

**BERESFORD CITY COUNCIL
REGULAR MEETING AGENDA
Monday, December 19, 2022 5:00 P.M.
Beresford City Council Chambers – 103 N. 3rd St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – December 5, 2022

[5] – Visitors to be heard

[6] – Committee/Mayor Report

[7] – Department Head and City Administrator Reports

- Jane Norling – Head Librarian
 - Library employee wages
- Greg Bates – Parks and Golf Course Supt.
 - Replacement of utility tractor
- Austin Hansen – Beresford Tel. General Manager.
 - Request to promote John Ganschow to Telephone Tech II
 - Request to advertise for Full-Time Telephone Tech I
- Elaine Johnson – Finance Officer
 - November 2022 financial report

[8] – Old Business

- Second reading and adoption of Ordinance 2022-04 an Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulations
- Part-time wage scale
- Authorization to purchase restroom/concession building from CXT Precast Concrete Products off Sourcewell Joint Purchasing Contract

[9] – New Business

- Bright Beginning Childcare Center subsidy draw down request
- Beresford Community Outreach for Youth and Families subsidy draw down request
- Mayoral committee appointments
- Appointments to Beresford Housing and Redevelopment Commission
- Step pay increase for Police Officer Tyson Bullis
- Set public hearing date for Jan. 3, 2023 for Beresford Vol. Fire Dept. Casino night One-Day Malt Beverage License
- Ratify 2023 union contract
- Set date for year-end special council meeting

[10] – Discussion & Information Items

[11] – Approval of Travel Requests

[12] – Payment of Bills

[13] – Executive Session - personnel

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Special Meeting

Time: December 19, 2022 05:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09>

Meeting ID: 546 078 0834

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

BERESFORD CITY COUNCIL
Monday, December 5, 2022

The Beresford City Council met in regular session in City Council Chambers at 5:30 PM. The pledge of allegiance was recited.

Members Present: Vice President Teresa Sveeggen presiding, Troy Boone, Will Roelke, Art Schott, Eli Seeley, Mike Tiedeman

Members Absent: Mayor Nathan Anderson

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; IBEW Union Reps; BMTech John Ganschow; Police Sgt. Michael Meinzer; Lineman Joe Knutson; Water Dept. Keith Kropuenske; Street Supt. Jeff Heidebrecht

Adopt Agenda: A motion was made by Schott, second by Tiedeman, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Approve Minutes: Boone made a motion, second by Roelke, to approve the November 21, 2022 meeting minutes. All present Council members voted aye; motion carried. A motion to approve the November 30, 2022 special meeting minutes was made by Boone. The motion was seconded by Schott and all present Council members voted aye; motion carried.

Executive Session

At 5:37 PM, a motion was made by Tiedeman, second by Roelke, to enter into Executive Session to discuss personnel matters. All present Council members voted aye; motion carried. Vice President Sveeggen declared Council out of Executive Session at 6:19 PM. No action was taken.

Public Hearing

Ordinance 2022-04: An Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulations. City Administrator Zeimetz explained the rationale for Ordinance 2022-04; this will allow the Planning and Zoning Commission to add terms and conditions to building permits and/or impose penalties for failure to comply. No one from the public was present for comments. The first reading of Ordinance 2022-04 – An Ordinance Amending Chapter 16.01 of the Beresford Code of Zoning Regulations was held and placed on file at City Hall.

Visitors to be Heard

Chelsea Fitzgerald/Cream and Sugar: Ms. Fitzgerald was present to discuss the possibility of adding a handicapped parking space near their business at 107 N. 3rd Street. After discussion of several options, it was decided that the business will add their own signage to reserve parking for elderly or handicapped customers.

Department Head and City Administrator Reports

Ballfield Complex Update: City Administrator Zeimetz provided a handout that included cost estimates for the new ballfield complex to include items provided by the City. Discussion was held on the items to be provided by the City and anticipated costs.

Old Business

Consider Second Reading and Adoption of Ordinance 2022-05: A motion was made by Schott, second by Tiedeman, to approve the second reading and adoption of Ordinance 2022-05, a Supplemental Appropriation Ordinance. All present Council Members voted aye; motion carried.

ORDINANCE 2022-05
Supplemental Appropriation Ordinance

SUBJECT: An Ordinance Supplementing FY2022 Appropriations.

BE IT ORDAINED by the City of Beresford, SD that the following sums be appropriated to supplement the FY 2022 Budget:

Section I: Appropriations: The following sums are appropriated for the project as described;

Acct. No. 101-4530-42505 Pool Maintenance	Parks	\$2,651.84
<u>Total Appropriations</u>		<u>\$2,651.84</u>

Section II: Means of Finance:

SD Funds Investment Trust – Swimming Pool	\$2,651.84
<u>Total Means of Finance</u>	<u>\$2,651.84</u>

Dated this 5th day of December, 2022.

Teresa Sveeggen, Council VP

Attest: Elaine Johnson, Finance Officer

Part-Time Wage Scale: Discussion on the 2023 Part-Time Wage Scale was tabled until the December 19, 2022 meeting.

New Business

City Council President and Vice President: Tiedeman made a motion to nominate Sveeggen as City Council President and Roelke seconded the motion. All present Council members voted aye; motion carried. Tiedeman made a motion nominating Boone as City Council Vice President and Boone made a substitute motion to nominate Roelke as City Council Vice President. Schott seconded Tiedeman’s motion and as there was no second to Boone’s motion, the substitute motion died. All present Council members voted aye; motion carried.

Mayoral Committee Appointments: Committee appointments were tabled until the next meeting.

Parking Space for Loading Zone: Flowers by Bob at 110 N. 3rd Street requested the City add signage for a reserved parking spot for a loading zone near their business. Following lengthy discussion, a motion was made by Schott to add a sign (paid for by Schott) to reserve parking between the hours of 8 AM and 12 PM for a loading zone near 110 N. 3rd Street. Boone seconded the motion and all present Council members voted aye; motion carried.

Lewis & Clark Final True Up: City Administrator Zeimetz explained that due to increasing costs, he recommends paying the final true up to Lewis & Clark. As the exact payment amount has not been received, a payment of \$28,000.00 will be made.

Restroom/Concessions for Ballfield: Information on a restroom/concessions building for the new ballfield complex was reviewed and discussed. Zeimetz will get final costs and a contract will be available at the next meeting.

2023 Wages: A decision on 2023 wages for City employees was tabled until the December 19 meeting.

Discussion & Information Items

Rubble Site: Winter hours for the rubble site (Saturday from 9 AM-1 PM) will begin the week of December 5, 2022. The new hours will be posted on the website and various social media sites.

Travel Requests: A motion was made by Schott, second by Boone, to approve the following travel requests. All present Council members voted aye; motion carried.

- SDTA Tech Conference – Dec. 5-6, Mitchell, VanBallegooyen
- SDTA Tech Conference – Dec. 7-8, Mitchell, Laurvick & Ganschow
- Joint Utility Training School – Jan. 17-19, Sioux Falls, Antonson & Thompson

Payment of Bills: A motion to pay the following bills was made by Boone, second by Tiedeman. All present Council members voted aye; motion carried.

Adtran, WiFi contract, \$375.00; Appera, service, \$872.19; Azar Comp. Software Service, digital service center, \$250.00; Baker & Taylor, books, \$106.29; Barnes & Noble, books, \$247.34; Beal Dist., beer, \$1109.65; BEDCO, loan, \$150,000; Hybrid Turkey TIF, \$24,177.26; Beresford Cablevision, CATV bill, \$449.50; BMTC, billing, \$2074.53; Beresford Mun. Utilities, billing, \$14,095.40; Carlson's Body Shop, service, \$4515.58; Chesterman, supplies, \$86.06; City of Beresford, employee recognition, \$3300.00; City of Vermillion, tennis court cleanup, \$365.76; Colonial Life, insurance, \$31.04;

Consortia, consulting fees, \$3500.00; Core & Main, meters, \$1900.89; Dakota Beverage, beer, \$231.70; Troy Doeden, refund, \$43.33; ECHO Group, resale, \$387.60; Fiber Ring, pooling fees, \$3349.90; Fiesta Foods, supplies, \$136.12; Flowers by Bob, planters, \$320.00; Goldfield Telecom, equipment, \$1430.29; Hach Co., water testing, \$40.55; Hillyard, supplies, \$270.30; iconective, STI agreement, \$500.00; Jack's Uniforms & Equip., clothing, \$69.94; Jerry's Chevrolet, service, \$109.63; Tela Johnson, refund, \$93.29; L&C Rural Water, true-up, \$53,886.07; Lumen, toll settlement, \$89.66;

Teresa Mathews, refund, \$43.33; Mid America Computer Corp., billing fees, \$2687.59; MRES, supplemental power, \$138,656.11, Muller Auto Parts, repair/supplies, \$469.91; Murphy Tractor & Equip., parts, \$2036.74; N'tl Cable Television, affiliate fees, \$25,626.55; New Century Press, subscription, \$32.00; publishing, \$318.32; Olson's Ace Hardware, supplies, \$904.08; Performance Foodservice, supplies, \$1666.09; Quill Corp., supplies, \$18.36; SD Dept. of Health, labs, \$30.00; SD Dept. of Revenue, sales tax, \$33,421.90; SD Epath, E911 surcharges, \$513.75; SD Telecom Assn., dues, \$2970.00;

SDN Comm., internet access, \$3136.31; Sew Storm Quilt Shop, clothing, \$634.50; Sports Ticket Live, ad for website, \$93.75; Stuart Irby Co., safety glasses, \$187.20; Kathy Stuessi, clothing, \$173.63; The Fillin' Station, tire repair, \$34.40; Total Stop Conv., fuel, \$2464.88; UPS, shipping fees, \$201.96; US Bank St. Paul, COP/Golf Course, \$107,144.09; Washington Nat'l Ins., insurance, \$84.30; Wells Fargo Bank, refund, \$239.94; WESCO Dist., meters, \$9188.00.

Adjournment: There being no further business, Council President Sveeggen adjourned the meeting at 7:24 PM.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi

From: Beresford Public Library <libone@bmtc.net>
Sent: Friday, December 16, 2022 3:40 PM
To: jerry@bmtc.net; arts@bmtc.net; eliseeley@gmail.com; 'Mike Tiedeman'; 'Mike Tiedeman'; 'Nathan Anderson'; sveeggencpa@gmail.com; 'Teresa Sveeggen'; teresas@bmtc.net; 'Troy Boone'; 'Troy Boone'; 'Will Roelke'; 'William Roelke'; Elaine Johnson
Subject: wage comparisons/part time schedule
Attachments: Wage Comparisons libraries 2022.docx

Council members, Jerry and Elaine,

I am attaching a wage comparison that is 2022 area library wages (not able to get too much information for 2023). It is the hope of myself and several of the board members to have a starting salary of \$16.00 for the part time new hire as co-Children's librarian. This position will be under 20 hours and no benefits. Of course you must then take a look at the long time employees because they have gotten small raises over the last few years.

Our current salaries are:

Annie Crist \$15.85/hr. (16 years of service)

Barb Bailey \$16.69/hr. (21 years of service)

Sasha Huether \$14.95/hr. (left for benefits and higher pay after 4 years of service)

If you look over the comparisons and read some of the comments and recent emails (at the bottom of the wage comparisons) I have had with three libraries that have increased wages you will see that our long time employees should probably be about \$19.00 an hour.

Annie has been here 16 years working as the Children's librarian and she is the one that you approved the additional hours putting her at around 25 hours a week. She will also be getting SD retirement with the additional hours but will not qualify for any other benefits. Annie and the new hire will continue to work on much of the children's programming and summer reading program as well as catalog children's books and help at the desk along with many other duties. I was just on a state library meeting with other directors and Jodi Fink, the director of Siouxland, she stated that their lowest position (part time book sorter and book shelver) will be \$16.00 and just four years ago this position started at \$10.50. The youth librarian position starts at \$27.00 an hour. This is just an example of the wages that it takes to hire and keep a person. My goal is low turnover and continuity for our library patrons. Sasha was a great employee and I am sad that we lost her.

Please email if you have a question or concerns and thank you for taking the time to look over the wage comparisons and I hope you find the information valuable when you are deciding wages.

Jane Norling

Library Director

Beresford Public Library

115 S. 3rd St.

Beresford, SD 57004

605-763-2782

www.beresfordlibrary.com

www.facebook.com/beresfordlibrary

jerry@bmtc.net

From: Austin Hansen <austinh@beresfordtel.com>
Sent: Wednesday, December 14, 2022 5:00 PM
To: Jerry Zeimetz
Cc: Elaine
Subject: December 19th Council Meeting Agenda Items
Attachments: Job Opening Ad for Telephone Tech I.docx; Telephone Technician I Job Description New Format.docx

Jerry,

Would you please add the following to the December 19th Council Meeting agenda?

-I would like to recommend promoting John Ganschow to Telephone Tech II with a wage of \$23.24/hr. or 87.5% of the pay-scale.

-I would like to get authorization to advertise for Telephone Tech I job opening. Newspaper ad and job description are attached.

Thank you,



Austin Hansen
General Manager
Beresford Municipal Telephone Co.

O: (605)763-2500 C: (605)214-5813 Email: austinh@beresfordtel.com

Web: www.beresfordtel.com Address: 101 N 3rd St, Beresford, SD 57004

Telephone Technician I

Job Description

BeresfordTel is a thriving broadband and telecommunications service provider that connects the people and businesses of Beresford, SD through a robust fiber optic network. We deliver our customers the highest quality Internet, with speeds up to 1 Gig, Cable TV, and local and long-distance phone service. BeresfordTel also provides enterprise solutions including Hosted PBX and surveillance camera systems. BeresfordTel's dedicated staff are focused on providing our customers with the best technology and support.

Our telephone technician I will install, maintain and service customer's home or business location, installs fiber drops, network interface devices and ONT's and performs initial wiring and rewiring for new subscriber systems. Our technician may also install broadband communications equipment and cable TV service and will provide maintenance for the telephone buildings.

This position requires the ability to complete work on an individual basis and to participate as a member of a team to complete tasks and engage in problem solving activities. As experience and knowledge is gained, incumbents are expected to progress to more complex assignments and require less supervision.

Essential Job Functions

- Installs new service & equipment for subscribers by installing fiber drops, network interface devices, and ONT's.
- Maintains, troubleshoots and repairs existing outside plant by using test equipment to locate line trouble.
- Complete installation and trouble service orders.
- Assist in installation of other diversified telco services, including broadband communications, video, surveillance systems, fiber optic facilities, etc.
- Maintain fiber optic and CATV facilities.
- Maintain material inventory on work vehicle.
- Locate underground cables per requests and respond to emergency locates on a 24/7-hour basis.
- Installation and repair of customer premises equipment.
- Perform line work & ground work as necessary.
- Maintain buildings by dusting, sweeping, vacuuming, and mopping floors.
- Pick up incoming freight & deliver to appropriate person or put away.
- Maintain inventory of stock for telephone, internet, and cable TV department. Informs appropriate personnel when supplies need to be ordered.
- Assist with buried fiber & cable TV main line when requested.
- Check returned equipment. Cleans and stores for future use or discards when appropriate.
- Assist technicians to install and remove CATV traps.
- Removal of snow from sidewalks & driveways of assigned areas.
- Perform other duties as assigned.

Knowledge, Skill, Abilities

- Some knowledge of telecommunications plant, equipment, operations, and maintenance preferred.
- Ability to read/interpret documents such as maps, staking sheets, etc.
- Working knowledge of Windows based personal computer equipment, including Microsoft Office Suite.
- Ability to safely use ladders, trenching equipment and other associated construction equipment.
- Must be detail oriented with strong verbal and written communication skills.
- Ability to communicate with co-workers and various business contacts in a professional and courteous manner.

- The physical demands of this position require standing, sitting, stooping, kneeling, walking, the ability to lift at least 50lbs, and working from heights 15ft or above.
- Employee must be able to work in an outdoor environment year-round in all weather conditions.
- Must demonstrate a positive attitude in a rapidly changing industry.
- Knowledge of company products and services.
- Ability to set priority of tasks according to urgency.
- Ability to maintain accurate, up-to-date records.

Education and Experience

- High School diploma or equivalent.
- 1-2 years of experience in the Telecommunications field preferred.
- Degree in Telecommunications, Computer Networking, or similar degrees preferred.
- Possess and maintain a valid and insurable South Dakota driver's license.

What this Position Offers You

- Great work environment in a family-friendly community.
- An attractive compensation and benefits package. Pay depending on experience.

Other

- Must reside within 15 minutes of Beresford, SD.
- Monthly on-call rotation.
- Attend outside training opportunities as necessary.

Location

- Beresford, South Dakota

This job description is intended to illustrate the general nature and level of work expected of employees assigned to this position. It is not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for this position. Incumbents hired at the Telephone Technician I level may be appointed to the next higher level upon meeting the requirements of the higher position, and with the recommendation for promotion by the manager. Furthermore, this is not a contract for employment and is subject to change at the discretion of management.

Application may be picked up at BeresfordTel, 120 E Main St., or Beresford City Hall, 101 N 3rd St. Please send application and resume to BeresfordTel General Manager, 101 N 3rd St., Beresford, SD 57004. Position is open until filled. EOE

Notice of Job Opening
Beresford Municipal Telephone Company
Telephone Technician I

Beresford Municipal Telephone is accepting applications for a Telephone Technician I. The successful candidate will install, maintain & service customer's home or business telephone, Internet, and cable TV services. They will also be responsible for locating underground facilities, and for the maintenance of the BMTC offices. A working knowledge of Internet, video and telecommunication services being delivered over fiber, and coax is preferred.

A full description of the position may be obtained at www.beresfordtel.com under the "Employment" link, at BeresfordTel office, or Beresford City Hall.

Preference given to candidates with a degree in Telecommunications or related field, and 1-2 years work experience. This candidate must also be a self-starter, detail-oriented, possess strong communication & customer service skills, and have a desire to work in a team environment. Residency within a distance from the Central Office adequate to meet a 15-minute response time required.

Wage is dependent upon education/experience. Excellent benefits package. Application may be picked up at BeresfordTel, 120 E Main St., or Beresford City Hall, 101 N 3rd St. Please send application and resume to BeresfordTel General Manager, 101 N 3rd St., Beresford, SD 57004. **Position is open until filled.** EOE

City of Beresford

Budget to Actual - Income Statement Comparison (without Transfers)

NOVEMBER 2022

Department/Fund	2022 - Actual		2022 - Budget		2022 - Budget		Over (Under) Budget	
	YTD Revenue	YTD Expense	Revenue	Expense	Revenue	Expense	Revenue	Profit/Loss
General Fund	\$ 1,913,097.71	\$ 2,457,012.27	\$ 2,384,107.00	\$ 2,384,107.00	\$ (471,009.29)	\$ 72,905.27	\$ (543,914.56)	
Council		189,691.69		70,990.00			118,701.69	
Mayor		5,415.56		10,875.00			(5,459.44)	
City Administrator		129,233.67		146,240.00			(17,006.33)	
Finance Office		126,130.16		145,616.00			(19,485.84)	
City Attny		19,709.66		26,800.00			(7,090.34)	
Gov't Bldg		19,532.35		20,765.00			(1,232.65)	
Police		526,267.01		498,075.00			28,192.01	
Fire		57,603.18		129,100.00			(71,496.82)	
Street		555,475.84		626,845.00			(71,369.16)	
Mosquito				4,000.00			(4,000.00)	
Park		411,086.79		259,436.00			151,650.79	
Pool	41,369.55	124,479.10	36,500.00	109,030.00	4,869.55	15,449.10	15,449.10	(10,579.55)
Subsidies		71,700.00		72,200.00			(500.00)	
Library		214,151.68		252,110.00			(37,958.32)	
Planning & Zoning		6,535.58		12,025.00			(5,489.42)	
Debt Serv/201&301	\$ 568,064.80	\$ 274,537.19	\$ 653,656.00	\$ 313,553.00	\$ (85,591.20)	\$ (39,015.81)	\$ (46,575.39)	
Liquor - 601	\$ 90,037.28	\$ 50,355.81	\$ 312,731.00	\$ 306,220.00	\$ (222,693.72)	\$ (255,864.19)	\$ 33,170.47	
Water - 602	\$ 786,893.96	\$ 685,996.69	\$ 744,660.00	\$ 764,002.00	\$ 42,233.96	\$ (78,005.31)	\$ 120,239.27	
Electric - 603	\$ 4,789,765.38	\$ 3,639,668.35	\$ 3,982,515.00	\$ 3,841,340.00	\$ 807,250.38	\$ (201,671.65)	\$ 1,008,922.03	
Sewer - 604	\$ 329,147.46	\$ 317,199.71	\$ 376,525.00	\$ 369,637.00	\$ (47,377.54)	\$ (52,437.29)	\$ 5,059.75	
Telephone - 611	\$ 1,987,809.67	\$ 949,737.13	\$ 1,662,000.00	\$ 1,497,227.00	\$ 325,809.67	\$ (547,489.87)	\$ 873,299.54	
Solid Waste - 612	\$ 204,158.11	\$ 151,587.44	\$ 200,350.00	\$ 199,245.00	\$ 3,808.11	\$ (47,657.56)	\$ 51,465.67	
Cablevision - 615	\$ 445,424.94	\$ 412,846.31	\$ 463,000.00	\$ 462,850.00	\$ (17,575.06)	\$ (50,003.69)	\$ 32,428.63	
Bridges at Beresford								
Golf Course 640-4510	\$ 503,568.00	\$ 147,930.08	\$ 472,600.00	\$ 160,423.00	\$ 30,968.00	\$ (12,492.92)	\$ 43,460.92	
Club House 640-4511	\$ 47,953.26	\$ 376,084.50	\$ 54,700.00	\$ 330,845.00	\$ (6,746.74)	\$ 45,239.50	\$ (38,492.76)	
Event Center 640-4512	\$ 551,521.26	\$ 44,337.04	\$ 527,300.00	\$ 60,255.00	\$ 24,221.26	\$ (15,917.96)	\$ 40,139.22	
Enterprise Totals	\$ 9,184,758.06	\$ 6,775,743.06	\$ 8,269,081.00	\$ 7,992,044.00	\$ 915,677.06	\$ (1,216,300.94)	\$ 2,131,978.00	
General Fund Total	\$ 2,481,162.51	\$ 2,731,549.46	\$ 3,037,763.00	\$ 2,697,660.00	\$ (556,600.49)	\$ 33,889.46	\$ (590,489.95)	
Overall Totals	\$ 11,665,920.57	\$ 9,507,292.52	\$ 11,306,844.00	\$ 10,689,704.00	\$ 359,076.57	\$ (1,182,411.48)	\$ 1,541,488.05	
	103.18%	88.94%						

CITY OF BERESFORD
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR PERIOD ENDING NOVEMBER 2022

	General/ Gov't Fund	Enterprise Funds							Total		
		Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course		Cablevision	
Revenues											
310 Taxes	\$ 1,962,657.22										\$ 1,962,657.22
320 Licenses and Permits	26,411.00										\$ 26,411.00
330 Intergovernmental Revenue	297,277.70										\$ 297,277.70
340/370/380 Charges for Good and Services	51,396.39	23,386.73	786,609.33	4,782,216.68	328,777.05	1,982,926.17	203,503.15	551,521.26	428,195.94		\$ 9,138,532.70
350 Fines and Forfeits	237.15										\$ 237.15
360 Miscellaneous Revenue	140,159.32										\$ 140,159.32
Total Revenues	2,478,138.78	23,386.73	786,609.33	4,782,216.68	328,777.05	1,982,926.17	203,503.15	551,521.26	428,195.94	16,883.41	\$ 11,582,258.50
Expenditures											
410 Mayor/ Council/ Atty/ City Admin/ FO	489,713.09										\$ 489,713.09
420 Police and Fire	583,870.19										\$ 583,870.19
430 Street	555,475.84										\$ 555,475.84
440 Mosquito	-										\$ -
452/453 Parks/Pool	535,565.89										\$ 535,565.89
454 Subsidies	71,700.00										\$ 71,700.00
455 Library	214,151.68										\$ 214,151.68
460 Planning & Zoning	6,535.58										\$ 6,535.58
470 Debt Service	38,390.50										\$ 38,390.50
410 Employee Expense		10,067.86	118,280.85	402,732.19	125,277.57	490,563.59	21,004.15	187,885.59	375,485.85		\$ 1,731,297.65
420 Other Current Expenses	48,354.52	8,918.67	340,881.55	324,973.48	141,774.22	405,455.78	126,086.27	176,017.37	4,378.69		\$ 1,576,840.55
4262 Materials (COS)		31,369.28	76,812.83	2,484,303.64	12,830.94	53,717.76	4,497.02	204,698.66	32,981.77		\$ 2,901,211.90
Total Expenditures	2,543,757.29	50,355.81	535,975.23	3,212,009.31	279,882.73	949,737.13	151,587.44	568,601.62	412,846.31	412,846.31	\$ 8,704,752.87
Excess of Revenue Over Expenditures	(65,618.51)	(26,969.08)	250,634.10	1,570,207.37	48,894.32	1,033,189.04	51,915.71	(17,080.36)	32,333.04	32,333.04	\$ 2,877,505.63
Other Financing Sources (Uses):											
Investment Earnings	3,023.73	76.65	284.63	7,548.70	370.41	4,883.50	654.96	385.32	245.59		\$ 17,473.49
Interest Expense	(97,792.17)		(25,021.46)	(152,659.04)	(37,316.98)						\$ (312,789.65)
Debt Paydown	(90,000.00)		(125,000.00)	(275,000.00)							\$ (490,000.00)
Transfers In (Out)	-										\$ -
Long-term Debt Issued	-										\$ -
Sale of Fixed Assets	-	66,573.90									\$ 66,573.90
Total Other Financing Sources (Uses)	(184,768.44)	66,550.55	(149,736.83)	(420,110.34)	(36,946.57)	4,883.50	654.96	385.32	245.59	245.59	\$ (718,742.26)
Net Position/Change in Fund Balance	(250,386.95)	39,681.47	100,897.27	1,150,097.03	11,947.75	1,038,072.54	52,570.67	(16,695.04)	32,578.63	32,578.63	\$ 2,158,763.37

Net Cash Inflow/Outflow BEFORE Transfers 39,681.47 100,897.27 1,150,097.03 11,947.75 1,038,072.54 52,570.67 (16,695.04) 32,578.63

CITY OF BERESFORD
STATEMENT OF NET POSITION
AS OF NOVEMBER 2022

	Enterprise Funds										Total	
	General/ Gov't Fund	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision			
ASSETS:												
Current Assets:												
100 Cash and Cash Equivalents	\$ 1,548,154.87	\$ 49,815.70	\$ 164,053.11	\$ 2,350,845.17	\$ 6,428.65	\$ 2,095,615.43	\$ 254,429.30	\$ (29,321.29)	\$ 156,396.38			\$ 6,596,417.32
110 Taxes Receivable - Delinquent	10,602.23	-	-	-	-	-	-	-	1,851.35			\$ 10,602.23
115 Accounts Receivable, Net	33,070.19	-	46,453.54	368,400.20	31,690.43	201,852.10	22,319.78	-	-			\$ 672,567.40
128 Notes Receivable	-	-	-	-	-	-	-	-	-			\$ 33,070.19
131 Due from Golf Course/Community Center	-	-	-	-	-	-	-	-	-			\$ -
132 Due from Other Governments	26,845.69	-	-	-	-	-	-	-	-			\$ 26,845.69
141 Inventory of Supplies	80,308.55	-	53,606.34	951,220.15	20,026.58	39,223.92	-	19,009.66	10,902.25			\$ 1,174,297.45
142 Inventory of Resale Items	428,725.05	-	-	450,435.97	38,444.81	202,321.18	26,036.67	40,378.50	-			\$ 1,186,342.18
151 Investments-SDFIT	70,702.68	-	13,323.72	29,312.38	7,368.72	39,423.81	1,905.75	20,897.28	-			\$ -
151 Investments-CDs	2,198,409.26	49,815.70	277,436.71	4,150,213.87	103,959.19	2,578,436.44	304,691.50	50,964.15	169,149.98			\$ 9,883,076.80
155 Prepaid Expenses	-	-	-	-	-	-	-	-	-			\$ -
Total Current Assets												
Noncurrent Assets:												
107.1 Restricted Cash and Cash Equivalents	396,509.24	-	-	511,653.08	89,490.00	-	-	-	-			\$ 997,652.32
154 Deposits	-	-	17,704.85	-	10,535.29	-	-	-	-			\$ 28,240.14
157 Unamortized Discounts on Bonds Sold	-	-	-	-	-	-	-	-	-			\$ -
Capital Assets: (not including govt'l funds)												
160 Land	570,544.92	-	30,738.42	22,249.94	19,000.00	15,300.00	62,930.82	301,267.92	-			\$ 1,022,032.02
162 Buildings	3,063,109.31	-	1,069,484.25	218,654.18	322,853.54	65,344.70	1,522,624.34	1,757,972.50	585,265.85			\$ 6,262,070.32
164 Improvements Other Than Buildings	7,349,869.40	-	4,778,609.86	6,375,592.05	4,871,411.38	51,194.78	46,623.15	292,085.97	328,486.34			\$ 25,769,915.82
166 Machinery and Equipment	2,582,921.69	-	81,069.33	1,390,139.34	171,674.75	5,127,917.85	46,623.15	292,085.97	328,486.34			\$ 10,020,918.42
168 Construction in Progress	349,946.35	-	-	7,189,284.55	1,699,310.40	5,177,795.89	(112,335.74)	(1,287,297.85)	(887,360.85)			\$ 12,717,026.79
Less: Accumulated Depreciation	(4,902,116.39)	-	(2,512,089.28)	(5,445,372.87)	(1,699,310.40)	(4,902,536.99)	(112,335.74)	(1,287,297.85)	(887,360.85)			\$ (21,748,420.37)
190 Intangible Assets	-	-	1,370,412.24	-	-	-	-	35,864.53	-			\$ 1,406,276.77
Less: Accumulated Amortization	-	-	-	-	-	-	-	(17,932.27)	-			\$ (17,932.27)
Total Noncurrent Assets												
9,410,784.52												\$ 36,457,779.96
TOTAL ASSETS												
11,609,193.78	49,815.70	5,095,661.53	14,430,118.99	3,466,734.92	8,419,792.02	418,449.21	2,655,549.29	195,541.32				\$ 46,340,856.76

Enterprise Funds

	Liquor Fund	Water Fund	Electric Fund	Sewer Fund	Telephone Fund	Garbage Fund	Golf Course	Cablevision	Total
General/ Gov't Fund									
LIABILITIES AND FUND BALANCES:									
Current Liabilities:									
206 Accounts Payable	24,177.26	-	23,657.91	-	1,488.44	3,462.11	828.28	2,580.43	\$ 56,194.43
208 Due to General Fund	-	-	-	-	-	-	-	-	\$ -
217 Payroll Related Liabilities	1,923.25	(867.57)	(446.41)	(55.11)	1,037.14	-	9.33	-	\$ 1,600.63
220 Customer Deposits	-	-	17,360.00	10,960.00	-	-	-	-	\$ 28,320.00
224 Deferred Revenue	10,602.23	-	-	-	-	-	-	-	\$ 10,602.23
226 Current Portion of LT Debt	-	145,105.80	275,000.00	33,369.98	-	-	18,066.58	-	\$ 471,542.36
Total Current Liabilities	36,702.74	144,238.23	315,571.50	33,314.87	13,485.58	3,462.11	18,904.19	2,580.43	568,259.65
Noncurrent Liabilities: (not including gov't funds)									
231/237 Bonds Payable & Other LT Debt	-	1,156,579.14	6,415,000.00	1,093,903.14	-	-	-	-	\$ 8,665,482.28
233 Accrued Leave Payable	-	13,655.85	31,550.01	21,644.62	53,471.82	-	10,404.41	-	\$ 130,726.71
Total Noncurrent Liabilities	-	1,170,234.99	6,446,550.01	1,115,547.76	53,471.82	-	10,404.41	-	8,796,208.99
Fund Balances:									
253.10 Net Investment in Capital Assets	9,014,275.28	-	1,367,715.46	2,299,962.45	3,935,663.86	116,011.44	2,654,167.69	39,972.75	\$ 22,916,407.23
263 Nonspendable-General Fund Only	726,691.40	3,488,638.30	-	-	-	-	-	-	\$ 726,691.40
264 Restricted	939,205.20	-	511,653.08	-	-	-	-	-	\$ 1,450,858.28
267 Unassigned/Unrestricted	1,142,706.11	191,652.74	4,638,531.91	5,962.09	3,379,098.22	246,404.99	(11,231.96)	120,409.51	\$ 9,723,667.84
Current Year Net Income (Loss)	(250,386.95)	39,681.47	1,150,097.03	11,947.75	1,038,072.54	52,570.67	(16,695.04)	32,578.63	\$ 2,158,763.37
Total Fund Balances/Net Position	11,572,491.04	49,815.70	7,667,997.48	2,317,872.29	8,352,834.62	414,987.10	2,626,240.69	192,960.89	36,976,388.12
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 11,609,193.78	\$ 49,815.70	\$ 14,430,118.99	\$ 3,466,734.92	\$ 8,419,792.02	\$ 418,449.21	\$ 2,655,549.29	\$ 195,541.32	\$ 46,340,856.76

BANK CASH REPORT
2022

BANK NAME FUND GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
FIRST SAVINGS BANK						
BANK FIRST SAVINGS BANK						6,617,350.32
101 General Checking Account	114,072.02	362,702.68	427,675.88	49,098.82		
101 Bad Check Account	554.34	0.00	0.00	554.34	14,387.35	
201 Second Penny	750,414.53	43,285.19	71,023.56	722,676.16		
211 Gross Receipts Tax	848,396.85	5,094.02	0.00	853,490.87		
301 Debt Svc-Clubhouse/Event Cntr	26,980.56-	0.00	75,262.02	102,242.58-		
302 Debt Svc - TIF District	0.00	0.00	0.00	0.00		
303 Debt Service - Public Safety	0.00	0.00	0.00	0.00		
304 Drinking WA 1 SRF	0.00	0.00	0.00	0.00		
305 Clean WA 2 SRF	0.00	0.00	0.00	0.00		
306 Drinking WA 2 DOT	0.00	0.00	0.00	0.00		
307 Clean WA 1 DOT	0.00	0.00	0.00	0.00		
308 HYBRID TURKEY TIF - CASH	0.00	24,177.26	0.00	24,177.26		
500 CDBG-Senior Citizens Bldg	0.00	0.00	0.00	0.00		
501 GF&P Grant - Rec Trail	0.00	0.00	0.00	0.00		
502 Bridges Clubhouse/Event Center	0.00	0.00	0.00	0.00		
503 North Industrial Park Improve	0.00	0.00	0.00	0.00		
504 East Street Water Improve	0.00	0.00	0.00	0.00		
505 Bridges Golf Course Project	0.00	0.00	0.00	0.00		
506 Swimming Pool - Cap Project	0.00	0.00	0.00	0.00		
507 Bridges Housing Project	0.00	0.00	0.00	0.00		
508 Watermain/San Sewer Improve	0.00	0.00	0.00	0.00		
510 FEMA Safe Room/Bathhouse	0.00	0.00	0.00	0.00		
511 Hybrid Turkey WA/SW Ext Proj	0.00	0.00	0.00	0.00		
512 East Substation	0.00	0.00	0.00	0.00		
601 Municipal Liquor Store	43,615.70	0.00	0.00	43,615.70	385.72	
602 Water	297,141.85	67,657.69	200,746.43	164,053.11	1,102.75	
603 Electric	2,529,574.68	480,423.55	659,153.06	2,350,845.17	5,471.75	
604 Sewer	11,509.82	29,279.66	34,360.83	6,428.65	1,357.66	
611 Telephone	2,021,634.62	188,026.32	114,045.51	2,095,615.43	5,489.59	
612 Solid Waste	249,581.93	18,781.48	13,934.11	254,429.30	86.61	
615 Cablevision	154,930.16	36,832.30	35,366.08	156,396.38	621.00	
640 Bridges Golf Course	512.49	14,055.37	45,289.15	30,721.29-	933.21	
750 Trust & Agency	0.00	0.00	0.00	0.00		
900 General Fixed Assets	0.00	0.00	0.00	0.00		
999 General Long Term Debt	0.00	0.00	0.00	0.00		
DEPOSITS					952.64	
WITHDRAWALS					50.00	
FIRST SAVINGS BANK TOTALS	6,994,958.43	1,270,315.52	1,676,856.63	6,588,417.32	28,933.00	6,617,350.32
FSB- CABLEVISION CHECKING						
BANK FSB- CABLEVISION CHECKING						
615 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
640 CATV CHECKING ACCOUNT	0.00	0.00	0.00	0.00		
FSB- CABLEVISION CHECKING TOTA	0.00	0.00	0.00	0.00	0.00	0.00

BANK CASH REPORT
2022

BANK FUND GL	BANK NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
FSB- CSDP CHECKING							
BANK 603	FSB- CSDP CHECKING						28,340.14
603	ELECTRIC-CUSTOMER DEPOSITS	18,029.14	750.71	1,075.00	17,704.85		
611	TELEPHONE-CUSTOMER DEPOSITS	10,734.88	600.41	800.00	10,535.29	100.00	
FSB- CSDP CHECKING TOTALS		28,764.02	1,351.12	1,875.00	28,240.14	100.00	28,340.14
1ST DAKOTA NATL BANK-CHECKING							
BANK 601	1ST DAKOTA NATL BANK-CHECKING						101,021.82
601	VIDEO LOTTERY CHECKING	0.00	0.00	0.00	0.00		
	TRANSFER-OUT					101,021.82-	
1ST DAKOTA NATL BANK-CHECKING		0.00	0.00	0.00	0.00	101,021.82	101,021.82
1ST DAKOTA NATL BANK- SAVINGS							
BANK 601	1ST DAKOTA NATL BANK- SAVINGS						247.24
601	VIDEO LOTTERY SAVINGS	0.00	0.00	0.00	0.00		
	TRANSFER-OUT					247.24-	
1ST DAKOTA NATL BANK- SAVINGS		0.00	0.00	0.00	0.00	247.24	247.24
SD PUBLIC FUNDS IN TRUST							
BANK 101	SD PUBLIC FUNDS IN TRUST						1,186,342.18
101	GENERAL FUND SD FIT	102,555.27	276.33	0.00	102,831.60		
201	SECOND PENNY FUND SD FIT	322,638.21	849.33	0.00	323,487.54		
302	DEBT SERVICE - TIF DIST.	2,405.91	0.00	0.00	2,405.91		
506	SWIMMING POOL - CAP PROJECT	0.00	0.00	0.00	0.00		
602	WATER SD FIT	0.00	0.00	0.00	0.00		
603	ELECTRIC SD FIT	449,253.33	1,182.64	0.00	450,435.97		
604	SEWER SD FIT	38,343.88	100.93	0.00	38,444.81		
611	TELEPHONE SD FIT	201,789.98	531.20	0.00	202,321.18		
612	SOLID WASTE SD FIT	25,968.31	68.36	0.00	26,036.67		
615	CABLEVISION SD FIT	0.00	0.00	0.00	0.00		
640	BRIDGES GOLF COURSE SD FIT	40,272.49	106.01	0.00	40,378.50		
SD PUBLIC FUNDS IN TRUST TOTAL		1,183,227.38	3,114.80	0.00	1,186,342.18	0.00	1,186,342.18
=====							
TOTAL OF ALL BANKS		8,206,949.83	1,274,781.44	1,678,731.63	7,802,999.64	130,302.06	7,933,301.70
=====							

ORDINANCE 2022-04

AN ORDINANCE AMENDING CHAPTER 16 OF THE BERESFORD ZONING REGULATIONS.

BE IT ORDAINED by the City Council of the City of Beresford, South Dakota that an amendment be made to the 2017 revised Beresford Zoning Regulations of the City of Beresford, said amendment to be as follows:

1. Chapter 16.01 amended to read as follows:

E. Following the expiration of a Building Permit for any reason, any reapplication for Building Permit for the same project must be re-approved. The Authorized Official of the City of Beresford, when considering issuing a new Building Permit, may include additional conditions to the issuance for the Building Permit including, but not limited to, potential penalties, charges, and other expenses for noncompliance.

Passed and adopted this 19th day of December, 2022

By: _____
Nathan Anderson, Mayor

ATTEST:

Elaine Johnson
Municipal Finance Officer

First Reading: December 5, 2022
Second Reading: December 19, 2022
Date Adopted: December 19, 2022
Date Published: December 29, 2022
Effective Date:: January 17, 2023

Increase the bottom tier, then the rest will update by \$.20 except \$.25 for pool roles and Clubhouse attendant

Anyone off the chart will get COL increase each year in Jan

	Sewer/Bar tender	Grounds Maintenance	Recycling/Landfill	Snowplow/Equipment Operator	Maintenance/Repair	Library Assistant	Librarian	Custodian	Police Officers (certified)	Pool Attendant	Pool Attendant w/ Cert.	Pool Lifeguard	Pool Manager	Clubhouse Attendant	Admin. Assistant
0 - < 12 Months (starting wage)	\$ 10.80	\$ 11.80	\$ 12.70	\$ 16.70	\$ 13.70	\$ 10.80	\$ 15.20	\$ 13.70	\$ 25.00	\$ 10.80	\$ 11.35	\$ 13.35	\$ 16.85	\$ 10.80	\$ 13.35
12 Months - < 24 Months (1st anniversary)	\$ 10.80	\$ 12.00	\$ 12.90	\$ 16.90	\$ 13.90	\$ 11.00	\$ 15.40	\$ 13.90	\$ 25.00	\$ 11.05	\$ 11.60	\$ 13.60		\$ 11.05	
24 Months - < 36 Months (2nd anniversary)	\$ 10.80	\$ 12.20	\$ 13.10	\$ 17.10	\$ 14.10	\$ 11.20	\$ 15.60	\$ 14.10	\$ 25.00	\$ 11.30	\$ 11.85	\$ 13.85		\$ 11.30	
36 Months - < 48 Months (3rd Anniversary)	\$ 10.80	\$ 12.40	\$ 13.30	\$ 17.30	\$ 14.30	\$ 11.40	\$ 15.80	\$ 14.30	\$ 25.00	\$ 11.55	\$ 12.10	\$ 14.10		\$ 11.55	
48 Months - < 60 Months (4th Anniversary)	\$ 10.80	\$ 12.60	\$ 13.50	\$ 17.50	\$ 14.50	\$ 11.60	\$ 16.00	\$ 14.50	\$ 25.00	\$ 11.80	\$ 12.35	\$ 14.35		\$ 11.80	

Minimum wage increased in 2023 to \$10.80; \$0.85 increase

Effective 1/01/2023

Job Descriptions

- Sewer/Bar tender** - Bridges Indoor Clubhouse and BMLS PT staff
- Grounds Maint.** - Mowing, Weeding, prepping fields, flowers, other outside duties assigned.
- Recycling/Landfill** - Rubble Site and Recycling Attendants
- Snowplow/Equipment Operator** - Running the snowplow and other heavy duty equipment
- Maintenance/Repair** - Park/Golf Course Equipment maintenance and repair, Street/Water/Sewer maintenance and repair
- Library Assistant** - Assist Head Librarian and other assigned duties, Temporary Spring/Summer position
- Librarian** - Assist Head Librarian and other assigned duties.
- Custodian** - Custodial duties in any department
- Police Officers** - Certified Police Officers
- Pool Manager** - Oversees all pool employees, coordinates schedules, handles daily deposits, other duties assigned by Dept. Head.
- Pool Attendant** - Pool employee who checks customers in at the front desk and manage the pool's slide
- Pool Attendant w/ Cert.** - Pool employee that is certified who checks customers in at the front desk and manage the pool's slide
- Pool Lifeguard** - Pool employees that have completed training and are certified lifeguards.
- Clubhouse attendant** - Prep and maintain golf carts, upkeep outside and inside the clubhouse, other duties assigned by Dept. Head.
- Admin. Assistant** - Assist the Dept. Head when needed with administrated duties such as daily deposits, ordering/delivery of products.

10/24/22 EJ adjusted the hourly rates by \$0.85 (Min wage increase), increased bottom tier, added \$.20, pool & CH added \$.25, double checked for accuracy

Jane Norling is requesting to change the Library Assistant to "Summer Library Assistant" and change the pay scale to match the Pool Attendant. This request would be \$0.25 yearly increase instead of \$0.20

Jane Norling is requesting to add Children's Librarian to the pay scale. Starting wage \$15.50 and \$0.25 yearly increase. If approved, will need to add to job description box.



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

Remitting by check:

CXT, Inc., PO Box 643343, Pittsburgh, PA 15264-3343

Remitting by ACH or wire transfer:

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1019282233 ABA/Routing: 043000096

Email remittance details to AR@lbfoster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform

delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

**Customer is responsible for all local permits and fees.

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: Payment to CXT by the purchaser shall be made net 30 days after submission of the invoice to the purchaser on approved credit. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

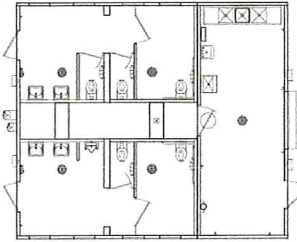
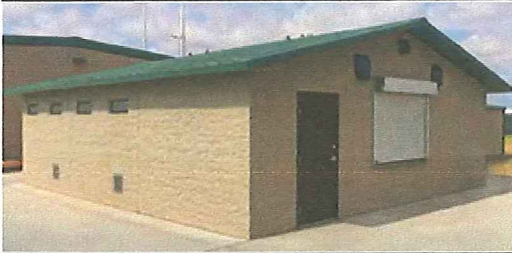
9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.



Pomona with chase restroom/concession building. Standard features include simulated barnwood texture walls, simulated cedar shake textured roof, interior and exterior lights, 30-gallon water heater, three compartment stainless steel sink in concession area, roll up concession window, off loaded, and set up at site.

Base Price

Price per unit Click to select

Pomona 30' x 26'

\$ 224,955.00

224,955.00

Added Cost Options:

(per section)

Final Connection to Utilities		\$ 10,500.00	<input type="checkbox"/>	0.00
Optional Wall Texture-choose one	<input type="radio"/> Split Face Block (\$4,000) <input type="radio"/> Struck Trowel (\$4,000) <input checked="" type="radio"/> Stone (\$5,500)		Reset Wall Texture	16,500.00
Optional Roof Texture-choose one	<input type="checkbox"/> Delta Rib	\$ 4,000.00		0.00
Stainless Steel Water Closet (each)	Qty: 5	\$ 1,500.00	<input type="checkbox"/>	0.00
Stainless Steel Lavatory (each)	Qty: 4	\$ 1,100.00	<input type="checkbox"/>	0.00
Stainless Steel Urinal (each)	Qty: 1	\$ 1,400.00	<input type="checkbox"/>	0.00
Electric Hand Dryers (each)	Qty: 4	\$ 700.00	<input checked="" type="checkbox"/>	2,800.00
Electronic Flush Valves (each)	Qty: 4	\$ 750.00	<input type="checkbox"/>	0.00
Electronic Lavatory Faucets (each)	Qty: 4	\$ 750.00	<input type="checkbox"/>	0.00
Electronic Urinal Valves (each)	Qty: 1	\$ 1,700.00	<input type="checkbox"/>	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each)	Qty: 1	\$ 4,500.00	<input checked="" type="checkbox"/>	4,500.00
Optional Door Closure (each)	Qty: 2	\$ 450.00	<input type="checkbox"/>	0.00
Skylight in Restroom (each)	Qty: 4	\$ 950.00	<input type="checkbox"/>	0.00
Marine Grade Skylight in Restroom (each)	Qty: 4	\$ 2,450.00	<input type="checkbox"/>	0.00
Insulation and Heaters (per section)		\$ 19,500.00	<input type="checkbox"/>	0.00
Marine Package for Extra Corrosion Resistance (per section)		\$ 2,350.00	<input type="checkbox"/>	0.00
Fiberglass Entry and Chase Doors and Frames (each)	Qty: 3	\$ 1,000.00	<input type="checkbox"/>	0.00
Tile Floor in Restroom (per section)		\$ 6,000.00	<input type="checkbox"/>	0.00
2K Anti-Graffiti Coating (per section)		\$ 3,500.00	<input type="checkbox"/>	0.00
Timed Electric Lock System [2 doors -does not include chase door] (each)	Qty: 2	\$ 600.00	<input checked="" type="checkbox"/>	1,200.00
Exterior Frostproof Hose Bib with Box (each)	Qty: 1	\$ 500.00	<input checked="" type="checkbox"/>	500.00
Stainless Steel Lavatory [concession I] (each)	Qty: 1	\$ 1,000.00	<input checked="" type="checkbox"/>	1,000.00
Composite Mop Sink [concession] (each)	Qty: 1	\$ 2,500.00	<input checked="" type="checkbox"/>	2,500.00
Paper Towel Dispenser (each)	Qty: 3	\$ 200.00	<input type="checkbox"/>	0.00
Toilet Seat Cover Dispenser (each)	Qty: 5	\$ 100.00	<input type="checkbox"/>	0.00
Sanitary Napkin Disposal (each)	Qty: 3	\$ 75.00	<input type="checkbox"/>	0.00
Baby Changing Station (each)	Qty: 2	\$ 675.00	<input checked="" type="checkbox"/>	1,000.00
CXT Wastebasket (each)	Qty: 2	\$ 150.00	<input type="checkbox"/>	0.00

Total Cost of Selected Accessories from Accessories Price List: \$ 30,000.00

Custom Options:

\$

Engineering and State Fees: \$ 3,000.00

Estimated One-Way Transportation Costs to Site (quote): \$ 48,600.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 306,555.00



Estimated monthly payment on 5 year lease \$6,161.76

This price quote is good for 60 days from date below, and is accurate and complete.

Rich Edwards
 Digitally signed by Rich Edwards
 Date: 2022.12.15 11:08:09 -06'00'

CXT Sales Representative

Date

I accept this quote. Please process this order.

Company Name

Customer

Date

OPTIONS

Exterior Color Options:

(For single color mark an X or for two tone combinations use W = Walls / R = Roof.)

<input type="checkbox"/> Amber Rose	<input type="checkbox"/> Liberty Tan	<input type="checkbox"/> Berry Mauve	<input type="checkbox"/> Sage Green
<input type="checkbox"/> Toasted Almond	<input type="checkbox"/> Oatmeal Buff	<input type="checkbox"/> Buckskin	<input type="checkbox"/> Rosewood
<input type="checkbox"/> Sun Bronze	<input type="checkbox"/> Golden Beige	<input type="checkbox"/> Mocha Carmel	<input type="checkbox"/> Malibu Taupe
<input type="checkbox"/> Sand Beige	<input type="checkbox"/> Natural Honey	<input type="checkbox"/> Salsa Red	<input type="checkbox"/> Java Brown
<input type="checkbox"/> Pueblo Gold	<input type="checkbox"/> Cappuccino Cream	<input type="checkbox"/> Coca Milk	<input type="checkbox"/> Raven Black
<input type="checkbox"/> Granite Rock	<input type="checkbox"/> Georgia Brick	<input type="checkbox"/> Western Wheat	<input type="checkbox"/> Nuss Brown
<input type="checkbox"/> Rich Earth	<input type="checkbox"/> Charcoal Grey	<input type="checkbox"/> Hunter Green	<input type="checkbox"/> Evergreen

Special roof color # _____

Special wall color # _____

Special trim color # _____

(Sage green, hunter and evergreen colors are not available in colored through concrete.)

Rock Color Options:

Basalt Mountain Blend Natural Grey Romana

Roof Texture Options:

Cedar Shake Ribbed Metal

Wall Texture Options:

(For single texture mark an X or for different top and bottom textures use T = Top / B = Bottom.)

<input type="checkbox"/> Barnwood	<input type="checkbox"/> Horizontal Lap	} <i>Can only be used as bottom texture.</i>
<input type="checkbox"/> Split Face Block	<input type="checkbox"/> Board & Batt	
<input type="checkbox"/> Stucco/Skip Trowel	<input type="checkbox"/> Brick	

Napa Valley Rock
 River Rock
 Flagstone

(Textures not included in CXT's quote are additional cost.)

Door Opener Options:

Non-locking ADA Handle Pull Handle/Push Plate
 Privacy ADA Latch

Deadbolt Options:

CXT Supplied Customer Supplied: _____
Type & Part Number

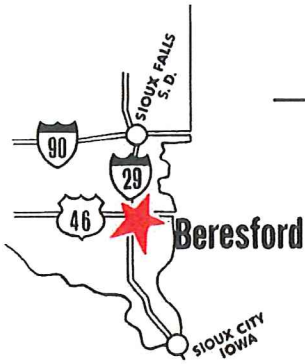
Accessible Signage Options:

Men Women Unisex

Paper Holder Options:

2-Roll Stainless Steel 3-Roll Stainless Steel

Notes:



City Of Beresford

101 N. Third
Beresford, S.D. 57004-1796
PHONE: (605) 763-2008
FAX: (605) 763-2329

MUNICIPAL SUBSIDY DRAWDOWN REQUEST CITY OF BERESFORD

Bright Beginnings Childcare Center hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2022 Municipal Budget in the amount of \$5,000.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: _____

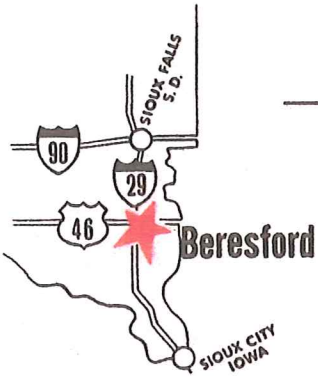
Meg Anderson

Date: December 7, 2022

Beresford Childcare, Inc.

Statement of Activity January 1 - December 12, 2022

	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 1-12, 2022	TOTAL
Revenue													
Donations	326.14	500.00											\$826.14
Food Reimbursement	1,841.28	2,018.26	1,904.19	2,195.11	1,997.43	2,107.77	2,337.48	2,174.96	2,675.10	2,471.34	2,457.24		\$24,180.16
Grants	3,879.19		30,000.00				21,503.82						\$55,383.01
Interest			1.58			1.63							\$3.21
Parent Fees	12,023.80	11,450.75	11,768.75	12,371.25	11,158.40	9,103.68	24,898.75	13,702.75	14,638.00	18,474.57	16,489.81	7,543.56	\$163,624.07
Parent Fees II	6,312.40	4,588.66	4,882.90	7,270.47	5,568.90	4,790.04							\$33,413.37
Total Revenue	\$24,382.81	\$18,557.67	\$48,557.42	\$21,836.83	\$18,724.73	\$16,003.12	\$48,740.05	\$15,877.71	\$17,313.10	\$20,945.91	\$18,947.05	\$7,543.56	\$277,429.96
GROSS PROFIT	\$24,382.81	\$18,557.67	\$48,557.42	\$21,836.83	\$18,724.73	\$16,003.12	\$48,740.05	\$15,877.71	\$17,313.10	\$20,945.91	\$18,947.05	\$7,543.56	\$277,429.96
Expenditures													
Accountant fees				639.00			170.41		207.69	202.36	202.36		\$1,421.82
Activity Supplies										294.50			\$294.50
Advertising		200.00											\$200.00
Building Supplies	150.32	188.29	211.23	722.69	285.50	209.11	63.69	360.73	211.57	3,515.51	322.01		\$6,240.65
Curriculum			16.46	9.53	58.49								\$84.48
Educational Supplies		35.11								71.54			\$106.65
Emp Training	12.00		90.00						45.00				\$147.00
Employee Gifts									24.44				\$24.44
Equipment							127.70						\$127.70
General Supplies					12.23	23.42	29.99			20.10			\$85.74
Govt Fee	10.00												\$10.00
Groceries	770.43	1,491.11	919.86	1,085.33	1,590.61	1,251.44	1,846.48	1,141.74	1,060.65	1,084.81	1,166.66		\$13,409.12
Improvements							281.79						\$281.79
Insurance	647.89	310.89	585.94	312.94	649.94	312.94	312.94			606.00			\$3,739.48
Insurance Premium								312.94	625.88		312.92		\$1,251.74
Lawncare						160.00			30.00				\$190.00
Miscellaneous				0.01									\$0.01
Natural Gas	67.00	67.00	73.00	73.00	73.00	88.00	176.00			176.00			\$793.00
Office Supplies	223.85	159.76	248.98	159.76	172.54	208.21	67.82	51.12		16.20	187.99		\$1,496.23
Payroll Expenses								207.69					\$207.69
Taxes	1,245.29	1,265.41	1,139.78	1,265.53	1,281.83	1,392.97	1,256.41	1,363.26	1,323.02	1,311.81	1,715.10		\$14,560.41
Wages	14,878.13	15,118.89	13,617.97	15,120.16	15,390.91	16,971.08	15,616.91	17,122.31	16,853.34	16,808.88	21,936.33		\$179,434.91
Total Payroll Expenses	16,123.42	16,384.30	14,767.75	16,385.69	16,672.74	18,364.05	16,873.32	18,693.26	18,176.36	18,120.69	23,651.43		\$194,203.01
Postage					-282.15								\$-282.15
Repairs		86.23											\$86.23
Repairs & Maintenance			324.21		2,279.31	23,040.05		486.55	106.17	1,910.92	85.47		\$28,232.68
Toys		6.39									73.46		\$79.85
Training									90.00	280.00			\$370.00
Utilities	466.22	489.40	508.14	504.91	600.30	570.64	526.94	650.38	572.63	499.05	1,023.63		\$6,412.24
Total Expenditures	\$18,471.13	\$19,418.48	\$17,735.57	\$19,892.86	\$22,112.51	\$44,227.86	\$20,477.08	\$21,696.72	\$21,150.39	\$26,797.68	\$27,025.93	\$0.00	\$259,006.21
NET OPERATING REVENUE	\$5,911.68	\$-860.81	\$30,821.85	\$1,943.97	\$-3,387.78	\$-28,224.74	\$28,262.97	\$-5,819.01	\$-3,837.29	\$-5,851.77	\$-8,078.88	\$7,543.56	\$18,423.75
NET REVENUE	\$5,911.68	\$-860.81	\$30,821.85	\$1,943.97	\$-3,387.78	\$-28,224.74	\$28,262.97	\$-5,819.01	\$-3,837.29	\$-5,851.77	\$-8,078.88	\$7,543.56	\$18,423.75



101 N. Third
Beresford, S.D. 57004-1796
PHONE: (605) 763-2008
FAX: (605) 763-2329

MUNICIPAL SUBSIDY DRAWDOWN REQUEST
CITY OF BERESFORD

Beresford Community Outreach for Youth and Families (COYF) hereby requests the drawdown of the monetary subsidy appropriated for the agency on the FY2022 Municipal Budget in the amount of \$2,500.00.

Attached is the required financial statement to be filed in lieu of a formal audit, as per statute.

Authorized Signature: Amy Scherpf

Date: 12-9-22

12/9/2022

To: City of Beresford

From: Community Outreach for Youth and Families

Thank you for your funding in 2022. This past year, we decided to take some time and refocus on goals for 2023. We completed our annual VBS programming and are looking forward to Tiger Rock self defense, Faith in Football, and a larger event that is in process. More info to come.

Merry Christmas to all,

COYF board

COMMUNITY OUTREACH FOR YOUTH AND FAMILIES

Expense Report 2022

DATE	TRANSACTION DESCRIPTION	PAYMENT, FEE, WITHDRAWAL (-)	DEPOSIT, CREDIT (+)	BALANCE
January				\$ 2883.37
1/6/22	From UFUND		\$3000.00	\$5883.37
3/27/22	FLBS Summer Teams	\$1750.00		\$4133.37
6/3/22	From AWANA *not for VBS		\$2477.95	\$6611.32
6/3/22	From Ministerial * for VBS		\$500.00	\$7111.32
6/17/22	From Skrefsrud *for VBS		\$250	\$7361.32
6/17/22	From UMC *for VBS		\$250	\$7611.32
7/22/22	VBS offering		\$1165.72	\$8777.04
7/27/22	Printing Plus (VBS flyers)	\$23.43		\$8753.61
7/28/22	From Emmanuel *for VBS		\$250.00	\$9003.61
7/28/22	From Set Free *for VBS		\$350.00	\$9353.61
7/28/22	Kim snacks (VBS)	\$158.94		\$9194.67
8/8/22	USPS	\$70.00		\$9124.67
8/8/22	From UCC *for VBS		\$250.00	\$9374.67
9/6/22	Withdrawal to Alpha for offering	\$1005.00		\$8369.67
12/9/22	BALANCE			\$8369.67

Amy Schaap 12-9-22



P.O. Box 156
 Yankton, SD 57078-0156
 800.486.4712
 605.665.7432
 FirstDakota.com
 Member FDIC



* 0 1 0 1 0 1 *

Date 11/04/22
 Primary Account
 Enclosures

Page 1
 500012299



COYF
 PO Box 175
 Beresford SD 57004-0175

Go paperless with eStatements. They are safe, secure, free, and reduce identity theft. You can access up to 19 months of statements. Ask how to enroll in eStatements today.

CHECKING ACCOUNT INFORMATION

Community Checking		Number of Enclosures	0
Account Number	500012299	Statement Dates	10/06/22 thru 11/06/22
Previous Balance	8,369.67	Days in the statement period	32
Deposits/Credits	.00	Average Ledger	8,369.67
Checks/Debits	.00	Average Collected	8,369.67
Service Charge	.00		
Interest Paid	.00		
Current Balance	8,369.67		

Daily Balance Information

Date	Balance
10/06	8,369.67

Your privacy is important to us. Please read the Privacy Policy on the back of this statement for complete information.

END OF STATEMENT

jerry@bmtc.net

From: elaine@bmtc.net
Sent: Friday, December 16, 2022 9:49 AM
To: Jerry Zeimetz
Subject: Tyson Bullis Step Up

From: Chief Michael Schurch <pdchief@bmtc.net>
Sent: Tuesday, December 13, 2022 6:25 AM
To: rachel@bmtc.net
Cc: Elaine Johnson <elaine@bmtc.net>
Subject: Re: Tyson Bullis Step Up

I would like to move forward with the step increase for Officer Bullis.

MS

From: rachel@bmtc.net
Sent: Monday, December 12, 2022 2:46 PM
To: Michael Schurch
Cc: Elaine Johnson
Subject: Tyson Bullis Step Up

Good Afternoon!

Tyson Bullis is up for a step pay increase on 12/21/22 from \$24.69/hr to 25.35/hr. This would be at 100% of the scale. Please advise your recommendation.

This would get put on the 12/19/22 Council agenda and would become effective on the 12/30/22 payroll.

Please let me know if you have any questions!
Rachel

jerry@bmtc.net

From: elaine@bmtc.net
Sent: Friday, December 16, 2022 10:19 AM
To: Jerry Zeimetz
Subject: 12/19/22 Council Agenda

Jerry,

Please put on the 12/19/22 Council Agenda to set 01/03/23 as a hearing date for the Beresford Volunteer Fire Dept. One-day Malt Beverage License application. The application and fee has been submitted for their February 4, 2023 Casino Night.

Thanks,

Elaine Johnson

City of Beresford / Finance Officer

101 N 3rd St. Beresford, SD 57004

605-763-2008

elaine@bmtc.net