

Beresford City Council

April 6, 2020

Beresford City Council met in regular session in City Council Chambers on April 6, 2020 at 7:00 p.m.

Members Present: Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott and Teresa Sveeggen.

Also Present: Elaine Johnson, Finance Officer; Jerry Zeimetz, City Administrator; and Tom Frieberg, City Attorney.

Adopt Agenda: A motion was made by Dahlin, and seconded by Boone, to adopt the agenda as amended. All present Council members voted aye; motion carried.

Minutes: A motion was made by Doeden and seconded by Boone to approve the minutes from the March 16, 2020 regular meeting. All present Council members voted aye; motion carried. A motion to approve the minutes from the March 18, 2020 special meeting was made by Boone and seconded by Sveeggen. All present Council members voted aye; motion carried. Boone made the motion, seconded by Doeden, to approve the minutes from the March 26, 2020 special meeting. All present Council members voted aye; motion carried.

Visitors to be Heard

- William Shorma, a candidate for the SD House of Representatives for District 16, introduced himself to the Council and shared some background information. Council thanked him.
- Jared Olson addressed the Council regarding proposed changes to Ordinance 7.09 regarding golf carts. After lengthy discussion and suggested changes in verbiage, the first reading of Ordinance 2020-02 – Golf Carts, was held and placed on file at City Hall.
- Pat Carey from Banner Engineering presented a Wastewater Facility Plan to address excessive wastewater discharge and changes required by the SD DENR. Discussion was held on the plan, some alternatives, and a tentative timeline. The City will move forward with scoping sewer lines to discern problem areas and decide how to proceed when that information has been reviewed.

Department Head Reports

- **Mike Antonson – Electric Supt.**
 - **Bids for East Substation Project:** DGR Engineering reviewed all bids received and noted omissions/errors in some of the bids and recalculated bid totals. A motion was made by Doeden, and seconded by Schott, to accept the bid from Altitude Energy in the amount of \$1,643,943.72 for East Substation construction and West Substation modifications. All present Council members voted aye; motion carried. All bid results are on file at City Hall.
 - **Advertisement for Bids:** A motion was made by Dahlin to authorize advertisement for bids to furnish transmission line materials for the Substation/Transmission Line Project. The motion was seconded by Doeden and all present Council members voted aye; motion carried.
 - **Request to Purchase Wire off City of Brookings Bid:** A motion to purchase 350 KCMIL primary wire off City of Brookings bid was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried. All bid documents are on file at City Hall.
 - **Step Pay Increase:** A motion was made by Schott and seconded by Boone to approve the step-pay increase for Tucker Foxhoven, bringing his salary to \$29.34/hr, due to completion of the third book of the Merchant Training Program. All present Council members voted aye; motion carried.
- **Jeff Heidebrecht – Street/Water/Sewer Supt.**
 - **Updated Proposal:** An updated proposal from Hydro-Klean to conduct pipeline inspection was reviewed and discussed. A motion was made by Doeden and seconded by Schott to accept the proposal from Hydro-Klean in the amount of \$46,650.00 to inspect 80,000 linear feet of sewer mains to begin in 2020 and complete in 2023. All present Council members voted aye; motion carried.

- **Elaine Johnson – Finance Officer**
 - February 2020 financial report: After a brief explanation of financial reports, a motion was made by Boone to accept February 2020 financials as presented. Motion seconded by Dahlin and all present Council members voted aye; motion carried.
 - City Election: As per HB 1298, the City election scheduled for April 14 has been postponed due to COVID 19 concerns. Options for rescheduling were discussed. Doeden made a motion to hold a combined election with Union County on June 2, 2020 (if approved by County officials); an alternate date of June 9, 2020 was chosen in the event that a combined election is not possible. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
- **Jerry Zeimetz – City Administrator**
 - **Updated City Response to COVID 19:** Zeimetz stated he has had several discussions with government officials and Parks Dept. heads in neighboring cities, as well as reviewed policies adopted by other cities in our region. Following discussion, it was agreed to close playground equipment, restrooms and shelters in the City Parks for the foreseeable future to help prevent the spread of COVID 19. Signs will be posted on playground equipment in the City Park, as well as baseball diamonds. No organized team practices will be held during April (this will be re-addressed in May). An opening date for the swimming pool will be decided as more information becomes available. The Bridges inside clubhouse will remain closed to bar and grill customers. Golfers may utilize the course but are asked to follow CDC guidelines. The Municipal Liquor Store will remain closed with the exception of off-sale liquor purchases. Police Chief Schurch will monitor weekend “cruising” activity to ensure groups are not gathering. Due to the anticipated decrease in revenue, all City Departments are asked to make only essential purchases and avoid overtime pay to help cut expenses. Options for disaster relief money from the Federal Government will be explored and utilized when available.

Old Business:

- **Review Bids for Crushed Gravel & Sub-Base Material:** The low bid of \$9.75/ton received from Boyer Sand & Gravel was rejected after review of the material indicated it did not meet specifications. A motion was made by Schott and seconded by Doeden to accept the bid from Rechnagel Construction for Crushed Gravel & Sub-Base Materials at \$10.25/ton. All present Council members voted aye; motion carried.

New Business:

- **Step Pay Increase:** A motion was made by Boone to approve a step pay increase to \$16.81/hour for Finance Assistant Alison Krieger and to remove her from probationary status. The motion was seconded by Dahlin and all present Council members voted aye; motion carried.
- **Police Dept. Hire:** Upon recommendation from Police Chief Schurch, Schott made a motion, that was seconded by Sveeggen, to hire Alex Defries at \$19.56/hour as a full-time police officer. All present Council members voted aye; motion carried.
- **Seasonal Hires for Bridges Golf Course, Parks and Pool:** Superintendent Kelly Knutson submitted a list of prospective lifeguards, pool attendants, parks & golf course seasonal workers and a suggested wage. Schott made the motion, seconded by Dahlin, to hire 2020 seasonal Golf/Parks/Pool Dept. employees as listed below. All present Council members voted aye; motion carried. Pool positions are subject to the pool opening in 2020.
 - 2020 Lifeguards (all wages are per hour): Grace Boone, Manager, \$12.75; Sydnie Boone, \$9.65; Gabrielle Engbarth, \$9.50; Isabelle DeLay, \$9.35; Anna Atwood, \$9.35; Lacey Mockler, \$9.35; Gage Lyle, \$9.35; Laura Bogue, \$9.30 (pending certification) and Cait Savey, \$9.30 (pending certification).
 - 2020 Pool Attendants (all wages are per hour): Alana Bergland, \$9.30; Katie Knutson, \$9.30; Kaden Anderson, \$9.30; Gaval Valder, \$9.30; Kelsie Knutson, \$9.30.
 - 2020 Park and Golf Seasonal (all wages are per hour): Cait Savey, \$9.75; Cali Boden, \$9.35; Oliver Doeden \$10.00; Hayden Wilson, \$9.35; Tyler Lewison, \$12.50; Larry Boden, \$10.75.
- **Seasonal Hire for Public Works:** Motion by Schott, seconded by Dahlin to hire Tyler Kropuenske at \$13.00/hr. as a seasonal Street Dept. employee (change from ground/maintenance to maintenance/repair). All present Council members voted aye; motion carried.

- **Subsidy Drawdown Requests:**

- A motion was made by Dahlin and seconded by Boone to approve the 2020 budgeted subsidy drawdown request from Beresford Community Bus for \$8000. All present Council members voted aye; motion carried.
- Sveeggen made the motion, seconded by Dahlin, to approve the 2020 budgeted subsidy drawdown request from Beresford PRCE in the amount of \$27,000. All present Council members voted aye; motion carried.
- The drawdown request received from the Beresford Baseball Softball Association for \$10,000 was tabled.

Payment of Bills: A motion to pay the following bills was made by Sveeggen and seconded by Doeden. All present Council members voted aye; motion carried.

AFLAC, ins., \$1721.46; Appera, service, \$670.25; Azar Comp. Software, digital service center, \$250.00; Baker & Taylor, books, \$877.75; Batteries Plus, resale, \$181.80; Beal Dist., beer, \$3186.15; Beresford Cablevision, CATV bill, \$556.50; Beresford Com. Bus, 2020 subsidy, \$8000.00; Beresford Com. Ed, 2020 subsidy, \$27,000.00; BMT, monthly billing, \$2309.75; Beresford Mun. Util., utilities, \$13,367.96; Big 10, affiliate fees, \$141.78; Border States Elec., resale, \$911.00; BW Ramkota, lodging, \$77.00; Canon Fin. Serv., copier contract, \$177.00; Carlson's Body Shop, battery, \$657.00;

Centerville Farm & Auto, batteries, \$268.22; CenturyLink, 911 circuit, \$92.14 and toll, \$62.49; Chesterman, supplies, \$105.00; City of Vermillion, tipping fees, \$5737.41; Colonial Life, ins., \$31.04; Consortia, consulting fees, \$3500.00; Core & Main LP, curb stop, \$169.38; Cummins Central Power, inspection/generator, \$1529.16; Dakota Beverage, beer, \$1634.70; Dakota Data Shred, container rent, \$16.00; DGR Engineering, East Substation engineering, \$39,656.00; Eastway Auto, repair, \$874.10; EFTPS, fed. excise tax, \$676.18; Extreme Cleaning, serv., \$460.00; Fiber Ring Rev., pooling fees, \$5803.48;

Fiesta Foods, supplies, \$386.65; Flowers by Bob, memorial, \$30.00; Fox Sports Net Worth, affiliate fees, \$3546.75; Cengage Lrng., books, \$220.90; Goldfield Telecom, internet supplies, \$501.13; Graham Tire Co., tires, \$303.74; Gray Television Gr., affiliate fees, \$4603.50; Hancock, Terence & Whitney, refund, \$26.55; Heartland Pymt. Systems, CC fees, \$237.14; Heggies Pizza, resale, \$323.52; Interstate TRS Fund, TRS fund, \$541.43; Jack's Uniforms, clothing, \$292.79; Jet Truck Plaza, fuel, \$97.13; Johnsen H&C, service, \$234.69 and \$142.86; Johnson Bros. Famous Brands, liquor, \$324.68 and \$694.75;

KTTW Fox, affiliate fees, \$1911.20; LECA, toll settlement, \$46.00 and annual funding assessment, \$2777.00; Lewis & Clark RWS, water, \$20,086.10; Locators & Supplies, cable repair, \$106.93; Loren Fischer, disposal service, \$5375.00; McLeod's Printing, election sup., \$78.73; Mid America Comp. Corp., billing fees, \$2575.13; MidAmerican Energy, natural gas, \$1888.37; Midwest Tape, DVDs, \$188.19; Missouri River Energy, supplemental power, \$155,500.73; Muller Auto Parts, repair/supplies, \$1427.47; National Cable Television, affiliate fees, \$22,101.51; NY Life, insurance, \$108.00;

Nexstar Broadcasting, affiliate fees, \$2636.50; Northern Plains Lumber, side boards, \$44.40; Office Depot, supplies, \$36.89; Olson's Ace Hardware, supplies, \$714.42; Overdrive, electronic books, \$509.64; Petty Cash-Imprest Fund, replenish imprest fund, \$293.66; Pitney Bowes, meter lease, \$578.82 and postage, \$3030.00; Printing Plus, forms, \$443.50; Quill Corp., supplies, \$104.95; Ramkota, lodging, \$183.98; Republic Nat'l Dist., Liquor, \$1766.90; Chris Schmitz, refund, \$41.90; SD Dept. of Rev., sales tax, \$29,337.99; SD EPath, E911 surcharge, \$768.75; SD Public Health, lab test, \$162.00;

SD State Treas., telecommunication relay service, \$106.70; SDN Comm., route set delivery, \$550.99; Showtime Networks, affiliate fees, \$123.12; SF Two-Way Radio, shipping fee, \$14.99; Sioux Valley News, news, \$35.00; SomosGov, Fair Share Plan, \$33.88; Southeastern Elec., electricity, \$615.88; Southern Glazer's, liquor, \$278.75; SpotOn, CC fees, \$60.00; Stuart C. Irby, bolts, \$280.00; Sturdevants, battery, \$158.08; Swiden Dist., resale, \$137.42; Total Stop, fuel, \$1307.82; Twite Const., repair, \$66.36; UPS, shipping, \$291.43; USAC, schools/libraries, \$1994.80; Verizon, cell phones, \$1183.67; Wellmark BC/BS, health ins., \$36,046.37; Wells Fargo, CC charges, \$2064.86; Wholesale Supply Co., supplies/resale, \$86.90.

March 2020 Payroll Totals: Finance \$5,133.54; Gov't Bldg. \$160.65; Police, \$19,598.84; Street, \$9373.54; Parks, \$2969.48; Liquor Store \$5277.86; Water \$5928.02; Electric, \$24,847.88; Sewer \$8259.53; Telephone \$34,264.35; Rubble/Recycling \$887.88; Planning & Zoning \$750.00; Library \$9381.45; City Administrator \$7557.24; Golf Course \$4814.52; Clubhouse \$5271.38.

Adjournment: A motion to adjourn the meeting at 9:21 p.m. was made by Dahlin and seconded by Boone. All present Council members voted aye; motion carried.

Elaine Johnson, Finance Officer
Recorded by Kathy Stuessi