

**BERESFORD CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, February 5, 2024, 5:00 P.M.  
Beresford City Council Chambers – 103 N. 3<sup>rd</sup> St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – January 16, 2024

[5] – Executive Session – Personnel (5:00 pm to 7:00)

[6] – Public Hearings

[7] – Visitors to be heard.

- Sharon Hustrulid
- Shane Bryant

[8] – Committee/Mayor Report

[9] – Department Head and City Administrator Reports

[10] – Old Business

[11] – New Business

- Resolution 2024-04 Bridges Golf Course Fees
- Part-time hire for Bridges Clubhouse
- Authorize Advertising for Public Hearing for Retail (on-off sale) Malt Beverage and SD Farm Wine License for Bertz Sports Bar & Grill
- Subsidy Draw Down Request for \$3,000 from Beresford Community Cupboard
- Subsidy Draw Down Request for \$3,500 from Beresford Chamber of Commerce
- Subsidy Draw Down Request for \$3,000 from Beresford Senior Citizens

[12] – Discussion & Information Items

- Next City Council meeting February 20 due to Presidents Day Holiday

[13] – Approval of Travel Requests

- SDML Work Comp Board of Trustees Meeting, Pierre, Feb. 15—16, Johnson
- Jump Start Training for Summer Reading, Lennox, Feb. 29, Crist & Clever
- SDMEA Legislative Meeting, Pierre, March, 6-7, Antonson

[14] – Payment of Bills

[15] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.

2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: February 5, 2024, 5:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUF0b0VGZ3crQT09>

Meeting ID: 8410157004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

**BERESFORD CITY COUNCIL**  
**Tuesday, January 17, 2023**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Council President Eli Seeley presiding, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Members Absent:** Mayor Nathan Anderson, Troy Boone

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Austin Hansen, BeresfordTel GM; Police Chief Michael Schurch

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion was made by Tiedeman, second by Schott, to approve the January 2, 2024 regular meeting minutes. All present Council members voted aye; motion carried.

**Public Hearing – One-Day Malt Beverage License:** As no one was present for public comment, a motion was made by Schott to approve a one-day malt beverage license for the Beresford Volunteer Fire Department on February 3, 2024 at the Beresford Fire Station (301 N. 10<sup>th</sup> St.). The motion was seconded by Rohrer and all present Council Members voted aye; motion carried.

**Visitors to be Heard:**

- Sharon Hustrulid presented Council with additional information regarding the petition to vacate a right of way that includes a portion of East Grant Street lying east of North 3<sup>rd</sup> Street. The petition was previously discussed and denied at the October 2, 2023 meeting. Following discussion, Mrs. Hustrulid was assured her request/concerns would be taken into consideration as planning for the housing development progresses.
- Ruby Zuraff, owner of Roo’s Sanitation, was present to share concerns about the solid waste agreement with the City. She shared examples of garbage pickups she deemed outside of the contract and requested clarification. Due to the recent snow fall, garbage pickup this week was difficult, and some cans were inaccessible. Residents are reminded to clear snow around their garbage can.
- Council noted that City employees doing snow removal have been doing a great job, despite the extremely difficult conditions. The Police Department was also thanked for assisting with the process. The commitment of both departments is much appreciated.

**Department Head and City Administrator Reports**

- **Austin Hansen, BeresfordTel GM:** A motion was made by Tiedeman, second by Schott, to recess at 7:49 p.m. to enter into a Beresford Cablevision meeting. All present Council members voted aye; motion carried. Council reconvened at 8:07 p.m.

- **Michael Schurch, Police Chief:**

**Annual Report:** Chief Schurch was present to answer questions following a brief summary of the Beresford Police Department's 2023 Annual Report. Tiedeman made a motion, second by Schott, to approve the Beresford Police Department’s 2023 Annual Report. All present Council members voted aye; motion carried.

**BPD Vehicle:** Chief Schurch notified Council that the 2024 Ford Interceptor Hybrid that was ordered is currently unavailable; discussion was held on options for vehicle purchase.

**Speed Signs:** New solar speed signs have been purchased with some financial assistance from the Federal Government.

**Vandalism at New Ball Park:** Chief Schurch informed Council the damage done at the new ballpark complex has been resolved and restitution has been received.

**Executive Session:** At 8:20 p.m. a motion was made by Tiedeman, second by Schott, to enter into Executive Session to discuss a legal matter. All present Council members voted aye; motion passed. Council President Seeley declared Council out of Executive Session at 8:35 p.m. No action was taken.

- **Elaine Johnson, Finance Officer:** Johnson highlighted some expenditures from the December 2023 financials. She noted that, for the first time, the Bridges Golf Course ended the year with a positive balance of \$10,778.71. Following explanation by Johnson, a motion was made by Schott to transfer \$75,627.43 from the Second Penny Fund to the Bridges Debt Service Fund. Rohrer seconded the motion and all present Council members voted aye; motion carried. Schott made a motion, second by Rohrer, to approve the December 2023 financial reports. All present Council members voted aye; motion carried.
- **Jerry Zeimetz, City Administrator:** Zeimetz informed Council that the grant application to the SD Transportation Commission requesting funds to continue building the street and infrastructure along 7<sup>th</sup> Street was denied. Reapplication may be done in the future.

**Old Business**

- **Ordinance 2024-01 - Supplemental Appropriations:** A motion was made by Schott, second by Rohrer, to approve the second reading and adoption of Ordinance 2024-01, Supplemental Appropriations. All present Council members voted aye; motion carried.

**Ordinance 2024-01  
Supplemental Appropriations**

**SUBJECT: An Ordinance to Supplement FY 2023 Appropriations and Declare an Emergency. BE IT ORDAINED,** by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2023.

**Appropriations:**

Police Dept. Part-Time Salaries	101-4210-41103	\$ 16,740
FICA	101-4210-41200	\$ 2,600
Group Health Insurance	101-4210-41500	\$ 22,725
Machinery & Auto	101-4210-43600	<u>\$ 45,100</u>

**Total Appropriations      \$ 87,165**

**Source of Funding:**

Unassigned Fund Balance	<u>\$ 87,165</u>
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**Total Means of Finance      \$ 87,165**

**Emergency Clause: The effective date to this Ordinance shall be the date of passage.**

\_\_\_\_\_  
Eli Seeley, Council President

Attest:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

**New Business**

- **Engagement Letter for 2023 Audit:** Schott made the motion, second by Roelke, to approve the ELO CPAs & Advisors engagement letter to prepare the 2023 year-end report. All present Council members voted aye; motion carried.
- **Bak Property Housing Development:** City Administrator Zeimetz reviewed an agreement with Banner Associates for design/bidding services and construction services for the Bak Housing Development project. A motion was made by Schott, second by Roelke, to approve the Agreement for Professional Services with Banner Associates in the amount of \$100,000 for design and bidding services and \$110,000 for construction phase services. All present Council members voted aye; motion carried.
- **Probation Review and Step-Pay Increase:** Upon recommendation from BMTC General Mgr. Austin Hansen, a motion was made by Schott, second by Roelke, to approve a step-pay increase

to \$22.71/hour for Telephone Technician Marcus Cooper and remove him from probationary status, effective January 24, 2024. All present Council members voted aye; motion carried.

- **2023 Fire Department Report:** A motion was made by Schott to accept the Beresford Volunteer Fire Dept. 2023 Year-End Report as submitted by Fire Chief Tarz Mullinix. The motion was seconded by Rohrer and all present Council members voted aye; motion carried.
- **Fire Chief:** After 45 years as Fire Chief of the Beresford Volunteer Fire Department, Fire Chief Tarz Mullinix is stepping down. Andrew Boden was nominated by members of the Fire Department and accepted the role of Fire Chief. Council expressed their thanks to Chief Mullinix for his many years of service and dedication to the community of Beresford.
- **Subsidy Drawdown Request:** A motion was made by Schott to approve the 2024 budgeted subsidy drawdown request from Bright Beginnings Childcare Center in the amount of \$4000. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

#### **Discussion & Information Items**

- **Department Head and City Administrator Yearly Reviews:** The annual review of department heads and the City Administrator will be held on Monday, February 5 at 5:00 p.m.
- **2024 Municipal Election and Notice of Vacancies:** Finance Officer Johnson provided a copy of the 2024 Municipal Election Calendar and Council was notified that because of the expiration of the present term of office, the following offices will become vacant and notice will be published in the Beresford Republic: Mayor Nathan Anderson, Council Member Troy Boone (Ward 1), Council Member Michael Tiedeman (Ward 2), and Council Member Larry Rohrer (Ward 3).

**Payment of Bills:** A motion to approve payment of the following bills was made by Rohrer and seconded by Schott. All present Council members voted aye; motion carried.

Appearra, service, \$293.89; Azar Comp Software Serv, digital service center, \$250.00; Baker & Taylor, books, \$288.45; Bally Sports North, affiliate fees, \$2696.80; Banner Assoc, engineering, \$98,838.00; Big 10 Network, affiliate fees, \$131.72; Border States Elec, resale, \$224.62; Bright Beginnings Daycare, 2024 subsidy, \$4000.00; Capital One Trade Credit, equipment, \$1396.99; CenturyLink, 911 circuit, \$115.05; CHS, fuel, \$752.26; City of Sioux Falls, tipping fees, \$5429.18; CHN Ind Accts, vehicle repair, \$69.12; Contract Tech, DVR, \$998.05; Cummins Sales, inspection, \$1117.43;

Dakota Data Shred, rent, \$16.96; Dakota Fluid Power, repair, \$810.80; ECHO Group, resale, \$373.83; Express Comm, settlement, \$1104.81; FARR Tech, repair, \$145.00; Fiesta Foods, supplies, \$169.78; First Dakota Nat'l Bank, HSA acct. fee, \$500.00; Grossenburg, utility tractor, \$56,635.00; Heartland Payment Systems, CC fees, \$666.42; High Plains Tech, Office 365, \$204.50; Interstate TRS, TRS fund, \$342.75; KCL Group Benefits, life ins, \$142.50; KVHT, ad, \$2210.00; MidAmerican Energy, natural gas, \$2465.48; MN Mun Util Assn, safety program, \$4519.90; New Century Press, publishing, \$146.34;

NY Life, insurance, \$42.75; Overdrive, annual fee, \$2178.38; Performance Foodservice, food, \$946.21; Quill Corp, supplies, \$77.97; Roo's Sanitation, disposal service, \$10,400.00; Rovi Guides, guides, \$744.32; SD State Treasurer, telecom relay service, \$38.90; SDN Comm, internet, \$4048.80; SD One Call, locates, \$92.40; Unemployment Ins Div of SD, unemployment ins, \$284.95; USAC, schools & libraries, \$1965.50; Verizon Wireless, cell phones, \$867.46; Washington Nat'l Ins, insurance, \$84.30; Webit.com, website fee, \$490.00; Wells Fargo, CC charges, \$4366.77; Wesco Dist, transformer, \$74,635.00.

**Adjournment:** As there was no further business, Council President Seeley adjourned the meeting at 9:02 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi

## 2023 Department Head Review Schedule

02/05/2024

5:00 – Golf Superintendent, Jason Strand

5:15 – Public Works, Jeff Heidebrecht

5:30 – BeresfordTel Manager, Austin Hansen

5:45 – Head Librarian, Jane Norling

6:00 – Police Chief, Michael Schurch

6:15 – Electric Superintendent, Michael Antonson

6:30 – Bridges at Beresford Manager, Ben Reiter

6:45 – Park Superintendent, Kelly Haisch

Finance Officer, Elaine Johnson and City Administrator, Jerry Zeimetz at the end of the city council meeting.

**RESOLUTION 2024-04**

**SUBJECT: BRIDGES GOLF COURSE FEES**

BE IT RESOLVED, by the City Council of the City of Beresford: That all past fee structures for green fees, cart rental fees, trail fees, driving range fees, cart storage and annual fees are hereby amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERESFORD, AS FOLLOWS:

The fees for the Bridges At Beresford Golf Course be as follows:

**Green Fees**

Weekday:		Weekend:	
9 holes	\$17	9 holes	\$22
18 holes	\$27	18 holes	\$32

Twilight Golf on Friday's Saturday's & Sunday's after 4pm - \$35

10 Play punch card - \$150

<b>Gas Cart Rental</b>	Anytime
9 hole	\$15/per person
18 hole	\$23/per person

**Annual Pass**

Family	\$590
Member & Guest	\$175
Single	\$475
Senior – 65 or older	
Couple	\$430
Single	\$345
Student (Under 22yrs old)	\$175

Annual Gas Golf Cart Lease      Single - \$375      Couple - \$550

Annual Cart Storage      Electric - \$235      Gas - \$195

Annual Trail Fee      \$125

(ALL PRICES ARE SUBJECT TO SALES TAX)

Adopted this 5<sup>th</sup> day of February, 2024

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

## Jerry Zeimetz

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**From:** Ben Reiter <ben.reiter@beresfordbridges.com>  
**Sent:** Thursday, February 1, 2024 3:26 PM  
**To:** Jerry Zeimetz; Elaine Johnson  
**Subject:** [\*EXT\*]Seasonal Hire

**CAUTION:** This email originated from outside of the City of Beresford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jerry,

Please add to the agenda for the Feb 5th council meeting Macy Quartier for season hire as server/bartender. Starting pay will be minimum wage at \$11.20 per hour.

Thank you,

--

**Ben Reiter**

GM / Head Golf Professional

The Bridges at Beresford

605-763-2202





**NOTICE OF HEARING UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES  
APPLICATION FOR RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE**

**CITY OF BERESFORD**

Notice is hereby given that the following license application for Retail (on-off sale) Malt Beverages & SD Farm Wine for Bertz Sports Bar & Grill Inc. has been filed in the City Finance Office, Beresford, South Dakota.

**Malt Beverage (on-off sale) & SD Farm Wine:**

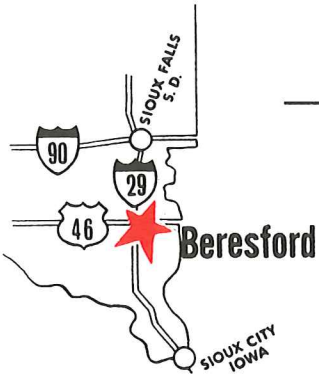
Bertz Sports Bar & Grill, Inc.  
1406 W Cedar St.  
Beresford, SD 57004

**A Public Hearing will be held on February 20, 2024, at the Beresford Council Chambers, 103 N 3<sup>rd</sup> St. Beresford, SD in conjunction with the regular City Council meeting, which convenes at 7:00 p.m.**

Any person or their representative may appear and be heard for or against approval of said license.

Elaine Johnson, Finance Officer

Published: February 8, 2024  
Legal, One Time  
Published at an approximate cost of \$\_\_\_\_\_



101 N. Third  
Beresford, S.D. 57004-1796  
PHONE: (605) 763-2008  
FAX: (605) 763-2329

**MUNICIPAL SUBSIDY DRAWDOWN REQUEST**

**CITY OF BERESFORD**

Beresford Chamber of Commerce hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2024 Municipal Budget in the amount of \$3,500.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: Joanne Paulsen

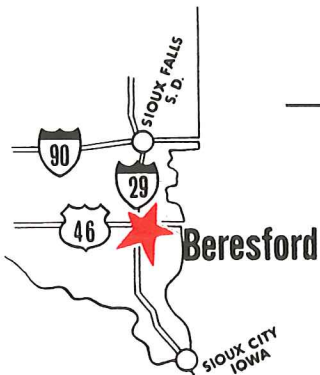
Date: 2-1-24

# Chamber Financial Statement 2023

<b>Balance from 2022</b>					
1/1/2023					\$4,361.07
<b>Expenses</b>					
12/15/2022	Beresford After Prom ( 1/2 Food Stand)	\$100.00		chk#5302	\$4,261.07
12/31/2022	Joanne Paulsen Trunk or Treat Supplies	\$268.82		chk#5303	\$3,992.25
1/18/2023	Web-It	\$49.00		DC	\$3,943.25
1/26/2023	Banners on the Cheap	\$75.38		DC	\$3,867.87
<b>Income</b>					
2/6/2023	Memberships		\$1,300.00		\$5,167.87
<b>Expenses</b>					
2/9/2023	Banners on the Cheap	\$52.84		DC	\$5,115.03
2/21/2023	Fiesta Foods-DC Job Fair	\$5.10		DC	\$5,109.93
2/21/2023	Fiesta Foods-DC Job Fair	\$25.09		DC	\$5,084.84
2/21/2023	Subway- DC Job Fair	\$100.00		DC	\$4,984.84
<b>Income</b>					
2/27/2023	Deposit-Memberships-Job Fair		\$650.00		\$5,634.84
2/28/2023	Deposit-Memberships-Job Fair		\$575.00		\$6,209.84
<b>Expenses</b>					
3/10/2023	New Century Press- Ads-Job Fair	\$307.00		chk#5304	\$5,902.84
3/10/2023	Beresford Senior Center-rental 1 yr.	\$120.00		chk#5305	\$5,782.84
<b>Income</b>					
3/13/2023	Memberships		\$400.00		\$6,182.84
<b>Expenses</b>					
3/21/2023	Fiesta Foods-DC Job Fair	\$19.14		DC	\$6,163.70
3/29/2023	Bertz Sports Bar-DC Meeting	\$66.74		DC	\$6,096.96
3/30/2023	Dollar Tree-DC Easter	\$32.50		DC	\$6,064.46
<b>Income</b>					
3/28/23	Memberships		\$300.00		\$6,364.46
4/7/2023	Memberships		\$200.00		\$6,564.46
4/10/2023	Memberships		\$200.00		\$6,764.46
<b>Expenses</b>					
4/13/2023	Banners on the Cheap-DC	\$173.16		DC	\$6,591.30
<b>Income</b>					
4/14/2023	Memberships		\$300.00		\$6,891.30
4/25/2023	Memberships		\$400.00		\$7,291.30
<b>Expenses</b>					
4/17/2023	Beresford Sr. Center-rental Easter Bunny	\$50.00		chk# 5306	\$7,241.30
4/24/2023	Buhl's Drycleaning-Bunny Suit	\$26.25		chk# 5307	\$7,215.05
4/28/2023	Banners on the Cheap-DC	\$68.85		DC	\$7,146.20
5/1/2023	Webit-Website-DC	\$49.00		DC	\$7,097.20
4/2//2023	New Century Press- Ads	\$35.00		chk# 5308	\$7,062.20
5/12/2023	Beresford Post Office	\$78.00		chk#5309	\$6,984.20
5/16/2023	City of Beresford	\$50.00		chk# 5310	\$6,934.20
5/26/2023	Bounce Around Inflatables	\$1,500.00		chk# 5311	\$5,434.20
5/22/2023	Amazon-Wrist Bands-Kiddie Cruise-DC	\$53.20		DC	\$5,381.00
5/22/2023	Amazon-Swag Bags- Color Run-DC	\$83.05		DC	\$5,297.95
5/22/2023	Color Blaze-Color Run kits-DC	\$752.41		DC	\$4,545.54

Chamber  
Financial Statement 2023

10/3/2023	Webit-Website- DC	\$49.00	DC	\$6,234.60
11/1/2023	Webit-Website- DC	\$49.00	DC	\$6,185.60
12/1/2023	Webit-Website- DC	\$49.00	DC	\$6,136.60
1/1/2024	Webit-Website- DC	\$49.00	DC	\$6,087.60
2/1/2024	Webit-Website- DC	\$49.00	DC	\$6,038.60
12/31/2023	Paul Miller-Santa	\$125.00	chk# 5327	\$5,913.60



101 N. Third  
Beresford, S.D. 57004-1796  
PHONE: (605) 763-2008  
FAX: (605) 763-2329

**MUNICIPAL SUBSIDY DRAWDOWN REQUEST**  
**CITY OF BERESFORD**

Beresford Community Cupboard hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2024 Municipal Budget in the amount of \$3,000.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statue.

Authorized Signature: Joanne Paulsen

Date: 2-1-24



2023 Beresford Community  
Food Cupboard  
Financial Statement

1/1/2023	Beginning Balance				\$7,719.52
	<b>Expenses</b>				
1/1/2023	United Fire Group ins.	\$408.00		Chk#1178	\$7,311.52
1/5/2023	City of Beresford	\$71.35		Chk#1179	\$7,240.17
1/10/2023	Dollar Tree (Food)	\$76.50		Chk#1180	\$7,163.67
1/10/2023	Dollar Tree (Food)	\$41.25		Chk#1181	\$7,122.42
	<b>Income</b>				
1/23/2023	Deposit -Micellaneous Donations		\$1,088.00		\$8,210.42
	<b>Expenses</b>				
2/7/2023	Dollar Tree (Food)	\$33.60		Chk#1182	\$8,176.82
2/8/2023	Dollar Tree (Food)	\$41.77		Chk#1183	\$8,135.05
2/9/2023	Pantry Software-renewal	\$149.00		Debit Card	\$7,986.05
	<b>Income</b>				
2/13/2023	Deposit-Amazon Smile		\$10.14		\$7,996.19
	<b>Expenses</b>				
2/13/2023	City of Beresford	\$71.35		Chk#1184	\$7,924.84
3/15/2023	Dollar Tree (Food)	\$12.50		Chk#1185	\$7,912.34
3/15/2023	City of Beresford	\$71.35		Chk#1186	\$7,840.99
3/16/2023	Fiesta Foods - EASTER	\$670.48		Chk#1187	\$7,170.51
3/29/2023	Dollar Tree (Food)	\$30.00		Chk#1188	\$7,140.51
4/4/2023	City of Beresford	\$71.01		Chk#1189	\$7,069.50
4/4/2023	Dave Kostboth	\$3,015.00		Chk#1190	\$4,054.50
	<b>Income</b>				
4/26/2023	Deposit-Moe Parish		\$248.25		\$4,302.75
	<b>Expenses</b>				
5/1/2023	Dollar Tree (Food)	\$21.25		Debit Card	\$4,281.50
5/1/2023	Dollar Tree (Food)	\$46.00		Debit Card	\$4,235.50
5/1/2023	Dollar General (Food)	\$36.53		Debit Card	\$4,198.97
5/3/2023	City of Beresford	\$71.01		Chk#1191	\$4,127.96
	<b>Income</b>				
5/4/2023	Amazon Smile		\$5.00		\$4,132.96
	<b>Expenses</b>				
5/8/2023	Dollar Tree (Food)	\$13.75		Debit Card	\$4,119.21
	<b>Income</b>				
5/22/2023	Amazon Smile		\$24.55		\$4,143.76
	<b>Expenses</b>				
6/10/2023	City of Beresford	\$71.01		chk#1192	\$4,072.75
6/21/2023	Dollar Tree (Food)	\$103.75		Debit Card	\$3,969.00
6/22/2023	Dollar General (Food)	\$50.67		Debit Card	\$3,918.33
6/23/2023	Dollar Tree (Food)	\$25.00		Debit Card	\$3,893.33
7/3/2023	City of Beresford	\$71.02		Chk#1193	\$3,822.31
	<b>Income</b>				
7/3/2023	Delaware Reformed Church		\$152.00		\$3,974.31
	<b>Expenses</b>				
7/11/2023	Dollar Tree (Food)	\$10.54		Debit Card	\$3,963.77
7/11/2023	Dollar Tree (Food)	\$15.00		Debit Card	\$3,948.77

# 2023 Beresford Community

## Food Cupboard

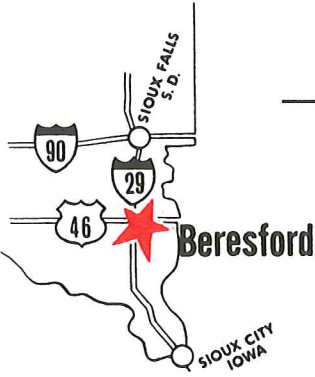
### Financial Statement

7/11/2023	Dollar Tree (Food)	\$65.00		Debit Card	\$3,883.77
7/23/2023	Joanne Paulsen - Reimbursement	\$49.48		Chk#1194	\$3,834.29
7/23/2023	Dollar General (Food)	\$40.89		Debit Card	\$3,793.40
8/14/2023	City of Beresford	\$71.02		Chk#1195	\$3,722.38
9/1/2023	Dollar Tree (Food)	\$12.50		Debit Card	\$3,709.88
9/1/2023	Dollar Tree (Food)	\$58.75		Debit Card	\$3,651.13
9/6/2023	Dollar Tree (Food)	\$18.75		Debit Card	\$3,632.38
9/6/2023	City of Beresford	\$71.02		Chk#1196	\$3,561.36
9/13/2023	Dollar Tree (Food)	\$33.75		Debit Card	\$3,527.61
9/16/2023	SD Secretary of State	\$10.00		Debit Card	\$3,517.61
9/24/2023	Dollar General (Food)	\$66.95		Debit Card	\$3,450.66
10/6/2023	City of Beresford	\$71.50		Chk#1197	\$3,379.16
10/10/2023	Beresford Post Office - 1 yr. box rent	\$82.00		Chk#1198	\$3,297.16
10/10/2023	Dollar Tree (Food)	\$48.75		Debit Card	\$3,248.41
10/14/2023	Family Dollar-Food	\$20.50		Debit Card	\$3,227.91
10/14/2023	Walmart-food	\$73.19		Debit Card	\$3,154.72
10/18/2023	Dollar Tree (Food)	\$47.50		Debit Card	\$3,107.22
10/19/2023	Dollar General (Food)	\$22.67		Debit Card	\$3,084.55
10/21/2023	Dollar General (Food)	\$43.28		Debit Card	\$3,041.27
10/2/2023	Dollar General (Food)	\$56.02		Debit Card	\$2,985.25
10/31/2023	Dollar Tree (Food)	\$11.25		Debit Card	\$2,974.00
11/3/2023	Dollar Tree (Food)	\$61.25		Debit Card	\$2,912.75
11/3/2023	Fiesta Foods - Thanksgiving	\$1,400.00		Chk#1199	\$1,512.75
11/3/2023	City of Beresford	\$71.50		Chk#1200	\$1,441.25
11/19/2023	Dollar Tree (Food)	\$22.50		Debit Card	\$1,418.75
11/19/2023	Dollar Tree (Food)	\$91.25		Debit Card	\$1,327.50
11/27/2023	Dollar General (Food)	\$81.35		Debit Card	\$1,246.15
11/30/2023	Dollar Tree (Food)	\$58.75		Debit Card	\$1,187.40
12/4/2023	City of Beresford	\$71.50		Chk#1201	\$1,115.90
12/6/2023	Fiesta Foods - Food	\$83.88		Debit Card	\$1,032.02
12/7/2023	Dollar Tree (Food)	\$23.75		Debit Card	\$1,008.27
	<b>Income</b>				
12/21/2023	BUF Grant		\$2,500.00		\$3,508.27
12/21/2023	Scheel's Donation		\$1,000.00		\$4,508.27
12/21/2023	Miscellaneous chks		\$2,375.00		\$6,883.27
12/28/2023	Miscellaneous chks		\$610.37		\$7,493.64
	<b>Expenses</b>				
12/27/2023	Dollar Tree (Food)	\$46.25		Debit Card	\$7,447.39
12/28/2023	Legacy Carpet Cleaning	\$179.76		Chk#1202	\$7,267.63
	<b>Income</b>				
1/2/2024	WELCA-Donation		\$500.00		\$7,767.63
	<b>Expenses</b>				
1/2/2024	City of Beresford	\$71.54			\$7,696.09
1/2/2024	Dave Kostboth -rent 1 yr	\$4,440.00			\$3,256.09

2023 Beresford Community  
Food Cupboard  
Financial Statement

	Donations to Savings				
	\$1,550.00				
	Lions Club	\$750.00			
	Union County	\$600.00			
	Moe Parish	\$200.00			\$16,541.06





101 N. Third  
Beresford, S.D. 57004-1796  
PHONE: (605) 763-2008  
FAX: (605) 763-2329

**MUNICIPAL SUBSIDY DRAWDOWN REQUEST**  
**CITY OF BERESFORD**

Beresford Senior Citizens hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2024 Municipal Budget in the amount of \$3,000.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statue.

Authorized Signature: *Darle J. Jacob*  
Date: 2-1-2024

# BERESFORD SENIOR CENTER

## Treasurer's Report

### November / December 2023

Balance last statement (as of November 7, 2023) \$7,231.80

Income in September & October (as of January 5, 2024)

A. Game Days - November & Pot Luck	\$78.00
B. Game Days - December & Pot Luck	\$98.00
C. Rentals - November	\$550.00
D. Rentals - December	\$300.00
E. VFW- rent Nov-Dec	\$200.00
F. Memorials	\$20.00
G. Endowment	\$81.45
H. Quarterly - AG	\$200.00
I. Donations	\$200.00
J. BUF Grant	\$2,150.00
K. Donations for Thanksgiving meal	\$115.00
L. Bookcase	\$20.00
<u>Total Income through January 5, 2024</u>	<b>+ \$4,012.45</b>

Total income + Balance last statement = \$11,244.25

Expenses in November & December (as of November 7, 2023)

A. City of Beresford-September	\$229.69
B. City of Beresford-October	\$242.60
C. Mid American Energy	\$107.00
D. Mid American Energy	\$107.00
E. Courtney Bahr-Cleaning-November	\$108.75
F. Courtney Bahr-Cleaning-December	\$116.25
G. Hillyard - Paper Towels	\$132.81
H. Flowers by Bob - BH	\$26.55
I. Fiesta Foods	\$102.56
J. Sam's Club - supplies	\$330.27
K. Amazon - supplies	\$107.24
L. SD Secretary of State	\$10.00
M. Dollar General - supplies	\$10.89
<u>Total expenses through January 5, 2024</u>	<b>- \$1,631.61</b>

Ending Balance January 5, 2024) = \$9,612.64 ✓

✓ means ending balance matches checkbook balance on this date

Memorial fund balance as of last statement November 7, 2023 \$2,006.37

minus \$26.55

plus \$20.00

Memorial Fund Balance to date \$1,999.82

(These funds are included in the ending balance of financial report)

2024 Memberships to date: 1 paid memberships through January 5, 2024 😊

New memberships & renewals to begin January 1, 2024

Joanne Paulsen

# City of Beresford – Travel Voucher

Name: Elaine Johnson

1. Destination: Pierre, SD

2. Reason for travel: SDML Work Comp Board of Trustees Meeting

(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Departure time and date: Thursday February 15

4. Arrival time and date: \_\_\_\_\_

5. Cost of lodging: 0

6. Registration fee: 0

### Departure from destination:

7. Departure time and date: Friday February 16

8. Arrival time and date: \_\_\_\_\_

### Transportation:

Personal vehicle: X

Mileage claimed: 0 (Mileage reimbursement per: IRS Federal rate)

City owned vehicle: \_\_\_\_\_ License # \_\_\_\_\_

Commercial transportation: \_\_\_\_\_ Cost: \_\_\_\_\_

Meals claimed: None (Meal reimbursement at the State rate if not provided.)

Signature: Elaine Johnson Date: 1/25/2024

(My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.)

Approving Signature for Travel: \_\_\_\_\_

Finance Officer Signature: Elaine Johnson

City of Beresford Travel Voucher

Name: Library - Annie Crist and Jennifer Clever

1. Destination & Location of Event: Lennox, SD Library

2. Reason for travel: Jump Start Training for Summer Reading  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached!)

3. Place of departure: Beresford Library

4. Departure time & date: 8<sup>45a</sup> - February 29<sup>th</sup>, 2024

5. Arrival time & date: 9<sup>30a</sup> - "

6. Cost of Lodging: n/a

Departure from destination:

7. Departure time & date: 3<sup>p</sup> - February 29<sup>th</sup>, 2024

8. Arrival time & date: 4<sup>p</sup> - "

Transportation:

Personal Vehicle:     

Mileage claimed:       
(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle:

Commercial Transportation:     

Cost of commercial transportation:     

Meals claimed:       
(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature: Jennifer Clever Date: Jan. 22, 2024

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel:     

Finance Officer Signature: Claine Johnson

City of Beresford Travel Voucher

Name: Mike Antonson

1. Destination & Location of Event: Pierre, SD

2. Reason for travel: SDMEA Legislative Dinner & Meeting  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Place of departure: Beresford

4. Departure time & date: March 6<sup>th</sup> 8am

5. Arrival time & date: \_\_\_\_\_

6. Cost of Lodging: \_\_\_\_\_

Departure from destination:

7. Departure time & date: March 7, 2pm

8. Arrival time & date: \_\_\_\_\_

Transportation:

Personal Vehicle: \_\_\_\_\_

Mileage claimed: \_\_\_\_\_

(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle:

Commercial Transportation: \_\_\_\_\_

Cost of commercial transportation: \_\_\_\_\_

Meals claimed: 2 lunches, 1 Breakfast

(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature: Mike P. Antonson Date: 2/2/24

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel: \_\_\_\_\_

Finance Officer Signature: Glaine Johnson