

BERESFORD CITY COUNCIL

Tuesday, January 18, 2022

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Troy Doeden, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator; Brenda Ask, City Attorney

Adopt Agenda: A motion to adopt the agenda as amended was made by Tiedeman and seconded by Sveeggen. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the January 3, 2022 regular meeting minutes was made by Doeden and seconded by Boone. All present Council members voted aye; motion carried.

Visitors to be Heard: Lisa Ringling was unable to attend.

Department Head and City Administrator Reports

- **Michael Schurch, Police Chief:** Chief Schurch was present to answer any questions following a brief summary of the Beresford Police Department's 2021 Annual Report.
- **BMTC Cablevision Meeting:** Mayor Anderson declared a recess at 7:06 p.m. to enter into a Beresford Cablevision meeting to set 2022 cable TV service rates. Council reconvened at 7:09 p.m.
- **Elaine Johnson, Finance Officer:**
 - **Year-End Financial Adjustments:** Following explanation and discussion of year-end financial entries by Finance Officer Johnson, a motion was made by Doeden, second by Boone, to approve the following year-end journal entries. All present Council members voted aye; motion carried.
 - **Notice of Vacancy:** Council was notified that due to the expiration of the present term of office the following offices will become vacant and notice will be published in the Beresford Republic: Council Member Troy Boone (Ward I), Council Member Mike Tiedeman (Ward 2), Council Member Teresa Sveeggen (Ward 3), and Mayor Nathan Anderson.

Journal Entries Year End 2021
12/31/2021

| <u>Second Penny</u> | | <u>Debit</u> | <u>Credit</u> |
|---|-----------------------|---------------------|----------------------|
| 201-0000-51100 | Transfer Out | \$234,515.24 | |
| 201-010-1010 | Cash | | \$234,515.24 |
| <u>Debt Service-Clubhouse/Event Center</u> | | | |
| 301-010-1010 | Cash | \$234,515.24 | |
| 301-000-3911 | Transfer In | | \$234,515.24 |
| <u>General Fund</u> | | | |
| 101-360-3690 | Miscellaneous Revenue | \$222,285.30 | |
| 101-010-1010 | Cash | | \$222,285.30 |
| <u>Hybrid Turkey WA/SW Ext Project</u> | | | |
| 511-010-1010 | Cash | \$200,013.62 | |
| 511-000-3911 | Transfer In | | \$200,013.62 |
| <u>Electric Fund</u> | | | |
| 603-010-1010 | Cash | \$22,271.68 | |
| 603-382-3823 | Underground Electric | | \$22,271.68 |

Second Penny

| | | | |
|----------------|--------------|--------------|--------------|
| 201-0000-51100 | Transfer Out | \$600,000.00 | |
| 201-010-1010 | Cash | | \$600,000.00 |

Bridges Golf Course

| | | | |
|--------------|-------------|--------------|--------------|
| 640-010-1010 | Cash | \$600,000.00 | |
| 640-384-3911 | Transfer In | | \$600,000.00 |

New Business

Asphalt Surface Treatment Project: City Administrator Zeimetz summarized the agreement with Brosz Engineering for the 2022 Multi-Community Asphalt Surface Treatment Project. Street Supt. Heidebrecht was present and indicated he was very pleased with the chip sealing done in 2021 and that the project went smoothly. Schott made a motion, second by Doeden, to accept the contract from Brosz Engineering for Multi-Community Asphalt Surface Treatment Project at a cost not to exceed \$10,200.00. All present Council members voted aye; motion carried.

Pay Request: Sveeggen made a motion to authorize pay request #7 in the amount of \$2553.16 for the 115kV Transmission Construction Project. Motion was seconded by Boone and all present Council members voted aye; motion carried.

2021 Fire Dept. Report: Following brief review of the report submitted by Fire Chief Tarz Mullinix, a motion was made by Schott, second by Tiedeman, to accept the 2021 Beresford Fire Department Incident Report. All present Council members voted aye; motion carried.

Public Hearing for Ordinance 2022-01: Zeimetz explained the purpose of Ordinance 2022-01: An Ordinance Amending Chapter 14 of the Beresford Zoning Regulations. He informed Council that the Planning and Zoning Committee had held a public hearing and the ordinance was approved. A motion was made by Doeden to hold a public hearing on February 7, 2022, at 7 p.m. to consider Ordinance 2022-01: An Ordinance Amending Chapter 14 of the Beresford Zoning Regulations. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

Executive Session: At 7:25 p.m. a motion was made by Sveeggen, second by Doeden, to enter into Executive Session to discuss legal matters. Mayor Anderson declared Council out of Executive Session at 8:25 p.m.

Change in IBEW Union Agreement: Discussion on the proposed change to Article XXII: Police Dept. Section 8 of the IBEW Union Agreement was tabled.

Travel Requests: A motion was made by Doeden, second by Tiedeman, to approve the following travel request. All present Council members voted aye; motion carried.

- SDMEA Board Meeting, Pierre, Jan. 26-27, Antonson

Payment of Bills: A motion to approve payment of the following bills was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried.

AFLAC, insurance, \$2439.57; Appera, service, \$1007.90; Axon Enterprise, Inc., tasers payment, \$1725.00; Baker & Taylor, books, \$420.51; Bally Sports North, affiliate fees, \$3283.50; Ban-Koe Co., fire alarm monitoring, \$415.00; Beresford Republic, publishing, \$933.83; Border States Elec., CATV equip., \$2550.77; Carlson's Body Shop, repair, \$469.00; Cengage Learning, book, \$55.18; CenturyLink, 911 circuit, \$106.62; CHS, fuel, \$1752.11; City of Sioux Falls, tipping fees, \$5147.81; Consortia, consulting fee, \$3500.00; Dakota Data Shred, service, \$85.62; Dell Marketing, library equip., \$1242.26;

DeRaad H&C, service, \$76.53; Carol Jones Dunlap, refund, \$75.00; ECHO Group, CATV station repair, \$63.56; Express Comm., toll settlement, \$2431.83; FARR Tech., FTTH, \$552.50; Fiesta Foods, supplies, \$232.49; First Dakota Nat'l Bank, HSA acct. fee, \$500.00; Frieberg, Nelson & Ask, city attorney, \$2122.50; H&R Appliance, equip., \$222.90; Hampton Inn, lodging, \$290.50; Hydro Klean, sewer manholes, \$61,888.50; IES Commercial, E substation, \$2553.16; Jack's Uniforms, safety equip., \$100.99; Jensen Agency, audit, \$1575.00; Johnsen H&C, service, \$165.82; Johnson Bros. Famous Brands, liquor, \$721.03;

Lawson Prod., supplies, \$170.00; Lewis & Clark RWS, expansion deposit, \$50,884.28; Lewis Drug, supplies, \$5.48; Mid America Comp. Corp., billing fees, \$3177.96; MidAmerican Energy, natural gas, \$5275.95; Midwest Alarm, testing, \$400.00; Muller Auto Parts, repair/supplies, \$260.33; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$139.65; Northern Plains Lumber, supplies, \$30.96; Office Depot, toner, \$80.39; Olson's Ace, supplies, \$1219.75; Olson's Pest Tech., service, \$170.00; Overdrive, annual fee, \$1100.00; Power & Tel, transmission equip., \$4017.09;

Quadient, postage supplies, \$26.00; Quill Corp., supplies, \$74.97; Roo's Sanitation, disposal service, \$4800.00; SD State Treasurer, telecom. relay service, \$64.70; SDN Comm., set-up fee, \$9184.63; Showtime Networks, affiliate fees, \$71.50; Stuart Irby Co., safety equip., \$659.95; The Tessman Co., ice melt, \$499.50; Toast, BMLS CC fees, \$266.69; Total Stop Conv. Store, fuel, \$2664.73; Transource, service, \$432.60; UPS, shipping fee, \$199.19; Universal Pub., directory ad, \$145.00; Rob Van Ballegooyen, shoe allowance, \$30.00; Vantage Point, CALEA, \$160.00; Vast Broadband, service, \$53.00;

Ver-Tech, supplies, \$767.71; Washington Nat'l Ins., insurance, \$84.30; Wellmark BC/BS, insurance, \$32,322.14; Wells Fargo, CC charges, \$3211.39; Zimco, payment, \$762.50.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 8:26 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi