

**Beresford City Council**  
**Tuesday, January 19, 2021**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Gerald Dahlin, Troy Doeden, Art Schott, Teresa Sveeggen, and Mike Tiedeman

**Also Present:** Jerry Zeimetz, City Administrator and Tom Frieberg, City Attorney

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Boone and seconded by Doeden. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion was made by Doeden and seconded by Sveeggen to approve minutes from the January 4, 2021 meeting. All present Council members voted aye; motion carried.

**Visitors to be Heard:** Scott Klungseth, PRCE Director, informed Council that Beresford has been chosen to host the 12U State baseball tournament to be held July 7-9, 2021. BBSA will work closely with the Parks Dept. to prepare for this event. He also informed Council of an updated quote of \$125,000 for proposed field renovations. The project will take about two weeks to complete and they would like to begin mid- to late-April. BBSA currently has raised about \$45,000 through fundraising. There is money in the 2021 City budget for a fence around the ball park.

Klungseth also reported that PRCE has a grant through the Community Foundation to provide non-English speaking families with classes to learn English through Rosetta Stone at no cost. Classes to learn other languages are also available for a fee. Council thanked Klungseth for the information.

**Department Head/City Administrator Reports:**

- **Chief of Police Michael Schurch**
  - After a brief summary by Chief Schurch, a motion was made by Dahlin to accept the Beresford Police Department's 2020 Annual Report. The motion was seconded by Schott and all present Council members voted aye; motion carried.
  - An updated position description for Sergeant was presented and briefly discussed. Boone made a motion, second by Tiedeman, to adopt the updated position description for Sergeant. All present Council members voted aye; motion carried.
  - Update to Manual: Verbiage regarding use of deadly force was added to the BPD police dept. policy manual. This was done in response to an executive order from President Trump and needs to be approved in order to receive Federal funding. A motion was made by Schott and seconded by Doeden to accept the updated policy regarding use of deadly force. All present Council members voted aye; motion carried.
- **Elaine Johnson – Finance Officer**
  - A motion was made by Dahlin to approve December, 2020 financial reports. Boone seconded the motion and all present Council members voted aye; motion carried.
  - After a brief explanation from Zeimetz, a motion was made by Schott and seconded by Sveeggen to approve the following 2020 Year-End Transfers to SD Public Funds Investment Trust. All present Council members voted aye; motion carried.

**2020 Year-End Transfers**

**2020 Transfer of Funds to SD Public Funds Investment Trust**

Street Department	\$ 75,000.00	Equipment Replacement
Water Department	\$111,950.81	Water Tower Re-Coating Loan Payoff to SDFIT
Library	\$ 5,000.00	Carpet, Air Conditioners, Bathroom Update

Swimming Pool	\$ 5,000.00	Pool Paint
Fire Department	<u>\$ 30,000.00</u>	Payment #5 on Funds Borrowed from FIT for Ladder Truck
<b>Total to SD FIT</b>	<b>\$226,950.81</b>	8/31/2011 (\$192,500) Balance Remaining \$42,500

- Notice of Vacancy: Council was notified the following offices will become vacant due to the expiration of the present term of office: Council Member Art Schott (Ward I), Council Member Gerald Dahlin (Ward 2), Council Member Troy Doeden (Ward 3).

**New Business:**

- Pay Requests: A motion was made by Dahlin and seconded by Sveeggen to approve Pay Request #5 from Altitude Energy in the amount of \$24,201.25 for East Substation construction and West Substation modifications. All present Council members voted aye; motion carried. A motion to approve Pay Request #2 from IES Commercial, Inc. for 115 kV Transmission Line Construction in the amount of \$165,745.59 was made by Doeden and seconded by Dahlin. All present Council members voted aye; motion carried. A motion was made by Sveeggen and seconded by Boone to approve Pay Request #3 from IES Commercial, Inc. in the amount of \$277,398.17 for construction of the 115 kV Transmission Line. All present Council members voted aye; motion carried.
- FEMA Eligibility Determination: Zeimetz informed Council that the City's reimbursement request to FEMA for costs associated with street repairs due to frost boil damage in 2019 was denied. Zeimetz stated that other SD municipalities with similar claims were also denied. The City will not appeal the decision.
- Surplus Property: The Beresford Volunteer Fire Department has a 2007 4' x 8' trailer to be declared as surplus property. A motion was made by Tiedeman and seconded by Schott to table this item. All present Council members voted aye; motion carried. Later in the meeting, Attorney Frieberg informed Council of requirements for declaring this item as surplus property. Sveeggen made a motion to declare the Fire Department's 2007 4' x 8' trailer as surplus property. The motion was seconded by Schott and all present Council members voted aye; motion carried. Doeden, Boone and Dahlin will evaluate the trailer and bring the information to the next meeting for appraisal.
- Part-time Hire: A motion was made by Schott to hire Dayton Saugstad at \$9.45/hour as a part-time employee for Beresford Municipal Liquor Store. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
- Restrooms for Park/Golf Course: A motion was made by Sveeggen, second by Schott, to authorize purchase of the Arapahoe Flush Building from CXT, Inc. for \$136,210.00 for the park. All present Council members voted aye; motion carried. A motion to purchase the Denali restroom from CXT, Inc. for \$66,530.00 for the golf course and bike path was made by Sveeggen and seconded by Schott. All present Council members voted aye; motion carried. Both will be purchased using Sourcewell Contract #030117-CXT.
- Emergency Personnel Parking Request: Discussion was held on a request to post signs prohibiting parking, with the exception of emergency responders, near the Beresford Fire Station. A motion was made by Schott and seconded by Tiedeman to place "No Parking Signs" at N. 10<sup>th</sup> St. and W. Spruce St., adjacent and across from the Beresford Fire Station. After further discussion, it was agreed this may be a temporary situation due to construction in the area and to request local businesses to refrain from parking there. Aye vote: Schott, Nay votes: Boone, Dahlin, Doeden, Sveeggen and Tiedeman; motion failed.

**Executive Session:** A motion was made by Dahlin and seconded by Doeden to enter executive session to discuss personnel at 7:48 p.m. All present Council members voted aye; motion carried.

At 8:55 p.m. Mayor Anderson declared Council back in regular session.

**Department Head Salaries:** On a motion by Doeden, second by Sveeggen, the following Department Head and City Administrator wages were approved effective January 1, 2021. All present council members voted aye; motion carried. City Administrator Jerry Zeimetz, \$102,000 annual; Event Center/Clubhouse Manager Ben Reiter, \$53,000 annual; Parks/Golf Course Supt. Greg Bates, \$56,000

annual; Electric Supt. Mike Antonson, \$84,000 annual; Head Librarian Jane Norling, \$51,500 annual; Liquor Store Manager Maverick Ivarsen, \$16.00/hour; Police Chief Michael Schurch, \$29.00/hour; Street/Water/Sewer Supt. Jeff Heidebrecht, \$34.00/hour; Telephone Dept. General Manager Todd Hansen, \$104,000 annual; Finance Officer Elaine Johnson, \$69,500 annual.

**BMTC General Manager:** The Council will review and discuss options for replacing the BMTC General Manager at the next regular council meeting.

**Payment of Bills:** A motion to approve payment of the following bills was made by Doeden and seconded by Boone. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$45.00; Adams Cable Equip., CATV equip., \$357.50; AFLAC, insurance, \$1591.98; Alliance Comm. Corp., toll settlement, \$406.84; Altitude Energy, east substation, \$24,201.25; Appeara, service, \$412.21; Badger Comm., wireless headsets, \$760.14; Baker & Taylor, books, \$141.08; Ban-Koe Co., fire dept. monitor, \$415.00; Beal Dist., beer, \$1848.55; BEDCO, Hybrid Turkey TIF, \$43,766.68; Beresford Mun. Util., utilities, \$12,850.45; Beresford Republic, publish council minutes, \$148.79; Border States Elec., hardware, \$860.44; CenturyLink, 911 circuit, \$99.13; CHS, fuel, \$740.29;

City of Vermillion, tipping fees, \$5857.86; Core & Main, fittings/meters, \$2931.72; DAD's Auto Repair, service, \$79.41; Dakota Beverage, beer, \$1000.30; Dakota Data Shred, container rent, \$16.00; DENR, certification renewal, \$54.00; ECHO Group, station repair, \$123.00; Ervin Cable Co., FTTH, \$925,850.72; Express Comm., toll settlements, \$3047.48; FARR Tech., FTTH, \$46,306.50; FedEx, shipping, \$15.08; Fiesta Foods, resale, \$71.67; First Choice Recycling, recycling, \$530.00; Fox Sports, affiliate fees, \$3351.54; Frieberg, Nelson & Ask, city attorney, \$4751.35; Graham Tire Co., repair, \$464.00;

Grossenburg Imp., supplies, \$183.57; Harold K. Scholz Co., east substation, \$290,312.88; Heggies Pizza, resale, \$569.10; Hillyard, supplies, \$12.60; IES Comm., east substation, \$443,143.76; Interstate Power Systems, trencher repair, \$227.73; Interstate TRS Fund, TRS fund, \$450.63; JH Larson Co., street lights, \$753.71; Jack's Uniforms, clothing, \$359.60; Jensen Agency, notary, \$50.00; Johnsen H & C, boiler, \$137.76; Johnson Bros. Famous Brands, liquor, \$59.63; KCL Group Benefits, life ins., \$142.80; KVHT FH, towels, \$2700.00; Lewis & Clark RWS, water, \$21,174.06; Lewis Drug, supplies, \$2.99;

Madison Group, FTTH equip., \$14,750.00; Menards, tools, \$333.98; Mid America Comp. Corp., billing fee, \$2976.94; Mid-States Org. Crime Info, membership fees, \$100.00; Missouri River Energy Services, annual fee, \$4834.56; Muller Auto Parts, vehicle repair, \$468.66; National Cable Tele., affiliate fee, \$5.88; Northern Plains Lumber, wood, \$91.66; Office Depot, supplies, \$47.59; Olson's Ace, supplies, \$864.40; Patriot Comm., FTTH, \$7066.00; Pederson Machine, repair, \$95.23; Pro-Vision Sol., cameras, \$12,075.42; Quill Corp., supplies, \$235.65; Randy's Handyman Serv., repair, \$94.69;

Roo's Sanitation, disposal service, \$4800.00; Rovi Guides, guides, \$627.05; SD Assn. of Rural Water Systems, locate leak, \$100.00; SD Dept. of Env., wastewater fee, \$2500.00; SD Dept. of Health, lab fees, \$807.00; SD State Treasurer, telecom relay service, \$95.45; SDN Comm., internet, \$1657.82; Sturdevant's Auto Parts, supplies, \$19.57; The Penworthy Co., books, \$241.78; Thermo King, parts, \$86.53; Toast, CC fees, \$266.75; Total Stop Conv. Store, fuel, \$1557.17; Universal Pub., Super 8 crossroad, \$145.00; US Foods, food, \$558.11; Vantage Point, CALEA, \$160.00; Vast Broadband, service, \$54.06;

Washington Nat'l Ins., insurance, \$113.95; Waterman Backhoe, service, \$255.10; Wellmark BC/BS, insurance, \$33,213.90; Wells Fargo Fin. Leasing, equipment payment, \$27,126.51; WESCO Dist., supplies, \$118.75; Nexstar Broadcasting, affiliate fees, \$147.22; Wholesale Supply Co., supplies, \$596.40.

**Adjournment:** As there was no further business, Mayor Anderson adjourned the meeting at 8:57 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi