

Beresford City Council
Monday, March 2, 2020

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: Motion by Dahlin, seconded by Boone to adopt the agenda. All present Council Members voted aye; motion carried.

Minutes: Doeden made a motion to approve the February 18, 2020 Council Minutes. The motion was seconded by Boone and all present Council Members voted aye; motion carried.

Department Head Reports:

- **Street/Water/Sewer Supt. Jeff Heidebrecht – Flow Metering:** Heidebrecht reviewed information and costs for a potential flow study to determine where excessive waste water is coming from. After discussion of options, it was agreed that Heidebrecht will contact the State about the necessity for the flow study, alternative plans, and a timeline.
- **Finance Officer Elaine Johnson:**
 - **January 2020 Financial Report:** Johnson provided January financial reports and highlighted some of the expenses incurred. A motion was made by Sveeggen and seconded by Cain to accept the January financials. All present Council Members voted aye; motion carried.
 - **Resolution 2020-01 – Contingency Funds Transfer:** A motion was made by Dahlin to approve Resolution 2020-01. Boone seconded the motion and all present Council Members voted aye; motion carried.

RESOLUTION 2020-01

Subject: Contingency Fund Transfers

Be it resolved, that the following transfers are made from the contingency fund for fiscal year 2020.

Transfers to:

Government Buildings	
101-4190-43600 Machinery & Auto	\$23,400

Transfer from Account:

101-4110-45900 Contingency Funds	\$23,400
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Adopted this 2nd day of March, 2020.

Nathan Anderson, Mayor

Attest:

Elaine Johnson, Finance Officer

- **Telephone General Manager Todd Hansen**
 - **Review bids for FTTP Access Electronics:** A motion was made by Sveeggen and seconded by Cain to accept the low bid of \$252,933.00 from Madison Group for FTTP Access Electronics. After brief discussion, all present Council Members voted aye; motion carried. All bids are on file at City Hall.

- **Review bids for FTTP Miscellaneous Equipment:** A motion was made by Doeden to accept the low bid of \$43,387.71 from MP Nexlevel for FTTP miscellaneous equipment. The motion was seconded by Sveeggen and all present Council Members voted aye; motion carried. All bids are on file at City Hall.
- **Fiber Project:** Hansen gave an update on the Fiber-to-the Home Project. Costs are remaining within the projected \$5 million budget. Site surveys are being scheduled and approximately 150 have been completed. A pre-construction meeting is scheduled for March 30 with tentative plans to begin construction in April.

Old Business:

- **House Bill 1262 – Electric Service Areas:** Attorney Tom Frieberg and Electric Supt. Mike Antonson updated Council on the status of this bill. Council was encouraged to contact House and Senate representatives to voice their concerns about this bill and how it will negatively affect economic development.

New Business:

- **Resolution 2020-02:** Tom Grimmond of Dougherty & Co. addressed the Council regarding issuance of Certificates of Participation for the Substation/Transmission Line Project. A motion was made by Dahlin and seconded by Schott to approved Resolution 2020-02, a resolution relating to the issuance of certificates of participation; authorizing the execution and delivery of a ground lease and easement agreement and a lease-purchase agreement and approving and authorizing execution of related documents. All present Council Members voted aye; motion carried.

Resolution 2020-02 (published separate of minutes)

- **Authorization to Advertise for East Substation Construction:** A motion was made by Schott to authorize advertisement for bids for Substation Construction. Motion seconded by Sveeggen and all present Council Members voted aye; motion carried.
- **Part-Time Hires:**
 - A motion to hire Don Jervik as a part-time employee for Beresford Municipal Liquor Store at \$9.30/hour was made by Cain and seconded by Doeden. All present Council Members voted aye; motion carried.
 - A motion was made by Dahlin to hire Gavin Bautista at \$9.30/hour as a part-time employee for Bridges Golf Course (outside service). Boone seconded the motion and all present Council Members voted aye; motion carried.
- **Step-Pay Increases:**
 - A motion to approve a step-pay increase for Kathy Stuessi from \$17.83/hour to \$18.34/hour was made by Boone and seconded by Sveeggen. All present Council Members voted aye; motion carried.
 - A motion to approve a \$0.20/hour increase for Nancy Sveeggen (\$10.20/hour) was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried.
 - A motion was made by Schott to approve a step-pay increase for Tucker Foxhoven to \$27.76/hour for completion of Book 2 of the Merchant Line Worker’s Course. The motion was seconded by Dahlin and all present Council Members voted aye; motion carried.
- **Declaration of Obsolete Equipment:** A motion was made by Schott and seconded by Doeden to declare the Fire Department’s 2000 Chevrolet ¾ ton pickup surplus for sale at auction. All present Council Members voted aye; motion carried.

Discussion & Information Items:

- **Local Board of Equalization:** The local board of equalization will meet at Beresford City Hall Chambers on Monday, March 16, 2020 at 7:00 p.m. The purpose of the meeting is to review any objections Beresford residents may have to the counties’ assessment of their property. Individuals wishing to appeal will have until 5 p.m. on Thursday, March 12, 2020 to submit their written request.
- **Beresford Public Library:** Council was informed that the Beresford Public Library received Enhanced Accreditation from SD State Library. They were recently honored at the Capitol rotunda; a picture and article is featured in the Beresford Republic.

Travel Requests: A motion was made by Doeden and seconded by Sveeggen to approve the following travel requests. All present Council Members voted aye; motion carried.

- Mosquito Control Workshop, Mitchell, March 12, Kropuenske
- SDMEA Supt. & Foreman Conference, March 3-4, Antonson, Knutson
- Early Literacy Learning Conference, Huron, April 15-17, Crist

Payment of Bills: A motion to pay the following bills was made by Cain and seconded by Doeden. All present Council Members voted aye; motion carried.

Aaron's Pro Window, service, \$45.00; AFLAC, insurance, \$1721.46; Michael Antonson, meals/mileage, \$115.00; Azar Comp. Software, digital service center, \$250.00; Baker & Taylor, books, \$390.93; Beal Dist., beer, \$1853.75; Beresford Cablevision, CATV bill, \$479.13; BMTC, monthly billing, \$2276.43; Beresford Mun. Util., utility billing, \$14,369.13; Beresford Republic, ads, \$399.63; Border States Elec., supplies, \$119.80; Bridges, start-up cash, \$200.00; Canon Fin. Serv., copier contract, \$177.00; Carlson's Body Shop, service, \$288.55; CenturyLink, toll, \$74.31; Chesterman, supplies, \$84.00;

Clubhouse Hotel, lodging, \$151.00; Colonial Life, insurance, \$31.04; Consortia, consulting fees, \$3500.00; Core & Main, repair, \$131.68; Dakota Beverage, beer, \$1425.55; DEMCO, supplies, \$243.26; DGR Engineering, eng. fee, \$42,549.00; Fastenal, supplies, \$83.80; Fiesta Foods, supplies, \$196.80; Follett School Solutions, support, \$1042.50; Cengage Learning, books, \$96.16; Gray Television Group, affiliate fees, \$9211.95; Heggies Pizza, resale, \$308.00; Hillyard, supplies, \$138.10; Nathan Hinds, refund, \$150.14; Innovative Office Solutions, supplies, \$185.82; Intense Graphics, t-shirts, \$1472.00;

Interstate TRS, TRS fund, \$541.43; Jet Truck Plaza, fuel, \$29.08; Johnson Bros. Famous Brands, liquor, \$1020.50; Junior Library Guild, books, \$471.80; KTTW Fox, affiliate fees, \$3832.32; Leads Online, tracking, \$1335.00; Lib. of Congress, copyright fee, \$773.04; Locators & Sup., safety equip., \$42.44; Loren Fischer, disposal service, \$5375.00; Maxwell Food Equip., supplies, \$85.23; MidAmerican Energy, natural gas, \$3253.58; Missouri River Energy Serv., hydro/supplemental power, \$158,662.68; Muller Auto Parts, repair/supplies, \$855.91; National Cable Television, affiliate fees, \$22,008.53;

NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$5257.33; Northern Plains Lumber, recycling, \$8.58; Olson's Ace Hardware, supplies, \$827.59; Olson's Pest Tech., service, \$58.00; Overdrive, electronic books, \$72.99; Pedersen Machine, service, \$127.98; Power Product Services, equipment, \$111.82; Ben Reiter, mileage, \$75.32; Republic Nat'l Dist., Liquor, \$1516.05; Gary Roan, bldg. inspections, \$503.56; SD Dept. of Revenue, sales tax, \$28,745.03; SD Municipal League, meeting, \$104.00; SD Public Health Lab, lab test, \$162.00; SDN Comm., maintenance agreement, \$7132.32;

SF Two-Way Radio, radio repair, \$82.50; Southern Glazer's of SD, liquor, \$197.40; UPS, shipping, \$152.79; United Tel Supply, equipment, \$224.92; US Bank, water SRF, \$27,792.93; US Foods, supplies, \$570.49; USAC, schools & libraries, \$1994.80; Verizon Wireless, cell phones, \$1035.42; Walt's Homestyle Foods, supplies, \$151.00; Wells Fargo, CC charges, \$1954.36; WESCO Dist., tools, \$889.45; Wholesale Supply Co., supplies/resale, \$713.99;

February 2020 Payroll: Finance \$5,133.54; Gov't Bldg. \$142.50; Police \$19,130.94; Street \$9,289.00; Parks \$2,966.56; Liquor Store \$5,708.60, Water \$6,372.74; Electric \$24,427.31; Sewer \$8,440.48; Telephone \$33,440.52; Rubble/Recycling \$938.31; Library \$9,641.98; City Admin. \$7,557.24; Golf Course \$4,813.03; Clubhouse \$5,545.29.

Adjournment: As there was no other business, a motion to adjourn at 8:04 p.m. was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi