

**BERESFORD CITY COUNCIL
REGULAR MEETING AGENDA
Monday, December 4, 2023, 7:00 P.M.
Beresford City Council Chambers – 103 N. 3rd St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – November 20 and November 28, 2023

[5] – Executive Session – Proprietary & Personnel

[6] – Visitors to be heard.

- Josh Dewitt - BitHome
- Nicolas Gengler – electric car charger in Central Business District

[7] – Committee/Mayor Report

[8] – Department Head and City Administrator Reports

[9] – Old Business

[10] – New Business

- 2024 part time and seasonal wage schedule
- Request to promote Officer Tyson Bullis to Sergeant for police dept.
- Step pay increase for Rachel Johnson
- Approve purchase of Volvo L70H2 GPE Wheel Loader with Transource Truck & Equipment off Sourcewell Contract #011723-VCE, no trade in

[11] – Discussion & Information Items

- Sales results for purple wave auction items, 2008 Ford Crown Victoria and 2015 Dodge Ram 1500
- Winter hours at rubble site start Dec. 5, 2023

[12] – Approval of Travel Requests

[13] – Payment of Bills

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Meeting

Time: December 4, 2023, 7:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09>

Meeting ID: 8410157004

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

BERESFORD CITY COUNCIL
Monday, November 20, 2023

The Beresford City Council met in regular session at 7:00 p.m. in City Council Chambers; the Pledge of Allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Larry Rohrer, Art Schott, Eli Seeley (entered at 7:26 p.m.), Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Mike Antonson, Beresford Mun. Electric Supt.

Adopt Agenda: A motion was made by Tiedeman, second by Schott, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Approve Minutes: Tiedeman made a motion, second by Roelke, to approve the November 6, 2023 meeting minutes. All present Council members voted aye; motion carried.

Visitors: Joshua Dewitt and Eric McDonald, CEO/Co-Founders of BitHome, LLC, were present to discuss and clarify expectations of power needs for their data mining company and a potential rate agreement for future needs. They will provide more information and a tentative timeline for discussion at a future time.

Executive Session: At 7:43 p.m. a motion was made by Tiedeman, second by Seeley, to enter into executive session to discuss personnel matters. All present Council members voted aye; motion carried. Mayor Anderson declared Council out of executive session at 10:39 p.m. No action was taken.

Department Head and City Administrator Reports:

Elaine Johnson – Finance Officer:

- Johnson highlighted some atypical expenditures and receipts from the October financial report. Schott made a motion to accept the October, 2023 financial report. Rohrer seconded the motion, and all present Council members voted aye; motion carried.
- Following a brief explanation by Johnson, Schott made a motion, second by Tiedeman, to transfer the City of Beresford’s General Fund checking account from First Savings Bank to First Dakota Bank. Authorized signers are Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, and Mayor Nathan Anderson. All present Council members voted aye; motion carried.

Old Business:

Second Reading and Adoption of Ordinance 2023-07: Boone made the motion, second by Roelke, to adopt Ordinance 2023-07, Fiscal Year 2024 Appropriations.

CITY OF BERESFORD, SOUTH DAKOTA
ORDINANCE NO. 2023-07
2024 APPROPRIATION ORDINANCE

Be it ordained by the City of Beresford, SD that the following sums are appropriated to meet the obligations of the municipality.

Governmental Funds	<u>General Fund</u>
410 General Government	
4110 Legislative	42,911.00
411.5 Contingency	30,000.00
4120 Executive	12,306.00
4130 City Administrator	168,356.00
4140 Financial Administration	169,009.00
4150 City Attorney	26,800.00

4190 Government Building	<u>29,271.00</u>
Total General Government	\$ 478,653.00
420 Public Safety	
4210 Police	662,151.00
4220 Fire	<u>91,176.00</u>
Total Public Safety	\$ 753,327.00
430 Public Works	
4310 Highways and Streets	985,743.00
4410 Mosquito Control	<u>3,000.00</u>
Total Public Works	\$ 988,743.00
450 Culture and Recreation	
4520 Parks	481,546.00
4530 Swimming Pool	174,703.00
4540 Subsidy	69,500.00
4550 Libraries	<u>323,404.00</u>
Total Culture and Recreation	\$1,049,153.00
460 Conservation and Development	
4650 Economic Development and Assistance	10,945.00
Total Conservation and Development	\$ 10,945.00
510 Other Financing Uses	
511 Operating Transfer-Out	
Total 2024 Appropriations	<u>\$3,280,821.00</u>
Total Appropriations and Accumulations	<u>\$3,280,821.00</u>

General Fund

Governmental Funds	
Unassigned Fund Balance	185,046.00
310 Taxes	1,549,200.00
320 Licenses and Permits	23,050.00
330 Intergovernmental Revenue	120,200.00
340 Charges for Goods and Services	59,500.00
350 Fines and Forfeits	100.00
360 Miscellaneous Revenue	206,725.00
390 Other Sources	<u>1,137,000.00</u>
Total Means of Finance	<u>\$3,280,821.00</u>

The following is a summary of those funds for which spending authority has been approved by the electorate:

<u>Fund</u>	<u>Amount Authorized</u>	<u>Expended to Date</u>	<u>Unexpended Authorization</u>
Bridges Golf Course	1,760,000.00	1,665,000.00	95,000.00
Community Center Bond	1,715,000.00	1,135,000.00	580,000.00
Lewis & Clark GO Bond	1,850,000.00	1,480,000.00	370,000.00
Swimming Pool Bond	2,910,000.00	155,000.00	2,755,000.00
Grace V Nelson Ballfield Complex	3,400,000.00	115,000.00	3,285,000.00
Totals	<u>\$11,635,000.00</u>	<u>\$4,550,000.00</u>	<u>\$7,085,000.00</u>

The finance officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditors.

General Tax Levy	\$ 845,000.00
Total	\$ 845,000.00

Mayor, City of Beresford

Attest:

Finance Officer, City of Beresford

North Ballfield Project Update: Zeimetz provided an update on progress at the new ballfield project at the Grace V. Nelson ballpark.

New Business

- **City Council President:** Schott made a motion to nominate Eli Seeley as City Council President. The motion was seconded by Rohrer, and all present Council members voted aye; motion carried.
- **City Council Committee Assignments/Appointments:** Due to vacancies created by the resignation of Councilmember Teresa Sveeggen and/or expiration of terms, a motion was made by Schott, second by Boone, to approve the following City Council Committee assignments: Planning & Zoning: Lenny Hofer (reinstated); BEDCO Board of Directors: Teresa Sveeggen, Larry Rohrer (City Council representative); Beresford Cablevision: Larry Rohrer; Finance & Utilities: Larry Rohrer; Mayoral Advisory: Larry Rohrer; Parks, Pool & Recreation: Larry Rohrer; Public Safety: Mike Tiedeman. All present Council members voted aye; motion carried.
- **Solid Waste Hauling Contract:** Discussion was held on bids for the Solid Waste Hauling Contract for 2024-2026. The only bid received was from Roo's Sanitation: \$407,999.88 for a 3-year contract. Since the bid is significantly higher than current waste removal charges, options were briefly discussed. At 10:59 p.m. a motion was made by Tiedeman, second by Boone, to enter into executive session to discuss contracts. All present Council members voted aye; motion carried. Mayor Anderson declared Council out of executive session at 11:10 p.m. No action was taken.
- **BeresfordTel Hire:** Following recommendation from BeresfordTel Manager Austin Hansen, Boone made a motion to hire Connor Buom as a full-time Telephone Technician I at \$21.34/hour. The motion was seconded by Tiedeman, and all present Council members voted aye; motion carried.
- **Surplus Telephone Equipment:** Due to replacement by Fiber-to-the-Home equipment, BeresfordTel Manager Hansen provided a list of equipment to be declared as surplus. A motion was made by Seeley, second by Boone, to declare equipment on the Zhone Equipment_Adtran Netvanta 838s spreadsheet as surplus property to be recycled. All present Council members voted aye; motion carried.
- **Electric Car Charger:** Nicholas Gengler shared a proposal to add an electric car charging station near the building he owns at 100 N. 3rd St. Following brief discussion, Council requested Gengler to provide more information for further discussion at the December 4 meeting.
- **Lot 4 Block 3 Bridges 2nd Add. Tract 4 Transfer from BEDCO to City of Beresford & Reimbursement Request from Curtis Jensen for Fertilizer Applied on City Farm Property:** Following brief discussion, a motion was made at 11:10 p.m. by Tiedeman, second by Boone, to enter into executive session to discuss proprietary matters. All present Council members voted aye; motion carried. Mayor Anderson declared Council out of executive session at 11:25 p.m. No action was taken.
- **Swimming Pool Fees:** Finance Officer Johnson shared information regarding fees for swimming pool passes. Parks Director Kelly Haisch has recommended an increase in the cost for 2024 pool

passes. A motion was made by Tiedeman, second by Schott, to increase the cost of a family pool pass to \$135 and single pool pass to \$85 for the 2024 season. A \$10 discount will be given for passes purchased before December 30, 2023. All present Council members voted aye; motion carried.

- **2024 Part-Time and Seasonal Wage Schedule:** Finance Officer Johnson shared the 2023 part-time/seasonal wage schedule; the only change made was to reflect the Federal minimum wage increase of \$0.40. Council was asked to review the schedule for discussion at the next meeting.
- **SDHDA Housing Infrastructure Financing Program Grant:** City Administrator Zeimetz informed Council of the infrastructure grant awarded by SDHDA to the City in the amount of \$1,023,833. This money will help pay for infrastructure for the Bak Property Housing Development project.

Approval of Travel Requests: A motion was made by Boone, second by Seeley, to approve the following travel requests. All present Council members voted aye; motion carried.

- SD Telecommunication Association Meeting, Mitchell, Dec. 4-5, VanBallegooyen
- SD Telecommunication Association Meeting, Mitchell, Dec. 6-7, Laurvick

Payment of Bills: A motion to pay the following bills was made by Boone, second by Roelke. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$70.00; Mike Antonson, conference, \$37.00; Applied Concepts, PD car equipment, \$2350.00; Azar Comp. Software Serv., digital service center, \$250.00; Badger Comm., phone, \$237.91; Baker & Taylor, books, \$832.97; Bally Sports North, affiliate fees, \$2763.36; Banner Assoc., WWTF engineering, \$9742.55; Beal Dist., beer, \$181.10; Bierschbach Equip., air hose, \$350.00; Big 10, affiliate fees, \$133.16; Border States Elec., supplies, \$3041.17; Tyson Bullis, clothing, \$61.60; BW Ramkota, lodging, \$214.00; Carlson's Body Shop, repair, \$502.10;

Cengage Learning, book, \$119.16; CenturyLink, 911 circuit, \$122.05; City of SF Public Works, tipping fees, \$6433.19; CNH Ind. Accts., parts, \$356.00; Core & Main, equipment, \$4436.46; Dakota Beverage, beer, \$197.50; Dakota Supply Group, supplies, \$811.11; Demco, supplies, \$84.30; Eastway Auto, repair, \$32.19; Express Comm., CBOL settlement, \$1323.70; FARR Tech., map update, \$732.50; Frieberg, Nelson & Ask, city attorney, \$2146.69; Austin Hansen, meeting, \$35.00; Heartland Pymt Systems, CC fees, \$701.73; Interstate TRS, TRS fund, \$342.75; Jerry's Chevrolet, tires, \$963.56;

Elaine Johnson, conference, \$11.00; KCL Group Benefits, insurance, \$137.30; Knife River Midwest, asphalt mix, \$1444.91; Maxwell Food Equip., supplies, \$213.84; Mid America Computer Corp, billing fees, \$2993.21; MidAmerican Energy, natural gas, \$346.22; Midwest Tape, DVDs, \$95.21; MN Mun. Util. Assn., safety program, \$4519.90; New Century Press, publishing, \$139.62; Nexstar Broadcasting, affiliate fees, \$2842.38; Quadient Finance, postage, \$3000.00; Rechnagel Const., gravel, \$11,443.00; Roo's Sanitation, disposal service, \$5562.00; RSA, clubhouse addition, \$735.00;

SD DMV, fee, \$26.70; SD State Treas., telecom relay serv., \$38.90; SD Telecom Assn., conference, \$550.00; SDN Comm, internet, \$2696.02; SDWWA, membership, \$20.00; Showtime Network, affiliate fees, \$31.24; Stuart Irby Co., transformer, \$83,149.00; Trusted Media Brand, TOH annual, \$41.40; USAC, schools & libraries, \$1965.50; Vantage Point, CALEA, \$160.00; Verizon, cell phones, \$867.44; Ver-Tech, wire, \$1568.66; Wellmark BC/BS, insurance, \$44,400.19; Wells Fargo, CC charges, \$5058.39; WESCO, supplies, \$579.00; Wholesale Supply, supplies, \$232.10; Jerry Zeimetz, conference, \$22.00.

November 2023 Payroll Totals:

Finance \$6046.40; Gov't Bldg. \$163.94; Police \$28,005.54; Street \$10,939.80; Parks \$4521.77; Water \$7456.61; Electric \$30,001.73; Sewer \$8029.78; Telephone \$32,870.52; Rubble/Recycling \$2244.38; Library \$10,460.09; City Admin \$8926.40; Golf Course \$5033.13; Clubhouse \$7609.86; Event Center \$364.56.

Adjournment: Having no further business, Mayor Anderson adjourned the meeting at 11:32 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi

**BERESFORD CITY COUNCIL
SPECIAL MEETING
November 28, 2023**

The Beresford City Council met in special session in City Council Chambers at 5:30 p.m. The Pledge of Allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Larry Rohrer, Art Schott, Eli Seeley, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

Adopt Agenda: Boone made a motion, second by Roelke, to adopt the agenda as presented.

Old Business

Solid Waste Contract: Discussion was held on the Solid Waste Hauling Contract for 2024-2026. The only bid received was from Roo's Sanitation: \$407,999.88 for a 3-year contract. Since the bid is significantly higher than current waste removal charges, options were briefly discussed. A motion was made by Schott, second by Roelke, to accept the bid of \$407,999.88 from Roo's Sanitation for the 2024-2026 Solid Waste Contract. All present Council members voted aye; motion carried.

Resolution 2023-14: Garbage Pickup Rates: Due to the increased cost for solid waste removal, a motion was made by Schott, second by Tiedeman, to adopt Resolution 2023-14: Garbage Pickup Rates. All present Council members voted aye; motion carried.

**RESOLUTION NO. 2023-14
SUBJECT: GARBAGE PICKUP RATES**

BE IT RESOLVED, that the following rates for the collection of solid waste in the City of Beresford are hereby established pursuant to Section 19-198 of the Beresford Municipal Code, and

BE IT FURTHER RESOLVED, that said rates shall become effective on the 1st day of January, 2024.

Monthly rates for one pickup per week:

Residential	\$17.00
Apartments	\$17.00 per apartment
Regular Commercial	\$17.00

Dumpster Rates:

Weekly Pickups: Number of Dumpsters (1 ½ Yard Capacity)

	<u>1</u>	<u>2</u>	<u>3</u>
1	\$ 20.00	\$ 24.00	\$ 27.00
2	\$ 31.00	\$ 39.00	\$ 44.00
3	\$ 42.00	\$ 53.00	\$ 61.00

Weekly Pickups: Number of Dumpsters (2 Yard Capacity)

	<u>1</u>	<u>2</u>	<u>3</u>
1	\$ 23.00	\$ 28.00	\$ 32.00
2	\$ 34.00	\$ 43.00	\$ 47.00
3	\$ 45.00	\$ 57.00	\$ 64.00

Weekly Pickups: Number of Dumpsters (3 Yard Capacity)

	<u>1</u>	<u>2</u>	<u>3</u>
1	\$ 30.00	\$ 38.00	\$ 43.00
2	\$ 50.00	\$ 65.00	\$ 74.00
3	\$ 70.00	\$ 90.00	\$105.00

Weekly Pickups: Number of Dumpsters (6 Yard Capacity)

	<u>1</u>	<u>2</u>	<u>3</u>
1	\$ 55.00	\$ 73.00	\$ 82.00
2	\$ 98.00	\$131.00	\$148.00
3	\$140.00	\$183.00	\$213.00

Adopted this 28th Day of November, 2023.

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Lot 4 Block 3 Bridges 2nd Add. Tract 4 Transfer from BEDCO to City of Beresford: A discussion was held on the potential transfer to the City of Beresford. No action taken.

Executive Session: Boone made a motion at 5:44 p.m. to enter into executive session to discuss personnel and proprietary matters. The motion was seconded by Seeley, and all present Council members voted aye; motion carried.

Mayor Anderson declared the Council out of executive session at 6:30 p.m. No action was taken.

Adjournment: There being no further business, Mayor Anderson adjourned the meeting at 6:31 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi

2024 DRAFT	Server/ Bartender	Grounds Maintenance	Recycling/ Landfill	Snowplow/ Equipment Operator	heavy Maintenance/ Equipment Repair	Maintenance/ Repair	Summer Library Assistant	Children's Librarian	Librarian	Custodian	Police Officers (certified)	Pool Attendant w/ Cert.	Pool Lifeguard	Pool Manager	Clubhouse Attendant	Admin. Assistant
0 - < 12 Months (starting wage) 90%	\$ 11.20	\$ 12.29	\$ 13.19	\$ 17.24	\$ 16.11	\$ 14.76	\$ 12.06	\$ 16.34	\$ 15.66	\$ 14.09	\$ 25.00	\$ 11.61	\$ 13.86	\$ 16.85	\$ 11.16	\$ 13.35
12 Months - < 24 Months (1st anniversary) 92.5%	\$ 11.20	\$ 12.63	\$ 13.55	\$ 17.71	\$ 16.56	\$ 15.17	\$ 12.40	\$ 16.79	\$ 16.10	\$ 14.48	\$ 25.00	\$ 11.47	\$ 14.25		\$ 11.47	
24 Months - < 36 Months (2nd anniversary) 95%	\$ 11.20	\$ 12.97	\$ 13.92	\$ 18.19	\$ 17.01	\$ 15.58	\$ 12.73	\$ 17.24	\$ 16.53	\$ 14.87	\$ 25.00	\$ 12.26	\$ 14.63		\$ 11.78	\$ 11.78
36 Months - < 48 Months (3rd Anniversary) 97.5%	\$ 11.20	\$ 13.31	\$ 14.28	\$ 18.67	\$ 17.45	\$ 15.99	\$ 13.07	\$ 17.70	\$ 16.97	\$ 15.26	\$ 25.00	\$ 12.58	\$ 15.02		\$ 12.09	\$ 12.09
48 Months - < 60 Months (4th Anniversary)	\$ 11.20	\$ 13.65	\$ 14.65	\$ 19.15	\$ 17.90	\$ 16.40	\$ 13.40	\$ 18.15	\$ 17.40	\$ 15.65	\$ 25.00	\$ 12.90	\$ 15.40		\$ 12.40	\$ 12.40

Minimum wage increased in 2024 to \$11.20; \$0.40 increase

Effective 1/01/2024

New for 2023: Used the Union Scale Method. Starting at 90%. Fill in top of scale (48 mos - 60 mos.) and formulas will autofill %.

Job Descriptions

Server/Bartender - Bridges Indoor Clubhouse

Ground Maint. - Mowing, Weedeating, prepping fields, flowers, other outside duties assigned.

Recycling/Landfill - Rubble Site and Recycling Attendants

Snowplow/Equipment Operator - Running the snowplow and other heavy duty equipment

Heavy Maintenance/Equipment Operator - Hot Mix/Asphalt repair, Wheel loader/Backhoe, Truck driving w/CDL

Maintenance/Repair - Park/Golf Course Equipment maintenance and repair, Street/Water/Sewer maintenance and repair

Summer Library Assistant - Assist Head Librarian and other assigned duties, Temporary Spring/Summer position

Children's Librarian - Assist Head Librarian and other assigned duties.

Librarian - Assist Head Librarian and other assigned duties.

Custodian - Custodial duties in any department

Police Officers - Certified Police Officers

Pool Manager - Oversees all pool employees, coordinates schedules, handles daily deposits, other duties assigned by Dept Head.

Pool Attendant - Pool employee who checks customers in at the front desk and manage the pool's slide

Pool Attendant w/ Cert. - Pool employee that is certified who checks customers in at the front desk and manage the pool's slide

Pool Lifeguard - Pool employees that have completed training and are certified lifeguards.

Clubhouse attendant - Prep and maintain golf carts, upkeep outside and inside the clubhouse, other duties assigned by Dept. Head.

2023	Server/ Bartender	Grounds Maintenance	Recycling/ Landfill	Snowplow/ Equipment Operator	heavy Maintenance/ Equipment Repair	Maintenance/ Repair	Summer Library Assistant	Children's Librarian	Librarian	Custodian	Police Officers (certified)	Pool Attendant w/ Cert.	Pool Lifeguard	Pool Manager	Clubhouse Attendant	Admin. Assistant
0 - < 12 Months (starting wage) 90%	\$ 10.80	\$ 11.93	\$ 12.83	\$ 16.88	\$ 15.75	\$ 14.40	\$ 11.70	\$ 15.98	\$ 15.30	\$ 13.73	\$ 25.00	\$ 10.80	\$ 13.50	\$ 16.85	\$ 10.80	\$ 13.35
12 Months - < 24 Months (1st anniversary) 92.5%	\$ 10.80	\$ 12.26	\$ 13.18	\$ 17.34	\$ 16.19	\$ 14.80	\$ 12.03	\$ 16.42	\$ 15.73	\$ 14.11	\$ 25.00	\$ 11.10	\$ 13.88		\$ 11.10	
24 Months - < 36 Months (2nd anniversary) 95%	\$ 10.80	\$ 12.59	\$ 13.54	\$ 17.81	\$ 16.63	\$ 15.20	\$ 12.35	\$ 16.86	\$ 16.15	\$ 14.49	\$ 25.00	\$ 11.40	\$ 14.25		\$ 11.40	
36 Months - < 48 Months (3rd Anniversary) 97.5%	\$ 10.80	\$ 12.92	\$ 13.89	\$ 18.28	\$ 17.06	\$ 15.60	\$ 12.68	\$ 17.31	\$ 16.58	\$ 14.87	\$ 25.00	\$ 11.70	\$ 14.63		\$ 11.70	
48 Months - < 60 Months (4th Anniversary)	\$ 10.80	\$ 13.25	\$ 14.25	\$ 18.75	\$ 17.50	\$ 16.00	\$ 13.00	\$ 17.75	\$ 17.00	\$ 15.25	\$ 25.00	\$ 12.00	\$ 15.00		\$ 12.00	

Minimum wage increased in 2023 to \$10.80; \$0.85 increase

Effective 1/01/2023

New for 2023: Used the Union Scale Method. Starting at 90% . Fill in top of scale (48 mos - 60 mos.) and formulas will autofill %.

Job Descriptions

Server/Bartender - Bridges Indoor Clubhouse

Ground Maint. - Mowing, Weedeating, prepping fields, flowers, other outside duties assigned.

Recycling/Landfill - Rubble Site and Recycling Attendants

Snowplow/Equipment Operator - Running the snowplow and other heavy duty equipment

Heavy Maintenance/Equipment Operator- Hot Mix/Asphalt repair, Wheel loader/Backhoe, Truck driving w/CDL

Maintenance/Repair - Park/Golf Course Equipment maintenance and repair, Street/Water/Sewer maintenance and repair

Summer Library Assistant - Assist Head Librarian and other assigned duties, Temporary Spring/Summer position

Children's Librarian - Assist Head Librarian and other assigned duties.

Librarian - Assist Head Librarian and other assigned duties.

Custodian - Custodial duties in any department

Police Officers - Certified Police Officers

Pool Manager - Oversees all pool employees, coordinates schedules, handles daily deposits, other duties assigned by Dept Head.

Pool Attendant - Pool employee who checks customers in at the front desk and manage the pool's slide

Pool Attendant w/ Cert. - Pool employee that is certified who checks customers in at the front desk and manage the pool's slide

Pool Lifeguard - Pool employees that have completed training and are certified lifeguards.

Clubhouse attendant - Prep and maintain golf carts; upkeep outside and inside the clubhouse, other duties assigned by Dept. Head.

Clubhouse Admin. Assistant - Assists the Dept. Head when needed with administrated duties such as daily deposits, ordering/delivery of products, scheduling, etc.

Jerry Zeimetz

From: Elaine Johnson
Sent: Thursday, November 30, 2023 9:07 AM
To: Jerry Zeimetz
Subject: RE: Sergeant promotion

\$27.09/hr.

From: Jerry Zeimetz <jerry@beresfordsd.com>
Sent: Wednesday, November 29, 2023 10:29 AM
To: Elaine Johnson <elaine@beresfordsd.com>
Cc: Thomas Frieberg <tfrieberg@frieberglaw.com>
Subject: FW: Sergeant promotion

Elaine, what is Tyson's current wage?

From: Michael Schurch <mschurch@beresfordsd.com>
Sent: Wednesday, November 29, 2023 10:22 AM
To: Jerry Zeimetz <jerry@beresfordsd.com>
Subject: Sergeant promotion

Jerry,

I would like an agenda item added for the December 4th council meeting. I am going to try to do my best to be at the meeting, but I have the JK-5 Christmas concert that night starting at 6. It's anticipated to only last an hour, so I might be a little late.

With the recent resignation of Sgt. Meinzer, I would recommend the Sergeant Position to be internally filled by Officer Tyson Bullis. Tyson has been in the Law Enforcement field since 2010 and has held the position as a Jailer, Deputy Sheriff and city cop. Tyson has been employed with the Beresford Police Department for approximately 3 years. Since Tyson has been employed with the Beresford Police Department, he has shown great leadership qualities and has shown proficiency in decision making. I have full trust in Tyson's ability to be a leader within our department and never have to second guess his decision making. Tyson has always stepped up in times of need for the City of Beresford during staffing issues and is truly a team player. With this being said, I would highly recommend Officer Bullis to be promoted to the rank of Sergeant, effective December 11, 2023. According to the 2023 union manual, this would increase his wage to \$29.80/hr.

Let me know if you have any questions

Thanks,

MS

Chief Michael Schurch
Beresford Police Department
310 N 4th St.
Beresford, SD 57004
Ph: (605)-763-2103
Fax: (605)763-2060



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Jerry Zeimetz

From: Elaine Johnson
Sent: Friday, December 1, 2023 12:09 PM
To: Jerry Zeimetz
Subject: Step Up - Rachel Johnson

Jerry,
Would you please put on the 12/04/23 council agenda my recommendation to approve Rachel Johnson's step pay increase?
Thank you,
Elaine

From: Rachel Johnson <rachel@beresfordsd.com>
Sent: Thursday, November 30, 2023 9:51 AM
To: Elaine Johnson <elaine@beresfordsd.com>
Subject: Step Up - Rachel Johnson

Good Morning!

Rachel is up for a step pay increase on 12/6/2023 from \$19.15/hr. to \$19.73/hr. This would be at 85% of the scale. Please advise your recommendation.

Rachel Johnson
City of Beresford/Finance Assistant
Email: rachel@beresfordsd.com
Phone: (605)763-2008
101 N 3rd St Beresford, SD 57004

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Quote Valid for 90 days

Contract:
011723-
VCE

Date: 10/10/2023

Buying Agency:	City of Beresford	Dealership:	Transource Truck & Equipment
SW Member #:		Prepared By:	Keith Dedrickson
Contact Person:	Jeff Heidebrecht	Phone:	605-310-7462
Phone/Email:	605-751-9151 Jeff@beresfordsd.com	Email:	keith.dedrickson@transourceusa.com

Sourcewell Product Code	D - Volvo Pricing Catalog: Wheel Loaders Large
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A. Catalog / Price Sheet Items being purchased

Quan	Description	Unit Pr	Total
1	L70H2	\$204,363	\$204,363
	See next page for machine specs at List Price, Contract Discount, Machine Price		
	TOTAL Purchase Price at Bottom of this Page		
Sourcewell Machine Price:			\$204,363
Additional Discount:			-\$15,500
Subtotal A:			\$188,863

B. Sourced Contracted Items

Quan	Description	Unit Pr	Total
1	Michelin 20.5R25 Snoe Plis tires	\$14,900	\$14,900
1	Printer TM80	\$900	\$900
1			\$0
1			\$0
1			\$0
1			\$0
1			\$0
1			\$0
Subtotal B:			\$15,800

C. Freight / Installation / Ext Warranty / Trade-Ins / Other Allowances/ Miscellaneous Charges

Freight	\$3,500	
PDI	\$1,100	
Warranty 5yr/4,000 hour complete (travel time and mileage is extra)	\$5,490	
Trade: 2016 Volvo L60H 3,500 hrs No bucket	-\$68,000	
Subtotal C:		-\$57,910

Delivery Date:	1/30/2024	D. TOTAL PURCHASE PRICE (A+B+C):	\$146,753
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Version 21

Description	Part #	List Price
Volvo L70H2 GPE Wheel Loader	L70H2	275,158.00
Engine D6J (Tier 4F) US	WL32017	0.00
Fuel fill strainer	WL30007	0.00
Delayed Engine Shutdown	WL30024	228.00
Reversible cooling fan	WL37001	1,517.00
Hand throttle control	WL30009	916.00
Rimpull	WL39501	0.00
Air conditioning with ACC (automatic climate control)	WL42001	8,049.00
Radio BlueTooth/USB/AUX no CD (must select WL44001 or WL44002)	WL43004	1,218.00
LH Radio mounting kit including 20 amp converter, speakers & 12v outlet	WL44002	1,282.00
Steering knob	WL45001	0.00
Sliding window in door	WL45003	0.00
ACC Fahrenheit decal only	WL45004	0.00
Universal key	WL45005	0.00
Secondary steering, electric	WL45019	0.00
Lunch box holder	WL45023	0.00
Anchorage manual	WL45027	0.00
Co-pilot incl Camera	WL45057	0.00
Operator Coaching Start	WL88201	0.00
Back up alarm	WL54001	0.00
Max Boom Height	WL65013	0.00
Oil sampling ports	WL71002	369.00
Footsteps front frame	WL71005	360.00
Footstep, right side	WL71009	0.00
Boom Suspension System (" Ride Control" . Includes single acting lift system.)	WL80001	7,665.00
Decals, English/Spanish	WL83004	0.00
Cover plates, rear frame	WL86013	0.00
Frame, life time warranty	WL86041	0.00
CareTrack Connectivity 4 yr Subscription	WL88010	0.00
4 - Rims (3pc) w/wood protection for 20.5 tires (for STD fenders only)	WL21006	7,512.00
Full coverage fenders rear for standard tires	WL22004	1,077.00
Max. fan speed, hot climate	WL30002	203.00
Engine auto shutdown	WL30011	865.00
Air precleaner, turbo type III	WL31005	1,612.00
Engine block heater, 120 V	WL33002	1,129.00
3rd hydraulic function, std. boom (hydraulics & detent function are included)	WL61016	2,672.00
Separate attachment locking, std. boom	WL64001	2,965.00
Tow Hitch	WL82005	557.00
Attachment bracket (Must select Hook-on attachments)	WLA85346	8,576.00
98" 3-piece bolt-on edge kit, straight-edge bucket (BOE adds 0.2 yd3)	WLA80134	1,887.00
98" 2.9 yd hook-on GP bucket	WLA86425	13,169.00
Counterweight, logging (can't be ordered from Arvika w/ solid tires or wooden protect rims)	WL81001	1,812.00

Lockup converter	WL39007	4,044.00
Timer cab heating	WL45011	606.00
Premium Comfort ISRI	WL41017	3,782.00
LED Feature Package	WL50023	4,806.00
Warning Beacon, LED	WL51003	1,042.00
Jump start connector, ISO-Type	WL53010	914.00
Armrest for ISRI premium seat	WL45046	308.00
Operator Coaching Advanced (requires WL45052 & WL88205 OBW hardware and software)	WL88202	290.00
OnBoard Weighing Software (must select WL45051 or WL45052 and WL88202)	WL88205	4,580.00
OBW Task Mode	WL88206	633.00
Rearview mirrors,el.adj& heat.	WL45201	543.00

Total List Price	\$362,346
Sourcewell % off List	43.6%
Sourcewell Machine Price	\$204,363

See Front Page of Quote for Total Purchase Price