

## BERESFORD CITY COUNCIL

Monday, January 6, 2025

The Beresford City Council met in regular session in City Council Chambers at 6:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Also Present:** Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, BeresfordTel GM Austin Hansen

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the minutes of the December 16, 2024 meeting was made by Tiedeman, second by Roelke. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Rohrer, to approve the minutes of the special meeting on December 30, 2024. All present Council members voted aye; motion carried.

**Executive Session:** At 6:03 p.m. Bickett made a motion, second by Roelke, to enter into Executive Session to discuss personnel matters. All present Council members voted aye; motion carried. Mayor Seeley declared Council out of Executive Session at 7:02 p.m.

### **Visitors to be Heard**

Joanne Paulsen approached Council with questions about the vacated City Hall building at 101 N. 3<sup>rd</sup> St. She suggested using the building as a museum for Beresford history and memorabilia. She also shared that Beresford's 150<sup>th</sup> anniversary will be in 2035 and that now is the time to begin planning for the celebration. Council assured her they will consider her suggestion and thanked her for the information.

### **Committee and Mayor Reports:**

**Austin Hansen – Beresford Cablevision:** A motion was made by Rohrer, second by Tiedeman, to recess at 7:09 p.m. to enter into a Beresford Cablevision meeting. All present Council members voted aye; motion passed. Council reconvened at 7:22 p.m.

### **Elaine Johnson – Finance Officer:**

- **ELO Engagement Letter:** A motion was made by Schott, second by Bickett, to authorize Finance Officer Johnson to sign the letter from ELO CPAs and Advisors to prepare the 2024 Annual Report Financial statement. All present Council Members voted aye; motion carried.
- **ELO Annual Audit Letter:** A motion was made by Schott and seconded by Antonson to accept the engagement letter from ELO CPAs and Advisors for an audit of 2024 financial records. All present Council Members voted aye; motion carried.
- **Mileage Rate:** Council was informed of increased IRS rates for reimbursement of mileage for work-related travel to \$0.70 per mile.
- **Rubble Site:** Councilmember Schott informed Council that S/W/S Supt. Jeff Heidebrecht is researching fees at area rubble sites and will share the information with Council in the near future.

### **New Business:**

- **Legal Newspaper:** A motion was made by Schott to declare The Alcester-Beresford-Hudson Republic as the legal newspaper for the City of Beresford. The motion was seconded by Roelke and all present Council members voted aye; motion carried.
- **Official Depositories:** Tiedeman made a motion, second by Rohrer, to declare First Savings Bank, First Dakota National Bank, First Bank & Trust, SD Public Funds Investment Trust, and US Bank as official depositories for the City of Beresford. All present Council members voted aye; motion carried.
- **Election:** A motion was made by Rohrer, second by Schott, to set the election date as April 8, 2025 and approve a joint election with Beresford Schools. All present Council members voted aye; motion carried.
- **Pay Requests:**

- Rohrer made a motion, second by Schott, to approve Pay Request #2 in the amount of \$49,331.83 to Gil Haugan Construction for the Bridges patio addition. All present Council members voted aye; motion passed.
- A motion to approve Pay Request #10 from Siteworks in the amount of \$81,873.50 for the Wastewater Treatment Project was made by Schott and seconded by Bickett. All present Council members voted aye; motion carried.
- **Resolution 2025-01 – 2025 Employee Wages:** A motion to approve Resolution 2025-01 – Employee Wages, as presented was made by Schott. An amended motion to approve Resolution 2025-01 – Employee Wages, to include Department heads, City Administrator, and Finance Officer (except Police Chief) was made by Rohrer, second by Tiedeman. All present Council members voted aye; motion carried.

**RESOLUTION 2025-01**

A Resolution Establishing the Salaries for 2025

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2025. The Mayor, City Council, and Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

FULL-TIME EMPLOYEES			
Mayor – Eli Seeley	\$4,700/annual	Telephone – Anthony Laurvick	\$38.60/hour
Council Member Ward 1 – Patrick Bickett	\$4,000/annual	Telephone – Marcus Cooper	\$24.11/hour
Council Member Ward 1 – Art Schott	\$4,000/annual	Telephone – Conner Buum	\$24.11/hour
Council Member Ward 2 – William Roelke	\$4,000/annual	Electric Supt. – Michael Antonson	\$121,810.62/annual
Council Member Ward 2 – Michael Tiedeman	\$4,000/annual	Electric Lead Lineman – Joe Knutson	\$49.33/hour
Council Member Ward 3 – Larry Rohrer	\$4,000/annual	Electric Lineman – Alex Thompson	\$44.74/hour
Council Member Ward 3 – Sarah Antonson	\$4,000/annual	Parks Supt. – Kelly Haisch	\$61,200.00/annual
Planning & Zoning – Stanford Peterson	\$900/annual	GC Supt. – Jason Strand	\$58,700.00/annual
Planning & Zoning – Larry Bork	\$900/annual	Event Ctr/Clubhouse Mgr. – Benjamin Reiter	\$77,077.31/annual
Planning & Zoning – Len Hofer	\$900/annual	Street/Water/Sewer Supt. – Jeff Heidebrecht	\$42.98/hour
Planning & Zoning – Bradley Muller	\$900/annual	Street/Water/Sewer – Keith Kropuenske	\$32.39/hour
Planning & Zoning – Michael Borah	\$900/annual	Street/Water/Sewer – Cameron Voegeli	\$29.47/hour
City Administrator – Jerry Zeimetz	\$123,810.62/annual	Street/Water/Sewer – Tanner Knutson	\$29.19/hour
Finance Officer – Elaine Johnson	\$84,406.40/annual	Head Librarian – Jane Norling	\$63,633.23/annual
Finance Assistant – Renee Goltz	\$25.03/hour	Asst. Librarian (80% Status) – Barb Bailey	\$21.56/hour
Finance Assistant – Kathy Stuessi	\$25.03/hour	Police Chief – Michael Schurch	\$38.09/hour
Finance Assistant – Rachel Johnson	\$22.44/hour	Police Sergeant – Tyson Bullis	\$35.13/hour
Telephone Superintendent – Austin Hansen	\$106,278.22/annual	Police Officer – Alex Defries	\$31.93/hour
Telephone – Tony Harris	\$56,576.00/annual	Police Officer – Colton Laubach	\$29.54/hour
Telephone – Rob Van Ballegooyen	\$42.23/hour	Police Officer – Kyle Kleinschmit	\$27.15/hour
PART-TIME EMPLOYEES			
City Hall Custodian – Nancy Sveeggen	\$15.95/hour	Clubhouse/Event Ctr. – Dustin Maas	\$11.78/hour
Clubhouse/Event Ctr. – Kelsey Rodriguez	\$11.50/hour	Clubhouse/Event Ctr. – Sabrina Swee	\$11.50/hour
Clubhouse/Event Ctr. – Jeffrey Cordell	\$11.50/hour	Clubhouse/Event Ctr. – Cullen Pollard	\$11.47/hour
Clubhouse/Event Ctr. – Jan Antonson	\$15.95/hour	Library Custodian – Maria Garcia	\$15.55/hour
Clubhouse/Event Ctr. – Jeanine Lohre (admin)	\$16.80/hour	Library – Annie Crist	\$20.65/hour
Clubhouse/Event Ctr. – Jeanine Lohre	\$11.50/hour	Library – Deborah Johnson	\$17.91/hour
Clubhouse/Event Ctr. – Roxy Johnson	\$11.50/hour	Police – Adrian Hoesli	\$25.30/hour
Clubhouse/Event Ctr. – Megan Buum	\$11.50/hour	Police – Chet Moser	\$25.30/hour
Clubhouse/Event Ctr. – Amber Sorensen	\$11.50/hour	Police – Grayson Lass	\$25.30/hour

Clubhouse/Event Ctr. – Gabrielle Engbarth	\$11.50/hour	Rubble/Recycling – Thomas Cotton	\$14.95/hour
Clubhouse/Event Ctr. – Tracy St. Pierre	\$11.50/hour	Rubble/Recycling – Wayne Akland	\$13.46/hour
Clubhouse/Event Ctr. – Abigail Wiebers	\$11.50/hour	Rubble/Recycling – Christian Christopherson	\$14.95/hour
Clubhouse/Event Ctr. – Clair Bovill	\$11.50/hour		

BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 6<sup>th</sup> day of January, 2025.

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Eli Seeley, Mayor

ATTEST:

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Elaine Johnson, Finance Officer

- **One-Day Temporary Malt Beverage License:** Schott made a motion to set January 21, 2025 at 7:00 p.m. as the hearing date for a one-day temporary malt beverage license for the Beresford Volunteer Fire Dept. Casino Night to be held on Feb. 1, 2025. The motion was seconded by Antonson and all present Council members voted aye; motion carried.
- **Step-pay Increase:** A motion was made by Schott, second by Rohrer, to approve a step-pay increase for Street/Water/Sewer employee Tanner Knutson to \$29.19/hour, effective January 5, 2025. All present Council members voted aye; motion carried/
- **2025 Beresford Volunteer Fire Dept. Roster:** A motion was made by Schott, second by Roelke, to accept the following roster of the Beresford Volunteer Fire Department for workers' compensation coverage. All present Council members voted aye; motion carried. Volunteers: Tarzan Mullinix, Curt Johnson, Jamie Henderson, Mike Sveeggen, Aaron Mullinix, Jerry Zeimetz, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Derrick Livingston, Benjamin Fahlberg, Michael Lind, Larry Boden, Eric Andal, Brian Fahlberg, A.J. Schable, Mark Bidne, Bruce Olson, Keaton Peterson, Kole Nordquist, Keegan Nordquist, Cody Duerksen, Logan Mullinix, Eli Seeley, Kyle Kleinschmit, Angela Carlson, Riley Johnson, Dylan Andal, Jordan Osmundson, Justin Gravely, Lathen Norling, Jonathan Ferguson and Mike McCubbin. Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford.
- **Beresford Emergency Management State of Operations/2024 Review:** A motion was made by Schott, second by Rohrer, to accept the Beresford Emergency Management State of Operations/2024 Review by Tarz Mullinix. All present Council members voted aye; motion carried.

**Discussion & Information Items:**

The next regular City Council meeting will be Tuesday, January 21 due to the MLK Holiday.

**Travel Requests:** A motion to approve the following travel requests was made by Schott, second by Bickett. All present Council members voted aye; motion passed.

- MRES Power Lunch & SDMEA Legislative Dinner, Pierre, Feb. 4-6, Antonson
- Municipal Government Day, Pierre, Feb. 4-5, Zeimetz, Johnson

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

A&B Business, Ricoh printer, \$4288.42; AFLAC, insurance, \$2283.26 & \$801.18; Amazon Capital Serv, supplies, \$113.24; Amer Sports, golf merch, \$168.04; Appeara, service, \$457.98; Baker & Taylor, books, \$599.54; Banner Assoc, CIPP lining improvements, \$5606.76; Beresford CATV, billing, \$330.50; BMTC, billing, \$2260.14; Beresford Mun Util, billing, \$15,469.10; Bierschbach Equip, repair, \$48.75; Book Systems, imager, \$305.00; Border States Elec, pad transformers, \$3661.55; CHS, fuel, \$1740.18; Cengage Learning, book, \$22.39; Colonial Life, insurance, \$31.04; Core & Main, meters, \$2018.62; Dakota Data Shred, rent, \$19.33; DEMCO, supplies, \$92.62; Fiesta Foods, food, \$65.65;

Frostbite 4, ad, \$300.00; Gil Haugen Const, clubhouse patio, \$49,331.83; John Hamm, refund, \$92.08; Hillyard, supplies, \$907.39; Debbie Johnson, refund, \$10.83; Joel Johnson, retainer, \$1500.00; Lawson Prod, repair, \$25.82; L&C RWS, water, \$27,947.90; Lincoln Co Reg of Deeds, plat fee, \$154.00; Lumen, toll settlement, \$112.55; Muller Auto, repair/supplies, \$419.54; New Century Press, publishing, \$72.80; NY Life, insurance, \$42.75; Merlin Nichols, refund, \$84.37; Olson's Ace Hardware, supplies, \$819.99; Overdrive, books, \$696.51; Quadient Leasing, postage meter, \$609.06; SD DENR, wastewater fee, \$2500.00; SD Municipal League, dues, \$2272.00;

SDML Work Comp Fund, work comp renewal, \$50,884.00; SECOG, dues, \$3909.00; Sioux Metro Growth Alliance, membership, \$6600.00; Siteworks, WWTF SAGR System, \$81,873.50; Emily Sorensen, refund, \$18.48; Steeneck Enterprises, refund, \$54.64; The Tessman Co, chemicals, \$3157.50; Total Stop Conv, fuel, \$2151.43; UPS, shipping, \$14.15; Wesco, underground wire, \$20,659.11.

**December 2024 Payroll Totals:**

Finance \$6244.80; Gov't Bldg. \$183.89; Police \$31,501.50; Street \$12,971.41; Parks \$4526.40; Water \$8265.24; Electric \$27,862.43; Sewer \$8667.69; Telephone \$34,951.00; Rubble/Recycling \$1142.70; Planning & Zoning \$1125.00; Library \$10,144.44; City Admin \$9227.20; Golf Course \$3969.60; Clubhouse \$6691.64; Event Center \$277.55

**Adjournment:** Having no further business, Mayor Seeley adjourned the meeting at 7:41 p.m.

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Elaine Johnson, Finance Officer

Recorded by Kathy Stuessi