

BERESFORD CITY COUNCIL

Tuesday, January 3, 2023

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

Adopt Agenda: A motion to adopt the agenda as presented was made by Sveeggen, second by Tiedeman. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the December 19, 2022 regular meeting minutes was made by Tiedeman, second by Boone. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Boone, to approve the December 28, 2022 special meeting minutes. All present Council members voted aye; motion carried.

Public Hearings:

One-Day Malt Beverage License: As no one was present for public comment, a motion was made by Schott to approve a one-day malt beverage license for the Beresford Volunteer Fire Department on February 4, 2023 at the Beresford Fire Station (301 N. 10th St.). The motion was seconded by Roelke and all present Council Members voted aye; motion carried.

Visitors to be Heard:

Supt. Dustin Degen and Business Manager Jared Olson, representing the Beresford School District School Board, were present to request input and/or feedback from Council members on the failed bond issue for the Beresford School District gymnasium project. The School District is seeking information as they are planning to continue to pursue this project in the future.

Department Head and City Administrator Reports:

Mike Antonson, Electric Supt. An inquiry about installing solar power in a residential district has been received so Antonson briefly summarized the process required by MRES for solar power installation. As the City currently does not have a procedure in place for application for solar power installation, it was agreed that a resolution establishing the fees and application process will be drafted.

New Business

Legal Newspaper: A motion was made by Sveeggen to declare The Beresford Republic as the legal newspaper for the City of Beresford. The motion was seconded by Schott and all present Council members voted aye; motion carried.

Official Depositories: Tiedeman made a motion, second by Sveeggen, to declare First Savings Bank, First Dakota National Bank, US Bank, First Bank & Trust, and SD Public Funds Investment Trust as official depositories for the City of Beresford. All present Council members voted aye; motion carried.

Election: A motion was made by Tiedeman, second by Schott, to set the election date as April 11, 2023 and approve a joint election with Beresford Schools. All present Council members voted aye; motion carried.

Ordinance 2023-01: The first reading of Ordinance #2023-01 - Supplemental Appropriations, was read and placed on file at City Hall.

Resolution 2023-02: A motion was made by Tiedeman, second by Schott, to approve Resolution #2023-02 - Contingency Fund Transfers. All present Council Members voted aye; motion carried.

RESOLUTION 2023-02

Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2022.

Transfers to:

Debt Service

301-0000-44300	Agent Fees & Misc.	\$20,213
	Grace V. Nelson Ballfield Addition	
	COP 2022A Additional Equity Contribution	

Transfer from Account:

101-4410-45900	Contingency Funds	\$20,213
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Adopted this 3rd day of January, 2023.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

2023 Year End Transfers to General Fund: A motion by Schott, seconded by Tiedeman to approve the 2022 year-end transfers to the General Fund. All present Council Members voted aye; motion carried.

2022 Year-End Transfers
January 3, 2023

Transfer from:

Electric	603-4340-51100	\$250,000
Telephone	611-4380-51100	\$250,000
Solid Waste	612-4320-51100	<u>\$ 50,000</u>
		\$550,000

Transfer to:

General Fund	101-390-3911	\$550,000
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2022 Year-End Transfer to Reserves to South Dakota FIT: A motion by Schott, seconded by Sveeggen to approve the 2022 year-end transfers to reserves to SD FIT. All present Council Members voted aye; motion carried.

2022 Year-End Transfer of Reserves to SD Public Funds Investment Trust

Street Department	\$ 39,000	Equipment Replacement
Library	\$ 5,000	Building Repairs
Fire Dept.	\$ 41,000	10% Liquor & 2% Malt Beverage Tax for
		Equipment Replacement
(602) Water Dept.	\$ 17,200	Water Tower Paint
(604) Sewer	\$ 15,000	Sewer Main Repairs
(611) Telephone	\$200,000	New Construction & Equipment Replacement
(603) Electric	<u>\$525,000</u>	New Construction & Equipment Replacement
Total:	\$842,200	

Resolution 2023-01: A motion to approve Resolution 2023-01 – Employee Wages, was made by Sveeggen and seconded by Roelke. All present Council members voted aye; motion carried.

RESOLUTION 2023-01
A Resolution Establishing the Salaries for 2023

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2023. The Mayor, City Council, and Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

FULL-TIME EMPLOYEES			
Mayor – Nathan Anderson	\$4,400/annual	Telephone – Rob Van Ballegooyen	\$39.65/hour
Council Member Ward 1 – Art Schott	\$3,700/annual	Telephone – Anthony Laurvick	\$32.66/hour
Council Member Ward 1 – Troy Boone	\$3,700/annual	Telephone – John Ganschow	\$24.87/hour
Council Member Ward 2 – William Roelke	\$3,700/annual	Electric Supt. – Michael Antonson	\$90,124.80/annual
Council Member Ward 2 – Michael Tiedeman	\$3,700/annual	Electric Lead Lineman – Joe Knutson	\$46.38/hour
Council Member Ward 3 – Eli Seeley	\$3,700/annual	Electric Lineman – Alex Thompson	\$42.06/hour
Council Member Ward 3 – Teresa Sveeggen	\$3,700/annual	Parks/Golf Course Supt. – Greg Bates	\$62,249.60/annual
Planning & Zoning – Stanford Peterson	\$900/annual	GC/Parks/Public Works – Jason Strand	\$20.60/hour
Planning & Zoning – Larry Bork	\$900/annual	Event Ctr./Clubhouse Mgr. – Benjamin Reiter	\$62,000/annual
Planning & Zoning – Len Hofer	\$900/annual	Street/Water/Sewer Supt. – Jeff Heidebrecht	\$36.12/hour
Planning & Zoning – Bradley Muller	\$900/annual	Street/Water/Sewer – Keith Kropuenske	\$28.28/hour
Planning & Zoning – Michael Borah	\$900/annual	Street/Water/Sewer – Cameron Voegeli	\$25.73/hour
City Administrator – Jerry Zeimet	\$108,499.20/annual	Street/Water/Sewer – Tanner Knutson	\$22.30/hour
Finance Officer – Elaine Johnson	\$73,374.40/annual	Head Librarian – Jane Norling	\$54,999.20/annual
Finance Assistant – Renee Goltz	\$23.27/hour	Asst. Librarian (80% Status) – Barb Bailey	\$17.86/hour
Finance Assistant – Kathy Stuessi	\$23.21/hour	Police Chief – Michael Schurch	\$33.00/hour
Finance Assistant – Rachel Johnson	\$18.57/hour	Police Sergeant – Michael Meinzer	\$29.80/hour
Telephone Superintendent – Austin Hansen	\$93,124.80/annual	Police Officer – Alex Defries	\$27.09/hour
Telephone – Tony Harris	\$47,299.20/annual	Police Officer – Tyson Bullis	\$27.09/hour
		Police Officer – Colton Laubach	\$22.35/hour
PART-TIME EMPLOYEES			
City Hall Custodian – Nancy Sveeggen	\$14.87/hour	Clubhouse/Event Ctr. – Kristina Kjose	\$10.80/hour
Clubhouse/Event Ctr. – Susan Lyle	\$10.80/hour	Clubhouse/Event Ctr. – Amber Sorensen	\$10.80/hour
Clubhouse/Event Ctr. – Jeffrey Cordell	\$11.15/hour	Library Custodian – Maria Garcia	\$14.11/hour
Clubhouse/Event Ctr. – Jan Antonson	\$15.25/hour	Library – Annie Crist	\$17.75/hour
Clubhouse/Event Ctr. – Melissa Eastman	\$10.80/hour	Police – Joseph Mattson	\$25.00/hour
Clubhouse/Event Ctr. – Tracy St. Pierre	\$10.80/hour	Police – Adrian Hoesli	\$25.00/hour
Clubhouse/Event Ctr. – Jeanine Lohre (admin)	\$13.35/hour	Police – Daniel Brady	\$25.00/hour
Clubhouse/Event Ctr. – Jeanine Lohre	\$10.80/hour	Police – Kyle Kleinschmit	\$25.00/hour
Clubhouse/Event Ctr. – Roxy Johnson	\$10.80/hour	Rubble/Recycling – Thomas Cotton	\$14.25/hour
Clubhouse/Event Ctr. – Allison Hodgman	\$10.80/hour	Rubble/Recycling – Wayne Akland	\$10.80/hour
Clubhouse/Event Ctr. – Abigail Wiebers	\$10.80/hour	Rubble/Recycling – Christian Christopherson	\$13.89/hour

BE IS FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 3rd day of January, 2023.

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Step-Pay Increase: A motion was made by Sveeggen to remove Street/Water/Sewer employee Tanner Knutson from probationary status and approve a step-pay increase to \$22.94/hour, effective for the January 13, 2023 payroll. The motion was seconded by Schott and all present Council members voted aye; motion carried.

Volunteer Fire Fighters: Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford. Following is a list

of Beresford Fire Dept. volunteers: Tarzan Mullinix, Curt Johnson, Jamie Henderson, Mike Sveeggen, Aaron Mullinix, Jerry Zeimetz, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Greg Peterson, Derrick Livingston, Tony Laurvick, Benjamin Fahlberg, Michael Lind, Larry Boden, Eric Andal, Brian Fahlberg, A.J. Schable, Mark Bidne, Bruce Olson, Jen Laurvick, Keaton Peterson, Nick Adams, Kole Nordquist, Keegan Nordquist, John Ganschow, Cody Duerksen, Logan Mullinix, Ben Seeley, Michael Mullinix, Kyle Kleinschmit, Angela Carlson, Riley Johnson.

Discussion & Information Items

Meeting Change: Due to the Martin Luther King Holiday, the next regular City Council meeting will be Tuesday, January 17, 2023.

Payment of Bills: A motion to approve payment of the following bills was made by Sveeggen and seconded by Boone. All present Council members voted aye; motion carried.

AFLAC, insurance, \$2100.42; Badger Comm., supplies/resale, \$657.47; Baker & Taylor, books, \$541.04; Beresford Cablevision, CATV bill, \$449.50; BMTC, monthly billing, \$2120.98; Jordyn Butcher, refund, \$57.14; Capital One Trade Credit, supplies, \$516.22; Colonial Life, insurance, \$46.56; Fiesta Foods, supplies, \$42.77; Marjorie Hansen, refund, \$81.39; Deloris Jensen, refund, \$81.13; Carla Jeschke, refund, \$30.24; E. Klostergaard, refund, \$149.16; Lumen, toll settlement, \$89.66; Midwest Tape, DVD, \$58.22; MN Mun. Util. Assn., member dues, \$495.00; Mike Mitchell, refund, \$29.81;

New Century Press, publishing, \$9.52; Northern Truck Equip., parts, \$3121.67; Premier Pyrotechnics, 2023 fireworks, \$3500.00; Printing Plus, envelopes, \$1185.00; Quill Corp., supplies, \$102.37; Daniel Rego, refund, \$27.33; Madeleine Scott, refund, \$37.44; SD Assn. of Code Enforcement, 2023 dues, \$75.00; SD Bldg. Officials Assn., 2023 dues, \$50.00; SD City Mgt Assn, 2023 dues, \$150.00; SD Dept. of Health, labs, \$721.00; SD Gov. FO Assn., 2023 dues, \$70.00; SD Gov. HR Assn., 2023 dues, \$50.00; SD Mun. Elec. Assn., 2023 dues, \$2505.00; SD Mun. League, 2023 dues, \$2125.43;

SD Mun. Street Maint. Assn., 2023 dues, \$35.00; SD Police Chiefs Assn., 2023 dues, \$99.00; SDML Work Comp Fund, 2023 work comp renewal, \$38,726.00; SECOG, 2023 dues, \$3684.00; Share Corp., supplies, \$1274.83; Sturdevant's, parts, \$9.48; The Tessman Co., chemicals, \$545.00; Total Stop Conv. Store, fuel, \$3158.38; UPS, shipping, \$146.15; WESCO, new construction, \$8588.00; Donna Zweifel, refund, \$74.23.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 8:15 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuesi