

BERESFORD CITY COUNCIL
Monday, November 4, 2024

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

Members Present: Mayor Eli Seeley presiding, Sarah Antonson, Pat Bickett, Larry Rohrer, Art Schott, Mike Tiedeman

Absent: Will Roelke

Also Present: Finance Officer Elaine Johnson, City Administrator Jerry Zeimetz, City Attorney Tom Frieberg, Library Jane Norling, Electric Supt. Mike Antonson, players and parents of 6th grade flag football team

Adopt Agenda: A motion to adopt the agenda as presented was made by Tiedeman, second by Rohrer. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the minutes of the October 21, 2024, meeting was made by Tiedeman, second by Bickett. All present Council members voted aye; motion carried. A motion was made by Tiedeman, second by Schott, to approve the minutes of the special meeting on October 28, 2024. All present Council members voted aye; motion carried.

Mayor Community Recognition:

Mayor Seeley recognized the achievements of the 6th grade flag football team and thanked the coaches and parents for their time and effort in making the 2024 season a success.

Committee and Mayor Reports

Mayor Seeley shared a draft of an article highlighting the benefits of the Bak Housing Development for the community. Discussion was held and suggested changes will be implemented and reviewed at the next meeting. The article will be published in the Beresford Republic as well as posted on social media.

Department Head & City Administrator Reports

Finance Officer Elaine Johnson: Johnson stated that requests for 2025 season swimming pool passes have been received. After brief discussion, Schott made a motion to offer a \$10 discount for season pool passes purchased by January 31, 2025. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.

New Business:

- **Bids for Sanitary Sewer Improvements:** City Administrator Zeimetz gave a summary of bids received for sanitary sewer improvements. Discussion was held on the project and funding sources. Upon recommendation by Banner Engineer Pat Carey, Tiedeman made a motion, second by Schott, to accept the low bid of \$3,833,540.35 from Musson Bros., Inc., pending DANR concurrence. All present Council members voted aye; motion passed.
- **Pay Requests:**
 - Following explanation by Zeimetz, Schott made a motion to approve Pay Request #8 to Site Works Inc. in the amount of \$2,241,041.71 for Wastewater Treatment Facility SAGR Units. The motion was seconded by Rohrer, and all present Council members voted aye; motion carried.
 - A motion was made by Schott, second by Tiedeman, to approve Pay Request #1 to Astech in the amount of \$80,839.50 for the 2024 Asphalt Surface Treatment Project. All present Council members voted aye; motion passed.
- **2025 MMUA Safety Management Agreement Addendum:** Schott made the motion, second by Rohrer, to approve the 2025 Safety Management Program contract with Minnesota Municipal Utilities Association in the amount of \$14,929.95. All present Council Members voted aye; motion carried.
- **Subsidy Drawdown Request:** A motion was made by Schott, second by Rohrer, to approve the 2024 subsidy drawdown request of \$6000.00 by Faith in Action. All present Council members voted aye; motion carried.

- **Public Hearing Date:** A motion was made by Schott and seconded by Tiedeman to set a public hearing date of November 18, 2024 for issuance of a retail on-sale liquor license for a full-service restaurant for Kava Rose, 105 N. 3rd St. All present Council members voted aye; motion carried.
- **2025 On-Off Sale Liquor License Renewals:** A motion was made by Schott to renew 2025 liquor license applications for Bertz Beer Garden, Bertz Sports Bar & Grill, Bridges of Beresford, Dollar General Store #10599, Fiesta Foods, Klassix, and Casey's General Store #2830. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.
- **2025 Seasonal and Part-Time Wage Scale:** Finance Officer Johnson presented a proposed wage schedule for part-time/seasonal employees. Librarian Jane Norling offered input in regard to librarian salaries. After discussion, Tiedeman made a motion, second by Schott, to approve a \$0.30/hour increase for the 2025 part-time/seasonal wage schedule. Library salaries will receive an additional \$0.70/hour increase. All present Council members voted aye; motion carried.
- **Consider 1st Reading of Ordinance 2024-05 – 2025 Appropriations Ordinance:** Finance Officer Johnson summarized changes made to the 2025 proposed budget. Discussion was held and minor changes were made. Electric Supt. Antonson also shared information about a potential rate increase for electric. The first reading of Ordinance 2024-05 - Fiscal Year 2024 Appropriations was held and placed on file at City Hall.

Travel Requests: A motion to approve the following travel request was made by Schott, second by Bickett. All present Council members voted aye; motion passed.

- Telecom Operation Conference, Fargo, ND, Nov. 14-15, Hansen

Payment of Bills: A motion to approve payment of the following bills was made by Bickett, second by Antonson. All present Council members voted aye; motion carried.

A&B Business, copy machine, \$4200.00; A-1 Portable Toilets, rental, \$150.00; AFLAC, insurance, \$2283.26 & \$1830.78; Altec Ind, equipment inspection/service, \$2398.25; Appera, service, \$666.59; Astech Corp, chip seal, \$80,839.50; American Water Works Assn, renewal, \$79.00; Baker & Taylor, books, \$223.05; Barnes & Noble, books, \$45.55; Beal Dist, beer, \$80.20; Beresford CATV, billing, \$330.50; BMTC, billing, \$2417.68; Beresford Mun Util, billing, \$16,163.84; Border States Elec, safety equip, \$966.88; Tyson Bullis, conference, \$28.00; Cengage Learning, books, \$91.17; CHS, fuel, \$2880.21; City of Alcester, BPD equip, \$500.00; Colonial Life, insurance, \$31.04;

Consortia, consulting fee, \$3900.00; Dakota Bev, beer, \$213.10; Dakota Supply, battery pack, \$54.78; Mike DeWitt, refund, \$49.75; E-Conolight, supplies, \$134.38; ECHO Group, resale, \$66.96; EFTPS, Federal excise tax, \$448.60; Faith in Action, 2024 subsidy, \$6000.00; Fiber Ring Rev, pooling fees, \$4325.00; Fiesta Foods, food, \$122.36; GR-Emergency Vehicle Outfitter, repair, \$380.00; HAC Co, supplies, \$53.40; Jerry's Chevrolet, service, \$77.78; Johnsen H&C, service, \$2959.19; Johnson Bros Famous Brands, liquor, \$427.99; Donn Knudson, refund, \$66.06; Lawson Prod, drill, \$85.84; L&C RWS, water, \$34,369.32; LG Everist, sand, \$518.60; Lincoln Co Reg of Deeds, plat/copy, \$66.00;

Lumen, toll settlement, \$97.13; Menards, equip, \$249.97; Midwest Tape, audiobook, \$84.98; Mobile Mechanic, parts, \$135.98; MRES, hydro/sup power, \$138,053.89; Muller Auto, repair/supplies, \$1243.18; Natl Cable Tel, affiliate fees, \$19,882.22; New Century Press, publishing, \$189.06; NY Life, insurance, \$42.75; Olson's Ace Hardware, supplies, \$903.33; Olson's Pest Tech, service, \$175.00; Performance Foodservice, food, \$668.83; Pheasantland Ind, supplies, \$631.15; Playaway Prod, books, \$203.21; Prinsco, parts, \$585.01; Quadient Fin, parts, \$33.00; Ben Reiter, mileage, \$42.88; Ribbon Comm Co, repair, \$19,923.75; Michael Schurch, conference, \$28.00;

SD Epath, E911 surcharge, \$659.00; SD Dept of Rev, sales tax, \$29,036.56; SD Public Health Lab, labs, \$481.00; Southern Glazers, liquor, \$127.07; Southeastern Elec, electricity, \$263.55; Jason Strand, clothing, \$143.35; Stuart C Irby Co, equip, \$297.00; Teresa Sveeggen, CPA, service, \$65.00; DH Tiedeman, refund, \$35.84; Total Stop Conv, fuel, \$1943.36; US Bank of St Paul, COP 2022/ballfield, \$373,959.36; Daniel Valverde, refund, \$22.02.

Executive Session: At 8:33 p.m. a motion was made by Bickett, second by Schott, to enter into Executive Session to discuss legal matters. All present Council members voted aye; motion carried. Mayor Seeley declared Council out of Executive Session at 8:54. No action was taken.

Adjournment: Having no further business, Mayor Seeley adjourned the meeting at 8:55 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi