

BERESFORD CITY COUNCIL

Monday, May 1, 2023

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Jeff Heidebrecht, Street/Sewer/Water Supt.; Mike Antonson, Electric Dept. Supt.; Michael Schurch, Police Chief

Adopt Agenda: A motion to adopt the agenda as presented was made by Tiedeman, second by Boone. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the minutes of the April 17, 2023, meeting was made by Seeley, second by Boone. All present Council members voted aye; motion carried.

Department Head and City Administrator Reports:

Police Dept: Chief Schurch approached Council with a request to apply for a Highway Safety Grant (Federal overtime). This grant will pay 100% of an officer's wage, at overtime rate, to be an extra patrol officer on the roadways at certain times. It would also allow the department to purchase certain equipment off the State bid with 80% of the cost being paid by the Federal government. Following discussion, Schott made a motion, second by Sveeggen, to authorize application for the Highway Safety Grant. All present Council members voted aye; motion carried.

Electric Dept: Supt. Mike Antonson provided information about the MN Dept. of Commerce Regional & Community Resilience Advancement Grant application. If approved, this grant would help fund the conversion of overhead mainline distribution to a new underground distribution system and include an automated SCADA system. If approved, proposed projects totaling \$1,849,580 would be funded by the grant at 50%, with the City responsible for 50%. After reviewing a map of the proposed project and discussion, a motion was made by Sveeggen, second by Schott, to authorize the mayor to sign the letter of commitment for this grant application. All present Council members voted aye; motion carried.

Finance Officer: Finance Officer Johnson highlighted a few expenditures from the March 2023 financials. Boone made a motion to accept the March 2023 financial reports, second by Schott. All present Council members voted aye; motion carried.

City Administrator: City Administrator Zeimetz updated Council on the following:

- Bulow Park Bandshell: Discussion was held on needed repairs to the rock wall in Bulow Park; the estimated cost is \$25,000. A Beresford Community Foundation grant of \$13,000 has been received; the City will pay the remaining \$12,000 to complete the project.
- Baseball/Softball Field Updates: Twite Construction is remodeling the restroom at the Grace V. Nelson ballfield; this project should be completed in the near future. A preconstruction meeting was held recently for the new ballfield project; items discussed include the construction timeline, traffic control during construction, dugout plans, scoreboards, and several other items. The tentative completion date is October of 2023.
- Bridges Golf Course: Pumps for the irrigation system were sent in for repair; one has been repaired and is currently running but the other will not be ready until the end of August.
- Vehicle/Equipment Purchase Process: Zeimetz informed Council of recent challenges in vehicle purchase due to lack of availability; specifically, police vehicles. He will continue to watch State bids and check with other contacts for vehicles as they become available.
- Bridges and Parks Maintenance Building: Plans regarding construction of a new maintenance building for the Bridges/Parks Dept. were reviewed and discussed. The Parks Committee will meet with Supt. Kelly Haisch to discuss location options.
- Wastewater System Improvements: Zeimetz updated Council on the progress of the wastewater system improvement plan. Design is nearly complete, funding is in place, and a resolution for sewer rates will need to be composed and approved. The timeline for the project was reviewed. Zeimetz noted that other sewer repairs will be done at this time as well.

- Pickleball Courts: A 2-inch asphalt overlayment will be done at the tennis courts in Bulow Park; part of the court will be striped for pickleball. This will be completed in the near future.

Old Business:

- **Ordinance 2023-05:** Request to rezone from Natural Resource Conservation District (NRC) and Single-Family Residential District (R1) to Multi-Family Residential District (R-2) Bak Tract 1 (1) of Freeman's Tract One (1) and Lot One (1) in the Southeast Quarter (SE ¼) of Section Thirty-Two (32), Township Ninety-Six (96), Range Fifty (50), City of Beresford, Lincoln County, South Dakota (Bak Brothers). A motion was made by Schott, second by Tiedeman, to approve the second reading and adoption of Ordinance 2023-05, A Rezoning Ordinance for the City of Beresford. All present Council members voted aye; motion carried.

Ordinance 2023-05 (Published Separate of Minutes)

- **Ordinance 2023-06:** Request to rezone from Multi-Family Residential (R-2) to General Business (GB) Industrial Tract 7A in E. ½ of the SE ¼ of Sect. 6, Township 95 North, Range 50 West of the 5th P.M., City of Beresford, Union County, South Dakota (Windmill Campground). The first reading was tabled at the previous meeting pending review of zoning requirements. Following explanation of the zoning requirements by City Attorney Frieberg, a motion was made by Sveeggen, second by Schott, to deny the request for rezoning. All present Council members voted aye; motion carried.
- **Old-Fashioned Weekend:** A request by Klassix owner Lonnie Merriman to allow consumption of alcoholic beverages on a City street for the street dance on July 29, 2023 was discussed. City Attorney Frieberg explained that a permit may be issued by the City to allow this. Tiedeman made a motion, second by Roelke, to table this item until Merriman is available to discuss details. All present Council members voted aye; motion carried.

Payment of Bills: A motion to approve payment of the following bills was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.

A-1 Portable Toilets, rental, \$145.00; Aaron's Pro Window Cleaning, service, \$70.00; Lorena Altman, refund, \$130.64; American Sol., golf merch., \$338.25; Mike Antonson, clothing, \$27.50; Banner Assoc., eng. fees, \$82,510.60; Pedro Barbon, refund, \$50.40; Beresford Baseball Assoc., battery, \$57.45; Beresford Cablevision, billing, \$466.50; Beresford Chamber of Commerce, subsidy, \$3500.00; BMTC, billing, \$1918.01; Beresford Mun. Utilities, billing, \$12,693.31; Tyson Bullis, clothing, \$46.85; Capital One Trade Cr., equipment, \$444.94; Carlson's Body Shop, repair, \$2073.20; Center Point Large Print, books, \$112.58; CenturyLink, 911 circuit, \$113.06; Chesterman, resale, \$458.90;

Colonial Life, insurance, \$31.04; Consortia, consulting fee, \$3900.00; Core & Main, meters, \$1410.00; Cummins Sales, service, \$1339.88; Dakota Bev., beer, \$1155.20; DGR Eng., eng. fees, \$1053.00; EFTPS, Federal excise tax, \$482.07; Fiber Ring Rev., pooling fees, \$4614.00; Fiesta Foods, supplies, \$181.62; First Bank & Trust, 2020 bond, \$2296.25; First Rate Excavate, service, \$5400.00; Flowers by Bob, memorial, \$35.00; GT Golf Supplies, golf merch., \$334.41; Heartland Pymt. Systems, CC fees, \$294.77; High Plains Tech., program, \$181.76; Interstate TRS, TRS fund, \$286.30; IState Truck Ctr., parts, \$51.26; Nathan Ivarsen, refund, \$74.53; Johnson Bros. Famous Brands, resale, \$330.19;

KCL Group Benefits, insurance, \$134.40; Koth Electric, service, \$290.81; Ber Krommendyk, refund, \$149.31; Keith Kropuenske, meals/fuel, \$76.50; KVHT, advertising, \$50.00; Anthony Laurvick, clothing, \$47.10; Lumen, toll settlement, \$97.13; Malloy Elec., equip., \$3201.34; Menards, supplies, \$59.73; MidAmerican Energy, natural gas, \$3433.35; Midwest Tape, DVDs, \$41.23; Missouri River Energy, hydro/supplemental power, \$174,456.68; Movie Licensing USA, copyright license, \$439.00; Muller Auto Parts, repair, \$2684.04; National Cable Television, affiliate fees, \$24,424.59; NB Golf, club car carryall, \$9800.00; ND Telephone Assoc., registration fees, \$300.00;

New Century Press, publishing, \$73.92; Northern State Univ., workshop, \$40.00; ODP Business Sol., supplies, \$101.54; Olson's Ace Hardware, supplies, \$1419.11; Overdrive, books, \$346.92; Performance Foodservice, food, \$2823.11; Prairie Comm., fuel additive, \$880.00; Quick Attach, stump grinder, \$8213.00; Benjamin Reiter, \$40.00; Roo's Sanitation, disposal, \$5194.00; Rovi Guides, guides, \$721.23; Sanitation Products, sweeper, \$194.74; Michael Schurch, conference, \$92.00; SD Dept. of Health, water/sewer labs, \$230.00; SD Epath, E911 surcharge, \$475.00; SD Dept. of Revenue, sales tax, \$30,347.93; SD Telecommunications Assoc., dues, \$2973.75;

SDN Com., call name, \$8.30; Showtime Networks, affiliate fees, \$61.12; Siteone Landscape Supply, fertilizer, \$2446.70; Judy Snedeker, refund, \$83.39; Sodexo, meals, \$129.44; SD One Call, locates, \$45.15; Southeastern Elec., electricity, \$412.05; The Tessman Co., mulch, \$905.00; Tifoci Optics, golf merch., \$201.59; UPS, shipping, \$120.00; United Tel Supply, supplies, \$195.38; USAC, schools & lib., \$2194.10; US Bank, COP Ballfield Add., \$236,397.97; Utilismart Corp., service contract, \$1530.25; Walker & Assoc., cable, \$111.50; Walt's Homestyle Foods, resale, \$207.00; Wellmark BC/BS, ins., \$35,006.50; Wells Fargo, CC charges, \$3812.48; Wesco, transformer pad, \$2695.00.

April 2023 Payroll Totals:

Finance \$6046.40; Gov't Bldg. \$102.94; Police \$25,193.25; Street \$10,781.04; Parks \$53.00; Water \$8141.59; Electric \$26,470.50; Sewer \$8096.39; Telephone \$32,969.24; Rubble/Recycling \$1497.96; City Council \$7250.00; Library \$10,349.87; City Admin \$8926.40; Golf Course \$3864.40; Clubhouse \$8641.42; Event Center \$1426.89.

Adjournment: Having no further business, Mayor Anderson adjourned the meeting at 8:21 p.m.

CALL TO ORDER OF THE NEW COUNCIL

Oath of Office & Certificate of Election

City Attorney Frieberg administered the Oaths of Office and Certificates of Election to Ward I Councilperson Art Schott, Ward II Councilperson William Roelke, and Ward III Councilperson Eli Seeley.

Mayor Anderson called the meeting to order with the new Council at 8:22 p.m.

Members Present: Mayor Nathan Anderson, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Teresa Sveeggen, Mike Tiedeman

Adopt Agenda: A motion was made by Sveeggen, second by Seeley, to adopt the agenda as presented. All present Council members voted aye; motion carried.

New Business

- **Nominations for President of Beresford City Council:** A motion to nominate Teresa Sveeggen as Council President was made by Tiedeman, second by Schott. All present Council Members voted aye; motion carried.
- **Nominations for Vice-President of Beresford City Council:** A motion to nominate Mike Tiedeman as Council Vice President was made by Sveeggen, second by Schott. All present Council Members voted aye; motion carried.
- **Mayoral Appointments:** A motion to approve the following Mayoral appointments was made by Schott, second by Sveeggen. All present Council members voted aye; motion carried. City Attorney: Frieberg, Nelson & Ask LLP; Finance Officer: Elaine Johnson; Building Inspector: Gary Roan; Buildings & Insurance Committee: Boone, Schott, Seeley (includes: city buildings, city insurance); Finance & Utilities Committee: Seeley, Sveeggen, Tiedeman (includes telephone, CATV, electric, liquor & finance); Mayoral Advisory Committee: Boone, Roelke, Sveeggen (advises mayor on issues and appointments); Parks, Pool, Recreation & Education Committee: Boone, Sveeggen, Tiedeman (includes swimming pool, parks, golf course/event center, school); Policy & Procedures Committee: Roelke, Seeley, Tiedeman (includes union labor negotiations, ordinance review, employee manual, human resources); Public Safety Committee: Roelke, Schott, Sveeggen (includes fire, police and ambulance); Public Works Committee: Boone, Roelke, Schott (includes: streets, water, sewer, solid waste, recycling); Library Board: Council Representative Boone; Community Bus Board: Council Representative Roelke; Community Education: Council Representative Seeley and Sveeggen; Beresford Economic Development Corporation: Council Representative Sveeggen; Emergency Manager: Tarz Mullinix; Health Officer: Sanford Clinic, Seeley; Lewis and Clark Regional Water Board: Tom Erickson.
- **Resignation:** A motion to accept the letter of resignation, effective April 28, 2023, from Denny Allen, Telephone Tech I, was made by Boone, second by Roelke. All present Council members voted aye; motion carried.
- **Authorize Advertising:** A motion to authorize advertising for a full-time Telephone Technician I was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.
- **Subsidy Drawdown Request:** Tiedeman made a motion, second by Schott, to approve the budgeted subsidy drawdown request in the amount of \$3500 from the Beresford Chamber of Commerce for Old-Fashioned Weekend. All present Council members voted aye; motion carried.
- **Seasonal Hires:**
 - Discussion on a request for a salary increase for the pool manager was discussed. It was agreed by Council to keep the salary at the current rate to remain consistent with the current wage scale.
 - Due to age requirements, two seasonal hires will be moved to another department. Schott made a motion, second by Seeley, to hire Kasen Voss and Tiegen Nyhaug as pool attendants at \$10.80/hr. All present Council members voted aye; motion carried.
 - A motion was made by Schott, second by Tiedeman, to hire Carter Sveeggen at \$11.93/hr. for seasonal ground maintenance in the Parks Dept. All present Council members voted aye; motion carried.

- Tiedeman made a motion, second by Schott, to hire Derek Mass at \$10.80/hr. and Kaden Anderson at \$11.70/hr. as seasonal hires for the Bridges Clubhouse as clubhouse attendants. All present Council members voted aye; motion carried.
- A motion was made by Sveeggen, second by Tiedeman, to hire Gabrielle Engbarth at \$10.80/hr. as a seasonal hire for the Bridges Clubhouse as a server/bartender. All present Council members voted aye; motion carried.
- **Bridges Golf Course Purchase Request:** Schott made a motion, second by Tiedeman, to approve the purchase of a 2019 Club Car Carryall 500 range ball picker from NB Golf for Bridges Golf Course. All present Council members voted aye; motion carried.

Approval of Travel Requests: Sveeggen made a motion, second by Tiedeman, to approve the following travel requests. All present Council members voted aye; motion carried.

- Regional Library Training, Mitchell, May 2, Norling
- SD State Library Institute, Aberdeen, June 3-9, Crist

Adjournment: Having no further business, Mayor Anderson adjourned the meeting at 8:39 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi