BERESFORD CITY COUNCIL REGULAR MEETING AGENDA Monday, March 7, 2022 7:00 P.M.

Monday, March 7, 2022 7:00 P.M. Beresford City Council Chambers – 103 N. 3rd St.

[1] - Call to Order & Roll Call

[2] - Adopt Agenda

[3] – Approve Minutes – February 22, 2022

[4] - Public Hearing - One Package (Off-Sale) Liquor License for Casey's #2830, 910 W. Cedar, Beresford

[5] – Visitors to be heard

➤ Shane Bryant – Beresford Baseball – use of Bridges Event Center for fundraiser

[6] - Committee/Mayor Report

[7] - Department Head and City Administrator Reports

- ➤ Ben Reiter Bridges General Manager
 - o Request to replace countertops in Bridges Clubhouse

[8] - Old Business

- ➤ Consider 2nd reading and adoption of Ordinance 2022-01 An Ordinance Amending Chapter 14 of the Beresford Zoning Regulations
- ➤ Liquor Store Building

[9] - New Business

- ➤ Resolution 2022-04 Bridges Golf Course Fees
- Review bids for Outdoor LED Sports Lighting Fixtures and Hardware for Lawrenson Ballfield
- Subsidy draw down request from Beresford Parks Recreation Community Education
- > Subsidy draw down request from Beresford Baseball Softball Association
- > Step Pay increase for Kathy Stuessi to \$21.69/hr
- > Seasonal hire for Beresford Public Library

[10] - Discussion & Information Items

➤ Local Board of Equalization meets March 21

[11] - Approval of Travel Requests

- ➤ Joint Police Chiefs and Sheriff's Conference Deadwood, April 18-22, Schurch
- > Criminal Interdiction Training Pierre, March 21-24, Defries

[12] – Payment of Bills

[13] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.

2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: City Council Meeting Monday, March 7, 2022

Time: March 7, 2022 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09

Meeting ID: 546 078 0834

Passcode: Beresford

One tap mobile

+12532158782,,5460780834#,,,,,0#,,140120663# US (Tacoma)

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Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 546 078 0834

BERESFORD CITY COUNCIL Tuesday, February 22, 2022

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

<u>Members Present</u>: Mayor Nathan Anderson presiding, Troy Boone, Troy Doeden, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

<u>Also Present</u>: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

<u>Adopt Agenda</u>: A motion to adopt the agenda as presented was made by Tiedeman and seconded by Sveeggen. All present Council members voted aye; motion carried.

<u>Approve Minutes</u>: A motion to approve the February 7, 2022 regular meeting minutes was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

<u>Committee/Mayor Reports</u>: City Administrator Zeimetz informed Council he received notice that Quality Park Products will be closing as they will be moving their operations to Mexico. The City will work with the company to attempt to find another business interested in utilizing their building.

Department Head and City Administrator Reports

Elaine Johnson, Finance Officer:

January, 2022 Financials: Johnson highlighted some of the January expenditures. Some discussion was held on the funds to be received from the sale of BMLS inventory and Off-Sale Liquor License. Boone made a motion, second by Roelke, to approve the January financial reports. All present Council members voted aye; motion carried.

Jerry Zeimetz, City Administrator:

 National Flood Insurance Program: Zeimetz informed Council that the Dept. of Homeland Security's Federal Emergency Management Agency (FEMA) has approved the City of Beresford's application to participate in the National Flood Insurance Program, effective January 6, 2022.

Old Business:

First Reading of Ordinance 2022-01: City Attorney Frieberg outlined changes made in the ordinance as requested by Council at the previous meeting. The first reading of Ordinance 2022-01 - An Ordinance Amending Chapter 14 of the Beresford Zoning Regulations was read and placed on file at City Hall.

Liquor Store Building: Auctioneer Ken Girard did a walk-through of the BMLS building and will provide a recommendation at a future meeting on how to proceed with sale of the building.

Grace V. Nelson Park Improvements: Discussion was held on ideas for improvements to the Grace V. Nelson ballpark. A meeting with Pat Carey (Banner Engineering), Lyle Pudwill (Confluence), a representative from Beresford Schools, and the City Parks Committee will be scheduled in the near future to discuss options, a timeframe, and how to proceed.

New Business

Surplus Property: Upon recommendation by BMTC General Manager A. Hansen, a motion was made by Sveeggen to declare as surplus and to recycle or scrap the cards and frames of two DMS-10 LCE switch bays. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

Public Hearing for Off-Sale Liquor License: Boone made a motion to set the public hearing date for the off-sale liquor license for Casey's General Store as March 7, 2022 at 7:00 p.m. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

Resolution 2022-04 Bridges Golf Course Fees: This item was tabled until the March 7 meeting.

<u>Discussion & Information Items</u>: Johnson reminded Council of the District 3 Annual Meeting on March 15, 2022 in Vermillion.

<u>Travel Requests</u>: A motion was made by Doeden, second by Schott, to approve the following travel request. All present Council members voted aye; motion carried.

SDMEA Board Meeting, Ft. Pierre, March 1-2, Antonson

<u>Payment of Bills</u>: A motion to approve payment of the following bills was made by Boone and seconded by Tiedeman. All present Council members voted aye; motion carried.

Alex Air Apparatus, supplies, \$58.74; Michael Antonson, meals, \$32.00; Baker & Taylor, books, \$468.70; Bally Sports North, affiliate fees, \$3315.30; Batteries Plus, battery, \$25.90; Border States Elec., CATV equip., \$3012.87; Tyson Bullis, fuel reimbursement, \$35.22; Carlson's Body Shop, repair, \$317.10; CenturyLink, 911 circuit, \$105.34; Certified Appraisals, BMLS appraisal fee, \$250.00; Chesterman, resale, \$356.45; City of SF Public Works, tipping fees, \$4788.27; Consortia, consulting fee, \$3500.00; Core & Main, water meters, \$1671.56; Dakota Beverage, beer, \$170.15; Melissa Eastman, supplies, \$63.20;

ECHO Group, resale, \$609.85; EFTPS, Federal Excise Tax, \$550.38; Express Comm., toll settlement, \$2343.92; FARR Tech., repair, \$1755.00; GT Golf Supplies, merchandise, \$28.17; Heartland Payment Systems, CC fees, \$174.39; Hillyard, supplies, \$414.63; Interstate TRS, TRS fund, \$387.94; Jerry's Chevrolet, motor, \$5162.90; Library of Congress, copyright fee, \$829.51; Loffler, contract, \$302.22; Meyer Laboratory, lift station equip., \$699.96; Michael Todd & Co., paint, \$319.48; MidAmerican Energy, natural gas, \$8996.37; Midwest Tape, DVDs, \$59.22; New Century Press, bid notice, \$8.80;

Nexstar Broadcasting, affiliate fees, \$146.15; Office Depot, supplies, \$282.79; Performance Foodservice, food, \$1843.11; Quadient, ink, \$129.05; Quill Corp., supplies, \$112.97; Ben Reiter, mileage, \$37.44; Roo's Sanitation, disposal service, \$4800.00; SD Epath, E911 surcharge, \$595.00; SD Library Assoc., membership, \$317.00; SDN Comm., internet access, \$1384.16; Southeastern Electric, electricity, \$426.37; Stuart Irby Co., supplies, \$1212.22; Sturdevant's, oil filters, \$134.16; Toast, POS subscription, \$110.50; Transource, kits, \$310.08; USAC, schools & libraries, \$2045.04;

US Bank, 2014 & 2016 SRF, \$27,792.93; administration fee, \$6000.00; Vast Broadband, service, \$52.54; Washington Nat'l Ins., insurance, \$84.30; Wellmark BC/BS, insurance, \$32,965.78; Wells Fargo, CC charges, \$5541.64.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 7:39 p.m.

Elaine Johnson, Finance Officer Recorded by Kathy Stuessi

CITY OF BERESFORD

NOTICE OF HEARING APPLICATION FOR ONE PACKAGE (OFF-SALE) LIQUOR LICENSE

Notice is hereby given that the following license application for one package (off-sale) liquor license for Casey's has been filed in the City Finance Office, Beresford, South Dakota.

One Package (Off-Sale) Liquor License:

Casey's #2830 910 W Cedar St. Beresford, SD 57004

A Public Hearing will be held on March 7, 2022 at the City Council Chambers, 103 N 3rd St. Beresford, SD in conjunction with the regular City Council meeting, which convenes at 7:00 p.m.

Any person or their representative may appear and be heard for or against approval of said license.

Elaine Johnson, Finance Officer

Published: February 24, 2022	
Legal, One Time	
Published at an approximate cost of \$	_

ORDINANCE 2022-01

AN ORDINANCE AMENDING CHAPTER 14 OF THE BERESFORD ZONING REGULATIONS.

BE IT ORDAINED by the City Council of the City of Beresford, South Dakota that an amendment be made to the 2017 revised Beresford Zoning Regulations of the City of Beresford, said amendment to be as follows:

1. Chapter 14.01(B) amended to read as follows:

B. Should any non-conforming use of a primary structure be destroyed by any involuntary means to the extent of more than 50% of its replacement cost, such non-conforming use shall not continue, unless the reconstruction or replacement thereof is completed on the exact footprint as the original non-conforming use.

Passed and adopted this 7th day of March, 2022.

	Ву:	
	Nathan Anderson, Mayor	
ATTEST:		
Elaine Johnson		
Municipal Finance Officer		

First Reading: Feb. 22, 2022 Second Reading: March 7, 2022 Date Adopted: March 7, 2022 Date Published: March 17, 2022 Effective Date: April 6, 2022

RESOLUTION 2022-04

SUBJECT: BRIDGES GOLF COURSE FEES

BE IT RESOLVED, by the City Council of the City of Beresford: That all past fee structures for green fees, cart rental fees, trail fees, driving range fees, cart storage and annual fees are hereby amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERESFORD, AS FOLLOWS:

The fees for the Bridges At Beresford Golf Course be as follows:

	•				
Green Fees 9 holes 18 holes	\$17 \$27				
Gas Cart Rental 9 hole 18 hole	•	er person			
Annual Membership Family Single College Senior – 65 or older Couple Single High School/Junior Member & Guest	·	\$570 \$465 \$170 \$415 \$335 \$120 \$175 a	dded to	any members	ship
Annual Gas Golf Car	t Lease	Single \$350		Couple \$525	
Annual Cart Storage	•	Electri \$235	c	Gas \$195	
Annual Trail Fee		\$120			
(ALL	PRICES ARE	SUBJEC	CT TO S	SALES TAX))
Adopted this 7 th day	of March, 202	2			
ATTEST:			Nathar	Anderson, N	layor
Elaine Johnson, Fina	nce Officer	_			
Adopted: March 7, 2	022				

Published: Effective Date:

NOTICE TO BIDDERS

Notice is hereby given that the City of Beresford will receive bids for Outdoor LED Sports Lighting Fixtures and Hardware for Lawrenson Ballfield in Bulow Park. Bids are due by the 7th day of March, 2022, at 3:00 p.m. and must be delivered to Beresford City Hall, 101 N. 3rd St., Beresford, SD 57004. Such bids will be publicly opened and read at that time. The bids will be acted upon by the City Council at the Beresford Public Library on the 7th day of March, 2022 at 7:00 p.m.

Material suppliers desiring a copy of the bid forms and specifications for individual use may obtain them from Beresford City Hall, 101 N.3rd St., Beresford, SD. Telephone 605-763-2008

Bids shall be submitted on a bid sheet furnished by the City and placed in a seal envelope and marked "Outdoor LED Sports Light Fixtures and Hardware Bid"

Each bid must be accompanied by a certified check, cashier's check or draft made payable to the City of Beresford, South Dakota, in an amount equal to five percent (5%) of the total amount of the bid, such check to be certified or issued by either a State or National Bank; or in lieu thereof a bid bond made payable to the City of Beresford, South Dakota, in an amount equal to ten percent (10%) of the total amount of the bid, such bond to be issued by a surety authorized to do business in the State of South Dakota. This deposit is a guarantee that if the bid is accepted, a contract will be entered into and its performance secured. The bid security must not contain any conditions either in the body or as an endorsement thereon. Such bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract.

Bidders are advised that faxed bids will be rejected and that overnight delivery of bids may not meet the closing time deadline.

Bids submitted are to be F.O.B. Beresford, South Dakota.

Payment for the equipment herein provided for will be made from cash on hand at the time of delivery.

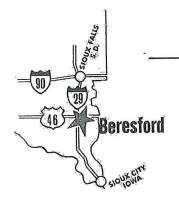
The City of Beresford reserves the right to reject any or all bids and to waive any irregularities herein.

Dated at Beresford, SD this 7th day of February, 2022.

CITY OF BERESFORD, SD

By: Jerry Zeimetz
City Administrator
Publish twice at the approximate cost of
••

Publish: February 24 and March 3, 2022



101 N, Third Beresford, S.D. 57004-1796 PHONE: (605) 763-2008 FAX: (605) 763-2329

MUNICIPAL SUBSIDY DRAWDOWN REQUEST CITY OF BERESFORD

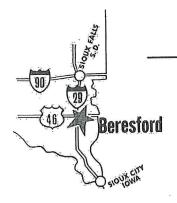
Beresford Parks Recreation Community Education hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2022 Municipal Budget in the amount of \$30,000.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statue.

Authorized Signature:		
_1/1		*
Date: 2/16/22	÷	

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101 N. Third Beresford, S.D. 57004-1796 PHONE: (605) 763-2008 FAX: (605) 763-2329

MUNICIPAL SUBSIDY DRAWDOWN REQUEST CITY OF BERESFORD

Beresford Baseball Softball Association hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2022 Municipal Budget in the amount of \$10,000.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statue.

		•	
Authorized	Signature:	attage of the same	
Date:	2/10/25		

jerry@bmtc.net

From:

alison@bmtc.net

Sent:

Monday, February 28, 2022 4:05 PM

To:

Elaine Johnson jerry@bmtc.net

Cc: Subject:

K Stuessi Step Convo

Good Morning!

Kathy is up for a step pay increase on 2/27/2022 from \$21.15/hr. to \$21.69/hr. This would be at 100% of the scale. Please advise your recommendation.

Please let me know if you have any questions!

Alison O'Connell City of Beresford / Finance Assistant 101 N 3rd St. Beresford, SD 57004 605-763-2008 alison@bmtc.net

jerry@bmtc.net

From:

Beresford Public Library < libone@bmtc.net>

Sent:

Wednesday, March 2, 2022 4:16 PM jerry@bmtc.net; elaine@bmtc.net

To: Subject:

Anna Atwood

I would like to hire Anna Atwood at the library for the summer. She has volunteered 20 hours of time to have on her high school resume and she likes the library and we definitely enjoy having her work here. I would like to hire her at \$10.55 since she has volunteered and has experience working in the city. (that is in the middle of the library assistant range) She told me that she will probably still would work some weekends at the pool. She makes about \$2.00 an hour more at the pool so I feel fortunate she still wanted to work here. I think she just wants something a bit different for her last summer before college. Will you put this on the council agenda please? I have chemo tomorrow so I will likely not be able to attend on Monday.

Jane Norling

Library Director Beresford Public Library 115 S. 3rd St. Beresford, SD 57004 605-763-2782

www.beresfordlibrary.com

www.facebook.com/beresfordlibrary





This email has been checked for viruses by Avast antivirus software. www.avast.com

City of Beresford Travel Voucher

Name: MI Chael Schunch
1. Destination & Location of Event: Dead wood, Sp / the Ladse @ Dead wood.
2. Reason for travel: Joint Chiefs & Sherillis Conference.
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)
3. Departure time & date: 4/18/22 ?
4. Arrival time & date: 4/18/22 / ?
5. Cost of Lodging: 4 231.
6. Registration fee: 85.00/
Departure from destination:
7. Departure time & date: 4/2//22 @ 1700 hns 8. Arrival time & date: 4/2//22 @ 2300 hns
8. Arrival time & date: 4/2//22 @ 3300 h ~S
<u>Transportation:</u>
Personal Vehicle:
Mileage claimed: (Mileage reimbursement will be paid at the IRS Federal rate.)
City Owned Vehicle: X
Commercial Transportation:
Cost of commercial transportation:
Meals claimed: 5 ?
(Meals will be reimbursed at the state rate if not provided by the event host.)
Signature: Date: $2/28/32$
Signature: Date: Date:
My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.
Approving Signature for Travel:
Finance Officer Signature: Ulaine Johnson

City of Beresford Travel Voucher 1. Destination & Location of Event: Pierre, SD 2. Reason for travel: (Meeting Agenda, Training Schedule or other supporting documentation must be attached.) 3. Departure time & date: _ 4. Arrival time & date: 5. Cost of Lodging: 6. Registration fee: Departure from destination: 7. Departure time & date: 05/24/228. Arrival time & date: ___ Transportation: Personal Vehicle: ____ Mileage claimed: (Mileage reimbursement will be paid at the IRS Federal rate.) City Owned Vehicle: ν Commercial Transportation: ____ Cost of commercial transportation: Meals claimed: _ //im (Meals will be reimbursed at the state rate if not provided by the event host.) Date: Signature: My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge. Approving Signature for Travel: _ Finance Officer Signature: <u>Glaine Johnson</u>