

BERESFORD CITY COUNCIL

Monday, April 5, 2021

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

Members Present: President Gerald Dahlin presiding, Troy Boone, Troy Doeden, Art Schott, Teresa Sveeggen, Mike Tiedeman

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; Tom Frieberg, City Attorney; Jeff Heidebrecht, Street/Water/Sewer Supt.; Michael Schurch, Police Chief; Jane Norling, Librarian

Absent: Mayor Nathan Anderson

Adopt Agenda: A motion was made by Tiedeman, seconded by Sveeggen, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Approve Minutes: A motion to approve minutes from the March 15, 2021 meeting was made by Doeden and seconded by Boone. All present Council members voted aye; motion carried.

Visitors

Beresford Chamber of Commerce: Joanne Paulsen and Darla Jacob shared information about activities and anticipated costs for the Old-Fashioned Weekend scheduled for July 30-August 1, 2021. Council agreed to support the event with the \$3500 subsidy in this year's budget.

Committee/Mayor Reports: Schott reported that the Street Committee (Doeden, Schott and Dahlin) met with Street Supt. Heidebrecht to discuss the community chip seal bid proposal and also with Golf Course Manager Reiter and Parks Supt. Bates to discuss the crack sealing quote.

Department Head and City Administrator Reports

- BPD Police Chief Michael Schurch made a recommendation to promote Police Officer Michael Meinzer to Police Sergeant. A motion was made by Doeden to accept the recommendation to promote Officer Meinzer to Police Sergeant at \$26.75/hour, effective immediately. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- Librarian Jane Norling shared a brochure that highlights statistics and program information from the Beresford Public Library's 2020 Annual Report. Council thanked Norling for the information.

Old Business

- Beresford Area Radio Flyers: Following an update from City Administrator Zeimetz, a motion was made by Sveeggen to approve the Beresford Area Radio Flyers' request to increase their current flying field size by approximately 2¼ acres in the Fall of 2021. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- Community Chip Seal Opportunity: Discussion was held on the proposal from Brosz Engineering for a community chip sealing program. City Administrator Zeimetz researched the proposal and shared his findings with Council and Street Supt. Heidebrecht informed Council how this proposal would benefit the City. A motion to accept the contract from Brosz Engineering for community chip sealing for 2021 was made by Tiedeman and seconded by Schott. All present Council members voted aye; motion carried.

New Business

- Pay Request #6: A motion to approve Pay Request #6 for \$108,021.48 to IES Commercial, Inc. for the 115 kV transmission line construction project was made by Doeden and seconded by Tiedeman. All present Council members voted aye; motion carried.

- Subsidy Draw Down Request: A motion was made by Doeden to approve the budgeted \$2500 subsidy draw-down request from the Beresford Community Cupboard. The motion was seconded by Schott and all present Council members voted aye; motion carried.
- Crack Sealing: Discussion was held on costs to crack seal asphalt parking lots, cart paths and bike paths. A motion was made by Doeden and seconded by Schott to accept the quote of \$33,641.99 from Parking Lot Improvement. All present Council members voted aye; motion carried.
- Step-Pay Increase: Following recommendation from Finance Officer Johnson, Sveeggen made a motion to approve a step-pay increase to \$18.62/hr. for Finance Assistant Alison O'Connell, effective March 30, 2021. The motion was seconded by Tiedeman and all present Council members voted aye; motion carried.
- Seasonal Hires: A motion was made by Schott, seconded by Tiedeman, to hire the following as seasonal employees for the Parks, Golf Course, Electric Dept., or Street Dept.: Kent Anderson, \$9.45/hr.; Ryne Klungseth, \$9.45/hr.; Adyson Hanson, \$9.45/hr.; Matthew Vasser, \$9.45/hr.; Tyler Lewison, \$13.55/hr.; Amber Sorensen, \$9.45/hr.; Max Orr, \$9.45/hr.; Larry Boden, \$11.10/hr.; Tyler Kropuenske, \$13.35/hr.; Bill Sebern, \$27.40/hr.; Garrett Knudson, \$9.45/hr. All present Council members voted aye; motion carried.

Travel Requests: A motion was made by Boone and seconded by Sveeggen to approve the following travel request. All present Council members voted aye; motion carried.

- Library Institute, Aberdeen, June 6-11, Crist

Payment of Bills: A motion to approve payment of the following bills was made by Doeden and seconded by Boone. All present Council members voted aye; motion carried.

3D-Virtual Realty, virtual tour, \$480.00; Aaron's Pro Window Cleaning, service, \$45.00; Adtran, maint. contract, \$375.00; AFLAC, insurance, \$1591.98; Alphagraphics, golf cart stickers, \$174.29; Appeara, service, \$781.80; Applied Software, computer, \$1974.94; ARC Fabricators, parts, \$222.13; Azar Comp. Software, digital service ctr., \$250.00; Baker & Taylor, books, \$420.65; Beal Dist., beer, \$4356.65; Beresford Cablevision, CATV bill, \$436.15; BMTC, monthly billing, \$2315.68; Beresford Mun. Utilities, utility bill, \$14,742.64; Beresford Rep., annual report, \$1035.59; Big 10, affiliate fees, \$142.20;

Beresford Com. Food Cupboard, subsidy, \$2500.00; Butler Machinery, maint., \$46.15; Canon Fin. Serv., copier, \$177.00; CDW Gov't, resale, \$133.06; Center Point Large Print, book, \$27.27; Chesterman, resale, \$669.13; City of Beresford, Bridges Bev. License, \$150.00; Colonial Life, insurance, \$31.04; Consortia, consulting fees, \$3500.00; Continental Research Corp., supplies, \$429.34; Cool Change Repair, faucet repair, \$233.01; Core & Main, sewer repair, \$273.17; Cummins Central Power, inspection, \$455.18; Dakota Beverage, beer, \$2221.40; Dakota Data Shred, receptacle, \$16.00;

Dakota Fluid Power, coupler, \$309.66; Dakota Riggers & Tool, inspection, \$270.61; Dell Marketing, computer, \$1128.64; DGR Engineering, east substation, \$10,731.72; Extreme Clean, cleaning, \$650.00; Fiber Ring Pooling Assn., pooling fees, \$2230.33; Fiesta Foods, resale, \$329.55; Flowers by Bob, memorial, \$35.00; Fox Sports, affiliate fees, \$3479.80; Goldfield Telecom, FortiGate, \$1168.55; Grossenburg Imp., supplies, \$465.95; Heartland Payment Systems, CC fees, \$201.09; Heggies Pizza, resale, \$467.20; IES Commercial, east substation, \$108,021.48; Jack's Uniforms, clothing, \$37.90;

Johnsen H&C, repairs, \$1254.59; Johnson Bros. Famous Brands, liquor, \$1653.33; K&M Tire, tires, \$770.00; KCL Group Benefits, insurance, \$142.80; KTTW Fox, affiliate fees, \$27.30; LECA, annual assessment, \$2777.00; Lewis & Clark RWS, water, \$19,676.42; Lumen, toll settlement, \$64.18; Don Lundgren, refund, \$787.38; Madison Group, FTTH, \$10,383.41; Maxwell Food Equip., supplies, \$57.72; Mid America Computer Corp., billing fees, \$2914.46; MidAmerican Energy Co., natural gas, \$3117.78; Midwest Tape, DVDs, \$183.39; Midwest Turf & Irrigation, parts, \$1603.77;

MRES, sup. power, \$170,613.92; Muller Auto, repair/supplies, \$1165.46; Nat'l Cable Tel., affiliate fees, \$28,394.42; Nexstar Broadcasting, affiliate fees, \$3214.80; Northern Plains Lumber, hardware, \$196.56; Office Depot, supplies, \$424.36; Olson's Ace Hardware, supplies, \$1146.83; Overdrive, books, \$245.79; Patriot Comm., FTTH, \$26,862.00; Pinnacle Pub., directories, \$6305.06; Pitney Bowes, lease, \$578.82; Power & Tel, transmission equip., \$3437.21; Prairie Comm., fuel, \$1075.00; Prinsco, repair, \$162.95; Quill Corp., supplies, \$123.21; LaDonna Reit, refund, \$349.38;

Ben Reiter, mileage, \$55.44; Republic Nat'l Dist., liquor, \$1361.68; Rovi Guides, guides, \$627.05; SD Dept. of Rev., Bridges Bev. License, \$150.00; SD Library Assn., membership, \$317.00; SD Public Health Lab, water testing, \$230.00; SD Dept. of Revenue, sales tax, \$26,216.90; SD Epath, E911 surcharges, \$682.50; SDN Comm., route set, \$911.73; Sioux Falls Two-Way

Radio, repair, \$15.99; Sioux Valley News, subscription, \$35.00; Southeastern Elec. Coop, electricity, \$637.36; Southern Glazers, liquor, \$776.35; Betty Swanson, refund, \$33.67; Billy Thomas, permit refund, \$40.00; Total Stop, fuel, \$2390.27;

UPS, shipping fees, \$132.00; US Foods, food, \$1478.22; Utilismart Corp., service contract, \$1530.75; Vantage Point, CALEA, \$160.00; Verizon Wireless, cell phones, \$862.44; Wellmark BC/BS, insurance, \$34,049.05; Wells Fargo, CC charges, \$5236.60; WESCO Dist., supplies, \$1902.73; Wholesale Supply Co., resale/supplies, \$776.46; Xigent Solutions, license, \$217.75; Zinco Supply, chemicals, \$3210.00; Shane Zylstra, refund, \$28.22.

March 2021 Payroll Totals:

Finance \$5374.40; Gov't Bldg. \$142.43; Police \$21,419.89; Street \$11,558.24; Parks \$3563.86; Liquor Store \$4627.59; Water \$7186.65; Electric \$26,736.90; Sewer \$7319.13; Telephone \$61,844.21; Rubble/Recycling \$861.37; Planning & Zoning \$1125.00; Library \$8563.02; City Admin \$7884.80; Golf Course \$2657.46; Clubhouse \$6274.32; Event Center \$135.05.

Adjournment: As there was no further business, President Dahlin adjourned the meeting at 7:45 p.m.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi