

## BERESFORD CITY COUNCIL

Monday, March 1, 2021

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Gerald Dahlin, Troy Doeden, Art Schott, Teresa Sveeggen, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney.

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Dahlin and seconded by Boone. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the meeting minutes from February 16, 2021 was made by Doeden and seconded by Sveeggen. All present Council members voted aye; motion carried.

### **Department Head and City Administrator Reports:**

- **Michael Schurch, Police Chief**
  - **Handgun Purchase/Surplus Equipment:** Chief Schurch spoke with Council about the Police Department's purchase of new handguns and the trade-in and buy-back programs offered. Following discussion, a motion was made by Schott and seconded by Boone, to declare five Glock 22 Gen4 .40cal handguns, Glock night sights & 3 mags as surplus for trade. All present Council members voted aye; motion carried.
  - **BPD Sergeant Position:** A motion to approve advertising internally to fill the position of Sergeant was made by Dahlin and seconded by Boone. All present Council members voted aye; motion carried.
  - **Animal Boarding Contract:** Chief Schurch outlined the need for partnering with the Beresford Vet Clinic on an animal boarding contract. The contract with the Sioux Falls Human Society will remain intact but need for their services will be reduced if the BPD is able to place animals at the Beresford Vet Clinic until owners are able to pick them up. In addition, a plan to ensure dogs are vaccinated and licensed were also discussed. Schott made a motion to approve the Animal Boarding Contract with the Beresford Veterinary Clinic. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **Austin Hansen, BMTC**
  - **BMTC Job Promotion:** Upon recommendation from future General Manager Austin Hansen, a motion was made by Schott and seconded by Dahlin to approve promoting Anthony Laurvick to fill the Internet-Telephone Tech/CATV Tech position effective March 22, 2021 at a salary of \$28.29/hour. Following discussion, a motion was made by Boone and seconded by Sveeggen to enter in executive session at 7:22 p.m. to discuss personnel matters. All present Council members voted aye; motion carried. Mayor Anderson declared Council out of executive session at 7:42 p.m. Schott withdrew his motion and Dahlin concurred. A motion was then made by Doeden, second by Dahlin, to promote Anthony Laurvick to fill the Internet-Telephone Tech/CATV Tech position effective March 8, 2021 at \$26.67/hour. All present Council members voted aye; motion carried.
  - **BMTC Job Advertisement:** A motion to authorize advertisement for a Telephone Tech 1/Custodian was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried.
  - **BMTC Cablevision Meeting:** Mayor Anderson declared a recess at 7:44 p.m. to enter into a Beresford Cablevision meeting to set 2021 cable TV service rates. Council reconvened at 7:48 p.m.
- **Elaine Johnson, Finance Officer**
  - **2020 Annual Report:** The 2020 Annual Report prepared by Quam, Berglin and Post was presented for approval. A motion was made by Doeden and seconded by Schott to approve the 2020 Annual Report. All present Council members voted aye; motion carried.

- **Municipal Election:** Johnson updated Council on the 2021 election to be held on April 13, 2021. Incumbent Council members Art Schott (Ward 1) and Troy Doeden (Ward 3) took out petitions but are unopposed so will remain seated for another 2-year term. Gerald Dahlin (Ward 2) did not take out a petition but petitions have been received by William Roelke and Ben Fahlberg for the Ward 2 Council position. The election will be held jointly with the Beresford School District.
- **Swimming Pool Fees:** Johnson met with Parks Superintendent Greg Bates and reported their recommendation is to keep swimming pools fees the same as 2020 and allow admission of non-Beresford residents. Doeden made a motion, second by Tiedeman, to set the 2021 rates at \$75 for a single pass, \$125 for a family pass, \$4 for adult daily admission, \$3 for junior daily admission and \$30 for a 10-punch card. All present Council members voted aye; motion carried. Discussion on whether or not a waiver will be needed will be revisited at a future meeting.
- **Equalization Board:** Johnson reminded Council that the local equalization board will meet during the next regular Council meeting (March 15) to review property tax appeals. Appeals must be received by 5 p.m. on March 11 to be heard.
- **Jerry Zeimetz, City Administrator**
  - **Pool Concession Stand:** Options for operation of the concession stand at the Beresford Area Pool were discussed. No proposals for managing the concession stand have been received. Zeimetz will look into placing a vending machine at the pool.
  - **Housing:** BEDCO/HRC are working together on a possible housing development project south of the football field. Costs for the City would include half of the cost of the road, curb and gutter. It is estimated this development could potentially provide 13-14 single family and/or twin homes. Some funding from a Community Access Grant may be available.

#### Old Business

**Ordinance 2021-01:** A motion was made by Doeden and seconded by Tiedeman to approve the second reading and adoption of Ordinance 2021-01: An Ordinance Amending Provision Regarding Electric Utilities in the City of Beresford. All present Council members voted aye; motion carried.

### **ORDINANCE 2021-01**

#### **AN ORDINANCE AMENDING PROVISIONS REGARDING ELECTRIC UTILITIES IN THE CITY OF BERESFORD**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL FOR THE CITY OF BERESFORD,  
UNION AND LINCOLN COUNTIES, STATE OF SOUTH DAKOTA, AS FOLLOWS:**

That the Beresford City Ordinances be amended as follows:

**8.0205B:** Shall read as follows:

- B. The customer will provide or pay for:
  1. A fee to be established by the City Council for the City of Beresford from time to time by Resolution for underground service.
  2. All secondary wiring from the bottom of the meter socket to the customer service entrance equipment.

**8.0210 Temporary Service and Fees:** The City will provide temporary secondary service at a new construction side with rates to be established by the City Council from time to time by Resolution. All services are to be metered.

CITY OF BERESFORD, SOUTH DAKOTA

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Nathan Anderson – Mayor

ATTEST:

**New Business**

- **Step-Pay Increase:** A motion to approve a step-pay increase for Kathy Stuessi (City Hall Finance Assistant) from \$19.14/hour to \$19.66/hour was made by Dahlin and seconded by Schott. All present Council members voted aye; motion carried.
- **Seasonal Help:** A motion to authorize advertising for seasonal help was made by Doeden and seconded by Dahlin. All present Council members voted aye; motion carried.

**Approval of Travel Requests:** A motion to approve the following travel request was made by Doeden and seconded by Schott. All present Council members voted aye; motion carried.

- Library Technology Training, March 24-25, Pierre, Norling

**Payment of Bills:** A motion to approve payment of the following bills was made by Boone and seconded by Doeden. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$45.00; AFLAC, insurance, \$1591.98; ARC Fabricators, snowplow parts, \$1050.34; Argus Leader, subscription, \$267.84; Baker & Taylor, books, \$331.92; Batteries Plus, CATV equip., \$109.75; Beal Dist., beer, \$1663.25; Beresford Cablevision, CATV bill, \$409.00; BMTC, monthly billing, \$2376.73; Beresford Mun. Utilities, utility bill, \$14,687.26; Blue Tarp Fin., chain/battery conversion, \$707.65; Canon Fin. Serv., copier, \$177.00; Cengage Learning, books, \$131.47; Chesterman, resale, \$470.33; Colonial Life, insurance, \$31.04; Core & Main, pipes/fittings, \$66.51;

Dakota Beverage, beer, \$780.15; Dell Marketing, computer, \$2576.00; DeRaad H&C, service, \$311.10; DGR Engineering, east substation trans. line, \$6068.03; EFTPS, Federal excise tax, \$644.08; Fiber Ring Pooling Assn., pooling fees, \$2807.40; First Nat'l Bank, 2016 Drinking Water SRF, \$4319.18; First Nat'l Bank, 2016 Clean Water SRG, \$7343.63; First Nat'l Bank, 2014 Drinking Water SRF, \$5802.01; First Nat'l Bank, 2014 Clean Water SRG, \$10,328.11; Grossenburg Imp., supplies, \$997.25; Heggies Pizza, resale, \$143.10; Hydro Klean, manhole repair, \$50,000.00; Johnsen H&C, repair, \$183.67;

Johnson Bros. Famous Brands, liquor, \$1654.61; Junior Library Guild, books, \$464.10; KCL Group Benefits, insurance, \$142.80; Legacy Carpet Serv., cleaning, \$250.00; Library of Congress, copyright fee, \$746.02; Loffler, copier contract, \$271.78; Lyle Loken, refund, \$10.99; MidAmerican Energy Co., natural gas, \$3771.67; Midwest Tape, movie, \$45.73; Missouri River Energy Serv., supplemental power, \$163,733.48; Mr. Golf Car, lease, \$7100.00; Nat'l Cable Tele., affiliate fees, \$28,094.07; Patriot Comm., FTTH, \$39,314.00; Pedersen Machine, service, \$56.94;

Quam, Berglin & Post, 2020 Compilation, \$3400.00; Quill Corp., supplies, \$448.66; Ben Reiter, mileage, \$35.84; Republic Nat'l Dist., liquor, \$911.20; SD Public Health Lab, lab testing, \$30.00; SD Dept. of Revenue, sales tax, \$24,925.36; SD Epath, E911 surcharges, \$690.00; Southern Glazers, liquor, \$1244.63; Taylor Made Golf Co., merchandise, \$135.26; Toast, subscription, \$110.50; US Bank St. Paul, COP 2020 B/Golf Course, \$7071.43; US Foods, food, \$742.40; Utilismart Corp., electric meters, \$1529.75; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phones, \$1160.17;

Walt's Homestyle Foods, resale, \$122.00; Wells Fargo, CC charges, \$1739.18; WESCO Dist., UG hardware, \$1032.26; Wholesale Supply Co., resale/supplies, \$575.76;

**February 2021 Payroll Totals:**

Finance \$5374.40; Gov't Bldg. \$147.49; Police \$23,169.98; Street \$11,825.65; Parks \$3610.96; Liquor Store \$4769.30; Water \$7774.81; Electric \$26,185.18; Sewer \$7549.13; Telephone \$35,382.73; Rubble/Recycling \$793.35; Library \$8438.75; City Admin \$7884.80; Golf Course \$2740.28; Clubhouse \$5949.15.

**Adjournment:** As there was no further business, Mayor Anderson adjourned the meeting at 8:10 p.m.