

## **Beresford City Council**

**Tuesday, July 7, 2020**

The Beresford City Council met in regular session in City Council Chambers on July 7, 2020 at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Gerald Dahlin, Troy Doeden, Art Schott and Teresa Sveeggen.

**Members Absent:** Steve Cain

**Also Present:** Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator

**Adopt Agenda:** Doeden made a motion to adopt the agenda as amended. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

**Minutes:** A motion to approve the meeting minutes from June 15, 2020 was made by Dahlin and seconded by Sveeggen. All present Council members voted aye; motion carried.

**Visitors to be Heard:** Mike Sveeggen was present to discuss concerns about hours for the Beresford Gun Club. After some discussion, Mike was asked to talk to the Gun Club officers.

### **Department Head and City Administrator Reports**

#### **Jane Norling – Beresford Public Library**

- Norling informed Council of plans for a fundraiser to be held outside of the City Library on July 25 from 5-8 p.m. Plans include providing food via drive up to the Library with a donation bucket. Funds will be donated to the Tracia Hansen family to assist with purchase of a FES bike. As the food will not be prepared or served in the Library, Council had no objections.

#### **Jeff Heidebrecht – Street/Water/Sewer Supt.**

- Heidebrecht shared with Council information received from Hydro Klean after the video camera inspection of the sewer main. There are several areas that need attention; repair options and quotes were reviewed. Heidebrecht will contact Hydro Klean to discuss recommendations on how to proceed and report back at the next council meeting.

#### **Todd Hansen – BMTC General Manager**

- Fiber to the Home Project: Hansen provided an update on progress of outside plant construction, inside plant construction and projected timelines for completion.
- BMTC was awarded a broadband grant in the amount of \$988,000 through Governor Noem's Connect South Dakota broadband program. These funds are specifically awarded to fund broadband projects to better connect underserved areas of South Dakota. Council thanked everyone involved in preparing the grant application.

#### **Jerry Zeimetz – City Administrator**

- **Fiber to the Home Project Financing:** After thorough review of available funds and with the addition of the broadband grant money, it was agreed to forgo issuing bonds to finance the Fiber to the Home project.
- **Lewis and Clark Regional Water System:** Zeimetz explained the reason for additional costs of \$111,797.47 for the Lewis and Clark Regional Water System. This payment is not due for 10 years but options for payment were briefly discussed. More information will be received at the Lewis & Clark RWS meeting on July 23.
- **Mosquito Control Grant:** Beresford received \$2,015 in grant money to assist with paying for mosquito control.

### Discussion and Information Items

- **Police Holiday Pay:** Due to scheduling changes, the Memorandum of Understanding between the City of Beresford and the Union needs to be amended as it pertains to holiday pay for police personnel. A motion to amend the Memorandum of Understanding by deleting the last line of paragraph #1, effective July 1, 2020, was made by Schott and seconded by Boone. All present Council members voted aye; motion carried.
- **2019 Audit:** A letter was received from the SD Dept. of Legislative Audit indicating their acceptance of the 2019 audit report.
- **Drinking Water Achievement Award:** A certificate from the SD Dept. of Environment and Natural Resources was received in recognition of excellence in water system management and meeting requirements of the Safe Drinking Water Act. Mayor & Council thanked Jeff Heidebrecht, Keith Kropuenske and Cameron Voegeli for their diligence in providing safe drinking water for the city.
- **Resolution 2020-06:** A motion was made by Dahlin and seconded by Doeden to approve Resolution 2020-06. All present Council members voted aye; motion carried

### **RESOLUTION 2020-06 RESOLUTION OF APPRECIATION**

**WHEREAS**, Steve Cain has served the City of Beresford as Ward II Councilmember from November 2, 2015 to July 7, 2020; and

**WHEREAS**, Steve has served the public and fulfilled the duties of Councilman with dedication and outstanding service to the public;

**NOW, THEREFORE** Be It Resolved that the Mayor and City Council extend their sincere thanks and appreciation to Steve Cain for his dedicated service and wish him well in the future.

Adopted this 7<sup>th</sup> day of July, 2020.

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Nathan Anderson, Mayor

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Attest: Elaine Johnson, Finance Officer

### Payment of Bills

A motion was made by Doeden to pay the following bills. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

605 Co., east substation access road, \$133,279.88; Aaron's Pro Window Cleaning, service, \$45.00; AFLAC, ins., \$1732.86; Appeara, service, \$783.70; & \$449.21; Azar Comp. Software, digital service center, \$250.00; Badger Comm., resale, \$50.32; Baker & Taylor, books, \$972.06; Batteries Plus, resale, \$69.95; Beal Dist., beer, \$5684.45; Beresford Baseball Assn., 2020 subsidy, \$5000.00; Beresford Cablevision, CATV bill, \$597.75; Beresford Comm. Ed., baseball fence caps, \$1232.85; Beresford Com. Food Cupboard, J.B. donation, \$600.00; BMTC, monthly billing, \$2383.59;

Beresford Mun. Util., utilities, \$11,396.71; Berg Auto Mall, tire repair, \$194.02; Blue Tarp Fin., supplies, \$15.98; Boardtronics, supplies, \$229.99; Border State Elec., hardware, \$412.15; BSN Sports, ball field maint., \$924.49; Bureau of Info & Telecom, refund, \$24.94; Canon Fin. Serv., copier contract, \$177.00; Carlson's Body Shop, windshield, \$280.00; Kevin/Stacie Carlson, refund, \$32.09; Center Point Large Print, books, \$133.55; CenturyLink, toll settlement, \$68.40; Robert Chadwell, refund, \$77.73; Chesterman Co., resale, \$1244.35; City of Vermillion, tipping fees, \$6464.08;

Colonial Life, ins., \$31.04; Consortia, consulting fees, \$3500.00; Core & Main LP, pipes/fittings, \$2130.47; Dakota Beverage, beer, \$2970.50; Dakota Data Shred, container rent, \$16.00; Dakota Fluid Power, hyd. Motor/paver, \$1729.38; Delta Lighting Prod., COVID supplies, \$183.42; DGR Engineering, east substation, \$16,310.75; EFTPS, federal excise tax, \$661.05; Express Comm., toll settlement, \$2627.78; Faith in Action, JB donation, \$600.00; Fiber Ring Rev, pooling fees, \$6038.48; Fiesta Foods, supplies, \$497.19; Flowers by Bob, flowers, \$9.76; Frieberg, Nelson & Ask, LLP, city attorney, \$5537.00;

Cengage Learning, books, \$105.66; Galvanizers, east substation, \$220.16; Gray Television Gr., affiliate fees, \$4603.50; Hawkins, chemicals, \$1044.09; Heartland Payment Systems, CC fee, \$886.24; Heggies Pizza, resale, \$257.25; Hillyard, supplies, \$176.30; iconective, operating exp., \$45.94; Innovative Office Supplies, toner, \$291.20; Intense Graphics, COVID supplies, \$127.59; Interstate TRS, TRS fund, \$541.43; Jack's Uniforms, safety equip., \$731.75; Jet Truck Plaza, fuel, \$219.96; Johnsen H&C, service, \$738.27; Johnson Bros. Famous Brands, liquor, \$919.00; KTTW Fox, affiliate fees, \$1919.84;

Katie Larson, refund, \$31.42; Anthony Laurvick, clothing, \$110.84; Lewis & Clark RWS, water, \$23,282.87; Loren Fischer, disposal service, \$5375.00; Lyle Signs, operating supplies, \$118.36; Mid America Comp. Corp., billing fees, \$2582.93; MidAmerican Energy, natural gas, \$444.66; Midwest Turf & Irr., repair, \$88.54; Missouri River Energy Serv., hydro/sup. power, \$119,077.92; Mr. Golf Car, lease cars, \$3037.50; Muller Auto Parts, repair, \$567.14; Nartec, supplies, \$113.15; Nat'l Cable TV, affiliate fees, \$22,236.68; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$2627.25;

Office Depot, supplies, \$181.72; Olson's Ace, supplies, \$3321.94; Olson's Pest Tech., service, \$102.00; Pedersen Machine, parts, \$76.58; Pitney Bowes, postage meter lease, \$578.82; Pitney Bowes, postage, part, \$26.99; POS Supply Solutions, supplies, \$62.95; Prinsco, storm drainage maint., \$997.88; Quam, Berglin & Post, 2019 audit, \$27,200.00; Quill Corp., COVID supplies, \$112.55; Ben Reiter, mileage, \$36.80; Republic Nat'l Dist., Liquor, \$1052.00; Jason/Katie Ricke, refund, \$24.66; Riteway Business Forms, checks, \$470.59; SD Public Health Lab, lab service, \$256.00; SD PUC, gross receipts tax, \$532.52;

SD Dept. of Rev., sales tax, \$29,337.09; SD Epath, E911 surcharge, \$750.00; SDN Comm., lease line expense, \$692.20; Showtime Networks, affiliate fees, \$123.12; Simplot Grower Sol., chemicals, \$661.28; Siteone Landscape Supply, irrigation, \$74.62; Southeastern Electric, electricity, \$341.07; Southern Glazers, liquor, \$846.49; Southern Living Books, book, \$39.31; Southern States, east substation, \$80,145.00; SpotOn, CC fee, \$597.23; State Steel of SD, east substation, \$773.28; Michael Stevens, refund, \$26.95; Swiden Dist., CATV equip., \$77.06; Toast, POS system, \$2814.32; Tessman Co., supplies, \$535.88;

Alex Thompson, clothing, \$117.10; Total Stop Conv., fuel, \$1754.90; Transource, supplies, \$80.06; UPS, shipping fees, \$155.00; US Foods, supplies, \$2041.03; USAC, schools & libraries, \$1916.87; Vantage Point, CALEA, \$160.00; Walt's Homestyle Foods, resale, \$249.00; Wellmark BC/BS, insurance, \$36,586.50; Wells Fargo, CC charges, \$4471.95; WESCO Dist., east substation, \$33,677.31; Ron Weyen, refund, \$35.69; Timothy White, refund, \$38.97; Wholesale Supply Co., supplies/resale, \$1176.36; Garet/Teresa Wyatt, refund, \$36.42; Xigent Solutions, license, \$217.75; Zee Medical, 1<sup>st</sup> Aid Kit, \$197.55; Candace Zweifel, pool pass refund, \$125.00.

**June 2020 Payroll Totals:** Finance \$5,133.54; Gov't Bldg. \$147.90; Police \$21,498.19; Street \$15,052.97; Parks \$5,763.60; Liquor Store \$4,868.00; Water \$6,452.94; Electric \$26,252.37; Sewer \$8,694.57; Telephone \$33,805.04; Rubble/ Recycling \$1,871.61; Planning & Zoning \$750.00; Library \$9,278.60; Swimming Pool \$742.63; City Administrator \$7,557.24; Golf Course \$7,968.61; Clubhouse \$9,530.87.

### **Adjournment**

At 8:07 p.m. a motion was made by Boone and seconded by Sveeggen to adjourn. All present Council members voted aye; motion carried.

## **CALL TO ORDER OF THE NEW COUNCIL**

### **Oath of Office and Certificate of Election**

**Present Certificates of Election and administer oaths of office for Mayor Nathan Anderson, Ward I Councilperson Troy Boone, Ward II Councilperson Michael Tiedeman, and Ward III Councilpersons Troy Doeden and Teresa Sveeggen.** Finance Officer Johnson administered the Oaths of Office for the above-named Council Members and presented their certificate of election.

Mayor Anderson called the meeting to order with the new Council at 8:19 p.m.

**Members present:** Mayor Nathan Anderson, presiding, Troy Boone, Gerald Dahlin, Troy Doeden, Art Schott, Teresa Sveeggen, and Michael Tiedeman

**Adopt Agenda:** Motion by Schott, seconded by Doeden to adopt the agenda as amended. All present Council Members voted aye; motion carried.

## **New Business**

- **Nominations for President of Beresford City Council:** A motion to nominate Gerald Dahlin as Council President was made by Sveeggen, seconded by Doeden. All present Council Members voted aye; motion carried.
- **Nominations for Vice-President of Beresford City Council:** A motion to nominate Troy Doeden as Council Vice President was made by Sveeggen, seconded by Schott. All present Council Members voted aye; motion carried.
- **Mayoral Appointments:**
  - A motion to approve the following Mayoral appointments was made by Doeden and seconded by Schott. All present Council members voted aye; motion carried. Library Board: Lourdes Reaves to fulfill the 1-year term vacated by Amy Stimes; Planning and Zoning: Chet Borah (5-year term); Housing Redevelopment Commission: Tom Diefendorf (5-year term).
  - A motion to approve the following Mayoral appointments was made by Dahlin, seconded by Boone. All present Council Members voted aye; motion carried. City Attorney: Frieberg, Nelson & Ask LLP; Finance Officer: Elaine Johnson; Building Inspector: Gary Roan.
  - A motion to approve the following Mayoral appointments was made by Schott and seconded by Tiedeman. All present Council members voted aye; motion carried. Buildings & Insurance Committee: Boone, Dahlin, Doeden\*, Schott (includes: city buildings, city insurance); Mayoral Advisory Committee: Boone, Dahlin, Sveeggen (advises mayor on issues and appointments); Public Works Committee: Boone, Dahlin, Schott (includes: streets, water, sewer, solid waste, recycling); Policy & Procedure Committee: Dahlin, Sveeggen, Doeden\*, Tiedeman (includes: union labor negotiations, ordinance review, employee manual, human resources); Finance & Utilities Committee: Boone, Doeden\*, Sveeggen, Tiedeman (includes: Telephone, CATV, Electric, Liquor, Finance); Parks, Pool, Recreation & Education Committee: Schott, Sveeggen, Boone (includes: swimming pool, parks, golf course/event center, school); Public Safety Committee: Dahlin, Sveeggen, Tiedeman (includes: Fire, Police, Ambulance); Library Board: Council Representative Troy Boone; Community Bus Board: Council Representative Gerald Dahlin; Community Education: Council Representative Troy Doeden and Teresa Sveeggen; Beresford Economic Development Corporation: Council Representative Gerald Dahlin; Emergency Manager: Tarz Mullinix; Health Officer: Sanford Clinic (open); Lewis and Clark Regional Water Board: Tom Erickson.

*\*Amended at the 7/20/20 meeting to correct appointments.*

- **COVID 19 Funding:** The City of Beresford is eligible for up to \$458,030 in COVID 19 relief money from the \$1.25 billion that the State was allotted. A motion was made by Schott to adopt Resolution 2020-07 – A Resolution Authorizing the Execution of Contractual Documents with the State of SD for the Receipt of Cares Act Funds. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.

### **City of Beresford Resolution Number 2020-07**

#### **A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and

(c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Beresford acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Beresford acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Beresford seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Beresford acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Beresford most recently approved as of March 27, 2020; and

WHEREAS, the City of Beresford acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Beresford that the mayor of Beresford may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 7<sup>th</sup> day of July, 2020.

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Nathan Anderson, Mayor  
City of Beresford, South Dakota

ATTEST:

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Elaine Johnson, Finance Officer  
City of Beresford, South Dakota

- **One-Day Malt Beverage License:** A motion to authorize advertisement for a one-day malt beverage license for the Beresford Vol. Fire Dept. street dance was made by Sveeggen and seconded by Dahlin. All present Council members voted aye; motion carried.
- **East Substation Access Road:** Soil testing at the site of the access road indicated an issue in the soil which required them to dig deeper and fill in with clay. A motion was made by Schott and seconded by Boone to approve Change Order #2 for the East Substation Access Road in the amount of \$22,523.78. All present Council members voted aye; motion carried.
- **Pay Request #3:** A motion to approve Pay Request #3 (final) in the amount of \$133,279.88 payable to 605 Companies for the East Substation Access Road was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried.
- **Petition to Vacate Street Right of Way:** Chris Peterson filed a petition to vacate the street right of way (North Ash Street lying north of the East North Maple Street right of way). A motion to authorize advertisement of a hearing for this request to be held at the regular meeting on August 3 was made by Schott and seconded by Tiedeman. All present Council members voted aye; motion carried.
- **Subsidy Drawdown Request:** A motion was made by Tiedeman to authorize the Beresford Baseball Softball Association's subsidy drawdown request of \$5,000. The motion was seconded by Schott and all present Council members voted aye; motion carried.

**Executive Session:** A motion was made by Doeden and seconded by Sveeggen to enter into Executive Session at 8:39 p.m. to discuss personnel matters. All present Council members voted aye; motion carried. Mayor Anderson declared Council out of executive session at 9:02 p.m.

- **Wage Increase:** A motion was made by Boone and seconded by Schott to remove Police Chief Schurch from probationary status and increase his wage to \$29.00/hr., effective July 13, 2020. All present Council members voted aye; motion carried.
- **Memorandum of Understanding:** Zeimetz explained a Memorandum of Understanding between the City of Beresford and the Union regarding work hours for the Golf Course, Parks and Public Works Dept. new hire. A motion was made by Schott and seconded by Tiedeman to approve the Memorandum of Understanding for the new position in the Golf Course, Parks and Public Works Dept. All present Council members voted aye; motion carried.
- **New Hires:**
  - A motion was made to hire Jason Strand at \$16.18/hour as a full-time hire for Golf Course, Parks and Public Works Dept. by Schott and seconded by Tiedeman. All present Council members voted aye; motion carried.
  - A motion to hire Summer Roelke at \$9.80/hour as a seasonal hire for the swimming pool (lifeguard) was made by Schott and seconded by Dahlin. All present Council members voted aye; motion carried.
  - A motion to hire Becca Nelson and Abby Trudeau at \$9.30/hour as part-time employees at the Liquor Store was made by Doeden and seconded by Tiedeman. All present Council members voted aye; motion carried.

**Adjournment:** A motion to adjourn the meeting at 9:12 p.m. was made by Dahlin and seconded by Doeden. All present Council members voted aye; motion carried.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi