

## BERESFORD CITY COUNCIL

Monday, February 3, 2025

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Eli Seeley, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

**Also Present:** Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, Police Chief Michael Schurch, Banner Assoc Engineer Pat Carey, Jared and Reese Olson, Dean and Staci Jacobson

**Adopt Agenda:** A motion to adopt the agenda as amended was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the meeting minutes from January 21, 2025, was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

**Community Recognition:** Mayor Seeley recognized Beresford HS wrestler Reese Olson in honor of her 100<sup>th</sup> wrestling victory. He commended Reese for her commitment, hard work, and dedication in both school and sports.

### **Visitors to be Heard**

Dean Jacobson and Staci Jacobson were present to request Council to waive rubble site fees for debris from a future house demolition. Following discussion, Mayor Seeley and City Administrator Zeimetz will meet with Jacobsons at a later date to discuss other options.

### **Committee and Mayor Reports:**

#### **Michael Schurch – Police Chief**

- **2024 Annual Report:** Chief Schurch gave a brief overview of the 2024 Beresford Police Dept report and answered questions.
- **Federal Funding for DUI Overtime Enforcement:** Chief Schurch explained the purpose and benefits of applying for a grant that would fund Federal DUI overtime enforcement. Rohrer made a motion to approve the application for Federal funding for DUI Overtime Enforcement. The motion was seconded by Tiedeman, and all present Council members voted aye; motion passed.

#### **Mayor Seeley**

- **Town Hall Gatherings:** Mayor Seeley will hold town hall gatherings to receive feedback from community members and answer any questions about City plans. The first meeting is scheduled for 7-8 AM on Monday, Feb 10 at Cream & Sugar.

### **Old Business:**

- **Surplus Property:** Following discussion of options for City-owned property at 101 N 3<sup>rd</sup> St and 103 N 3<sup>rd</sup> St, a motion was made by Schott, second by Roelke, to declare 101 N 3<sup>rd</sup> St and 103 N 3<sup>rd</sup> St as surplus property. All present Council members voted aye; motion carried. Zeimetz will contact local realtors to discuss selling options.
- **Parkway Construction Payment:** Banner Assoc Engineer Pat Carey updated Council on the construction issues remaining at the new ballfield complex. Parkway Construction has requested final payment for the project but the consensus of the Council is to withhold that payment until they are certain these issues have been resolved.
- **Ordinance 2025-02 - Supplemental Appropriations:** A motion was made by Schott, second by Rohrer, to approve the second reading and adoption of Ordinance 2025-02, Supplemental Appropriations. All present Council members voted aye; motion carried.

**Ordinance 2025-02  
Supplemental Appropriations**

**SUBJECT: An Ordinance to Supplement FY 2024 Appropriations and Declare an Emergency. BE IT ORDAINED,** by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2024.

**Appropriations:**

|                     |                          |                |           |
|---------------------|--------------------------|----------------|-----------|
| City Council        | Other Professional Serv  | 101-4110-42209 | \$ 36,550 |
| General Gov't Bldgs | Buildings & Improvements | 101-4190-43200 | \$283,700 |
| Community Subsidies | Fireworks Display        | 101-4540-42967 | \$ 530    |

**Total Appropriations      \$320,780**

**Source of Funding:**

|                         |           |
|-------------------------|-----------|
| Unassigned Fund Balance | \$320,780 |
|-------------------------|-----------|

**Total Means of Finance      \$320,780**

**Emergency Clause: The effective date to this Ordinance shall be the date of passage.**

\_\_\_\_\_  
Eli Seeley, Council President

Attest:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

**New Business:**

- **Bak Housing Development:** Pat Carey of Banner Associates updated Council on the status of and tentative timeline for the Bak Housing Development Project. Schott made a motion, second by Roelke, to authorize advertising for bids on the Bak Housing Development Project once final approval from DENR has been received. All present Council members voted aye; motion passed.
- **Change Order #1 for Sewer Lining Project:** Pat Carey explained that because bids for the Beresford Sanitary Sewer Improvements came in lower than anticipated, there is funding available to do additional work. Following discussion, a motion was made by Schott, second by Tiedeman, to approve Change Order #1 from Musson Brothers, Inc in the amount of \$1,076,185.00. All present Council members voted aye; motion carried.
- **Pay Requests:**
  - A motion was made by Tiedeman, second by Roelke, to approve Pay Request #11 from Siteworks for the Wastewater Treatment Facility SAGR Units in the amount of \$60,000. All present Council members voted aye; motion carried.
  - Tiedeman made a motion, second by Rohrer, to approve Pay Request #2 from Gil Haugen Construction for the Bridges Patio Addition in the amount of \$49,331.83. All present Council members voted aye; motion passed.
- **Part-Time Hire for Police Dept:** Upon recommendation from Police Chief Schurch, a motion was made by Schott, second by Tiedeman, to hire Daniel Brady at \$25.30/hour, effective immediately, as a part-time police officer. All present Council members voted aye; motion carried.
- **Subsidy Drawn-Down Request:** Rohrer made a motion to approve the budgeted subsidy draw-down request from Bright Beginnings Childcare in the amount of \$5000. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

**Discussion & Information Items:**

Council was reminded that the next regular City Council meeting will be Tuesday, February 18 due to the Presidents' Day holiday.

**Travel Requests:** A motion to approve the following travel requests was made by Schott, second by Antonson. All present Council members voted aye; motion passed.

- Library Advocacy Legislative Session – Pierre, Feb. 3-4, Norling
- Basic Wastewater Treatment Class – Mitchell, Feb. 25-27, Kropuenske

**Payment of Bills:** A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$65.00; Adtran, Inc, internet support, \$27,348.00; AFLAC, insurance, \$2036.34; Baker & Taylor, books, \$132.22; BEDCO, Hybrid Turkey TIF #3, \$55,185.08; Beresford CATV, billing, \$347.50; BMTC, billing, \$2477.31; Beresford Mun Util, billing, \$16,971.17; J Besta, refund, \$150.65; Border States Elec, clothing, \$409.55; Bright Beginnings Daycare, subsidy, \$5000.00; Center Point Large Print, book, \$29.37; Cengage Learning, book, \$63.18; Colonial Life, insurance, \$510.08; Marcus Cooper, refund, \$185.36; Core & Main, meter boxes, \$73,470.00; Dakota Supply Group, equipment, \$2242.72; Lynne Day, refund, \$14.89; EFTPS, Federal excise tax, \$454.39;

Fiber Ring Rev, pooling fees, \$4353.80; Fiesta Foods, food, \$53.43; Geotek Eng, testing, \$1760.00; Gil Haugen Const, clubhouse patio, \$36,350.10; Heartland Pymt Systems, CC fees, \$366.72; Innovative Office Sol, floor covering, \$28,960.78; Jack's Uniforms, clothing, \$70.90; John Deere Fin, backhoe, \$20.72; LaFleur Auto, '24 Chevy Silverado 2500 truck, \$42,995.00; L&C RWS, water, \$25,134.57; Lumen, toll settlement, \$112.53; M&T Fire, repair, \$2985.72; Midwest Tape, DVD, \$53.98; MN Mun Util Assoc, safety program, \$4678.25; Missouri River Energy Serv, hydro/supplemental power, \$232,719.24; Muller Auto, repair/supplies, \$1135.67; New Century Pr, publishing, \$151.20;

NY Life, insurance, \$42.75; Olson's Ace Hardware, supplies, \$1084.26; Overdrive, books, \$755.55; Performance Foodservice, food, \$751.22; Pro-Vision Sol, battery, \$208.82; RESCO, transformers, \$49,985.00; Kayla Schurch, refund, \$39.74; SD Dept of Rev, sales tax, \$19,492.35; SD Epath, E911 surcharge, \$647.00; SD Public Health Lab, labs, \$128.00; SD Telecom Assoc, membership fee, \$5786.69; Shawn Sheffield, refund, \$31.49; SF Two-Way Radio, programming, \$378.60; Siteworks, WWTF SAGR System, \$60,000.00; Sturdevant's, parts, \$17.99; Alex Thompson, meals, \$48.00; Total Stop Conv, fuel, \$1852.03; Trittech Software, annual fee, \$6324.89; Utilismart, contract, \$1537.50.

**January 2025 Payroll Totals:**

Finance \$6492.80; Gov't Bldg. \$211.34; Police \$33,460.78; Street \$12,538.29; Parks \$4708.80; Water \$8758.55; Electric \$28,863.45; Sewer \$8837.90; Telephone \$36,298.40; Rubble/Recycling \$1001.65; City Council, \$9075.00; Library \$10,429.96; City Admin \$9502.40; Golf Course \$4516.80; Clubhouse \$6630.46; Event Center \$257.92

**Adjournment:** Having no further business, Mayor Seeley adjourned the meeting at 8:09 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi