

Beresford City Council
Tuesday, February 16, 2021

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Gerald Dahlin, Troy Doeden, Art Schott, Teresa Sveeggen, and Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator, and Brenda Ask for Tom Frieberg, City Attorney

Adopt Agenda: A motion to adopt the agenda as presented was made by Doeden and seconded by Tiedeman. All present Council members voted aye; motion carried.

Approve Minutes: A motion was made by Dahlin and seconded by Boone to approve minutes from the February 1, 2021 meeting. All present Council members voted aye; motion carried.

Department Head/City Administrator Reports:

Ben Reiter – Bridges Clubhouse and Event Center Manager

- 2021 golf course fees were reviewed and compared with other area golf courses. A slight increase in golf cart rentals, from \$10 to \$12/person (9 holes) and \$15 to \$18/person (18 holes), was proposed. A decrease in junior cart rentals (\$5/person for 9 holes and \$10/person for 18 holes) was also recommended. It was also proposed to increase the cost of the prepaid 10-round punch card from \$125 to \$140. A motion was made by Schott, second by Sveeggen, to approve the proposed 2021 golf course fee changes. All present Council members voted aye; motion carried.
- Reiter presented information about a proposed contract with Great Life Golf & Fitness and shared some of the benefits received through this affiliation. Reiter presented two counter-offers he would like to propose to Great Life. Council agreed that maintaining the relationship with Great Life is important and agreed with Reiter's proposed counteroffers. An option for a 3-year contract was also discussed and agreed to.

Elaine Johnson – Finance Officer

- Johnson reviewed the January 2021 financials and emphasized some atypical expenditures and revenue. Following discussion, a motion was made by Doeden to accept the January 2021 financials. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
- Johnson informed Council that the Review Board will meet at the March 15 Council meeting to review tax assessment appeals. A member of the Beresford School Board will also be in attendance.

New Business

- **Consider Ordinance 2021-01 An Ordinance Amending Provision Regarding Electric Utilities in the City of Beresford.** City Administrator Zeimetz reviewed Ordinance 2021-01 and discussed current rates for underground electric service and temporary service for new customers. The first reading of Ordinance 2021-01 – An Ordinance Amending Provisions Regarding Electric Utilities in the City of Beresford, was held and placed on file at City Hall.
- **Resolution 2021-03 A Resolution Authorizing the Guarantee of Loan by Beresford Parks, Recreation and Community Education, Inc.** Beresford PRCE is securing a loan for \$70,000 for improvements to the baseball fields and has requested the City guarantee the loan. A motion was made by Schott and seconded by Sveeggen to approve Resolution 2021-03. All present Council members voted aye; motion carried.

RESOLUTION 2021-03

**RESOLUTION AUTHORIZING THE GUARANTEE OF LOAN BY BERESFORD PARKS,
RECREATION AND COMMUNITON EDUCATION, INC.**

COMES NOW, the City Council for the City of Beresford, Union and Lincoln Counties, South Dakota, witnesseth:

WHEREAS, Beresford Parks, Recreation and Community Education, Inc. is a non-profit corporation organized under the laws of the State of South Dakota and operates an exempt organization under Section 501(C)(3) of the Internal Revenue Code; and

WHEREAS, the City of Beresford has supported Beresford Parks, Recreation and Community Education, Inc. through community subsidies paid out of the city funds on annual basis; and

WHEREAS, Beresford Parks, Recreation and Community Education, Inc. has applied for a loan from First Dakota National Bank for the purpose of completing improvements upon the baseball field which is located on property owned by the City of Beresford; and

WHEREAS, Beresford Parks, Recreation and Community Education, Inc. has agreed to pay for the improvements to be constructed;

NOW THEREFORE, be it resolved by the City of Beresford as follows:

The Mayor is hereby authorized to execute the guarantee of a loan being made to Beresford Parks, Recreation and Community Education, Inc. by First Dakota National Bank in the amount of \$70,000.00 upon the condition that the loan proceeds are used for field improvements to be made to the baseball field located upon city property and that Beresford Parks, Recreation and Community Education, Inc. pay for the entire costs of said improvements.

Dated this 16th day of February, 2021.

CITY OF BERESFORD

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- **Pay Request:** A motion was made by Doeden to approve pay request #4 from IES Commercial, Inc., in the amount of \$132,594.46 for 115 kV Transmission Line Construction. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.
- **Application for Refund of Property Taxes:** A motion to approve the application for a partial refund of property taxes for Parcel #02.04.07.1010 in the amount of \$63.58 was made by Dahlin and seconded by Schott. All present Council members voted aye; motion carried.
- **Review Wages for Planning and Zoning Commission:** Discussion was held regarding wages for the Planning and Zoning Board; it was noted there hadn't been an increase for several years.

A motion was made by Dahlin and seconded by Schott to increase wages to \$720/year and \$60/meeting for special meetings. Following more discussion, a motion was made by Doeden and seconded by Schott to amend the motion to increase wages for the Planning and Zoning Commission to \$900/year and \$75 for special meetings, effective for the next pay period. All present Council members voted aye to the amendment; motion carried. All present Council members voted aye on the original motion as amended; motion carried.

- **Authorization to Advertise for Asphalt Surface Treatment:** A motion was made by Doeden and seconded by Schott to authorize advertisement for asphalt surface treatment (chip sealing). All present Council members voted aye; motion carried.
- **Authorization to Advertise for Sub-Base Materials:** Quotes from previous vendors will be requested for sub-base materials since the estimated cost of \$11,000 is under the \$25,000 requirement for bids.
- **Hire for the Beresford Public Library:** Following a recommendation from Librarian Jane Norling, a motion was made by Schott and seconded by Sveeggen to approve hiring Maria Garcia at \$10.15/hour as a part-time custodian for the Beresford Public Library. All present Council members voted aye; motion carried.
- **Hire Full-time General Manager for BMTC:** A draft of the job description for General Manager of Beresford Municipal Telephone was reviewed. A motion was made by Sveeggen to approve hiring Austin Hansen as full-time General Manager for BMTC with a salary of \$88,000/year, effective March 19, 2021. The motion was seconded by Schott and all present Council members voted aye; motion carried.

Discussion & Information Items: Zeimetz shared information from Missouri River Energy Services about the "rolling blackouts" experienced in our region due to the extreme cold and excessive electrical demand. Beresford has not been affected by the blackouts yet but needs to be prepared as extreme conditions continue. If we receive notification of a pending blackout, notice will be sent immediately to the community.

Approval of Travel Requests: Doeden made a motion, second by Schott, to approve the following travel request. All present Council members voted aye; motion carried.

- SD Sheriff's & Police Chiefs Convention, April 19-22, Deadwood, Police Chief Schurch

Payment of Bills: A motion to approve payment of the following bills was made by Doeden and seconded by Sveeggen. All present Council members voted aye; motion carried.

Alliance Comm. Corp., toll settlement, \$406.84; Argus Leader, subscription, \$277.04; Azar Comp. Software, digital service center, \$250.00; Beal Dist., beer, \$1992.75; Beresford Fire Dept., reimburse trailer, \$125.00; Beresford Republic, publish council minutes, \$321.01; Berg Auto, supplies, \$121.65; Blooston & Mordkofsky, legal retainer, \$741.50; Border States Elec., station repair, \$2750.65; Cengage Learning, books, \$108.50; CDW Gov't, supplies, \$54.16; Center Point Large Print, books, \$239.83; CenturyLink, 911 circuit, \$100.54; Chesterman, supplies, \$66.00; CHS, fuel, \$2092.14;

City of SF Public Works, tipping fees, \$3400.67; Coaches Choice, golf merchandise, \$576.77; Consortia, consulting fee, \$3500.00; Credit Collections Bureau, collection fee, \$43.56; Dakota Beverage, beer, \$1347.90; Dakota Data Shred, service, \$213.99; DEMCO, Sit-Stand Desk, \$279.44; Ditch Witch, maintenance, \$391.22; Dooley Enterprises, ammo, \$1624.08; ECHO Group, station repair, \$1070.15; Express Comm., toll settlement, \$3113.60; Farm & Home Pub., plat books, \$173.57; FARR Tech., FTTH, \$30,877.58; Fiesta Foods, resale, \$93.46; Flowers by Bob, memorial, \$30.00;

Fox Sports, affiliate fees, \$3494.90; GT Golf Supplies, golf merch., \$115.14; Heartland Payment Sys., CC fees, \$212.92; Heggies Pizza, resale, \$415.20; IES Comm., east substation, \$132,594.46; Interstate TRS Fund, TRS fund, \$450.63; Jack's Uniforms, clothing, \$143.95; Jet Truck Plaza, fuel, \$34.34; Johnson Bros. Famous Brands, liquor, \$972.90; Lewis & Clark RWS, water, \$21,100.07; Lewis Drug, supplies, \$1.46; Menards, supplies, \$236.90; Mid America Comp. Corp., billing fee, \$2594.16; Midwest Tape, playaways, \$333.91; NY Life, insurance, \$108.00; Olson's Pest Tech., service, \$228.00;

Omni-Pro Software, load mgmt. support, \$3136.00; Overdrive, electronic books, \$184.66; Quill Corp., supplies, \$634.15; Ben Reiter, mileage, \$17.92; Republic Nat'l Dist., liquor, \$737.01; Roo's Sanitation, disposal service, \$4800.00; Rovi Guides, guides, \$627.05; SD Sheriff's Assn., conference, \$115.00; SDN Comm., internet access, \$2064.98; Showtime

Networks, affiliate fees, \$68.40; SF Two-Way Radio, service, \$3811.46; SmartRG, Inc., router maint. contract, \$375.00; Southeastern Elec., electricity, \$628.39; Southern Glazer's, liquor, \$200.72; Sturdevant's Auto Parts, supplies, \$197.40;

Toast, CC fees, \$230.75; Total Stop Conv. Store, fuel, \$1507.58; Transource, supplies, \$153.31; UPS, shipping fees, \$132.00; US Foods, food, \$1738.94; USAC, school & libraries, \$2703.35; Vast Broadband, service, \$52.61; Washington Nat'l Ins., insurance, \$113.95; Wellmark BC/BS, insurance, \$29,156.38; WESCO Dist., supplies, \$442.81; Nexstar Broadcasting, affiliate fees, \$150.15; Wholesale Supply Co., supplies, \$282.08.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 7:49 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi