

**Beresford City Council**  
**February 3, 2020**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott, and Teresa Sveeggen.

**Also present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

**Adopt Agenda:** A motion was made by Boone and seconded by Sveeggen to adopt the agenda as amended. All present Council Members voted aye; motion carried.

**Minutes:** Review of the January 21, 2020 minutes revealed an error in Department Head wages; Jane Norling's 2020 wage was listed incorrectly as \$23.55/hour; it will be corrected to read \$50,000/year. Dahlin made a motion, seconded by Boone, to approve the January 21, 2020 Council Minutes as amended. All present Council Members voted aye; motion carried.

**Visitors to be Heard:**

Joanne Paulson, representing the Beresford Chamber of Commerce, presented the Chamber's tentative plans for the Old-Fashioned Weekend to be held again this summer. Activities planned and costs are very similar to last year and they are requesting a subsidy from the City to ensure the event is affordable for everyone. A motion was made by Doeden and seconded by Schott to contribute approximately \$3400 (cost of inflatables and 2 portable restrooms) from the Council's Contingency Fund. All present Council Members voted aye; motion carried.

Fire Chief Tarzan Mullinix reviewed the 2019 Incident Report with Council. The Beresford Fire and Rescue responded to 111 emergency calls and donated 4655 man-hours of time responding to calls and training. There are 40 members on the roster, and new recruits currently training will soon receive State certification. Chief Mullinix discussed the P-25 Digital Radio upgrade options, costs and a tentative timeline. Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the organization.

**Department Head Reports:**

**Police Department:** Chief Michael Schurch presented the Police Department's 2019 Annual Report. He informed Council he is currently writing a grant that, if approved, will provide funds for purchase of portable digital radios. Chief Schurch also presented information about a technology service called LeadsOnline that assists in the location of stolen property. After discussing costs and benefits of the service, it was agreed to purchase a subscription (\$1335/year). Discussion was also held regarding the use of body cameras; a recommendation was made to purchase some for the department. A motion was made by Doeden and seconded by Schott to approve Chief Schurch's request to take time off for a family wedding/vacation February 14-24, 2020. All present Council Members voted aye; motion carried.

**Street/Sewer/Water Department:** Supt. Jeff Heidebrecht and Keith Kropuenske reviewed a letter from the SD Dept. of Environment and Natural Resources regarding wastewater treatment facilities. Changes in testing requirements for a Surface Water Discharge Permit and the timeline for compliance were reviewed. The department is already taking steps to reduce excessive wastewater dumping, including manhole repairs. Homes that do not discharge sump water into the street and those that may have drain tile were also discussed. Options on how to handle these situations were considered. Council thanked Heidebrecht and Kropuenske for their input.

**New Business:**

- **Review Bids for Miscellaneous Substation Electric Materials for East Substation Project:**
  - Bid #1 – Motion by Dahlin to accept bid from RESCO for 6 kV Lightning Arresters in the amount of \$10,601.82. Motion seconded by Cain and all present Council Members voted aye; motion carried.
  - Bid #2 – Motion by Boone and seconded by Sveeggen to accept the bid from Irby Utilities in the amount of \$85,030.00 for 115 kV Circuit Switcher. All present Council Members voted aye; motion carried.
  - Bid #3 – Motion by Doeden and seconded Dahlin to accept the bid from Trachte, LLC for a Control Building in the amount of \$237,707.00. All present Council Members voted aye; motion carried.

- Bid #4 – Motion by Schott to accept the bid from Galvanizers, Inc. in the amount of \$143,349.05 for Steel Structures. Motion seconded by Boone; all present Council Members voted aye and motion carried.
- Bid #5 – A motion was made by Cain and seconded by Doeden to accept the bid for GOAB Switches from Southern States LLC in the amount of \$80,145.00. All present Council Members voted aye; motion carried.
- Bid #6 – A motion was made by Sveeggen and seconded by Cain to accept the bid from RESCO in the amount of \$39,828.00 for six 115 kV CVT's. All present Council Members voted aye; motion carried.
- **Review Bids for 15 kV Indoor Metalclad Switchgear/115 kV Control Panels:** A motion was made by Doeden and seconded by Sveeggen to accept the bid from Harold K Scholz Co. to furnish 15kV Indoor Metalclad Switchgear and 115 kV Control Panels in the amount of \$339,760.00. All present Council Members voted aye; motion carried.
- **Subsidy Drawdown Request:** A motion was made by Sveeggen and seconded by Dahlin to approve the 2020 budgeted subsidy drawdown request from Bright Beginnings Daycare for \$4000. All present Council members voted aye; motion carried.
- **Fire Department Equipment Purchases:** Following discussion, a motion was made by Schott to use income from 10% and 2% alcoholic beverage markups for future Fire Department Equipment purchases. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried.
- **Step pay increase:** Upon recommendation by Street/Water/Sewer Dept. Supt. Jeff Heidebrecht, a motion was made by Schott and seconded by Dahlin to approve a step pay increase from \$20.24/hr. to \$20.79/hr. for James Bern and remove him from probationary status. The motion was seconded by Dahlin and all present Council Members voted aye; motion carried.
- **Meter Reader wage:** This item was tabled.
- **Authorize Advertising for 2020 Seasonal Help:** A motion was made by Schott and seconded by Dahlin to authorize advertising for seasonal help at the Swimming Pool, Park, Golf Course, Public Works and Electric Departments. All present Council Members voted aye; motion carried.

**Discussion & Information Items:** City Administrator Zeimetz informed Council of the following upcoming events:

- Union County assessment informational meeting on March 2 at 2:00 p.m. at the Union Co. Courthouse in Elk Point.
- Beresford Chamber of Commerce meeting on February 13 at 5:00 p.m. at the Bridges at Beresford.
- Legislative Cracker Barrel on February 8 at City Council Chambers at 10:00 a.m.
- Due to the Presidents' Day Holiday on Monday, February 17, the next Council Meeting will be Tuesday, February 18, 2020 at 7:00 p.m.

**Approval of Travel Requests:**

A motion to approve the following travel request was made by Dahlin seconded by Schott. All present Council Members voted aye; motion carried.

- SDML District Meeting, March 5, Vermillion, Mayor, Council, Zeimetz, Johnson

**Payment of Bills:** A motion was made by Boone seconded by Sveeggen to approve payment of the bills listed below. All present Council Members voted aye; motion carried.

AFLAC, group ins, \$2414.43; Michael Antonson, training, \$84.15; ARC Fabricators, repair, \$533.82; Azar, digital serv ctr, \$250.00; Badger Comm., resale, \$143.61; Beal Dist, beer, \$2636.85; Beresford Cablevision, CATV, \$627.25; BMTC, billing, \$2262.93; Beresford Mun Utilities, utilities, \$14,404.61; Beresford Republic, minutes/publications, \$545.37; Big 10, affiliate fees, \$140.80; Border States Elec Supply, street lighting supplies, \$4105.97; George Bovill, refund, \$61.85; Bright Beginnings Daycare, 2020 subsidy, \$4000.00; Brunick Furniture, carpet, \$960.00; Canon Financial Services, copier contract, \$177.00; Carlson's Body Shop, transmission, \$955.78; CenturyLink, toll settlement, \$69.24;

Chesterman Co, resale, \$355.58; Colonial Life, insurance, \$31.04; Consortia, consulting fee, \$5128.00; Core & Main, meters, \$4879.42; Dakota Beverage, beer, \$1586.27; Ditch Witch, equipment repair, \$518.12; Eastway Auto, repair, \$19.80; EFTPS, federal excise tax, \$681.28; Fastenal Co, operating supplies, \$227.44; Fiber Ring Rev Pooling Assn, pooling fees, \$5824.16; Fiesta Foods, supplies, \$359.25; Geraldine Fitzgerald, stale dated check, \$117.23; Fox Sports, affiliate fees, \$3496.14; Tucker Foxhoven, training, \$37.00; Frieberg, Nelson & Ask, LLC, city attorney, \$1995.00; Cengage Learning, books, \$193.82; Goldfield Telecom, resale, \$1743.44; Heartland Pymt System, CC fees, \$300.38;

Janice Hedeem, refund, \$32.58; Heggies Pizza, resale, \$198.75; Innovative Office Solutions, office supplies, \$223.85; Interstate TRS Fund, TRS fund, \$541.43; Jensen Agency, liquor liability ins, \$2345.00; Johnson Bros. Famous Brands, liquor, \$1932.94; Joseph Knutson, training, \$84.15; LECA, toll settlement, \$46.00; Long Rider Books, Books, \$437.96; Loren Fischer, disposal service, \$5375.00; Matheson Tri-Gas, supplies, \$108.40; Menards, office supplies, \$223.72; MicroMarketing, UnCD, \$29.99; MidAmerican Energy Co., natural gas, \$3772.32; Midwest Tape, DVDs, \$105.70; Missouri River Energy Serv., supplemental power, \$167,998.18; Muller Auto Parts, repair/supplies, \$408.82;

National Cable Television, affiliate fees, \$22,512.04; NY Life, insurance, \$108.00; Northern Truck Equip., repair, \$456.27; Olson's Ace Hardware, supplies, \$407.85; Omni-Pro Software, monitoring equipment, \$17,886.00; Beverly Peterson, refund, \$45.48; Prairie Comm., diesel additive, \$350.00; Republic Nat'l Dist, liquor, \$1712.42; Rovi Guides, guides, \$608.79; SD ePath, 911 surcharges, \$801.25; SD Dept. of Rev., sales tax, \$28,053.08; SD Public Health Lab, lab test, \$105.00; SDTA, dues, \$2963.17; Emily Sorensen, refund, \$37.67; Southeastern Elec Coop, Well #2, \$469.22; Summit Co., operating supplies, \$97.00; Transource, maintenance, \$770.17;

Unemployment Ins Div of SD, unemployment ins., \$227.76; UPS, shipping fee, \$167.61; US Foods, food, \$694.20; USAC, schools & libraries, \$2401.99; Ver-Tech, supplies, \$627.58; Verizon, service, \$1031.38; Walt's Homestyle Foods, resale, \$114.00; Wells Fargo, CC charges, \$1095.57; WESCO Dist., winch, \$1939.44; Wholesale Supply Co., supplies/resale, \$790.99; Zabel Steel, iron for repairs, \$761.54.

**January 2020 Payroll Totals**

Finance \$7986.67; Gov't Bldg. \$222.50; Police \$27,530.33; Street \$17,027.67; Parks \$5396.59; Liquor Store \$8638.05; Water \$9052.58; Electric \$38,024.31; Sewer \$13,611.98; Telephone \$51,184.05; Rubble/Recycling \$1241.53; City Council \$6103.53; Library \$13,236.15; City Admin \$11,485.23; Golf Course \$6591.64; Clubhouse \$8210.01; Event Center \$331.22.

**Adjournment:** There being no further business, a motion was made by Doeden and seconded by Dahlin to adjourn the meeting at 8:50 p.m. All present Council Members voted aye; motion carried.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi