

BERESFORD CITY COUNCIL
Monday, October 17, 2022

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Nathan Anderson presiding, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

Members Absent: Troy Boone, Troy Doeden

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney

Adopt Agenda: A motion was made by Sveeggen, second by Tiedeman, to adopt the agenda as presented. All present Council members voted aye; motion carried.

Approve Minutes: Tiedeman made a motion to approve the October 3, 2022 meeting minutes. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

Dept. Head/City Administrator Reports:

Elaine Johnson, Finance Officer: Johnson pointed out highlights from the September financial reports and answered questions. A motion to accept the September, 2022 financial reports was made by Schott, second by Tiedeman. All present Council members voted aye; motion carried.

New Business

Sole Source Procurement: City Administrator Zeimetz reiterated the purpose and requirements of sole source procurement and the need for another transformer for the Electric Department. Due to the unavailability of transformers within a reasonable time frame, a motion was made by Schott, second by Roelke, to approve the purchase of a 2500 KV Pad Mount Transformer for the Electric Dept. at a cost of \$83,149.00 through sole source procurement as documented. All present Council members voted aye; motion carried.

Documentation of Sole Source Procurement

Pursuant to SDCL 5-18A-8, the Beresford City Council hereby authorizes the purchase of a 2500 KV Pad Mount Transformer from Stuart C. Irby Company, for the purchase price of \$83,149.00.

This purchase is not being bid in that the availability of this transformer through the bidding process would take more than one year and possibly up to nearly two years to procure the transformer. Electric Superintendent Mike Antonson and City Electrical Engineers (DG&R) have made numerous attempts to find an available transformer to allow for an existing business to upgrade their electrical load. The lack of availability of a transformer of this size has made it likely that the business may need to expand elsewhere if a transformer cannot be installed within a reasonable time frame.

The City has negotiated the best price for the transformer being acquired and for delivery within the time frame as needed by the City. Based upon estimated prices for a transformer that will be available in 2024 at the earliest, the price being paid is reasonable and not available from other sources within the time frame needed by the City of Beresford.

Resolution 2022-17: Parks Supt. Bates made a request to purchase paint for the swimming pool with funds transferred from SD FIT. Schott made a motion, second by Tiedeman, to approve Resolution 2022-17: Fund Transfer from SD FIT in the amount of \$2651.84. All present Council members voted aye; motion carried.

RESOLUTION 2022-17
Subject: Fund Transfer

Be it resolved, that the following transfer is made for fiscal year 2022.

Transfer to:

Swimming Pool

101-4530-42505 Pool Maintenance	\$2,651.84
(Swimming Pool Paint)	

Transfer from Account:

101-010-1515 SD FIT – Swimming Pool	\$2,651.84
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Adopted this 17th day of October, 2022.

Attest:

Nathan Anderson, Mayor

Elaine Johnson, Finance Officer

Step-Pay Increase: Following recommendation from Police Chief Schurch, a motion was made by Schott to remove Police Officer Colton Laubach from probationary status and approve a step-pay increase to \$20.89/hour, effective October 6, 2022. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

Updated Senior Center Lease Agreement: City Attorney Frieberg explained the current lease agreement between the City and the Senior Event Center states the City will be reimbursed by the Senior Event Center for insurance on the building. The new lease agreement will remove that statement and the City will maintain responsibility for insurance on the structure. A motion to approve the new lease agreement was made by Schott, second by Tiedeman. All present Council members voted aye; motion carried.

Approval of Travel Requests: A motion to approve the following travel request was made by Schott and seconded by Roelke. All present Council members voted aye; motion carried.

- TOC Planning Committee Meeting, Fargo, Nov. 3-4, Hansen

Payment of Bills: A motion to pay the following bills was made by Tiedeman, second by Roelke. All present Council members voted aye; motion carried.

Michael Antonson, conference mileage, \$247.37; Appeara, service, \$911.75; Azar Comp. Software, digital service center, \$250.00; Baker & Taylor, books, \$367.63; Banner Assoc., ballfield plan, \$22,375.00; Barnes & Noble, books, \$100.00; Beal Dist., beer, \$504.45; Border States Elec., wire/bulbs, \$13,645.96; Brosz Engineering, chipseal project, \$3096.00; Carlson's Body Shop, service, \$709.32; Cengage Learning, books, \$154.34; Center Point Large Print, books, \$55.24; CenturyLink, 911 Circuit, \$112.29; Chesterman, resale, \$25.20; CHS Inc., fuel, \$5817.39; City of Beresford, Bridges liquor license, \$700.00;

City of SF, tipping fees, \$5423.46; Contract Tech., DVR boxes, \$621.00; Core & Main, pipes & fittings, \$359.13; Dakota Beverage, beer, \$595.95; Dakota Data Shred, container rent, \$108.85; Dakota Fluid Power, repair, \$947.77; Dakota Supply Group, equipment, \$297.23; DEMCO, supplies, \$233.28; Diamond Vogel Paint Ctr., pool paint, \$2651.84; ECHO Group, resale, \$822.04; Express Comm., toll settlement, \$1914.49; FARR Tech., internet repair, \$2160.00; Fiesta Foods, food, \$167.77; Frieberg, Nelson & Ask, city attorney, \$1530.00; Heartland Payment Systems, CC fees, \$1192.42;

Jeff Heidebrecht, SDML conf., \$15.00; High Plains Tech., Office 365; \$75.00; Hillyard, supplies, \$405.24; JD's House of Trophies, engraving, \$11.50; Interstate TRS, TRS fund, \$286.30; Jensen Agency, insurance, \$1221.00; Elaine Johnson, SDML conf., \$26.00; KCL Group Benefits, insurance, \$145.60; Anthony Laurvick, clothing, \$70.23; MidAmerica Comp. Corp., billing fee, \$2864.39; MidAmerica Books, books, \$179.60; MidAmerican Energy, natural gas, \$295.28; Midwest Alarm, alarm testing, \$749.83; Midwest Tape, audiobooks, \$383.15; Midwest Turf & Irr., repair, \$796.13;

Mobile Mechanic, repair, \$1382.94; Nexstar Broadcasting, affiliate fees, \$3116.49; ODP Bus. Sol., supplies, \$91.77; Olson's Pest Tech., service, \$165.00; Pedersen Machine, repair, \$43.88; Performance Foodservice, food, \$744.73; Precision Irr. &

Lawn, repair, \$92.98; Quill Corp., supplies, \$348.13; Radiant Life Min., affiliate fees, \$115.90; Rechnagel Const., gravel, \$6948.49; RESCO, hardware, \$585.36; Roo's Sanitation, disposal service, \$5432.00; Rovi Guides, guides, \$669.67; S&S Willers, sand, \$2031.84; Safety Benefits, conference, \$225.00; Michael Schurch, conf., \$210.37;

SD Dept. of Environment, drinking water fee, \$600.00; SDN Communications, internet access, \$3192.28; Showtime Networks, affiliate fees, \$59.76; Steeneck Enterprises, clothing, \$399.86; Sturdevant's Auto Parts, supplies, \$6.98; Thermo King of SF, repair, \$5229.72; Unemployment Ins., payment, \$1105.05; USAC, schools & libraries, \$1726.14; Vantage Point, 10-digit routing, \$377.50; Verizon Wireless, cell phones, \$892.34; Washington Nat'l Ins., insurance, \$84.30; Wells Fargo, CC charges, \$4884.03; WESCO Dist., new const., \$7882.05; Wholesale Sup., resale/supplies, \$728.95.

September 2022 Payroll Totals: Finance \$5653.78; Gov't Bldg. \$168.13; Police \$22,899.62; Street \$14,378.14; Parks \$5019.06; Water \$8167.33; Electric \$26,851.81; Sewer \$7759.68; Telephone \$50,270.64; Rubble/Recycling \$1981.76; City Council \$7950.00; Library \$8627.21; City Admin. \$8346.08; Golf Course \$3450.18; Clubhouse \$9,385.71; Event Center \$775.30.

Executive Session: At 7:14 p.m. a motion was made by Tiedeman to enter into Executive Session to discuss personnel matters. The motion was seconded by Roelke and all present Council members voted aye; motion carried.

Mayor Anderson declared Council out of Executive Session at 8:04 p.m.

Adjournment: There being no further business, Mayor Anderson adjourned the meeting at 8:04 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi