

BERESFORD CITY COUNCIL

Monday, June 3, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Will Roelke, Larry Rohrer, Art Schott, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Austin Felts, City Attorney

Adopt Agenda: A motion to adopt the amended agenda was made by Tiedeman, second by Schott. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the minutes of the May 20, 2024, meeting was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

Visitors to be Heard: Members of the Atwood and Bak families were present for the presentation of a certificate of appreciation to Andrew Atwood. Andrew received 1st place in Class A Boys 1600 Meter Run at the SD State Track Meet with a time of 4:19.74.

Department Head & City Administrator Reports:

Elaine Johnson – Finance Officer

- Financial Reports: Johnson highlighted some receipts and expenses that occurred during April. After brief discussion, Schott made a motion, seconded by Bickett, to approve the April, 2024 financial reports. All present Council members voted aye; motion carried.
- Safety Benefits, Inc. Loss Control Survey: Johnson informed Council of the recent inspection by Matt Petersen, Loss Control Representative for the SDML worker’s compensation fund. Following the on-site safety review, he had no recommendations and stated he was impressed by the cleanliness and organization of many departments. This positive review results in a credit on worker’s compensation costs.

Old Business:

- New Ballfield Walkthrough Update: City Administrator Zeimetz gave an overview of the recent walkthrough at the new Grace V. Nelson ballfields. A few minor issues have been identified and will be addressed.
- Bridges Clubhouse/Event Center: Plans for the covered patio addition at the Bridges Clubhouse were reviewed. The committee will meet with the contractor to finalize plans and bids will be let soon after. Construction will tentatively start in the fall.

New Business:

- Resolution 2024-11: Zeimetz explained the purpose of the resolution is to authorize application for a grant to finance infrastructure for the 7th Street project. Following discussion, a motion was made by Schott, second by Roelke, to approve Resolution 2024-11, Resolution of Commitment for the SDDOT Community Access Grant Application. All present Council members voted aye; motion carried.

RESOLUTION 2024-11

CITY OF BERESFORD, SOUTH DAKOTA

RESOLUTION OF COMMITMENT
FOR THE SDDOT COMMUNITY ACCESS GRANT APPLICATION

WHEREAS, the City of Beresford is desirous of requesting assistance from the South Dakota Department of Transportation Community Access Grant Program for the purpose of completing the 7th Street project; and

WHEREAS, the City of Beresford does hereby commit to the continued maintenance of the project; and

WHEREAS, the City of Beresford makes a firm financial commitment to cover the costs of engineering and the local match for the project; and

WHEREAS, the City of Beresford acknowledges its responsibility to secure any needed right-of-way or easements for construction.

NOW, THEREFORE, BE IT RESOLVED that the City of Beresford does hereby adopt this resolution authorizing the filing of the grant application, including all understandings and assurances contained therein, for the South Dakota Department of Transportation Community Access Grant Program, and does hereby authorize the Mayor to act in connection with the application and to provide such additional information as may be required.

Dated this 3rd day of June, 2024.

Eli Seeley, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- Pay Request: Schott made a motion, second by Roher, to approve pay request #3 from Site Works in the amount of \$112,575.80 for the Beresford Wastewater Treatment Facility improvements. All present Council members voted aye; motion carried.
- Removal of Probationary Status: Upon recommendation from Police Chief Schurch, a motion was made by Schott, second by Rohrer, to remove Sargent Tyson Bullis from probationary status. All present Council members voted aye; motion carried.
- Step-Pay Increase: As recommended by Finance Officer Johnson, a motion was made by Rohrer to approve a step-pay increase to \$20.96/hour for Finance Assistant Rachel Johnson, effective 6/6/24. The motion was seconded by Schott and all present Council members voted aye; motion passed.
- Probation Review/Step-Pay Increase: Following recommendation by BeresfordTel General Mgr. Austin Hansen, a motion was made by Schott, second by Rohrer, to approve a step-pay increase for Conner Buum to \$22.71/hour and remove him from probationary status, effective 6/11/24. All present Council members voted aye; motion carried.

Discussion & Information Items

- Mosquito Control: Discussion was held on when to begin mosquito control efforts. It was decided that spraying will begin this week, weather permitting.
- Pool Closure Policy: Discussion was held on current policies for swimming pool closure. Zeimetz will work with staff to draft a policy for approval at the next meeting.
- Council Meeting: The next meeting is scheduled for Tuesday, June 18 at 7:00 p.m.

Payment of Bills: A motion to approve payment of the following bills was made by Bickett, second by Roelke. All present Council members voted aye; motion carried.

Aaron's Window Cleaning, service, \$70.00; AFLAC, insurance, \$3424.89; Badger Comm., resale, \$655.19; Baker & Taylor, books, \$104.87; Beal Dist., beer, \$1006.90; Beresford Cablevision, billing, \$330.50; BMTc, billing, \$2389.80; Beresford Mun. Utilities, billing, \$12,476.85; Big 10, affiliate fees, \$87.36; Border States Elec., transformer pads, \$10,449.77; Capital One Trade Cr., supplies, \$215.60; Carlson's Body Shop, service, \$107.10; Cengage Learning, books, \$341.49; Center Point Large Print, books, \$141.95; Certified Laboratories, supplies, \$934.12; Chesterman, resale, \$556.90; CNA Surety, notary, \$50.00; Colonial Life, insurance, \$46.56; Consortia, consulting fee, \$3900.00;

Marcus Cooper, conference, \$74.00; Core & Main, equipment, \$19,888.13; Dakota Bev., beer, \$1683.55; Daktronics, scoreboards, \$26,280.00; Morgan Deaver, refund, \$85.29; DeRaad H&C, repair, \$353.12; Eastway Auto, tires, \$745.43; ECHO Group, supplies, \$179.70; EFTPS, Federal excise tax, \$456.77; Eli Erickson, refund, \$57.93; Linda Erickson, flowers, \$155.72; Fastenal Co., parts, \$2608.10; Fiesta Foods, supplies, \$372.43; Flowers by Bob, memorial, \$45.00; Glove It, golf merch., \$259.00; GT Golf Sup., golf merch., \$100.30; H&R Roofing, repair, \$650.00; Austin Hansen, conference, \$46.00; Hawkins, pool chemicals, \$860.31; Heggies Pizza, food, \$64.05;

Hillyard, supplies, \$277.40; Jacee Hogue, refund, \$12.23; Jarrod Hylden, refund, \$34.28; Johnson Bros. Famous Brands, resale, \$1150.46; K&M Tire, tires, \$156.00; Koth Elec., service, \$448.98; Tony Laurvick, conference, \$74.00; L&C Rural Water, water, \$28,478.02; Lumen, toll settlement, \$97.13; Midwest Tape, DVDs, \$48.73; Missouri River Energy, hydro/sup power, \$168,911.15; Muller Auto Parts, repair, \$633.04; National Cable Television, affiliate fees, \$25,198.74; New Century Press, publishing, \$145.04; NY Life, insurance, \$42.75; Northern Plains Lumber, supplies, \$288.07; Olson's Ace Hardware, supplies, \$2570.90; Olson's Pest Tech., service, \$65.00;

Omni-Pro Software, program, \$2710.40; Overdrive, books, \$1093.79; Painter Joe's, paint, \$11,479.61; Performance Foodservice, food, \$3693.09; Quadient, postage, \$3000.00; Gary Roan, bldg. inspector, \$1127.88; SD Dept. of Env., water fee, \$600.00; SD Epath, E911 surcharge, \$426.25; SD Dept. of Revenue, sales tax, \$31,155.11; SD Public Health Lab, water/sewer labs, \$712.00; SD Secretary of State, notary, \$30.00; Siteworks, WWTF SAGR system, \$112,575.80; Lenora Smith, refund, \$79.23; Southeastern Elec., electricity, \$405.33; Southern Glazer's of SD, liquor, \$301.45; Jessica Stenen, refund, \$61.33; Sturdevant's, parts, \$18.78; T-Time Golf, golf merch., \$300.95;

The Tessman Co., mulch, \$1275.00; The Penworthy Co., books, \$565.13; Transource, filters, \$1411.89; Tri-State Ready Mix, concrete, \$675.00; UPS, shipping, \$131.60; US Bank Nat'l Assn., CW/DW SRF Loan, \$27,792.93; Wholesale Supply Co., supplies, \$677.40.

May 2024 Payroll Totals:

Finance \$9367.20; Gov't Bldg. \$269.97; Police \$43,473.02; Street \$20,663.19; Parks \$9519.41; Water \$13,223.71; Electric \$43,059.39; Sewer \$12,780.60; Telephone \$50,948.64; Rubble/Recycling \$3439.09; Library \$16,520.93; Swimming Pool \$209.16; City Admin \$13,286.40; Golf Course \$12,221.40; Clubhouse \$19,945.24; Event Center \$739.38.

Adjournment: Having no further business, Mayor Seeley adjourned the meeting at 7:41 p.m.

Elaine Johnson, Finance Officer

Recorded by Kathy Stuessi