

BERESFORD CITY COUNCIL

Monday, January 4, 2021

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Troy Doeden, Art Schott, Teresa Sveeggen, Mike Tiedeman

Members Absent: Gerald Dahlin

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney.

Adopt Agenda: A motion to adopt the agenda as amended was made by Tiedeman and seconded by Sveeggen. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve the meeting minutes from December 21, 2020 was made by Boone and seconded by Tiedeman. All present Council members voted aye; motion carried. A motion was made by Schott to approve the December 29, 2020 special meeting minutes. Motion was seconded by Sveeggen and all present Council members voted aye; motion carried.

Public Hearings: One Day Malt Beverage License: A motion to approve a one-day malt beverage license for the Beresford Volunteer Fire Department on January 30, 2021 at the Beresford Fire Station (301 N. 10th St.) was made by Schott and seconded by Boone. All present Council Members voted aye; motion carried.

Visitors to be Heard: Beresford Fire Chief Tarzan Mullinix gave an overview of the 2020 Beresford Volunteer Fire Department Operations Report. The Beresford Fire and Rescue responded to 127 emergency calls and donated 4995 man-hours of time responding to calls and training. There are 40 members on the roster. Chief Mullinix discussed future needs and upcoming maintenance needs for their building. Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the community.

Committee/Mayor Reports: Councilmember Schott updated Council on a conversation with Lou Gerstman in regard to a potential dog park in Beresford. Gerstman will gather more information to present to Council at a future meeting.

Department Head and City Administrator Reports:

- **SD Cares Act Funding:** Finance Officer Elaine Johnson informed Council that SD Cares Act funding expired on December 30, 2020. However, the City has an opportunity to participate in the Families First FMLA & COVID Response Act. This would enable the City to request tax credits for employee leave paid if diagnosed with COVID-19 (up to 80 hours per employee). This is Federal money that is available until March 31, 2021. A motion was made by Schott to extend pay for Families First FMLA & COVID pay. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **December 2020 Financial Report:** Johnson highlighted some of the expenditures and income for the month of December. Discussion was held on the insurance payment; Johnson will investigate and inform Council of her findings. Other discussion included income and expenses for Beresford Municipal Liquor Store and the Bridges Golf Course.

New Business

- **Legal Newspaper:** The Beresford Republic was declared to be the legal newspaper for the City of Beresford on a motion by Schott and second by Doeden. All present Council members voted aye; motion carried.
- **Official Depositories:** A motion to declare First Savings Bank, First Dakota National Bank, US Bank and SD Public Funds Investment Trust as official depositories for the City of Beresford was made by Doeden and seconded by Sveeggen. All present Council members voted aye; motion carried.
- **Election:** On a motion by Schott, seconded by Doeden, April 13, 2021 was set as the election date for a joint election with Beresford Schools. All present Council members voted aye; motion carried.

- **Part-Time Employee Wage Scale:** After discussion and minor corrections, a motion was made by Schott to approve the part-time employee wage scale. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **Resolution 2021-01:** A motion to approve Resolution 2021-01 - Employee Wages was made by Schott and seconded by Boone. All present Council members voted aye; motion carried.

RESOLUTION 2021-01
A Resolution Establishing the Salaries for 2021

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provision of SDCL.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed, approved and effective beginning January 1, 2021. The Mayor, City Council, and Planning & Zoning Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

Full-Time Employees			
Mayor - Nathan Anderson	\$3,900/annual	Telephone - Aaron Mayer	\$32.79/hour
Council Member Ward 1 - Art Schott	\$3,300/annual	Telephone - Anthony Laurvick	\$23.39/hour
Council Member Ward 1 - Troy Boone	\$3,300/annual	Electric Supt. - Michael Antonson	\$82,400/annual
Council Member Ward 2 - Gerald Dahlin	\$3,300/annual	Electric Lead Lineman - Joe Knutson	\$35.54/hour
Council Member Ward 2 - Michael Tiedeman	\$3,300/annual	Electric Lineman - Alex Thompson	\$32.20/hour
Council Member Ward 3 - Troy Doeden	\$3,300/annual	Electric Lineman - Tucker Foxhoven	\$32.20/hour
Council Member Ward 3 - Teresa Sveeggen	\$3,300/annual	Parks/Golf Course Supt. - Greg Bates	\$53,000/annual
Planning & Zoning - Stanford Peterson	\$600/annual	GC/Parks/Public Works – Jason Strand	\$16.42/hour
Planning & Zoning - Larry Bork	\$600/annual	Event Center/Clubhouse Mgr.- Benjamin Reiter	\$49,500/annual
Planning & Zoning - Len Hofer	\$600/annual	Street/Water/Sewer Supt.- Jeff Heidebrecht	\$32.74/hour
Planning & Zoning - Bradley Muller	\$600/annual	Street/Water/Sewer - Keith Kropuenske	\$25.35/hour
Planning & Zoning - Michael Borah	\$600/annual	Street/Water/Sewer - Cameron Voegeli	\$23.00/hour
City Administrator - Jerry Zeimetz	\$98,244/annual	Street/Water/Sewer - James Bern	\$21.68/hour
Finance Officer - Elaine Johnson	\$66,736/annual	Liquor Store Manager – Maverick Ivarsen	\$16.00/hour
Finance Assistant - Renee Goltz	\$20.75/hour	Head Librarian - Jane Norling	\$50,000/annual
Finance Assistant - Kathy Stuessi	\$19.13/hour	Asst. Librarian (80% Status) - Barb Bailey	\$15.69/hour
Finance Assistant - Alison O'Connell	\$18.10/hour	Police Chief - Michael Schurch	\$29.00/hour
Telephone Superintendent - Todd Hansen	\$100,077/annual	Police Officer - John Krebs	\$24.38/hour
Telephone - Beth Rasmussen	\$53,684.80/annual	Police Officer - Michael Meinzer	\$24.32/hour
Telephone - Austin Hansen	\$35.89/hour	Police Officer - Alex Defries	\$22.50/hour
Telephone - Rob Van Ballegooyen	\$33.03/hour	Police Officer - Tyson Bullis	\$21.89/hour
Part-Time Employees			
City Hall Custodian - Nancy Sveeggen	\$10.35/hour	Library - Krislyn Carlson	\$25.00/hour
Clubhouse/Event Center - Susan Lyle	\$9.45/hour	Liquor Store - Brian Ivarsen	\$10.57/hour
Clubhouse/Event Center - Jeffrey Cordell	\$11.09/hour	Liquor Store - Courtney Cordell	\$9.45/hour
Clubhouse/Event Center - Jan Antonson	\$12.24/hour	Liquor Store - Victorria Thormodsgaard	\$9.45/hour
Clubhouse/Event Center - William Mullin	\$10.95/hour	Liquor Store - Donald Jervik	\$9.45/hour
Clubhouse/Event Center - Melissa Eastman	\$10.28/hour	Liquor Store - Rebecca Fedderson-Nelson	\$9.45/hour
Clubhouse/Event Center - Tracy St. Pierre	\$9.45/hour	Liquor Store - Abby Trudeau	\$9.45/hour
Clubhouse/Event Center - Debra Braaten	\$9.45/hour	Liquor Store - Brendan Stancer	\$9.45/hour
Clubhouse/Event Center - Jeanine Lohre	\$9.45/hour	Liquor Store Custodian - Lacey Longman	\$10.15/hour
Clubhouse/Event Center - Gina Soukup	\$9.45/hour	Police - Joseph Mattson	\$20.00/hour
Clubhouse/Event Center - Courtney Cowan	\$9.45/hour	Police - Larry Christensen	\$20.00/hour
Electric - Lawrence Pravecek	\$12.39/hour	Police - Scott Roberts	\$20.00/hour
Library Custodian - Geraldine Fitzgerald	\$13.07/hour	Police - Andrew Minihan	\$20.00/hour
Library - Annie Crist	\$15.35/hour	Police - Adrian Hoesli	\$20.00/hour
Library - Sasha Huether	14.05/hour	Rubble/Recycling - Thomas Cotton	\$12.08/hour
Library - Aerica Schroeder	\$9.65/hour	Rubble/Recycling - Christian Christopherson	\$10.35/hour
Library - Stephanie Schoellerman	\$25.00/hour	Street/Water/Sewer - William Sebern	\$27.00/hour
		Street/Water/Sewer - Donald Hubert	\$19.00/hour

BE IS FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this ____ day of January, 2021.

Nathan Anderson, Mayor

ATTEST:

Elaine Johnson, Finance Officer

- **Resolution 2021-02:** Year-End Transfers to General Fund: *Postponed until January 19, 2021 meeting.*
- **Resolution 2021-03:** 2020 Year-end Transfers to SD FIT: *Postponed until January 19, 2021 meeting.*
- **Pay Request:** A motion was made by Sveeggen to approve pay request #3 in the amount of \$925,850.72 from Ervin Cable Construction for payment for the Fiber to the Home project. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.
- **Retirement:** A motion was made by Doeden and seconded by Sveeggen to accept the retirement letter from Todd Hansen, BMTC General Manager, effective March 19, 2021. All present Council members voted aye; motion carried.
- **Memorandum of Understanding:** A motion was made by Schott and seconded by Sveeggen to approve the memorandum of understanding between the City of Beresford and International Brotherhood of Electrical Workers #246 (IBEW). All present Council members voted aye; motion carried.

Discussion & Information Items

- **Volunteer Fire Fighters:** Mayor Anderson and Council thanked the Volunteer Fire Department for their service and commitment to the organization and the community of Beresford. Following is a list of Beresford Fire Dept. volunteers: Tarzan Mullinix, Alan Austin, Curt Johnson, Jamie Henderson, Mike Sveeggen, Craig Akland, Aaron Mullinix, Jerry Zeimetz, Justin Gravely, Doug Jensen, Chris Hofer, Al Mullinix, Mike Borah, Andrew Boden, Jeremy Kjose, Erik Traxler, Greg Peterson, Derrick Livingston, Tony Laurvick, Ben Fahlberg, Mike Lind, Charles O’Kane, Larry Boden, Eric Andal, Brian Fahlberg, Chris Andal, A.J. Schable, Mark Bidne, Bruce Olson, Jen Laurvick, Keaton Peterson, Nick Adams, Kole Nordquist, Jeremie Reaves, Keegan Nordquist, Troy Hunhoff, John Ganschow, Cody Duerksen, Logan Mullinix.
- **Mileage Rate:** Council was informed that the 2021 Federal Mileage Rate decreased from 57.5 to 56 cents per mile.
- **Meeting Change:** Due to the Martin Luther King Holiday, the next regular City Council meeting will be Tuesday, January 19, 2021.

Payment of Bills: A motion to approve payment of the following bills was made by Doeden and seconded by Tiedeman. All present Council members voted aye; motion carried.

Azar Comp. Software, digital serv. ctr., \$250.00; Beal Dist., beer, \$1023.65; Beresford Cablevision, CATV bill, \$409.00; BMTC, monthly billing, \$2323.78; Thomas Berg, refund, \$58.00; Big 10, affiliate fees, \$105.30; Canon Fin. Serv., copier, \$177.00; CenturyLink, toll, \$122.44; Chesterman, supplies, \$84.00; Colonial Life, insurance, \$31.04; Dakota Beverage, beer, \$507.50; John Elvik, refund, \$140.84; Fiesta Foods, supplies, \$82.84; Flowers by Bob, memorial, \$30.00; Gray Television Gr., affiliate fees, \$6266.06; Blake Hummel, refund, \$58.00; Johnson Bros., liquor, \$1196.48; Brandi Johnson, refund, \$33.76;

Keith Kropuenske, training, \$164.50; KTTW Fox, affiliate fees, \$24.64; Lacey Longman, refund, \$17.58; Loren Fischer, disposal service, \$5375.00; Nat’l Cable Tele., affiliate fees, \$21,458.09; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$2536.85; Pitney Bowes, postage meter, \$578.82; Premier Pyrotechnics, 2021 fireworks, \$3500.00; Printing Plus, notary seal, \$30.00; Quill Corp., office supplies, \$150.31; Remember When Antiques, refund, \$25.57; Republic Nat’l Dist., liquor, \$1303.92; SD Assn. of Code Enforcement, 2021 dues, \$40.00; SD Bldg. Officials Assn., 2021 dues, \$50.00;

SD City Mgt Assn, 2021 dues, \$150.00; SD Gov. FO Assn., 2021 dues, \$70.00; SD Gov. HR Assn., 2021 dues, \$50.00; SD Mun. Elec Assn., 2021 dues, \$2073.00; SD Mun. League, 2021 dues, \$1894.36; SD Mun. Street Maint. Assn., 2021 dues, \$35.00; SD Police Chiefs Assn., 2021 dues, \$97.81; SDML Work Comp Fund, 2021 work comp renewal, \$31,482.00; SDN Comm., route

set delivery, \$1169.62; SECOG, 2021 dues, \$3535.00; Secretary of State of SD, notary public, \$30.00; Showtime Networks, affiliate fees, \$68.40; Southern Glazers, liquor, \$238.20.

December 2020 Payroll Totals:

Finance \$7700.31; Gov't Bldg. \$175.95; Police \$36,392.04; Street \$15,674.75; Parks \$4943.25; Liquor Store \$7041.33; Water \$10,319.26; Electric \$39,630.42; Sewer \$12,054.16; Telephone \$52,358.30; Rubble/Recycling \$1605.94; Planning & Zoning \$1000.00; Library \$12,570.35; City Admin \$7446.45; Event Center \$130.50.

Adjournment: As there was no further business, Mayor Anderson adjourned the meeting at 7:51 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi