

BERESFORD CITY COUNCIL

Monday, April 18, 2022

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Troy Doeden, Will Roelke, Art Schott, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Michael Schurch, Police Chief (via Zoom)

Adopt Agenda: A motion to adopt the agenda as amended was made by Tiedeman and seconded by Schott. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the April 4, 2022 meeting minutes was made by Boone and seconded by Doeden. All present Council members voted aye; motion carried.

Visitors to be Heard:

Lonnie Merriman informed Council of the plans for the street dance to be held outside Klassix during the Old-Fashioned Weekend.

Committee/Mayor Report

Parks & Rec. Committee:

- **Swimming Pool Concessions:** Several options were discussed at length. Due to the low number of applicants for positions at the pool, it is not feasible to include concessions as part of their duties. It was agreed to share the information on social media to see if there are any outside groups interested in running the concession stand. The topic will be revisited at the May 2 meeting.
- **Proposed Ballfield Expansion:** A proposal for additional ballfields by the Grace V. Nelson ballpark was presented and a tentative plan was explained by Tiedeman. Beresford Schools has expressed interest in assisting with this project. Following discussion of the plan, timeline and potential funding, a motion was made by Tiedeman to authorize the City to move forward on the ballfield expansion plan with a maximum budget of \$3 million. The motion was seconded by Boone and all present Council members voted aye; motion carried.

Department Head and City Administrator Reports

Elaine Johnson, Finance Officer:

- **2021 Annual Report:** Johnson presented the 2021 Annual Report as prepared by auditors Quam, Berglin and Post. Once approved, the report will be submitted to the State as required. A motion was made by Schott, second by Tiedeman, to approve the 2021 Annual Report. All present Council members voted aye; motion carried.
- **March 2022 Financial Report:** Johnson highlighted some of the revenue and expenditures from the March financials. A motion to accept the March, 2022 financial reports was made by Boone. The motion was seconded by Roelke and all present Council members voted aye; motion carried.
- **License Renewals:** Sveeggen made a motion, second by Tiedeman, to approve the following retail on- and off-sale malt beverage and SD farm wine license renewals for July 1, 2022 through June 30, 2023: Bridges at Beresford, Total Stop, Jet Truck Plaza, Dollar General Store and Family Dollar Store. All present Council Members voted aye; motion carried.
- **State and Local Fiscal Recovery Funds (SLFRF):** Johnson reported the City has received approximately \$186,000 of \$364,348.31 in Coronavirus SLFRF money. To receive the remaining funds, a specific project needs to be designated. Motion by Schott, second by Tiedeman, to specify relining sewer lines as the project for SLFRF funds received. All present Council members voted aye; motion carried.

Jerry Zeimetz, City Administrator:

- **DANR Funding Request:** Zeimetz updated Council on the funding request for the wastewater collection/treatment improvements and 7th Street utility extension projects. Total estimated cost for the project is \$15,260,000; in addition to ARPA grant money (approximately \$5 million) and

loan forgiveness through the State of SD (approximately \$135,000), a low-interest loan is available. Due to changes in Federal regulations, the wastewater project is mandatory to remain in compliance. Further discussion and action will be taken at a future meeting.

Old Business:

- **15 MPH Speed Limit:** After meeting with the Public Safety Committee, Police Chief Schurch made a recommendation to reduce the speed limit to 15 MPH on West Main St. between 8th St. and NW 13th St. Changes in signage and posts on social media will be done to educate the public on this change. A motion was made by Doeden to reduce to the speed limit to 15 MPH on West Main St. between 8th St. and NW 13th St. The motion was seconded by Schott and all Council members voted aye; motion carried.

New Business

- **Resolution #2022-08:** As equipment and labor rates have not been updated since 2013, a motion was made by Schott to adopt Resolution 2022-08: Labor and Equipment Rates. The motion was seconded by Tiedeman and all Council members voted aye; motion carried.

**RESOLUTION 2022-08
LABOR & EQUIPMENT RENTAL RATES**

The following labor and rental rates shall be used when City forces perform work that is to be billed to another party. **City equipment cannot be operated by a non-city employee.** Includes the following departments: Electric, Telephone, Street, Water, Sewer and Parks.

Labor Rate: Regular time = \$60.00/hour per person or department head \$70.00/hour
Overtime rate = \$80.00/hour per person or department head \$90.00/hour

Equipment:

Mini Excavator	\$75.00 per hour
Suc Vacuum	\$75.00 per hour
Bore Machine (one product 2" and under)	\$125.00 base/setup fee + \$15.00/ft.
Not subject to labor rates & does not include material	
Additional fees if used (including \$125.00 base/setup fee + \$15.00/ft.)	
- 6" Reamer	\$5.00/ft.
- 10" Reamer	\$8.00/ft.
5110 Trencher	\$125.00 per hour
SX 420 Trencher Plow	\$65.00 per hour
12" Tree Chipper	\$90.00 per hour
85' Aerial Bucket Truck	\$200.00 per hour
42' Aerial Bucket Truck	\$150.00 per hour
50' Digger Derrick	\$160.00 per hour
Pole Trailer	\$15.00 per hour
12,000 lb. 20' Tilt Bed Trailer	\$15.00 per hour
12,000 lb. 20' Deck Trailer with 100 KW 3 Phase Portable Generator	\$100.00 per hour plus fuel
Wire Reel Trailer	\$15.00 per hour
24,000 lb. Tilt Deck Trailer	\$15.00 per hour
20' x 40' Portable Stage – Outside City Limits	\$325.00 plus \$5.00/mile one way only
20' x 40' Portable Stage – Inside City Limits	\$150.00
100 KW 3 Phase Portable Generator	\$75.00 per hour plus fuel
Whacker Packer	\$20.00 per hour
Concrete Gas-Powered Saw	\$15.00 per hour plus wear on the blade
Chainsaws – 14", 16", 18", 25"	\$15.00 per hour
Pole-Mounted Chain Saw	\$15.00 per hour
1 Ton Dually with 9' Dump Truck	\$60.00 per hour
Dump Truck, 5 cy	\$60.00 per hour
Dump Truck, 10 cy	\$80.00 per hour
Dump Truck, 10 cy and pup	\$160.00 per hour

Motor Grader	\$80.00 per hour
Backhoe Unit	\$80.00 per hour
Lease 3-yd Loader	\$125.00 per hour
Tractor & 7' Mower	\$50.00 per hour
15' Mower	\$25.00 per hour plus subject to tractor lease
Street Sweeper	\$100.00 per hour
Paver	\$100.00 per hour – 3 people minimum
Roller	\$40.00 per hour
Park Mower	\$45.00 per hour
Snow Blower	\$45.00 per hour
Tiller	\$45.00 per hour
Polaris Ranger	\$45.00 per hour
UTV & Turbine Blower	\$30.00 per hour
Asphalt Cutter	\$20.00 per hour (requires Volvo loader)
Parking Lot Sanding:	Minimum of 1 hour of labor rate plus equipment rate
Parking Lot Sweeping:	Minimum of 1 hour of labor rate plus equipment rate
Skid Loader with Bucket	\$45.00 per hour plus attachment
Skid Loader Attachments	\$65.00 per hour
24' Curb Grinder	
Skid Loader Attachments	\$25.00 per hour
84" Broom	
Hydro Hammer Skid Loader Mounted	
HYD. Jack Hammer Hand-Held 60# Class	
HYD. Tamper	
78" Snow Blower	
8' V – Snow Blade	
Grapple Forks	
Post Auger with 9", 18" and 24" Auger	
SweepAll PSE 3960	
Skid Loader Attachments	\$15.00 per hour
8' Snow Bucket	
Pallet Forks	
Delivery Charge: Any equipment delivery	\$5.00/mile one way

A minimum charge of one hour will be made for any services performed. Such rates will include the labor charge and equipment charge. Ex: motor grader and labor, 1 hour = \$80.00 + \$60.00 = \$140.00 per hour).

Time will be calculated from the starting time requested by the hiring party.

City forces will not perform work that is available through local private contractors.

Adopted this 18th day of April, 2022

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- **Seasonal Hires:** A motion was made by Schott, second by Roelke. to hire the following as seasonal hires for the for Bridges Clubhouse, Swimming Pool, Parks, Electric Dept. & Street Dept. All Council members voted aye; motion carried. All wages are hourly: Chris Kropuenske, \$12.85; Jerry Antonson, \$11.75; Chase Lyle, \$10.20; Cody Klungseth, \$11.35; Kent Anderson, \$11.15; Ryne Klungseth, \$11.15; Ashton Tjaden, \$11.55; Isaac Ward, \$11.15; Isaiah Richards, \$11.35; Max Orr, \$11.15; Tate VanOtterloo, \$11.15; Larry Boden, \$11.75; Cait Savey, \$16.00; Gage Lyle, \$14.00; Sydnie Boone, \$13.50; Jayden Palm, \$12.75; McKayla Roelke, \$12.75; Anna Atwood, \$13.25; Lowell Gillespie, \$12.75; Andrew Atwood, \$12.50; Christian Perry, \$12.50; Addison Peterson, \$9.95; Jade Rhody, \$9.95; Kendra Ellis, \$9.95; Olivia Davis, \$9.95; Tavyn Valder, \$9.95.
- **2021 Library Annual Report:** Doeden made a motion to approve the 2021 Library Annual Report. Motion was seconded by Boone and all Council members voted aye; motion carried.
- **Exemption from Building Permit Fee:** The South Eastern Development Foundation (a division of SECOG) has requested an exemption from building permit fees for the Governor's Houses they will be bringing to Beresford. After brief discussion, a motion was made by Schott, second by Tiedeman, to authorize a 50% discount on building permit fees for the South Eastern Development Foundation. All Council members voted aye; motion carried.

Discussion & Information Items

- **Smoke Testing of Sewer Lines:** Finance Officer Johnson informed Council that the Street Dept. will be working with the SD Association of Rural Water to be perform smoke tests of sewer lines on April 25 and 26, 2022. Notices will be posted on social media.

Approval of Travel Requests

A motion to approve the following travel requests was made by Doeden and seconded by Schott. All present Council members voted aye; motion carried.

- MRES Annual Meeting/SDMPA Annual Meeting, Sioux Falls, May 11-12, Antonson
- SD Water & Wastewater Seminar, Pierre, April 20-21, Kropuenske

Payment of Bills: A motion to approve payment of the following bills was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried.

Mike Antonson, conf. meals, \$43.00; Ban-Koe Co., fire alarm monitoring, \$378.00; Greg Bates, fuel reimb, \$306.78; Beal Dist., beer, \$356.15; Brosz Engineering, asphalt surface treatment, \$2000.00; Cadd Eng. Supply, supplies, \$99.85; Capital One Trade Credit, compressor, \$215.99; Cengage Learning, book, \$25.89; Center Point Large Print, book, \$53.84; CenturyLink, 911 circuit, \$105.34; CHS, paver, \$2447.85; City of Beresford, malt beverage license, \$150.00; City of SF Public Works, tipping fees, \$4632.77; Core & Main, hydrant repair/kit, \$5672.98; Dakota Beverage, beer, \$364.40;

Dakota Data Shred, service, \$89.44; Discount Playground Sup., parts, \$245.10; ECHO Group, resale, \$682.90; Express Comm., toll settlement, \$2248.31; FARR Technologies, eng. fees/CALEA, \$162.50; High Plains Tech., subscription, \$75.00; Jack's Uniforms., safety equip., \$906.15; Jerry's Chevrolet, service, \$57.86; Johnson Bros. Famous Brands, liquor, \$250.60; KCL Group Benefits, insurance, \$151.20; KVHT, advertising, \$50.00; Lands' End, clothing, \$196.70; Lincoln Co. Reg. of Deeds, annexation fee, \$30.00; Michael's Fence, dog park fence, \$19,586.00; MidAmerica Comp. Corp., billing fee, \$3451.17;

MidAmerican Energy, natural gas, \$4224.55; MidAmerica Books, books, \$107.75; MidAmerican Research Chem., supplies, \$584.17; MN Mun. Util. Assn., safety program, \$3612.50; ND Telephone Assn., reg. fee, \$270.00; NENA, subscription, \$255.00; New Century Press, publishing, \$252.66; Nexstar Broadcasting, affiliate fees, \$138.75; Northern Truck Equip., equip. repair, \$513.74; NTCA, membership, \$4620.90; Office Depot, supplies, \$458.37; Olson's Pest Tech., service, \$58.00; Overdrive, Inc., book, \$152.00; Parker Farm & Auto, filter order, \$976.05; Pedersen Machine, supplies, \$786.25;

Performance Foodservice, food, \$1568.99; Printing Plus, cards, \$29.82; Quam, Berglin & Post, 2021 compilation, \$3500.00; R&R Prod., fuel filter, \$35.00; Radiant Life Min., affiliate fees, \$307.50; Roo's Sanitation, disposal serv., \$5419.00; SD Dept. of Rev., malt beverage license, \$150.00; SDN Comm., route set delivery, \$886.55; SDWWA, seminar, \$100.00; Stuart C. Irby, UG hardware, \$1200.00; T Time Golf Co., merchandise, \$4182.68; The Fillin' Station, parts, \$50.00; Vantage Point, CALEA, \$160.00; Vast Broadband, service, \$17.17; Washington Nat'l Ins., insurance, \$84.30; Wells Fargo, CC charges, \$2530.44.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 8:00 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi