

**BERESFORD CITY COUNCIL
REGULAR MEETING AGENDA
Tuesday, January 3, 2023 7:00 P.M.
Beresford City Council Chambers – 103 N. 3rd St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – December 19 and December 28, 2022

[5] – Public Hearings

- One-day malt beverage license for Beresford Volunteer Fire Dept. Casino Night on February 4

[6] – Visitors to be heard

- Dustin Degen and Jared Olson – Beresford Schools

[7] – Committee/Mayor Report

[8] – Department Head and City Administrator Reports

- Mike Antonson – Electric Supt.
 - Request to install solar power in residential district

[9] – Old Business

[10] – New Business

- Declare legal newspaper for the City of Beresford – Beresford Republic
- Declare official depositories for the City of Beresford – First Savings, First Dakota National Bank, US Bank, First Bank and Trust, SD Public Funds Investment Trust
- Set election date of April 11, 2023 and approve joint election with Beresford Schools
- 1st Reading Supplemental Appropriation Ordinance 2023-01
- Resolution 2023-02 – Contingency Fund Transfers
- 2022-year end transfers to General Fund and South Dakota FIT
- Resolution 2023-01 – 2023 employee wages
- Tanner Knutson probation review and step pay increase
- List of 2023 Volunteer Fire Fighters
-

[11] – Discussion & Information Items

- Next regular City Council Meeting – Tuesday, January 17, due to Martin Luther King Holiday

[12] – Approval of Travel Requests

[13] – Payment of Bills

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Special Meeting

Time: January 3, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09>

Meeting ID: 546 078 0834

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

BERESFORD CITY COUNCIL
Monday, December 19, 2022

The Beresford City Council met in regular session in City Council Chambers at 5:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

Members Absent: Troy Boone, Eli Seeley

Also Present: Jerry Zeimetz, City Administrator; Elaine Johnson, Finance Officer; Tom Frieberg, City Attorney; Jane Norling, Head Librarian; Austin Hansen, BeresfordTel Gen. Mgr.; Jeff Heidebrecht, Street/Water/Sewer Supt.

Adopt Agenda: A motion was made by Schott, second by Tiedeman, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Approve Minutes: Tiedeman made a motion to approve the December 5, 2022 meeting minutes. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

Visitors to be Heard: Damon and Allison Jarabek and Larry and Carol Speich were present to discuss proposed Ordinance 2022-04, an Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulation. City Attorney Frieberg explained the intent of the proposed ordinance and answered their questions. Council thanked them for their input.

Dept. Head/City Administrator Reports:

Jane Norling, Head Librarian

- Norling shared input received from the Beresford Library Board in regard to salaries, as well as information about wages at other area libraries. She asked Council to review long-term, part-time staff salaries and voiced her concern about staffing the library at the current wage.

Austin Hansen, BeresfordTel General Mgr.

- A job description for the newly-created Telephone Technician II position was reviewed. A motion was made by Sveeggen, second by Tiedeman, to approve the Memorandum of Understanding outlining the Telephone Tech II position and wage scale, effective September 5, 2022. All present Council members voted aye; motion carried.
- Following a recommendation from Hansen, Tiedeman made a motion to approve the promotion of John Ganschow to Telephone Tech II with a wage of \$23.24/hour (87.5% of the pay scale), effective September 5, 2022. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- A motion was made by Sveeggen to authorize advertising for full-time Telephone Tech I. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

Elaine Johnson, Finance Officer:

- Johnson highlighted some atypical expenditures from the November financial reports. Schott made a motion, second by Sveeggen, to accept the November, 2022 financials. All present Council Members voted aye; motion carried.

Old Business

Ordinance 2022-04: A motion was made by Schott, second by Roelke, to approve the second reading and adoption of Ordinance 2022-04, an Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulation. All present Council members voted aye; motion carried.

ORDINANCE 2022-04

**AN ORDINANCE AMENDING CHAPTER 16
OF THE BERESFORD ZONING REGULATIONS**

BE IT ORDAINED by the City Council of the City of Beresford, South Dakota, that an amendment be made to the 2017 revised Beresford Zoning Regulations of the City of Beresford; said amendment to be as follows:

1. Chapter 16.01 amended to read as follows:

- E. Following the expiration of a Building Permit for any reason, any reapplication for Building Permit for the same project must be re-approved. The Authorized Official of the City of Beresford, when considering issuing a new Building Permit, may include additional conditions to the issuance for the Building Permit including, but not limited to, potential penalties, charges, and other expenses for noncompliance.

Passed and adopted this 19th day of December, 2022

CITY OF BERESFORD

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer
Municipal Finance Officer

Part-Time Wage Scale: Brief discussion on the part-time wage scale was held and it was agreed to table a decision until more information on long-term part-time employees is available. S/W/S Supt. Heidebrecht requested one position be included in a different category. A decision will be made at the special meeting at the end of December.

Purchase Restroom/Concession Building: Zeimetz updated Council on the projected final costs for the restroom/concession building for the new ballfield expansion. After discussion, a motion was made by Sveeggen, second by Schott, to authorize purchase of a restroom/concession building for the Grace V. Nelson ballfield improvement project from CXT Precast Concrete Products for \$306,555 through the Sourcewell Joint Purchasing Contract #081721-CXT. All present Council members voted aye; motion carried.

New Business

Subsidy Drawdown Requests

- A motion was made by Sveeggen, second by Schott, to approve the budgeted subsidy drawdown request of \$5000.00 from Bright Beginnings Childcare Center. All present Council members voted aye; motion carried.
- A motion to approve the budgeted subsidy drawdown request of \$2500 from Beresford Community Outreach for Youth and Families (COYF) was made by Schott, second by Roelke. All present Council members voted aye; motion carried.

Mayoral Committee Appointments: A motion was made by Schott to approve the appointment of Councilmember Seeley to the following committees: Buildings & Insurance, Finance & Utilities, Policy & Procedures, and Council Representative for Community Education. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

Beresford HRC: Mayor Anderson recommended Councilmember Tiedeman, Stephanie Peterson, as well as himself, be appointed to the Beresford Housing and Redevelopment Commission. A motion was made by Sveeggen to approve the appointments of Nathan Anderson, Mike Tiedeman and Stephanie Peterson to Beresford HRC. The motion was seconded by Schott and all present Council members voted aye; motion carried.

Step-Pay Increase: Sveeggen made a motion to approve a step-pay increase from \$24.69 to \$25.35 for Police Officer Tyson Bullis, effective for the December 30, 2022 payroll. Schott seconded the motion and all present Council members voted aye; motion carried.

Public Hearing: A motion was made by Tiedeman to set Tuesday, January 3, 2023 at 7:00 p.m. as the hearing date for the Beresford Volunteer Fire Department Casino Night one-day malt beverage license. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

2023 Union Contract: City Attorney Frieberg informed Council that all agreed-upon changes had been incorporated into the IBEW contract. Schott made a motion, second by Roelke, to ratify the 2023 Union Agreement. All present Council members voted aye; motion carried.

Special Meeting: The year-end special meeting was set for Wednesday, Dec. 28, 2022 at 5:15 p.m.

Payment of Bills: A motion to pay the following bills was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$70.00; Adtran, managed WiFi contract, \$375.00; AFLAC, insurance, \$1406.78 & \$628.21; Michael Antonson, clothing, \$400.00; Badger Comm., phones, \$730.76; Bally Sports North, affiliate fees, \$2901.00; Banner Assoc., engineering, \$17,975.30; Big 10 Network, affiliate fees, \$137.56; CenturyLink, 911 circuit, \$117.31; Chesterman, resale, \$457.92; CHS Inc., fuel, \$2721.22; City of SF, tipping fees, \$4123.28; Consortia, consulting fee, \$3500.00; COYF, 2022 subsidy, \$2500.00; Dakota Supply, sensors, \$203.80; DeRaad H&C, service, \$554.74;

Dexter Pump Service, irrigation pump, \$11,142.55; EFTPS, federal excise tax, \$522.36 and \$491.05; Express Comm., toll settlement, \$1724.22; FARR Tech., repairs, \$7250.00; Fiber Ring Revenue, pooling fees, \$4269.00; Frieberg, Nelson & Ask, city attorney, \$2392.50; Heartland Payment Systems, CC fees, \$233.02; High Plains Tech., Microsoft 365, \$87.00; Interstate TRS, TRS fund, \$286.30; J.P. Cooke, dog tags, \$77.25; KCL Group Benefits, insurance, \$134.40; Kelly Knutson, park pics, \$40.00; Lands' End, clothing, \$470.80; Lawson Prod., supplies, \$195.50; MACC, server, \$226.00;

MidAmerican Energy, natural gas, \$1705.46; Missouri River Energy, hydro/supplemental power, \$166,167.03; Midwest Alarm, fire alarm monitoring, \$160.35; Midwest Tape, DVDs, 125.69; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$3062.46; Olson's Pest Tech., service, \$228.00; Pederson Machine, equipment, \$331.20; Printing Plus, vouchers, \$69.50; Quadient, meter, \$609.06; Radiant Life Min., affiliate fees, \$114.00; Ben Reiter, mileage, \$40.00; Rivistas, subscription, \$1182.64; Roo's Sanitation, disposal service, \$5529.00; Rovi Guides, guides, \$1442.46;

SD Dept. of Rev., sales tax, \$28,404.25; SD Epath, E911 surcharge, \$503.75; SDN Comm., 800 database, \$4.33; SEAF0G, dues, \$100.00; SF Two-Way Radio, radios, \$1602.44; Siouxland Recovery, recycling, \$24.75; Southeastern Electric, electricity, \$406.07; Trusted Media Brands, Taste of Home annual, \$38.32; Alex Thompson, clothing, \$396.17; USAC, schools/libraries, \$1961.74; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phones, \$941.30; Webit.com, website fee, \$490.00; Wellmark BC/BS, insurance, \$44,240.16; Wells Fargo, CC charges, \$3484.21; WESCO Dist., supplies, \$177.30.

Adjournment: There being no further business, the meeting was adjourned at 6:03 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi

**Beresford City Council Special Meeting
Wednesday, December 28, 2022**

The Beresford City Council met in special session at the City Council Chambers at 5:15 p.m.

Members Present: Mayor Nathan Anderson, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Teresa Sveeggen and Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer and Jerry Zeimetz, City Administrator

Adopt Agenda: A motion was made by Boone and seconded by Roelke to adopt the agenda. All present Council Members voted aye; motion carried.

Old Business:

2023 Part-Time Wage Scale: City Administrator Zeimetz explained the proposed changes to the 2023 Part-Time Wage Scale. Following discussion, a motion was made by Tiedeman to adopt the proposed 2023 Part-Time Wage Scale. The motion was seconded by Schott and all present Council members voted aye; motion carried. Zeimetz and Finance Officer Johnson will create a longevity pay scale for approval at a future meeting.

Payment of Bills: A motion was made by Schott and seconded by Sveeggen to approve payment of the bills listed below. All present Council Members voted aye; motion carried.

Ben Fahlberg, Christmas luncheon, \$642.00; Ban-Koe Co., fire alarm monitoring, \$702.09; Bright Beginnings Daycare, 2022 subsidy, \$5000.00; Core & Main, meters, \$1491.96; East River Elec. Power, poles, \$6051.61; 1st Choice Recycling, electronics recycling, \$485.00; Hampton Inn, lodging, \$307.50; JD's House of Trophies, nameplate, \$19.50; Keith Kropuenske, training, \$55.88; New Century Press, publishing, \$90.22; Ben Reiter, mileage, \$20.00.

December 2022 Payroll Totals:

Finance \$8197.99; Gov't Bldg. \$188.31; Police \$43,924.00; Street \$18,562.26; Parks \$5920.21; Water \$13,399.75; Electric \$41,116.16; Sewer \$11,773.36; Telephone \$42,916.19; Rubble/Recycling \$2036.00; Planning & Zoning \$1125.00; Library \$12,454.68; City Admin \$12,310.47; Golf Course \$4423.93; Clubhouse \$8418.21; Event Center \$1475.75.

Adjournment: There being no further business, Mayor Anderson adjourned the meeting at 5:35 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi

From: Mike Antonson Electric Superintendent <electric@bmtc.net>
Sent: Wednesday, December 28, 2022 4:11 PM
To: 'Jerry Zeimetz'
Subject: MRES Solar Apps and Agreements
Attachments: 07_Section-7_Small-Renewable-Procedures (2).doc; 07a_Section-7_Appendix-A_Small-Renewable-Procedure-Flowchart.xls; 07b_Section-7_Appendix-B_Small-Renewable-Application (2).doc; 08_Section-8_Small-Renewable-Requirements (1).doc; 08a_Section-8_Appendix-A_Example-Inverter-Diagram (2).doc; 08b_Section-8_Appendix-B_Non-Minnesota-Example-Agreement (1).doc

I have attached all the solar agreements and applications from MRES Distribution Generation workbook for South Dakota members. I think the next step is to establish an Application fee so the customer can apply for a solar installation.

We should also think about two separate App fees, one for a system less than 40kW and one for systems larger than 40kW(commercial application).

One idea would be a smaller application fee with customer responsible for all engineering costs incurred for review and approval of project or a larger upfront fee to cover time and engineering fees.

I am going to visit with Dennis tomorrow about some previous projects that DGR has worked on to get an idea of how many hours these projects cost.

Mike



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SMALL RENEWABLE GENERATION INTERCONNECTION PROCEDURE FOR INVERTER CONNECTED SYSTEMS RATED LESS THAN 40 KW

Introduction

To interconnect a Generation System with MEMBER, there are several steps that must be followed. This document outlines a streamlined version of those steps for inverter connected systems rated less than 40kW. At any point in the process, if there are questions, please consult the MEMBER Contact.

This streamlined version of the interconnection process has been prepared to explain the process to interconnect a specific type and size of Generation System: a PURPA qualified generation system utilizing a Grid Tie Inverter rated below 40kW. If your system does not meet these qualifications, then this procedure is not applicable for interconnecting your system. Please refer to the “Distributed Generation Interconnection Procedure” in Section 9.

This document does not discuss the associated interconnection Technical Requirements, which are covered in the “Small Renewable Generation Interconnection: Requirements for Inverter Connected System Rated less than 40kW” in Section 8. Please refer to that document for Technical Requirements and additional explanation of the terms utilized herein.

General Information

A. Definitions

1. **Applicant**: The person, customer, or entity which is requesting the interconnection of a Generation System with MEMBER and has overall responsibility for ensuring that the Generation System is designed, operated, and maintained in compliance with the Technical Requirements.
2. **Area EPS**: An electric power system (EPS) that serves Local EPS. Typically, an Area EPS has primary access to public rights-of-way, priority crossing of property boundaries, etc.
3. **Distribution System**: The MEMBER system which is not part of the Area EPS Transmission System or any Generation System.
4. **Extended Parallel**: The Generation System is designed to remain connected with MEMBER for an extended period of time.
5. **Generation**: Any device producing electrical energy, i.e., rotating generators driven by wind, steam turbines, internal combustion engines, hydraulic turbines, solar, fuel cells, or any other electric producing device, including energy storage technologies.
6. **MEMBER Coordinator**: The person or persons designated by MEMBER to provide a single point of coordination with the Applicant for the generation interconnection process.
7. **Generation System**: The interconnected generator(s), controls, relays, switches, breakers, transformers, inverters, and associated wiring and cables up to the Point of Common Coupling.
8. **Grid Tie Inverter**: A device that converts DC electricity to AC electricity. While a Grid Tie Inverter usually has been specially designed and constructed to safely interconnect with an Area EPS, for the purposes of this interconnection procedure, a Grid Tie Inverter must also have been designed and tested to meet the requirements of IEEE 1547 and ANSI 929 standards and has been certified with a UL 1741 label.
9. **Interconnection Customer**: The party or parties who will own/operate the Generation System and are responsible for meeting the requirements of the agreements and Technical Requirements. This could be the Generation System applicant, installer, owner, designer, or operator.
10. **Local EPS**: An EPS contained entirely within a single premise or group of premises.

11. Point of Common Coupling: The point where the Local EPS is connected to an Area EPS.
12. Technical Requirements: The complete set of requirements outlined in the “MEMBER Distributed Generation Interconnection Requirements.” Also includes the more concise subset of the technical requirements provided for smaller inverter interconnected generation systems titled “MEMBER Small Renewable Generation Interconnection Requirements for Inverter Connected Systems Rated less than 40kW”.

B. MEMBER Coordinator

For questions regarding this generation interconnection process or any other questions regarding generation installation in general, please contact the following:

[MEMBER TO INSERT APPROPRIATE INFORMATION]

Name:
Title:
Company:
Address
Phone
E-mail:

This MEMBER Coordinator may not be able to directly answer or resolve all of the issues involved in the review and implementation of the interconnection process and standards, but shall be available to provide coordination assistance with the Applicant.

C. Insurance

In connection with the Interconnection Customer’s performance of his or her duties and obligations under the Small Renewable Generation Interconnection Procedure and subsequent agreement, the Interconnection Customer shall maintain, during the term of the Agreement, general liability insurance from a qualified insurance agency with a B+ or better rating by “Best” and with a combined single limit as determined by MEMBER based on the Generation System of the Interconnection Customer.

Procedure for Small Renewable Generation Interconnection

Step 1 Application (By Applicant)

Upon decision to interconnect a Small Renewable Generation System with MEMBER, Applicant shall supply MEMBER with the following information:

1. Completed Generation Interconnection Application (Appendix A) including:
 - a. One-line diagram
 - b. Site plan of the proposed installation
 - c. Proposed schedule of the installation
2. Payment of the (MEMBER TO DETERMINE) application fee. This application fee is to contribute to MEMBER's labor costs for administration, review of the design concept, and engineering screening for the proposed Generation System interconnection.

Step 2 Review of Application (By MEMBER)

Within 30 business days of receipt of all the information listed in Step 1, the MEMBER Coordinator shall respond to the Applicant with the information listed below. If the information required in Step 1 is not complete, the Applicant will be notified within 10 business days of what is missing and no further review will be completed until the missing information is submitted. (The 30 day clock will restart with the new submittal.)

The proposed Generation System will be screened to determine if additional engineering studies are required. The base screening criteria is listed in the general information section of this document.

1. A single point of contact with MEMBER for this project. (MEMBER Coordinator)
2. Approval or rejection of the generation interconnection request.
 - a. Rejection – MEMBER shall supply the technical reasons, with supporting information, for rejection of the Application.
 - b. Approval – An approved Application is valid for 6 months from the date of the approval. The MEMBER Coordinator may extend this time upon request of the Applicant

MEMBER will conduct a high level review to confirm that, with the incremental addition of this QF into the MEMBER Distribution System, the sum of all generation does not exceed 50% of the minimum annual hourly load at the MEMBER high voltage substation. If it does exceed 50% of the minimum annual hourly load at the

MEMBER substation, a more detailed analysis may be needed including discussions with and evaluations by MRES to confirm there are no significant transmission impacts related to the addition of the interconnected generation.

3. Comments on the schedule provided.
4. Interconnection and Power Purchase Agreement.
5. Cost estimate and payment schedule for required MEMBER work, including, but not limited to:
 - a. Labor costs related to the final design review
 - b. Labor & expense costs for attending meetings
 - c. Required equipment and other MEMBER modification(s)
 - d. Final acceptance testing costs

Step 3 Final Go/No-Go Decision (Bv Applicant)

The Applicant shall have the opportunity to indicate whether they want to proceed with the proposed generation interconnection. If the decision is to NOT proceed, the Applicant will notify the MEMBER Coordinator, so that other generation interconnections in the queue are not adversely impacted.

Should the Applicant decide to proceed, the following information is to be supplied to the MEMBER Coordinator:

1. Applicable up-front payment required by MEMBER, per Payment Schedule, provided in Step 2. (if applicable)
2. Signed Interconnection and Power Purchase Agreement
3. Final proposed schedule, incorporating the MEMBER comments or requirements
4. Detailed information on the proposed equipment, if required by MEMBER in Step2, including wiring diagrams, models and types

Step 4 Order Equipment and Construction (Bv MEMBER /Applicant)

The following activities shall be completed:

By the Applicant's personnel:

1. Installing Generation System
2. Filing of required state electrical inspection forms
3. Inspecting and functional testing of Generation System components

By MEMBER personnel:

1. Installing and testing any MEMBER facilities or line extensions
2. Assisting Applicant's personnel with interconnection installation coordination issues
3. Providing review and input for testing process

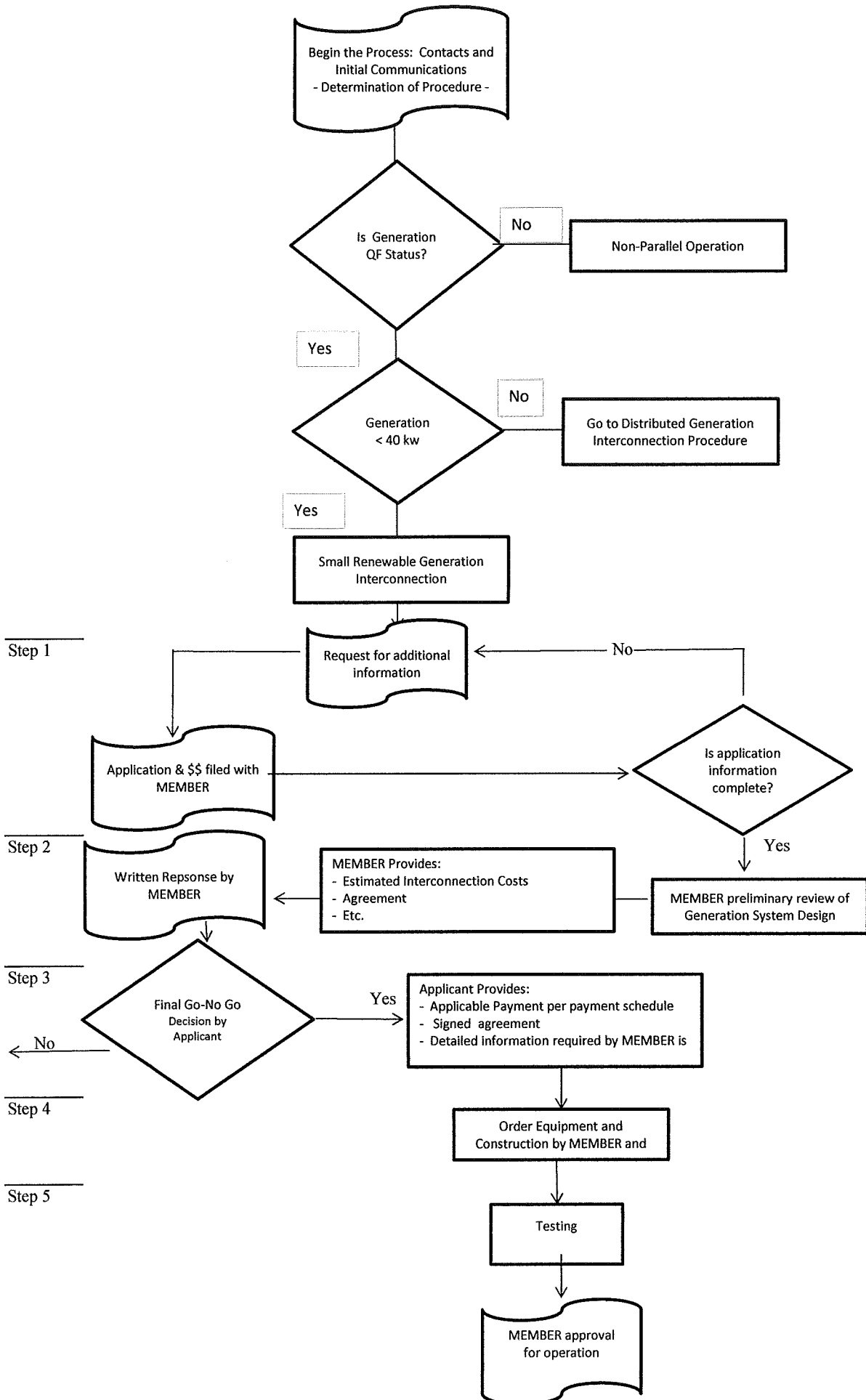
Step 5 Final Tests (By MEMBER /Applicant)

(Due to equipment lead times and construction, a significant amount of time may pass between the execution of Step 4 and Step 5.)

Final acceptance testing will commence when all equipment has been installed and all contractor preliminary testing has been accomplished. A week or two prior to the start of the final testing of the generation interconnection, the Applicant shall provide MEMBER with a report certifying:

1. The Generation System meets all interconnection requirements.
2. All contractor preliminary testing has been completed.
3. A proposed date that the Generation System will be ready to be energized and to be acceptance tested.

Appendix A: Small Renewable Generation Interconnection Procedure Flowchart



Appendix A: SRG Flowchart

Appendix B Small Renewable Generation Application (w/Inverter and < 40 kW)

WHO SHOULD FILE THIS APPLICATION: Customers interested in installing generation, rated less than 40 kw, which will interconnect to MEMBER distribution system using a Grid Tie Inverter. This application should be completed and returned to MEMBER Coordinator, in order to begin processing the request.

INFORMATION: Member will perform an interconnection review based on the information provided. The Applicant shall complete as much of the form as possible. The fields in BOLD are required to be completed to the best of the Applicant's ability. The Applicant will be contacted if additional information is required. The response may take up to 30 business days after receipt of all the required information.

APPLICATION FEE: (MEMBER TO DETERMINE) filing fee to cover the cost of processing and reviewing this application.

OWNER/APPLICANT		
Applicant:	Phone Number:	FAX Number:
Mailing Address:		
Email Address:		

PROPOSED LOCATION OF GENERATION SYSTEM INTERCONNECTION
Street Address, Legal Description, or GPS coordinates:

ELECTRICAL CONTRACTOR (if applicable)		
Company:		
Representative:	Phone Number:	FAX Number:
Mailing Address:		
Email Address:		

TYPE OF INTERCONNECTED OPERATION	
Type of Generation System Solar Wind(Circle one) or other Describe _____	
Proposed use of generation: (Check all that may apply) <input type="checkbox"/> Peak Reduction <input type="checkbox"/> Standby <input type="checkbox"/> Energy Sales <input type="checkbox"/> Cover Load	Duration Parallel: <input type="checkbox"/> None <input type="checkbox"/> Limited <input type="checkbox"/> Continuous
Pre-Certified System: Yes / No / Don't know (Circle one)	Exporting Energy Yes / No (Circle one)

ESTIMATED START/COMPLETION DATES	
Order Equipment:	
Construction Start Date:	
Start Acceptance Testing:	
Generation In Service:	

GENERATOR or (Solar Panel) INFORMATION		
Manufacturer:	Type (Model):	Phases: 1 or 3
Rated Output (each unit) kW	# of Units to be installed:	Rated Voltage (Volts):
Supplier of Equipment		
Address		
Phone		
Additional Information:		

INVERTER		
Manufacturer:	Model:	
Rated Power Factor (%):	Rated Voltage (Volts):	Rated Current (Amperes):
% Total harmonics at full load	%Current	% Voltage
Inverter Type (ferroresonant, step, pulse-width modulation, etc.):		
Additional Information:		

MISCELLANEOUS (Use this area and any additional sheets for applicable notes and comments)

SIGN OFF AREA:
With this Application, I, the Applicant, requests MEMBER to review the proposed Generation System Interconnection. I request that MEMBER identify any additional equipment and costs/fees involved with the interconnection of this system and to provide an estimate of those costs. I understand that the costs supplied by MEMBER will be estimated using the information provided. I also agree that I will supply, as requested, any additional information requested by MEMBER for evaluation of this proposed Generation System interconnection. I have read the MEMBER Small Renewable Generation Interconnection Procedure and Requirements and will design, operate, and maintain the Generation System and interconnection in accordance with those requirements.
Applicant Name (print):
Applicant Signature: Date:
SEND THIS COMPLETED & SIGNED APPLICATION AND ATTACHMENTS TO THE MEMBER COORDINATOR at MEMBER UTILITY

ORDINANCE #2023-01
Supplemental Appropriations

SUBJECT: An Ordinance to Supplement FY 2022 Appropriations and Declare an Emergency.
BE IT ORDAINED, by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2022.

Appropriations:

Police Dept.	Full-Time Salaries	101-4210-41101	\$ 29,415
	Full-Time OT Pay	101-4210-41102	\$ 3,200
	P/T Salaries	101-4210-41103	\$ 4,125
	Retirement	101-4210-41300	\$ 3,710
	Group Health Insurance	101-4210-41500	\$ 22,500
	Machinery & Auto	101-4210-43600	\$ 20,225
	Auto Insurance	101-4210-42102	\$ 2,865
	Property Insurance	101-4210-42103	\$ 1,315
	Machinery & Vehicles	101-4210-42503	\$ 1,879
Parks Dept.	Ball Field Maint.	101-4520-42504	\$ 65,430
	Buildings & Improvements	101-4520-43200	\$ 8,545
Swimming Pool	Part-time Salaries	101-4530-41103	<u>\$ 13,455</u>
		<u>Total Appropriations</u>	\$176,664

Source of Funding:

Municipal Liquor Store	\$ 49,815.70
Unassigned Fund Balance	<u>\$126,848.30</u>

Total Means of Finance **\$176,664**

Emergency Clause: The effective date to this Ordinance shall be the date of passage.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

Adopted: January 3, 2023
Published: January 12, 2023

RESOLUTION #2023-02

Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2022.

Transfers to:

Debt Service			
301-0000-44300	Agent Fees & Misc.		\$20,213
	Grace V Nelson Ballfield Addition		
	COP 2022A Additional Equity Contribution		

Transfer from Account:

101-4110-45900	Contingency Funds		\$20,213
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Adopted this 3rd day of January, 2023.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

Adopted: January 3, 2023
Published: January 12, 2023

2022 Year-End Transfers to General Fund

January 3, 2023

Transfer From:

Electric	603-4340-51100	\$250,000
Telephone	611-4380-51100	\$250,000
Solid Waste	612-4320-51100	<u>\$50,000</u>
	Total:	\$550,000

Transfer To:

General Fund	101-390-3911	\$550,000
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2022 Year-End Transfer of Reserves to South Dakota FIT

Street Dept.	\$39,000
Library	\$5,000
Fire Dept.	\$41,000
(602) Water Dept.	\$17,200
(604) Sewer	\$15,000
(611) Telephone	\$200,000
(603) Electric	<u>\$525,000</u>
Total:	\$842,200

The above transfers will require a separate motion for the General Fund transfers and separate motion for the transfers to SD FIT.

RESOLUTION #2023-01
A Resolution Establishing the Salaries for 2023

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2023. The Mayor, City Council, and Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

Full-Time Employees			
Mayor - Nathan Anderson	\$4,400/annual	Telephone - Rob Van Ballegooyen	\$39.65/hour
Council Member Ward 1 - Art Schott	\$3,700/annual	Telephone - Anthony Laurvick	\$32.66/hour
Council Member Ward 1 - Troy Boone	\$3,700/annual	Telephone - John Ganschow	\$24.87/hour
Council Member Ward 2 - William Roelke	\$3,700/annual	Electric Supt. - Michael Antonson	\$90,124.80/annual
Council Member Ward 2 - Michael Tiedeman	\$3,700/annual	Electric Lead Lineman - Joe Knutson	\$46.38/hour
Council Member Ward 3 - Eli Seeley	\$3,700/annual	Electric Lineman - Alex Thompson	\$42.06/hour
Council Member Ward 3 - Teresa Sveeggen	\$3,700/annual	Parks/Golf Course Supt. - Greg Bates	\$62,249.60/annual
Planning & Zoning - Stanford Peterson	\$900/annual	GC/Parks/Public Works - Jason Strand	20.60/hour
Planning & Zoning - Larry Bork	\$900/annual	Event Center/Clubhouse Mgr. - Benjamin Reiter	\$62,000/annual
Planning & Zoning - Len Hofer	\$900/annual	Street/Water/Sewer Supt. - Jeff Heidebrecht	\$36.12/hour
Planning & Zoning - Bradley Muller	\$900/annual	Street/Water/Sewer - Keith Kropuenske	\$28.28/hour
Planning & Zoning - Michael Borah	\$900/annual	Street/Water/Sewer - Cameron Voegeli	\$25.73/hour
City Administrator - Jerry Zeimetz	\$108,499.20/annual	Street/Water/Sewer - Tanner Knutson	\$22.30/hour
Finance Officer - Elaine Johnson	\$73,374.40/annual	Head Librarian - Jane Norling	\$54,999.20/annual
Finance Assistant - Renee Goltz	\$23.27/hour	Asst. Librarian (80% Status) - Barb Bailey	\$17.86/hour
Finance Assistant - Kathy Stuessi	\$23.21/hour	Police Chief - Michael Schurch	\$33.00/hour
Finance Assistant - Rachel Roth	\$18.57/hour	Police Sergeant - Michael Meinzer	\$29.80/hour
Telephone Superintendent - Austin Hansen	\$93,124.80/annual	Police Officer - Alex Defries	\$27.09/hour
Telephone - Tony Harris	\$47,299.20/annual	Police Officer - Tyson Bullis	\$27.09/hour
Part-Time Employees			
City Hall Custodian - Nancy Sveeggen	\$14.87/hour	Clubhouse/Event Center - Kristina Kjose	\$10.80/hour
Clubhouse/Event Center - Susan Lyle	\$10.80/hour	Clubhouse/Event Center - Amber Sorensen	\$10.80/hour
Clubhouse/Event Center - Jeffrey Cordell	\$11.15/hour	Library Custodian - Maria Garcia	\$14.11/hour
Clubhouse/Event Center - Jan Antonson	\$15.25/hour	Library - Annie Crist	\$17.75/hour
Clubhouse/Event Center - Melissa Eastman	\$10.80/hour	Police - Joseph Mattson	\$25.00/hour
Clubhouse/Event Center - Tracy St. Pierre	\$10.80/hour	Police - Adrian Hoeshl	\$25.00/hour
Clubhouse/Event Center - Jeanine Lohre (admin)	\$13.35/hour	Police - Daniel Brady	\$25.00/hour
Clubhouse/Event Center - Jeanine Lohre	\$10.80/hour	Police - Kyle Kleinschmit	\$25.00/hour
Clubhouse/Event Center - Roxy Johnson	\$10.80/hour	Rubble/Recycling - Thomas Cotton	\$14.25/hour
Clubhouse/Event Center - Allison Hodgman	\$10.80/hour	Rubble/Recycling - Wayne Akland	\$10.80/hour
Clubhouse/Event Center - Abigail Wiebers	\$10.80/hour	Rubble/Recycling - Christian Christopherson	\$13.89/hour

RESOLUTION 2023-01
A Resolution Establishing the Salaries for 2023

BE IS FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this _____ day of January, 2023.

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

Adopted: January 3, 2023
Published: January 12, 2023

jerry@bmtc.net

From: rachel@bmtc.net
Sent: Wednesday, December 28, 2022 2:08 PM
To: 'Jeff Heidebrecht'
Cc: Elaine Johnson; jerry@bmtc.net
Subject: Tanner Knutson Step Up

Good Afternoon!

Tanner Knutson is up for a step pay increase on 1/5/23 from \$20.84/hr to 22.94/hr. This would be at 90% of the scale. Please advise your recommendation.

This would get put on the 1/3/23 Council agenda and would become effective on the 1/13/23 payroll.

Please let me know if you have any questions!
Rachel

BERESFORD VOLUNTEER FIRE DEPARTMENT ROSTER - As of 1/3/2023

	NAME	RANK	JOINED
1	Mullinix, Tarzan	Chief (79)	6/1/1975
2	Johnson, Curt	Captain (00)	1/1/1995
3	Henderson, Jamie	Asst. Chief (01/15)	2/1/1998
4	Sveeggen, Mike	Lieu	12/1/1998
5	Mullinix, Aaron	Captain (06)	10/1/1999
6	Zeimetz, Jerry	Treas. (03)	10/1/1999
7	Jensen, Doug	Captain	5/1/2003
8	Hofer, Chris	Captain	12/1/2004
9	Mullinix, Al	Lieu	4/1/2005
10	Borah, Mike	Lieu	6/1/2005
11	Boden, Andrew	Asst. Chief (01/21)	1/1/2006
12	Kjose, Jeremy	Firefighter	5/1/2006
13	Traxler, Erik	Lieu (02/2022)	5/1/2006
14	Peterson, Greg	Lieu (10/19)	5/1/2006
15	Livingston, Derrick	Firefighter	11/1/2006
16	Laurvick, Tony	Lieu (10/19)	3/1/2008
17	Fahlberg, Benjamin	Firefighter	4/1/2008
18	Lind, Michael	Lieu (02/2022)	9/1/2009
19	Boden, Larry	Firefighter	10/1/2011
20	Andal, Eric	Capt (02/2022)	10/14/2013
21	Fahlberg, Brian	Firefighter	11/12/2013
22	Schable, A. J.	Firefighter	8/9/2016
23	Bidne, Mark	Firefighter	9/13/2016
24	Olson, Bruce	Firefighter	11/8/2016
25	Laurvick, Jen	Secretary (12/18)	6/12/2018
26	Peterson, Keaton	Firefighter	2/12/2019
27	Adams, Nick	Firefighter	2/12/2019
28	Nordquist, Kole	Firefighter	2/12/2019
29	Nordquist, Keegan	Firefighter	4/9/2019
30	Ganschow, John	Firefighter	6/9/2020
31	Duerksen, Cody	Firefighter	10/13/2020
32	Mullinix, Logan	Cadet	10/13/2020
33	Seeley, Ben	Firefighter	1/12/2021
34	Mullinix, Michael	Cadet	1/12/2021
35	Kleinschmit, Kyle	Firefighter	7/13/2021
36	Carlson, Angela	Cadet	4/12/2022
37	Johnson, Riley	Cadet	7/12/2022