

## BERESFORD CITY COUNCIL

Monday, February 1, 2021

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Gerald Dahlin, Troy Doeden (via Zoom), Art Schott, Teresa Sveeggen, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer (via Zoom); Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney.

**Adopt Agenda:** A motion to adopt the agenda as amended was made by Dahlin and seconded by Tiedeman. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the meeting minutes from January 19, 2021 was made by Boone and seconded by Dahlin. All present Council members voted aye; motion carried.

**Visitors to be Heard:** PRCE Director Scott Klungseth informed Council that the final quote for the baseball field renovation is \$114,921.90. A loan for \$70,000 to help fund the project has been approved, pending guarantee by the City Council. Following more discussion, a motion was made by Dahlin, second by Schott, to approve the Beresford Baseball Association's renovation project and to co-sign the \$70,000 note. All present Council members voted aye; motion carried.

**Committee/Mayor Reports:** Councilmember Schott updated Council on a conversation with Parks Superintendent Greg Bates about potential plans for park updates.

### **Department Head and City Administrator Reports:**

#### **Elaine Johnson, Finance Officer**

- **COVID Pay:** Johnson informed Council that she recently learned government employers are not eligible for the Families First Coronavirus Response Act (FFCRA) Federal tax credits for paying employees for COVID leave as first thought. After review of the City's Sick Leave Donation Policy and lengthy discussion, a motion was made by Sveeggen to approve an employee's use of sick and/or vacation leave before requesting use of donated leave following a positive COVID diagnosis and/or quarantine order from SDOH and to update the Sick Leave Donation Policy by removing "for a minimum of one year" from paragraph 2, effective February 1, 2021. The motion was seconded by Dahlin and Council members voting aye were Dahlin, Doeden, Schott, Sveeggen and Tiedeman, voting nay was Boone; motion carried. Administrator Zeimetz and Finance Officer Johnson were instructed to draft a COVID Leave Policy for review at a future meeting.

#### **Jerry Zeimetz, City Administrator**

- **Shared Equipment:** After brief explanation by Zeimetz, Tiedeman made a motion to approve the Shared Equipment Use Policy with a second by Sveeggen. All present Council members voted aye; motion carried.
- **Lewis and Clark Regional Water Final True Up:** The previous amount of \$113,224.42 has been re-indexed this year to \$113,826.72. An annual payment of \$30,000 toward this amount is in the 2021 budget.
- **Clay Regional Water System Update:** Zeimetz shared information about Clay RWS and future plans.
- **SDML Meetings:** All council members are invited to attend 2021 virtual district meetings via Zoom.

### **Old Business**

**BVFD Trailer Value:** Boone and Dahlin reported the results of their research to set the value for the trailer that was recently declared surplus property. A motion was made by Boone, with a second by Dahlin, to set the value at \$125.00 for the Beresford Volunteer Fire Department's 2007 4' x 8' trailer. All present Council members voted aye; motion carried.

**New Business**

- **Resolution 2021-02 - Establishing the Salary of the Mayor/City Council Persons:** A motion was made by Dahlin to set annual salaries for the mayor at \$4400.00 and for council members at \$3700.00. Schott seconded the motion and all present Council members voted aye; motion carried.

**RESOLUTION 2021-02**

**RESOLUTION ESTABLISHING THE SALARY OF THE MAYOR  
AND CITY COUNCIL PERSONS**

BE IT RESOLVED by the City of Beresford, Lincoln and Union Counties, South Dakota as follows:

The mayor shall receive an annual salary of \$4400.00

The City Council members shall receive an annual salary of \$3700.00

This Resolution shall be effective the first meeting in May, 2021 and until further resolution of the council altering said annual compensation.

CITY OF BERESFORD

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

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Elaine Johnson, Finance Officer

- **2021 Street Sweeping Contract:** A motion was made by Schott and seconded by Sveeggen to approve the 2021 contract with the SDDOT for sweeping SD Hwy 46 at a rate of \$100/hour for approximately 50 hours. All present Council members voted aye; motion carried.
- **Step-Pay increases:** A motion to approve a step-pay increase for Jason Strand (Bridges Golf Course and Street/Water/Sewer Dept.) from \$16.43/hour to \$16.88/hour and remove from probationary status was made by Schott and seconded by Doeden. All present Council members voted aye; motion carried. A motion was made by Dahlin to approve the step-pay increase for James Bern (Street/Water/Sewer Dept.) from \$21.68/hour to \$22.25/hour. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **Subsidy Draw Down Requests:** Schott made a motion to approve the budgeted 2021 subsidy draw-down request in the amount of \$27,500 for Beresford Parks & Recreation Community Education. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried. A motion was made by Sveeggen and seconded by Dahlin to approve the budgeted 2021 subsidy draw-down request by the Beresford Baseball Softball Association in the amount \$10,000. All present Council members voted aye; motion carried.

**Discussion & Information Items**

**Meeting Change:** Due to the Presidents Day Holiday, the next regular City Council meeting will be Tuesday, February 16, 2021.

**Approval of Travel Requests:** A motion to approve the following travel request was made by Doeden and seconded by Schott. All present Council members voted aye; motion carried.

- SDMEA Board Meeting, Pierre, Feb. 17-18, Antonson

**Payment of Bills:** A motion to approve payment of the following bills was made by Doeden and seconded by Schott. All present Council members voted aye; motion carried.

Absolute Zero Refrig., fan motor, \$352.18; AFLAC, insurance, \$2387.97; Tim Andersen, refund, \$91.29; Axon Enterprise, tasers, \$1725.00; Baker & Taylor, books, \$1011.75; Beal Dist., beer, \$2107.90; Beresford Baseball Assoc., 2021 subsidy, \$10,000.00; Beresford Cablevision, CATV bill, \$409.00; Beresford Com. Ed., 2021 subsidy, \$27,500.00; BMTC, monthly billing, \$2338.69; Beresford Mun. Utilities, utility bill, \$16,111.67; Beresford Republic, BMTC printing, \$240.00; Big 10, affiliate fees, \$142.50; Border States Elec. Supply, lights, \$1082.50; Canon Fin. Serv., copier, \$177.00;

Carlson's Body Shop, service, \$80.00; CenturyLink, toll, \$5.90; Chesterman, resale, \$291.50; Colonial Life, insurance, \$46.56; Consortia, consulting fee, \$3500.00; Core & Main, pipes/fittings, \$1560.48; Cummins Central Power, repair, \$1281.46; Dakota Beverage, beer, \$1277.65; Dan Hansen, sewer camera, \$645.00; DGR Engineering, east substation, \$15,638.75; EFTPS, Federal excise tax, \$647.34; Clint Ellis, refund, \$48.52; Ferguson Waterworks, rainbird GSP, \$2751.00; Fiber Ring Rev Pooling Assn., pooling fees, \$5030.74; Fiesta Foods, supplies, \$90.03; First Dakota Nat'l Bank, HSA acct. fee, \$500.00;

Goldfield Telecom, resale, \$168.73; Gray Television Group, affiliate fees, \$6988.19; Heartland Payment Systems, CC fees, \$216.51; Jack's Uniforms, clothing, \$144.74; Jensen Agency, notary fee, \$50.00; Jet Truck Plaza, fuel, \$155.44; Johnson Bros., liquor, \$1292.35; KTTW Fox, affiliate fees, \$26.60; Lands' End, clothing, \$163.74; Loffler, copier contract, \$349.31; MidAmerican Energy Co., natural gas, \$3152.11; Midwest Tape, DVD's, \$39.96; Missouri River Energy Serv., supplemental power, \$173,811.09; MN Municipal Util., 2021 safety program, \$3525.00; Muller Auto Parts, vehicle repair, \$404.66;

Nat'l Cable Tele., affiliate fees, \$28,495.23; Nexstar Broadcasting, affiliate fees, \$3232.80; Office Depot, supplies, \$275.58; Olson's Ace Hardware, supplies, \$1309.58; Olson's Pest Technicians, service, \$170.00; Power & Tel, station repair, \$237.05; Precision Irr. & Lawn, cutting edge/plow, \$4937.20; Printing Plus, notary stamp, \$30.00; Quill Corp., office supplies, \$181.30; Reel Sharp, repair/supplies, \$4367.98; Ben Reiter, mileage, \$45.92; Republic Nat'l Dist., liquor, \$653.42; RESCO, UG hardware, \$1846.08; SD Public Health Lab, lab testing, \$30.00; SD Telecommunications Assoc., dues, \$2988.30;

Secretary of State of SD, notary public, \$30.00; Jimmy Sieperda, refund, \$43.31; SF Two-Way Radio, repair, \$120.99; Sioux Valley News, advertisement, \$270.00; SD Dept. of Revenue, sales tax, \$25,608.00; SD Epath, E911 surcharges, \$698.75; SD One Call, locate fees, \$670.95; Southeastern Elec., electricity, \$600.75; Southern Glazers, liquor, \$599.08; Swiden Dist., repair, \$63.09; The Tessman Co, ice melt, \$464.50; Tritech Software Systems, annual fee, \$4966.99; Unemployment Ins. Div. of SD, insurance, \$200.05; United Church of Christ, refund, \$60.35; US Foods, food, \$743.28;

Utilismart Corp., electric meters, \$1529.75; Verizon Wireless, cell phones, \$751.82; Wells Fargo, CC charges, \$941.19; WESCO Dist., east substation, \$1788.31; Wholesale Supply Co., Inc., resale/supplies, \$510.15; Worldpay, CC fees, \$25.93;

**January 2021 Payroll Totals:**

Finance \$5374.77; Gov't Bldg. \$137.14; Police \$26,183.67; Street \$11,721.38; Parks \$3613.86; Liquor Store \$5104.60; Water \$7308.46; Electric \$26,196.53; Sewer \$7808.79; Telephone \$35,888.36; Rubble/Recycling \$767.70; City Council \$6625.00; Library \$9054.32; City Admin \$7885.02; Golf Course \$2745.11; Clubhouse \$5162.87.

**Executive Session:** A motion was made by Tiedeman and seconded by Sveeggen to enter into Executive Session at 7:54 p.m. to discuss personnel matters. All present Council members voted aye; motion carried.

The mayor declared Council out of executive session at 8:24 pm. No action taken.

**Adjournment:** As there was no further business, Mayor Anderson adjourned the meeting at 8:24 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi