101 N 3<sup>rd</sup> St, Beresford, SD 57004

## **Documentation of Sole Source Procurement**

Pursuant to SDCL 5-18A-8, the Beresford City Council hereby authorizes the purchase of a 2500 KV Pad Mount Transformer from Stuart C. Irby Company, for the purchase price of \$83,149.00.

This purchase is not being bid in that the availability of this transformer through the bidding process would take more than 1 year and possibly up to nearly 2 years to procure the transformer. Electric Superintendent Mike Antonson and City Electrical Engineers (DG&R) have made numerous attempts to find an available transformer to allow for an existing business to upgrade their electrical load. The lack of availability of a transformer of this size has made it likely that the business may need to expand elsewhere if a transformer cannot be installed within a reasonable time frame.

The City has negotiated the best price for the transformer being acquired and for delivery within the time frame as needed by the City. Based upon estimated prices for a transformer that will be available in 2024 at the earliest, the price being paid is reasonable and not available from other sources within the time frame needed by the City of Beresford.





**Direct Order Acknowledgement**

STUART C IRBY BR983 Des Moines IA  
 5554 NE 16th ST  
 DES MOINES IA 50313

ORDER DATE	ORDER NUMBER
08/19/22	S013154531
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	PAGE NO.  1



SOLD TO:  
 CITY OF BERESFORD  
 101 NORTH THIRD STREET  
 BERESFORD, SD 57004

SHIP TO:  
 CITY OF BERESFORD  
 101 NORTH THIRD STREET  
 BERESFORD, SD 57004  
 605-763-5501

ORDERED BY: MIKE

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
114697		VERBAL MIKE				Floyd W Fanning	
INSIDE SALESPERSON		TERMS CODE		REQD DATE	FRGHT ALLWD	SHIP VIA	
Karla F Stee		NET.30		08/19/22	Yes	BW BEST-WAY	
ORDER QTY	SHIP QTY	LINE	DESCRIPTION	Prc/UOM	Ext Amt		
1EA		1	***** Shipping Instructions ***** * ***** * PLEASE CONTACT 24 HOURS BEFORE * DELIVERY * * MIKE - 605-763-5501 * ***** *****	83149.000EA	83149.00		
				<b>Subtotal</b>	<b>83149.00</b>		
				<b>S&amp;H CHGS</b>	<b>0.00</b>		
				<b>Sales Tax</b>	<b>0.00</b>		
				<b>Amount Due</b>	<b>83149.00</b>		

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT [www.irby.com/terms](http://www.irby.com/terms). ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT.



**Quote To:**

City of Beresford

**Pay Terms:** Net 30

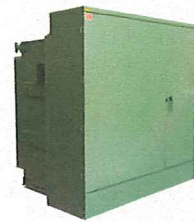
**Ship To:**

101 North 3rd Street  
Beresford SD 57004

**Contact Your Sales Rep**  
Floyd Fanning

Email: fanning@irby.com

#	Description	Count	Price	Amount
1	<p><b>3-Phase Padmount Transformer</b></p> <p>MT16718                      New 2500 kVA 3-Ph Padmount Transformer                      High Voltage: 12470 GY 7200                      Low Voltage: 480 Y 277                      HV Taps: 14400, 13800, 13200, 12870, 12470, 12000, 11700                      HV Bushings: (6) 200A Wells &amp; Inserts (dead front, loop feed)                      LV Bushings: (4) 12-Hole Spades (common H0/X0)                      Fluid: Mineral Oil                      Frequency: 60 Hz                      Temperature Rise: 65°C                      Cooling Class: ONAN                      Conductor: Al / Al                      Fusing: Bayonet w/ ISO Links                      Switch: 4 pos. LBOR T-blade                      Features &amp; Accessories                      -Drain and sample valve                      -Dial-Type Thermometer                      -Liquid Level Gauge                      -Pressure Vacuum Gauge                      -Pressure Relief Valve                      -UL Listed</p> <p>Shipping: Free within contiguous US, FOB plant (5-7 day service)                      Warranty: 3 Years                      Lead-time: December 2022</p>	1	\$83,149.00	\$83,149.00



Prices valid for 10 days. Subject to prior sale. Payment terms offered on this quote are contingent on an established account in good standing. SALES TAXES, if applicable, may be added unless an exemption certificate is provided with purchase order. Enclosed photos may not represent finished product. Made-to-Order units are not refundable. Maddox Industrial Transformer's Standard Terms & Conditions apply, see details at: [www.maddoxtransformer.com/documents](http://www.maddoxtransformer.com/documents)

It is the buyer's responsibility to verify conformity to any and all customer-provided specifications or bid documents. Exceptions and clarifications provided by MIT are not confirmations of conformity to any written, or verbally communicated specifications.

	Quote Lines		Additional Cost		Total Quote
Before Tax	\$83,149.00	Before Tax	\$0.00	Before Tax	\$83,149.00
Tax		Tax	\$0.00	Tax	
<b>Total</b>	<b>\$83,149.00</b>	<b>Total</b>	<b>\$0.00</b>	<b>Total</b>	<b>\$83,149.00</b>

**Notes:**

\* Unit has just been received on MIT site and awaiting testing. Lead time may vary.

Pricing is based on the quantities above. Price to be reviewed if partial order is placed.

Price Adjustment Clause: To accommodate potential material cost adjustments, Maddox may reprice the quoted units each (3) months after the order is released. In such price change event, Buyer shall have the option to either accept the price change, or cancel any portion of the order on which the price has changed.

Prices valid for 10 days. Subject to prior sale. Payment terms offered on this quote are contingent on an established account in good standing. SALES TAXES, if applicable, may be added unless an exemption certificate is provided with purchase order. Enclosed photos may not represent finished product. Made-to-Order units are not refundable. Maddox Industrial Transformer's Standard Terms & Conditions apply, see details at: [www.maddoxtransformer.com/documents](http://www.maddoxtransformer.com/documents)

It is the buyer's responsibility to verify conformity to any and all customer-provided specifications or bid documents. Exceptions and clarifications provided by MIT are not confirmations of conformity to any written, or verbally communicated specifications.

# 2022 Annual Safety & Loss Control Training Conference

November 2 & 3, 2022 - Ramkota River Center, Pierre SD

The conference begins at 12:30 pm on Nov. 2 and wraps up at 12:15 pm on Nov. 3

## GENERAL SESSIONS

- The Importance of Cyber & Physical Security
- Avoiding Those High Dollar Work Comp Claims
- Being a Safety Leader

## BREAKOUT SESSION TOPICS INCLUDE

- Reasonable Suspicion - Drugs & Alcohol
- Ergonomics at Work
- Case Study: Developing a Safety Culture
- Leading without Being the Boss

## LODGING

- Ramkota Hotel / 605-224-6877 / \$98 plus tax
- Governors Inn / 605-224-4200 / \$85 plus tax
- Americinn Fort Pierre / 605-223-2358
- Clubhouse Suites Pierre / 605-494-2582
- Holiday Inn Express Fort Pierre / 605-223-9045

**REGISTER  
BY OCT 28**

**Registration fee includes breaks, banquet & breakfast.**

**Register three & the fourth is free!**

- SDPAA and/or SDML WCF Member Registration Fee: \$75
- Non-Pool Member Registration Fee: \$90
- A late fee of \$10 is assessed for registrations after October 28 / No refunds after October 28
- To qualify for 2023 Silver and Gold Level Safety Awards, members must have someone attend the 2022 Conference

Make checks payable to:

**SAFETY BENEFITS INC.**

Phone: 888-313-0839 or 605-334-9567

Email: [kwarnke@safety-benefits.com](mailto:kwarnke@safety-benefits.com)

To register by mail, send completed form & payment to:

**SAFETY BENEFITS INC**

**602 E STATE ST**

**PLANKINTON SD 57368**

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NAME:	TITLE:
ENTITY/EMPLOYER:	
CITY/COUNTY:	
TELEPHONE #:	
EMAIL:	

(Attach sheet for additional names)