

Beresford City Council
Monday, January 6, 2020

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott, and Teresa Sveeggen.

Also present: Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Dahlin and seconded by Doeden to adopt the amended agenda. All present Council Members voted aye; motion carried.

Minutes:

- A motion to approve the minutes from the December 16, 2019 Council Meeting was made by Doeden and seconded by Sveeggen. All present Council Members voted aye; motion carried.
- A motion to approve the minutes from the December 30, 2019 Special Meeting was made by Sveeggen. The motion was seconded by Schott and all present Council Members voted aye; motion carried.

Department Head Reports: BMTC General Manager Todd Hansen updated Council on the Fiber to the Home Project. The low bid received for Outside Plant Construction was about 13% higher than anticipated. The engineer will negotiate with the low bidder to find ways to decrease costs. A special meeting is tentatively planned for January 15 to consider bids for the project.

Old Business:

- **Discussion on a Housing Development Infrastructure Grant:** Tabled
- **BEDCO Appointment:** Due to the expiration of Brian Peterson's term, Mayor Anderson recommended appointing Chamber of Commerce President Rob Bendt. A motion was made by Dahlin and seconded by Schott to appoint Rob Bendt to a 5-year term on the BEDCO Board of Directors, term expiring October 2024. All present Council Members voted aye; motion carried.
- **MRES Strategic Planning Facilitation Service:** Tabled
- **Part-Time Employee Wages:** After recommendation from the Policy & Procedure Committee, a motion was made by Dahlin to increase each increment on the part-time employee wage scale by \$.20. Certified part-time police officers will be paid \$20.00/hour. Wage increases will take effect on the anniversary of the employee's hire date. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried.

New Business:

- **Advertising for Bids:**
 - A motion to authorize advertising for bids for miscellaneous Substation electric materials was made by Boone and seconded by Schott. All present Council Members voted aye; motion carried.
 - A motion to authorize advertising for bids for furnishing 15 kV Indoor Metalclad Switchgear and 115 kV Control Panels was made by Sveeggen and seconded by Dahlin. All present Council Members voted aye; motion carried.
- **Declarations:**
 - A motion to declare the Beresford Republic as the legal newspaper for the City of Beresford was made by Cain and seconded by Doeden. All present Council Members voted aye; motion carried.
 - A motion was made by Sveeggen and seconded by Cain to declare the following as official depositories for the City of Beresford: First Savings Bank, First Dakota National Bank, First National Bank of Sioux Falls, US Bank and SD Public Funds Investment Trust. All present Council Members voted aye; motion carried.
- **Election Date:** A motion to set April 14, 2020 as the election date and approve a joint election with Beresford Schools was made by Schott and seconded by Dahlin. All present Council Members voted aye; motion carried.
- **Public Hearing Date:** A motion was made by Doeden and seconded by Boone to set January 21, 2020 as the hearing date for Beresford Volunteer Fire Dept. One Day Malt Beverage License. All present Council Members voted aye; motion carried.

- **Minimum Wage Change:** Due to the January 1, 2020 increase in minimum wage to \$9.30/hour in South Dakota, a motion was made by Schott and seconded by Doeden to increase wages for City employees making less than \$9.30/hr. to the new minimum wage. All present Council Members voted aye; motion carried.

Discussion & Information Items

- **Volunteer Fire Fighters:** Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford. Following is a list of Beresford Fire Dept. volunteers: Tarzan Mullinix, Mike Carlson, Alan Austin, Curt Johnson, Jamie Henderson, Mike Sveeggen, Craig Akland, Aaron Mullinix, Jerry Zeimetz, Justin Gravely, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Greg Peterson, Derrick Livingston, Mike Lounsbury, Tony Laurvick, Ben Fahlberg, Andy Mohning, Mike Lind, Charles O’Kane, Jesse Voegeli, Larry Boden, Tim Andersen, Eric Andal, Brian Fahlberg, Chris Andal, AJ Schable, Mark Bidne, Bruce Olson, Chris Sharpe, Kurt Hinsch, Jen Laurvick, Keaton Peterson, Nick Adams, Kole Nordquist, Jeremie Reaves, Cody Koski, Keegan Nordquist.
- **2020 Employee Wages:** In accordance with SDCL 6-1-10, the annual publishing of salaries for all officers and employees of the municipality budgeted for 2020 include:
 - **Department Heads Wages effective 01-01-2020:** City Administrator, Jerry Zeimetz, \$92,851.20/annual salary; Finance Officer, Elaine Johnson, \$64,792/annual salary; Telephone Supt., Todd Hansen, \$90,979/annual salary; Electric Supt., Michael Antonson, \$80,000/annual salary; Parks/Golf Course Supt., Kelly Knutson, \$57,512/annual salary; Event Center/Clubhouse Mgr., Benjamin Reiter \$45,000/annual salary; Street/Water/Sewer Supt., Jeff Heidebrecht, \$32.26/hr; Police Chief, Michael Schurch, \$28.00/hr; Liquor Store Manager, Denise Akland, \$21.46/hr; Head Librarian, Jane Norling, \$22.62/hr.
 - **Mayor/Council Wages effective 01/01/2020:** Mayor Nathan Anderson, \$3,900/annual; Troy Boone, \$3,300/ annual; Steven Cain, \$3,300/annual; Troy Doeden, \$3,300/annual; Arthur Schott, \$3,300/annual; Gerald Dahlin, \$3,300/annual; Teresa Sveeggen, \$3,300/annual.
 - **Planning & Zoning Wage effective 01/01/2020:** Stanford Peterson, \$600/annual; Larry Bork, \$600/annual; Len Hofer, \$600/annual; Bradley Muller, \$600/annual, Michael Borah \$600/annual.
 - **Full Time Employee Wages effective 01/01/2020:** Electric Linemen: Joe Knutson, \$35.02/hr; Alex Thompson \$31.72/hr; Tucker Foxhoven, \$25.38/hr; Finance Assistants: Renee Goltz, \$20.38/hr.; Kathy Stuessi, \$17.83/hr.; Alison Krieger, \$16.30/hr; Assistant GC Supt: Greg Bates, \$42,702/annual salary; Asst. Librarian/80% Status: Barb Bailey, \$15.46/hr; Police Officer: Austin VanHorn, \$20.65/hr; John Krebs, \$21.73/hr; Loren Miller, \$20.64/hr; Street/Water/Sewer: Keith Kropuenske, \$24.92/hr; Cameron Voegeli, \$22.66/hr; James Bern, \$20.24/hr; Telephone: Austin Hansen, \$35.30/hr; Aaron Mayer, \$32.31/hr; Rob Van Ballegooyen, \$32.55/hr; Anthony Laurvick, \$21.93/hr; Beth Rasmussen, \$52,894.40/annual salary;
 - **Part-Time Employee Wages effective 01/01/2020:** City Hall Custodian: Nancy Sveeggen, \$10.00/hr; Clubhouse/Event Center: Mike Conklin, \$13.00/hr; Susan Lyle, \$9.30/hr; Jeffrey Cordell, \$10.74/hr; Curt Holthe, \$10.15/hr; Deborah Conklin, \$10.28/hr; Jan Antonson, \$12.09/hr; William Mullin, \$9.30/hr; Melissa Eastman, \$10.28/hr; Tracy St. Pierre, \$9.30/hr; Jessica Palmer, \$9.30/hr; Debra Braaten, \$9.30/hr; Rebecca Feddersen-Nelson, \$9.30/hr; Jeanine Lohre, \$9.30/hr; Gina Soukup, \$9.30/hr; Electric: Lawrence Pravecek, \$12.24/hr; Library Custodian: Geraldine Fitzgerald, \$12.72/hr; Library: Annie Crist, \$15.00/hr; Sasha Huether, \$13.50/hr; Aerica Schroeder, \$9.30/hr; Stephanie Schoellerman, \$25.00/hr; Krislyn Carlson, \$25.00/hr; Liquor Store: Brian Ivarsen, \$10.57/hr; Courtney Cordell, \$9.30/hr; Julia Sundstrom, \$9.30/hr; Maverick Ivarsen, \$9.30/hr; Victoria Voegeli, \$9.30/hr; Liquor Store Custodian: Rick Akland, \$10.48/hr; Police: Joseph Mattson, \$19.00/hr; Dave Steckleberg, \$20.00/hr; Michael Meinzer, \$19.00/hr; Evan Spindler, \$15.00/hr; Scott Roberts, \$19.00/hr; Phillip Ryan, \$19.00/hr; Kaven Swearingen, \$19.00/hr; Adrian Hoesli, \$19.00/hr; Rubble/Recycling: Tom Cotton, \$11.73/hr; Christian Christopherson, \$10.00/hr; Street/Water/Sewer: William Sebern, \$25.75/hr; Donald Hubert, \$19.00/hr; Wayne Akland, \$10.66/hr
- **Federal Mileage Rate:** As of January 1, 2020 standard mileage rates decreased from 58 cents to 57.5 cents per mile.
- **Beresford Area Radio Flyers:** A letter of appreciation was received from Beresford Area Radio Flyers.
- **Council Meeting Dates:** A tentative date of Wednesday, January 15 at 5:15 p.m. was set to consider bids on Fiber to the Home Project. The next regular City Council meeting will be Tuesday, January 21 at 7:00 p.m. (due to Martin Luther King Holiday).

Travel Requests: A motion to approve the following travel requests was made by Schott and seconded by Sveeggen. All present Council Members voted aye; motion carried.

- Joint Utility Training School, Sioux Falls, Jan. 21-23, Antonson, Knutson & Foxhoven
- State Library Board Meeting, Pierre, Feb. 12-13, Norling

Payment of Bills: A motion to approve payment of the following bills was made by Dahlin and seconded by Boone. All present Council members voted aye; motion carried.

AFLAC, insurance, \$1723.12; Michael Antonson, mileage, \$40.60; Appera, service, \$1068.86; Azar Comp. Software, digital serv. ctr., \$250.00; Badger Comm., resale, \$49.99; Beal Dist., beer, \$1026.40; Chuck Beeler, refund, \$15.30; Beresford Cablevision, CATV bill, \$598.83; BMTC, monthly billing, \$2398.51; Beresford Mun. Utilities, utility billing, \$12,550.02; Beresford Republic, council minutes, \$565.68; Border States Elec., CATV equip, \$408.39; Brunick Furn./Flooring, Event Ctr. floor, \$1762.50; Brunick Furn./Flooring, carpet, \$11,612.50; Canon Fin. Serv., copier, \$177.00; Carlson's Body Shop, service, \$624.77; CenturyLink, toll, \$79.38;

Ray Chapman, refund, \$11.93; City of Vermillion, tipping fee, \$5513.73; Dakota Beverage, beer, \$1304.85; Dollar General, refund, \$9.69; Eastway Auto, battery, \$200.80; ECHO Group, resale, \$191.85; Fiesta Foods, supplies, \$596.63; General Traffic Controls, SL supplies, \$206.76; Goldfield Telecom, resale, \$2322.45; Gray Television Gr., affiliate fees, \$4273.63; Heggies Pizza, resale, \$297.00; Elaine Johnson, bars, \$15.00; Alison Krieger, bars, \$30.00; KTTW Fox, affiliate fees, \$1317.15; James Leafstedt, refund, \$54.78; Lewis & Clark RWS, water, \$18,708.74; Loren Fischer, disposal serv, \$5325.00; Dennis Lundblad, refund, \$218.15; MidAmerica Comp. Corp., postage, \$458.60;

MN Municipal Util. Assn., 2020 dues, \$375.00; Muller Auto Parts, repair/sup., \$255.05; Nat'l Cable Television, affiliate fees, \$21,241.24; Nexstar Broadcasting, affiliate fees, \$2315.88; Olson's Ace Hardware, supplies, \$607.13; Mike Pedersen, refund, \$21.30; Greg Peterson, refund, \$65.75; Pitney Bowes, postage meter, \$578.82; Pitney Bowes, postage, \$3030.00; Premier Pyrotechnics, 2020 fireworks, \$3500.00; Randy's Handyman Serv, repair, \$20.00; Benjamin Reiter, mileage, \$31.32; Republic Nat'l Dist., liquor, \$1809.39; SD Assn. of Code Enforcement, 2020 dues, \$40.00; SD Bldg. Officials Assn., 2020 dues, \$50.00; SD City Mgt Assn, 2020 dues, \$150.00;

SD Gov. FO Assn., 2020 dues, \$70.00; SD Gov. HR Assn., 2020 dues, \$50.00; SD Mun. Elec Assn., 2020 dues, \$1932.00; SD Mun. League, 2020 dues, \$1864.24; SD Mun. Street Maint. Assn., 2020 dues, \$35.00; SD Police Chiefs Assn., 2020 dues, \$97.81; SD Public Health Lab, tests, \$112.00; SDML Work Comp Fund, 2020 work comp renewal, \$30,152.00; SECOG, 2020 dues, \$3535.00; Southeastern Elec. Coop, electricity, \$458.10; Stuart C Irby Co., safety equip., \$52.21; Nancy Sveeggen, bars, \$60.00; Total Stop Conv. Store, fuel, \$1451.52; UPS, shipping fees, \$157.60; United Tel Sup., transmission equip., \$185.40; US Bank St. Paul, bonds/agent fee, \$700.00; US Foods, food, \$318.52; Verizon, cell phone serv., \$1041.39; Wesco Dist, UG hardware, \$146.15; Dione Young, refund, \$125.00

December 2019 Payroll Totals:

Finance \$5046.30; Gov't Bldg. \$140.00; Police \$40,189.28; Street \$9773.32; Parks \$4424.00; Liquor Store \$5719.53; Water \$3941.26; Electric \$24,742.17; Sewer \$8812.82; Telephone \$34,927.61; Rubble/Recycling \$1303.27; Planning & Zoning \$750.00; Library \$8513.06; City Admin \$7142.40; Golf Course \$3236.80; Clubhouse \$5271.34; Event Center \$638.77.

Adjournment: A motion to adjourn the meeting at 7:28 p.m. was made by Sveeggen and seconded by Schott. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi