

**BERESFORD CITY COUNCIL
REGULAR MEETING AGENDA
Monday, August 21, 2023, 7:00 P.M.
Beresford City Council Chambers – 103 N. 3rd St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – August 7, 2023

[5] – Public Hearings

[6] – Visitors to be heard.

[7] – Committee/Mayor Report

[8] – Department Head and City Administrator Reports

- Michael Schurch – police chief
 - Update on full-time hire
 - Consider hiring retention bonus for certified officers.
- Elaine Johnson – Finance Officer
 - July 2023 Financial Report

[9] – Old Business

- Archery Range relocation

[10] – New Business.

- Authorize advertising for bids for wastewater treatment plant improvements.
- Consider quote for Parks and Golf Course Maintenance Building

[11] – Discussion & Information Items

- IBEW union proposals for 2024
- Next meeting Sept. 5 due to Labor Day holiday

[12] – Approval of Travel Requests

- SDML Annual Conference, Rapid City, Oct. 3-6, Zeimetz, Frieberg, Antonson, Heidebrecht, Schurch and Sveeggen

[13] – Payment of Bills

[14] – Executive Session – proprietary and personnel

[15] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: August 21, 2023, 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09>

Meeting ID: 8410157004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

BERESFORD CITY COUNCIL

Monday, August 7, 2023

The Beresford City Council met in regular session at 7:00 p.m. in City Council Chambers; the Pledge of Allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Art Schott, Eli Seeley, Teresa Sveeggen, Mike Tiedeman

Members Absent: Will Roelke

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Mike Schurch, Police Chief; Tarz Mullinix, Beresford Fire Chief

Adopt Agenda: A motion was made by Tiedeman, second by Boone, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Approve Minutes: A motion was made by Seeley, second by Schott, to approve the meeting minutes from July 17, 2023. All present Council members voted aye; motion carried. Seeley made a motion to approve the minutes from the July 31, 2023 special meeting. Boone seconded the motion, all present Council members voted aye; motion carried.

Visitors to be Heard:

Stuart Sveeggen – Archery Range: Sveeggen gave a presentation on the archery range located near the Gun Club and proposals for where it could be moved. Mike Sveeggen and Clint Ellis were also present to answer questions. Several options were discussed; City Administrator Zeimetz and Street Supt. Heidebrecht will meet with Stuart Sveeggen to consider the options.

Tarz Mullinix – Beresford Fire Dept. Chief: Chief Mullinix invited Council to assist with planning events for the Beresford Fire Department’s 125th anniversary celebration on August 16, 2024. More information will be available in the future.

Old Business

Ordinance 2023-06: A motion was made by Tiedeman, second by Sveeggen, to approve the second reading and adoption of Ordinance 2023-06, A Schedule for Introduction and Adoption of the Annual Budget. All present Council members voted aye; motion carried.

ORDINANCE 2023-06 (*Published Separate of Minutes*)

Health Officer Job Description: Boone made a motion to accept the Health Officer Job Description as presented. Schott seconded the motion and all present Council members voted aye; motion passed.

New Business

Resolution 2023-11: City Attorney Frieberg reported the Planning and Zoning Commission held a public hearing last week in regard to a proposed housing development of Bak Tract One (1) and Freeman’s Tract One (1) and Lot One (1) in the Southeast Quarter (SE ¼) of Section Thirty-two (32), Township Ninety-Six (96), Range Fifty (50), Lincoln County, South Dakota. The proposed development is contingent upon approval of funding which includes Tax District No. 4. A motion was made by Schott, second by Seeley, to adopt Resolution 2023-11 – A Resolution Creating City of Beresford Tax Incremental District No. 4. All present Council members voted aye; motion carried.

RESOLUTION 2023-11

**A RESOLUTION CREATING CITY OF BERESFORD
TAX INCREMENTAL DISTRICT NO. 4**

WHEREAS, the Beresford City Council has received a recommendation from the Beresford City Planning and Zoning Commission that the creation of a tax incremental district within the City of Beresford is appropriate; and

WHEREAS, the property within the district meets the qualifications and criteria set forth in SDCL Chapter 11-9; and

WHEREAS, the Beresford City Council finds that the aggregate assessed value of the taxable property in this district plus all other existing districts does not exceed 10% of the total assessed value of the taxable property within the City of Beresford, South Dakota; and

WHEREAS, Beresford City Council find as follows:

- (1) Not less than 25% by area, of the real property in the district is a blighted area as defined by SDCL 11-9-9 through 11-9-11; and
- (2) That the improvement of the area is likely to enhance significantly the value substantially all other real property in the district; and

NOW THEREFORE, be is resolved by the Beresford City Council as follows:

- (1) That all lands within the following boundary shall be, from and after the effective date of this resolution, and are hereby designated as City of Beresford tax incremental district No. 4;

Bak Tract One (1) of Freeman's Tract One (1) and Lot One (1) in the Southeast Quarter (SE1/4) of Section Thirty-Two (32), Township Ninety-Six (96), Range Fifty (50), Lincoln County, South Dakota.

Adopted this 7th day of August, 2023

CITY OF BERESFORD

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Pay Request #3: A motion was made by Seeley, second by Sveeggen, to approve Pay Request #3 from Parkway Construction in the amount of \$452,554.41 for the Beresford Baseball Field addition. All present Council members voted aye; motion carried.

2022 Audit Report: After review and acceptance of the 2022 Audit Report by the SD Dept. of Legislative Audit, a motion to accept the 2022 Audit Report was made by Boone, seconded by Schott. All present Council members voted aye; motion carried.

Vehicle Purchase: Zeimetz explained that a few months ago, an order was placed at Lamb Motors for a Ford Interceptor for the Police Dept. through the SD State bid. Since then, one has become available through Nelson Auto Center, Fergus Falls, MN and will be available in a month or so. Following discussion, Schott made a motion, second by Tiedeman, to purchase a 2023 Ford Interceptor for the Police Dept. from Nelson Auto Center for \$47,070.00. All present Council members voted aye; motion carried.

Part-Time Hire: Schott made a motion, second by Sveeggen, to hire Tyson Bullis as a part-time police officer for the Beresford Police Dept. at \$25.00/hour. All present Council members voted aye; motion carried.

Updated WAPA Contracts: Frieberg explained the updates to the WAPA contract. All updates have been negotiated by Missouri River Energy Services for its members. A motion to accept the updated contracts was made by Schott, second by Tiedeman. All present Council members voted aye; motion carried.

Engineering Agreement: A motion was made by Schott, second by Boone, to approve the proposed engineering contract with Banner Associates, Inc. in the amount of \$84,000.00 for design engineering and bidding services for the 7th Street utility extension project. All present Council members voted aye; motion carried.

Softball Field Lease Agreement: Discussion on the proposed lease agreement with the Beresford School District for the lease of a softball field was held. It was decided no action will be taken at this time; discussion will resume at a future meeting.

Drawdown Request: Schott made a motion, second by Boone, to approve the budgeted municipal subsidy drawdown request from Bright Beginnings Childcare in the amount of \$4000.00 All present Council members voted aye; motion carried.

Payment of Bills: A motion to pay the following bills was made by Boone, second by Seeley. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$920.00; Michael Antonson, clothing, \$44.00; Appera, service, \$909.00; Beal Dist., beer, \$2554.10; Beresford Cablevision, CATV, \$466.50; BMTC, billing, \$2174.00; Beresford Mun. Util., utility billing, \$18,811.89; Book Systems, hosting fee, \$1905.00; Border States Elec., resale, \$2370.58; Bright Beginnings Daycare, 2023 subsidy, \$4000.00; Bumblebee-Gibson, service, \$1500.00; Cengage, book, \$86.37; Certified Laboratories, supplies, \$435.10; Chesterman, resale, \$1849.42; CHS, fuel, \$4313.97; Colonial Life, insurance, \$31.04 Consortia, consulting fee, \$3900.00;

Core & Main, meters, \$2878.80; Dad's Auto, service, \$791.48; Dakota Beverage, beer, \$4419.20; Dakota Fluid Power, supplies, \$34.10; Dakota Supply, cable, \$389.34; Demco, supplies, \$298.07; Dexter Pump Serv., pump, \$14,562.38; DGR Engineering, IJA funding act., \$1500.00; Eastway Auto, repair, \$88.17; ELO Prof., audit, \$14,540.62; Express Comm., toll settlement, \$1206.89; Fiber Ring, pooling fees, \$4550.00; Fiesta Foods, supplies, \$366.86; Frieberg, Nelson & Ask, city attorney, \$4257.50; Goldfield, equipment, \$2121.74; Grossenburg Imp., parts, \$1582.44; GT Golf Sup., supplies, \$30.85;

Hawkins, chemicals, \$1949.91; High Plains Tech., Office 365, \$185.50; Hillyard, supplies, \$908.42; Sharon Ivarsen, refund, \$62.17; Jensen Agency, insurance, \$340.00; Michael Jensen, refund, \$99.00; Carter Johnke, refund, \$205.65; Johnson Bros., liquor, \$1001.48; Justice Fire & Safety, service, \$780.00; Betty Kaltenbach, refund, \$83.29; Gary Knutson, fireworks, \$525.00; Jason Kruse, refund variance fee, \$200.00; LG Everist, sand, \$737.37; Lacey Rentals, portable toilet rental, \$285.00; Lands' End, clothing, \$508.16; Lawson Prod., repair, \$140.18; Lewis & Clark RWS, water, \$29,803.50;

LT Companies, ballfield addition, \$452,554.41; Lumen, toll settlement, \$97.14; Mid America Computer Corp., billing fee, \$5088.26; Midwest Tape, DVD, \$47.23; MN Municipal Util. Assn., safety program, \$4304.75; Missouri River Energy Serv., hydro/supplemental power, \$263,211.35 & annual support fee, \$4971.42; Motion Picture Lic. Corp., license, \$179.82; Mr. Golf Car, lease cars, \$3080.50; Muller Auto Parts, repair/supplies, \$725.74; National Cable TV, affiliate fees, \$23,990.05; New Century Press, publishing, \$124.88; NY Life, insurance, \$108.00; Olson's Ace, supplies, \$1682.05;

Olson's Pest Tech., service, \$170.00; Performance Foodservice, food, \$6263.59; Printing Plus, receipts, \$727.00; Quadiant, postage, \$3000.00; Red Wing Bus. Adv., boots, \$212.49; Republic Nat'l Dist., liquor, \$570.91; RSA, Clubhouse addition, \$2685.00; SD Epath, 911 surcharge, \$461.25; SD Dept. of Revenue, sales tax, \$37,003.62; SD One Call, locates, \$173.25; SD Public Health Lab, water labs, \$30.00; SD Telecom Assn., dues, \$2973.75; SDN Comm., internet access, \$3375.98; SD Public Util. Com., gross receipts tax, \$416.19; Share Corp., supplies, \$1074.09; Simplot, weed spray, \$1079.50;

SF 2-Way Radio, supplies, \$143.99; SE Electric, electricity, \$242.82; Southern Glazers, liquor, \$110.00; Stan Houstin, equip., \$475.00; Steeneck Ent., clothing, \$140.00; Strachan Sales, repair, \$695.31; Stensland, resale, \$156.00; Stuart C Irby Co., supplies, \$180.00; Total Stop, fuel, \$2906.74; Darlene Twedt, refund, \$81.96; UPS, shipping, \$120.00; USPS, postage, \$514.80; US Bank, COP 2020A GVN ballfield addn., \$2500.00; Utilismart, contract, \$1532.50; Vantage Point, CALEA, \$160.00; Washington N'tl Ins., ins., \$84.30; WESCO, pad transformer, \$25,349.50; Wholesale Supply, resale, \$1343.20.

July 2023 Payroll Totals: Finance \$6046.40; Gov't Bldg. \$129.63; Police \$27,987.81; Street \$15,181.01; Parks \$11,510.65; Water \$8015.16; Electric \$29,857.92; Sewer \$8219.54; Telephone \$29,720.10; Rubble/Recycling \$2048.61; City Council \$6999.95; Library \$10,509.64; Swimming Pool \$26,772.76; City Admin \$8926.40; Golf Course \$7980.55; Clubhouse \$15,269.55; Event Center \$507.79.

Executive Session: A motion was made by Boone to enter into Executive Session at 8:12 p.m. to discuss personnel and legal matters. The motion was seconded by Tiedeman, and all present Council members voted aye; motion carried.

Mayor Anderson declared the Council out of Executive Session at 9:17 p.m. No action taken.

Adjournment: Having no further business, Mayor Anderson adjourned the meeting at 9:17 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuess

City of Beresford

Budget to Actual - Income Statement Comparison (without Transfers)

JULY 2023

Department/Fund	2023 - Actual		2023 - Budget		2023 - Budget		Over(Under) Budget	
	YTD Revenue	YTD Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense
General Fund	\$ 1,904,482.59	\$ 1,303,885.33	\$ 2,470,115.00	\$ 2,571,694.00	\$ (565,632.41)	\$ (1,267,808.67)	\$ (43,407.51)	\$ (702,176.26)
Council		27,107.49		70,515.00			(43,407.51)	
Mayor		5,138.62		10,650.00			(5,511.38)	
City Administrator		89,901.21		163,740.00			(73,838.79)	
Finance Office		85,323.53		160,580.00			(75,256.47)	
City Attny		12,016.16		26,800.00			(14,783.84)	
Gov't Bldg		10,960.84		20,495.00			(9,534.16)	
Police		339,138.95		546,870.00			(207,731.05)	
Fire		23,816.66		77,950.00			(54,133.34)	
Street		268,760.05		677,629.00			(408,868.95)	
Mosquito		-		-			-	
Park		156,318.42		315,035.00			(158,716.58)	
Pool		91,888.17		127,605.00			(35,716.83)	
Subsidies	33,598.00	53,500.00	38,000.00	67,500.00	(4,402.00)		(14,000.00)	31,314.83
Library		135,441.39		295,535.00			(160,093.61)	
Planning & Zoning		4,573.84		10,790.00			(6,216.16)	
Debt Serv/201&301	\$ 405,276.45	\$ 985,238.62	\$ 533,157.00	\$ 533,157.00	\$ (127,880.55)	\$ 452,081.62	\$ (579,962.17)	
Liquor - 601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water - 602	\$ 429,617.36	\$ 337,402.42	\$ 759,445.00	\$ 765,402.26	\$ (329,827.64)	\$ (427,999.84)	\$ 98,172.20	
Electric - 603	\$ 2,845,022.14	\$ 2,097,423.58	\$ 5,986,500.00	\$ 5,823,586.00	\$ (3,141,477.86)	\$ (3,726,162.42)	\$ 584,684.56	
Sewer - 604	\$ 208,994.61	\$ 346,881.45	\$ 357,485.00	\$ 349,783.00	\$ (148,490.39)	\$ (2,901.55)	\$ (145,588.84)	
Telephone - 611	\$ 1,198,079.86	\$ 614,728.98	\$ 1,702,055.00	\$ 1,660,477.00	\$ (503,975.14)	\$ (1,045,748.02)	\$ 541,772.88	
Solid Waste - 612	\$ 122,532.25	\$ 86,120.16	\$ 227,695.00	\$ 205,790.00	\$ (105,162.75)	\$ (119,669.84)	\$ 14,507.09	
Cablevision - 615	\$ 234,893.05	\$ 231,949.85	\$ 444,740.00	\$ 440,450.00	\$ (209,846.95)	\$ (208,500.15)	\$ (1,346.80)	
Bridges at Beresford								
Golf Course 640-4510	\$ 416,395.40	\$ 106,814.08	\$ 488,465.00	\$ 272,859.00	\$ (72,069.60)	\$ (166,044.92)		
Club House 640-4511/384	\$ 36,492.32	\$ 260,795.82	\$ 56,200.00	\$ 441,370.00	\$ (19,707.68)	\$ (180,574.18)		
Event Center 640-4512/385	\$ 452,887.72	\$ 397,636.77	\$ 544,665.00	\$ 773,209.00	\$ (91,777.28)	\$ (375,572.23)	\$ 283,794.95	
Enterprise Totals	\$ 5,492,026.99	\$ 4,112,143.21	\$ 10,022,585.00	\$ 10,018,697.26	\$ (4,530,558.01)	\$ (5,906,554.05)	\$ 1,375,996.04	
General Fund Total	\$ 2,309,759.04	\$ 2,289,123.95	\$ 3,003,272.00	\$ 3,104,851.00	\$ (693,512.96)	\$ (815,727.05)	\$ 122,214.09	
Overall Totals	\$ 7,801,786.03	\$ 6,401,267.16	\$ 13,025,857.00	\$ 13,123,548.26	\$ (5,224,070.97)	\$ (6,722,281.10)	\$ 1,498,210.13	
	59.89%	48.78%						

CITY OF BERESFORD
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR PERIOD ENDING JULY 2023

	General/ Fund	Enterprise Funds							Total				
		Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course		Cablevision			
Revenues													
310 Taxes	\$ 1,271,502.31	-	-	-	-	-	-	-	-	-	-	-	\$ 1,271,502.31
320 Licenses and Permits	18,986.68	-	-	-	-	-	-	-	-	-	-	-	\$ 18,986.68
330 Intergovernmental Revenue	72,796.49	-	-	-	-	-	-	-	-	-	-	-	\$ 72,796.49
340/370/380 Charges for Good and Services	36,345.00	-	428,993.93	2,786,106.36	207,635.84	1,153,857.67	121,592.58	451,847.13	224,874.81	-	-	-	\$ 5,411,253.32
350 Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
360 Miscellaneous Revenue	893,065.15	-	-	-	-	-	-	-	-	-	-	-	\$ 893,065.15
Total Revenues	2,292,695.63	-	428,993.93	2,786,106.36	207,635.84	1,153,857.67	121,592.58	451,847.13	224,874.81	9,820.00	-	-	\$ 7,677,423.95
Expenditures													
410 Mayor/ Council/ Atty/ City Admin/ FO	230,447.85	-	-	-	-	-	-	-	-	-	-	-	\$ 230,447.85
420 Police and Fire	362,955.61	-	-	-	-	-	-	-	-	-	-	-	\$ 362,955.61
430 Street	268,760.05	-	-	-	-	-	-	-	-	-	-	-	\$ 268,760.05
440 Mosquito	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
452/453 Parks/Pool	248,206.59	-	-	-	-	-	-	-	-	-	-	-	\$ 248,206.59
454 Subsidies	53,500.00	-	-	-	-	-	-	-	-	-	-	-	\$ 53,500.00
455 Library	135,441.39	-	-	-	-	-	-	-	-	-	-	-	\$ 135,441.39
460 Planning & Zoning	4,573.84	-	-	-	-	-	-	-	-	-	-	-	\$ 4,573.84
470 Debt Service	124,887.88	-	-	-	-	-	-	-	-	-	-	-	\$ 124,887.88
410 Employee Expense	-	88,531.02	275,290.04	87,754.39	326,196.83	13,688.24	148,288.37	224,813.21	-	-	-	-	\$ 1,164,562.10
420 Other Current Expenses	811,656.35	-	215,771.26	202,323.00	234,234.94	70,734.33	109,581.80	2,506.25	-	-	-	-	\$ 1,901,183.67
4262 Materials (COS)	-	21,192.02	1,551,317.79	6,643.08	34,156.41	1,697.59	139,766.60	4,630.39	-	-	-	-	\$ 1,759,403.88
Total Expenditures	2,240,429.56	-	325,494.30	2,028,930.83	328,632.41	614,728.98	86,120.16	397,636.77	231,949.85	-	-	-	\$ 6,253,922.86
Excess of Revenue Over Expenditures	52,266.07	-	103,499.63	757,175.53	(120,996.57)	539,128.69	35,472.42	54,210.36	2,744.96	-	-	-	\$ 1,402,501.09
Other Financing Sources (Uses):													
Investment Earnings	17,063.41	-	623.43	58,915.78	1,358.77	44,222.19	939.67	1,040.59	198.24	-	-	-	\$ 124,362.08
Interest Expense	-	-	(11,908.12)	(68,492.75)	(18,249.04)	-	-	-	-	-	-	-	\$ (98,649.91)
Debt Paydown	(48,694.39)	-	-	-	-	-	-	-	-	-	-	-	\$ (48,694.39)
Transfers In (Out)	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Long-term Debt Issued	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Sale of Fixed Assets	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Total Other Financing Sources (Uses)	(31,630.98)	-	(11,284.69)	(9,576.97)	(16,890.27)	44,222.19	939.67	1,040.59	198.24	-	-	-	\$ (22,982.22)
Net Position/Change in Fund Balance	20,635.09	-	92,214.94	747,598.56	(137,886.84)	583,350.88	36,412.09	55,250.95	2,943.20	-	-	-	\$ 1,400,518.87
Net Cash Inflow(Outflow) BEFORE Transfers	20,635.09	-	92,214.94	747,598.56	(137,886.84)	583,350.88	36,412.09	55,250.95	2,943.20	-	-	-	\$ 1,400,518.87

CITY OF BERESFORD
STATEMENT OF NET POSITION
AS OF JULY 2023

	Enterprise Funds								Total	
	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course		Cablevision
ASSETS:										
Current Assets:										
100 Cash and Cash Equivalents	\$ 921,653.69	\$ -	\$ 245,108.48	\$ 866,475.48	\$ (158,063.09)	\$ 753,966.33	\$ 243,905.15	\$ 58,643.33	\$ 164,450.34	\$ 3,096,139.71
110 Taxes Receivable - Delinquent	10,602.23	-	-	432,373.32	31,069.33	213,710.13	22,694.24	-	(87.95)	10,602.23
115 Accounts Receivable, Net	33,070.19	-	45,809.81	-	-	-	-	-	-	745,568.88
128 Notes Receivable	-	-	-	-	-	-	-	-	-	33,070.19
131 Due from Golf Course/Community Center	-	-	-	-	-	-	-	-	-	-
132 Due from Other Governments	176,845.69	-	-	951,220.15	20,026.58	39,223.92	-	19,009.66	10,902.25	176,845.69
141 Inventory of Supplies	80,308.55	-	53,606.34	-	-	-	-	-	-	1,174,297.45
142 Inventory of Resale Items	-	-	17,580.05	2,534,768.39	54,924.50	1,946,319.91	26,781.28	41,533.29	-	6,172,199.94
151 Investments-SDFIT	1,550,292.52	-	-	-	-	-	-	-	-	-
151 Investments-CDS	-	-	-	-	-	-	-	-	-	-
155 Prepaid Expenses	70,702.68	-	13,323.72	29,312.38	7,368.72	39,423.81	1,905.75	20,897.28	-	-
155 Prepaid Expenses	2,843,475.55	-	375,428.40	4,814,149.72	(44,673.96)	2,992,644.10	295,286.42	140,083.56	175,264.64	182,934.34
Total Current Assets	7,913,833.71	-	4,818,224.82	10,276,371.28	3,362,775.73	5,840,569.75	113,757.71	2,604,585.14	26,391.34	34,956,509.48
Noncurrent Assets:										
107.1 Restricted Cash and Cash Equivalents	396,509.24	-	-	511,653.08	89,490.00	-	-	-	-	997,652.32
154 Deposits	-	-	-	14,171.01	9,749.46	-	-	-	-	23,920.47
157 Unamortized Discounts on Bonds Sold	-	-	-	-	-	-	-	-	-	-
Total Noncurrent Assets	396,509.24	-	-	511,653.08	89,490.00	-	-	-	-	997,652.32
Capital Assets: (not including gov't funds)										
160 Land	577,044.92	-	30,738.42	22,249.94	19,000.00	15,300.00	62,930.82	301,267.92	-	1,028,532.02
162 Buildings	3,344,126.50	-	1,069,484.25	218,654.18	322,853.54	1,522,624.34	65,344.70	1,522,624.34	-	6,543,087.51
164 Improvements Other Than Buildings	7,276,283.45	-	4,778,609.86	6,375,592.05	4,871,411.38	51,194.78	1,757,972.50	585,265.85	-	25,896,329.87
166 Machinery and Equipment	2,250,405.69	-	81,069.33	1,390,139.34	171,674.75	5,127,917.85	46,623.15	292,085.97	328,486.34	9,688,402.42
168 Construction in Progress	322,052.24	-	-	7,189,284.55	5,177,795.89	(4,902,536.99)	(112,335.74)	(1,287,297.85)	(887,360.85)	12,689,132.68
Less: Accumulated Depreciation	(6,252,588.33)	-	(2,512,089.28)	(5,445,372.87)	(1,699,310.40)	(4,902,536.99)	(112,335.74)	(1,287,297.85)	(887,360.85)	(23,098,892.31)
190 Intangible Assets	-	-	1,370,412.24	-	-	-	-	35,864.53	-	1,406,276.77
Less: Accumulated Amortization	-	-	-	-	-	-	-	(17,932.27)	-	(17,932.27)
Total Noncurrent Assets	7,913,833.71	-	4,818,224.82	10,276,371.28	3,362,775.73	5,840,569.75	113,757.71	2,604,585.14	26,391.34	34,956,509.48
TOTAL ASSETS	10,757,309.26	-	5,193,653.22	15,090,521.00	3,318,101.77	8,833,213.85	409,044.13	2,744,668.70	201,655.98	46,548,167.91

Enterprise Funds

	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	Total
LIABILITIES AND FUND BALANCES:										
Current Liabilities:										
206 Accounts Payable	-	-	-	27,186.73	-	(427.07)	3,521.31	828.28	2,604.60	\$ 33,713.85
208 Due to General Fund	-	-	(403.58)	845.44	2,027.06	2,465.96	-	3,035.06	-	\$ 6,986.48
217 Payroll Related Liabilities	(983.46)	-	-	13,560.00	-	10,510.00	-	-	-	\$ 24,070.00
220 Customer Deposits	10,602.23	-	-	-	-	-	-	-	-	\$ 10,602.23
224 Deferred Revenue	-	-	145,105.80	275,000.00	33,369.98	-	-	18,066.58	-	\$ 471,542.36
226 Current Portion of LT Debt	-	-	144,702.22	316,592.17	35,397.04	12,548.89	3,521.31	21,929.92	2,604.60	\$ 546,914.92
Total Current Liabilities	<u>9,618.77</u>	<u>-</u>	<u>144,702.22</u>	<u>316,592.17</u>	<u>35,397.04</u>	<u>12,548.89</u>	<u>3,521.31</u>	<u>21,929.92</u>	<u>2,604.60</u>	<u>546,914.92</u>
Noncurrent Liabilities: (not including gov'tl funds)										
231/237 Bonds Payable & Other LT Debt	-	-	1,146,298.63	6,415,000.00	1,076,808.70	-	-	-	-	\$ 8,638,107.33
233 Accrued Leave Payable	-	-	13,655.85	31,550.01	21,644.62	53,471.82	-	10,404.41	-	\$ 130,726.71
Total Noncurrent Liabilities	<u>-</u>	<u>-</u>	<u>1,159,954.48</u>	<u>6,446,550.01</u>	<u>1,098,453.32</u>	<u>53,471.82</u>	<u>-</u>	<u>10,404.41</u>	<u>-</u>	<u>8,768,834.04</u>
Fund Balances:										
253.10 Net Investment in Capital Assets	7,517,324.47	-	3,488,638.30	1,367,715.46	2,299,962.45	3,935,663.86	116,011.44	2,654,167.69	39,972.75	\$ 21,419,456.42
263 Nonspendable-General Fund Only	726,691.40	-	-	-	-	-	-	-	-	\$ 726,691.40
264 Restricted	1,229,733.95	-	-	511,653.08	-	-	-	-	-	\$ 1,741,387.03
267 Unassigned/Unrestricted	1,253,305.58	-	308,143.28	5,700,411.72	22,175.80	4,248,178.40	253,099.29	2,915.73	156,135.43	\$ 11,944,365.23
Current Year Net Income (Loss)	20,635.09	-	92,214.94	747,598.56	(137,886.84)	583,350.88	36,412.09	55,250.95	2,943.20	\$ 1,400,518.87
Total Fund Balances/Net Position	<u>10,747,690.49</u>	<u>-</u>	<u>3,888,996.52</u>	<u>8,327,378.82</u>	<u>2,184,251.41</u>	<u>8,767,193.14</u>	<u>405,522.82</u>	<u>2,712,334.37</u>	<u>199,051.38</u>	<u>37,232,418.95</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 10,757,309.26</u>	<u>\$ -</u>	<u>\$ 5,193,653.22</u>	<u>\$ 15,090,521.00</u>	<u>\$ 3,318,101.77</u>	<u>\$ 8,833,213.85</u>	<u>\$ 409,044.13</u>	<u>\$ 2,744,668.70</u>	<u>\$ 201,655.98</u>	<u>\$ 46,548,167.91</u>

**BANK CASH REPORT
2023**

BANK FUND	BANK NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
FIRST SAVINGS BANK							

BANK	FIRST SAVINGS BANK						3,127,952.04
101	General Checking Account	315,924.28	130,585.32	215,064.46	231,445.14		
101	Bad Check Account	554.34	0.00	0.00	554.34	17,127.74	
201	Second Penny	308,044.11	81,614.94	0.00	389,659.05		
211	Gross Receipts Tax	294,126.12	11,096.61	0.00	305,222.73		
301	Debt Svc-Clubhouse/Event Cntr	6,974.57-	0.00	0.00	6,974.57-		
302	Debt Svc - TIF District	0.00	0.00	0.00	0.00		
303	Debt Service - Public Safety	0.00	0.00	0.00	0.00		
304	Drinking WA 1 SRF	0.00	0.00	0.00	0.00		
305	Clean WA 2 SRF	0.00	0.00	0.00	0.00		
306	Drinking WA 2 DOT	0.00	0.00	0.00	0.00		
307	Clean WA 1 DOT	0.00	0.00	0.00	0.00		
308	HYBRID TURKEY TIF - CASH	0.00	0.00	0.00	0.00		
509	GRACE V NELSON EXPANSION 2022	27,425.67-	530,222.26	501,449.59	1,347.00		
601	Municipal Liquor Store	0.00	0.00	0.00	0.00	385.72	
602	Water	203,711.68	90,336.61	48,939.81	245,108.48	1,564.00	
603	Electric	812,026.55	550,729.46	496,280.53	866,475.48	5,610.84	
604	Sewer	126,545.64-	33,125.55	64,643.00	158,063.09-	1,286.00	
611	Telephone	670,073.55	167,871.58	83,978.80	753,966.33	7,271.33	
612	Solid Waste	237,392.45	20,301.78	13,789.08	243,905.15	5,170.63	
615	Cablevision	162,781.72	35,057.11	33,388.49	164,450.34		
640	Bridges Golf Course	33,192.26	109,432.63	85,381.56	57,243.33	2,638.04	
750	Trust & Agency	0.00	0.00	0.00	0.00		
900	General Fixed Assets	0.00	0.00	0.00	0.00		
999	General Long Term Debt	0.00	0.00	0.00	0.00		
	DEPOSITS					7,491.97	
	WITHDRAWALS					50.00	

	FIRST SAVINGS BANK TOTALS	2,876,881.18	1,760,373.85	1,542,915.32	3,094,339.71	33,612.33	3,127,952.04

FSB- CABLEVISION CHECKING							

BANK	FSB- CABLEVISION CHECKING						
615	CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
640	CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		

	FSB- CABLEVISION CHECKING TOTA	0.00	0.00	0.00	0.00	0.00	0.00

FSB- CSDP CHECKING							

BANK	FSB- CSDP CHECKING						24,020.47
603	ELECTRIC-CUSTOMER DEPOSITS	13,645.45	1,150.56	625.00	14,171.01		
611	TELEPHONE-CUSTOMER DEPOSITS	9,349.07	700.39	300.00	9,749.46	100.00	

	FSB- CSDP CHECKING TOTALS	22,994.52	1,850.95	925.00	23,920.47	100.00	24,020.47

BANK CASH REPORT
2023

BANK FUND GL	BANK NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
1ST DAKOTA NATL BANK-CHECKING							
BANK 601	1ST DAKOTA NATL BANK-CHECKING VIDEO LOTTERY CHECKING	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK-CHECKING	0.00	0.00	0.00	0.00	0.00	0.00
1ST DAKOTA NATL BANK- SAVINGS							
BANK 601	1ST DAKOTA NATL BANK- SAVINGS VIDEO LOTTERY SAVINGS	0.00	0.00	0.00	0.00		
	1ST DAKOTA NATL BANK- SAVINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD PUBLIC FUNDS IN TRUST							
BANK 101	SD PUBLIC FUNDS IN TRUST GENERAL FUND SD FIT	192,266.71	785.27	0.00	193,051.98		6,172,199.94
201	SECOND PENNY FUND SD FIT	738,598.21	2,979.23	0.00	741,577.44		
211	GROSS RECEIPTS TAX SD FIT	610,793.48	2,463.71	0.00	613,257.19		
302	DEBT SERVICE - TIF DIST.	2,405.91	0.00	0.00	2,405.91		
506	SWIMMING POOL - CAP PROJECT	0.00	0.00	0.00	0.00		
602	WATER SD FIT	17,509.43	70.62	0.00	17,580.05		
603	ELECTRIC SD FIT	2,524,585.16	10,183.23	0.00	2,534,768.39		
604	SEWER SD FIT	54,703.85	220.65	0.00	54,924.50		
611	TELEPHONE SD FIT	1,938,500.72	7,819.19	0.00	1,946,319.91		
612	SOLID WASTE SD FIT	26,673.69	107.59	0.00	26,781.28		
615	CABLEVISION SD FIT	0.00	0.00	0.00	0.00		
640	BRIDGES GOLF COURSE SD FIT	41,366.44	166.85	0.00	41,533.29		
	SD PUBLIC FUNDS IN TRUST TOTAL	6,147,403.60	24,796.34	0.00	6,172,199.94	0.00	6,172,199.94
=====							
	TOTAL OF ALL BANKS	9,047,279.30	1,787,021.14	1,543,840.32	9,290,460.12	33,712.33	9,324,172.45
=====							

ADVERTISEMENT FOR BIDS

The City of Beresford (Owner) is requesting Sealed Bids for the construction of the following Project: **Wastewater Treatment Facility (WWTF) Improvements**. The Project includes the following Work:

- Construction of new rock-bed, Submerged Aerated Growth Reactor (SAGR);
- Precast concrete blower building housing blowers, process air piping & valves, electrical equipment, and control panels;
- Modifications to pond transfer structures
- Site grading and utilities;
- All other miscellaneous work required not herein mentioned but inferred from the construction contract documents.

The Bids must be prepared on the bid form supplied in the Bidding Documents and filed with the **City Administrator** located at **101 N 3rd St, Beresford, SD 57004** not later than **2:00 pm** local time, **Tuesday, September 26, 2023**, at which time and place all Bids will be publicly opened and read aloud in the presence of the Bidders and their representatives. No bids will be received after the specified hour and date, and Bids which are not prepared and filed in accordance with "Instructions to Bidders" may be rejected.

Each Bid must be submitted in a sealed envelope. Each sealed envelope containing a Bid must be plainly marked on the outside as Bid for **Wastewater Treatment Facility (WWTF) Improvements**. The envelope should also bear on the outside the name and address of the Bidder. If forwarded by mail or other delivery system, the sealed envelope containing the Bid must be sealed in another envelope, with the notation "Bid Enclosed" on the face thereof, and addressed to **City Administrator, 101 N 3rd St, Beresford, SD 57004**.

The Issuing Office for the Bidding Documents is:

Banner Associates, Inc.
409 22nd Avenue South
Brookings, SD 57006
(605) 692-6342

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office. Upon a non-refundable payment of \$100.00, including applicable taxes and fees, a paper copy of Bidding Documents may be obtained. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents can be downloaded from www.bannerassociates.com and/or www.questcdn.com (reference Quest number 8591699). Register with QuestCDN.com and submit the \$22.00 fee to download the Bidding Documents. Downloading is recommended as plan holders receive automatic notice of addenda and bid updates. Interested parties may view the Bidding Documents at no cost after registration and prior to deciding to become a plan holder. Contact QuestCDN Customer Support at 952-233-1632 or Support@questcdn.com for assistance in membership registration and downloading digital Bidding Documents.

Upon request, in accordance with South Dakota Codified Law 5-18B-1, one paper copy of Bidding Documents shall be furnished, without charge, to each prime contractor resident in South Dakota who intends, in good faith, to submit a bid to the Owner. Additionally, if a paper copy is provided under the conditions of SDCL 5-18B-1, in consideration of the documents being provided at no charge, unsuccessful bidders agree to return the documents to the Issuing Office within thirty (30) days after the bid opening.

All official notifications, addenda, and other Bidding Documents will be offered only through the designated websites.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the Owner in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

All bids must be accompanied by a Bid security. Bid security will take the form of a bid bond in an amount of ten percent (10%) of the Bidder's maximum Bid price or a cashier's or certified check made payable to Owner in an amount of five percent (5%) of the Bidder's maximum Bid price. The Bid security will be retained by the Owner as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within fifteen (15) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The Owner reserves the right to reject any and all bids, and to waive any irregularities therein.

A pre-bid conference will not be held.

The low responsive bidder will be required to certify to compliance with the American Iron and Steel provision of the Consolidated Appropriations Act of 2014. This certification form may be found on page AIS-21 of the State Revolving Fund (SRF) General Conditions and must be included in the bid proposal.

Please be advised that waivers and exemptions from the American Iron and Steel provision that cite International Trade Agreements DO NOT comply with the Consolidated Appropriations Act of 2014 as it applies to the SRF programs. Claims from suppliers that the American Iron and Steel provision does not apply to certain products based on the International Trade Agreement exemptions of the Consolidated Appropriations Act of 2014 will not be accepted.

This project may be partially funded using American Rescue Plan Act (ARPA) funds. As a condition of the ARPA funding guidelines, the Contractor is shall meet the following minimum requirements:

Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber."

Davis-Bacon and related acts provisions apply to this project. All provisions relative to those acts must be met. Davis Bacon wage rates must be used.

The successful bidder— including any contractors and their subcontractors on the project, must be registered in SAM (System for Award Management).

The low responsive bidder must assure compliance with the requirements of Public Law 115-232, Section 889, Prohibition of Certain Telecommunications and Video Surveillance Services or Equipment.

NONDISCRIMINATION IN EMPLOYMENT

- (a) Bidders on this work will be required to comply with Title 40 CFR 33 and Executive Order 12138 (WBE). The goals and other requirements for Bidders and Contractors under this regulation which concerns utilization of Disadvantaged/Minority Business Enterprises (DBE/MBE) and Women's Business Enterprises (WBE) are explained in the Specifications. The MBE goal for this project is **1%** of the total dollar value of the job while the WBE goal is **4%** of the total dollar value of the job.
- (b) Bidders on this work will be required to comply with the President's Executive Orders Nos. 11246 (Equal Employment) as amended, 11518 (Small Business Concerns), and 11625 (MBE) as amended. The requirements for Bidders and Contractors under these orders are explained in the Specifications.
- (c) The goal for female utilization which shall be included in all federal and federally assisted construction contracts and subcontracts in excess of \$10,000 shall be **6.9%**. The goal for disadvantaged/minority utilization which shall be included in all federal and federally assisted construction contracts and subcontracts in excess of \$10,000 shall be **0.8%**. The goals are applicable to the Contractor's aggregate on-site construction workforce whether or not part of that workforce is performing work on a federal and federally assisted contract or subcontract.

Payment for all work shall be in cash based on monthly estimates.

Owner: City of Beresford

By: Nathan Anderson

Title: Mayor

Publish Date: August 31 and September 7, 2023

Published twice at the approximate cost of \$_____

++ END OF ADVERTISEMENT FOR BIDS ++

City of Beresford – Travel Voucher

Name: Jerry, Tom, Mike Antonson, Jeff Heidebrecht, Mike Schurch, Elaine

1. Destination: Rapid City, SD
2. Reason for travel: SD Municipal League Annual Conference

(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Departure time and date: Tuesday October 3
4. Arrival time and date: _____
5. Cost of lodging: *105/night
6. Registration fee: *125/ea.

Departure from destination:

7. Departure time and date: Friday October 6
8. Arrival time and date: _____

Transportation:

Personal vehicle: _____

Mileage claimed: _____ (Mileage reimbursement per: IRS Federal rate)

City owned vehicle: _____ License # _____

Commercial transportation: _____ Cost: _____

Meals claimed: _____ (Meal reimbursement at the State rate if not provided.)

Signature: _____ Date: _____

(My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.)

Approving Signature for Travel: _____

Finance Officer Signature: Elaine Johnson