

**Beresford City Council**  
**Monday, January 21, 2020**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Steve Cain, Gerald Dahlin, Troy Doeden, Art Schott, and Teresa Sveeggen.

**Also present:** Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator and Tom Frieberg, City Attorney.

**Adopt Agenda:** A motion was made by Doeden and seconded by Sveeggen to adopt the agenda as presented. All present Council Members voted aye; motion carried.

**Minutes:**

- A motion to approve the minutes from the January 6, 2020 Council Meeting was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried.
- A motion to approve the minutes from the January 15, 2020 Special Meeting was made by Boone. The motion was seconded by Doeden and all present Council Members voted aye; motion carried.

**Public Hearing:** A motion was made by Schott and seconded by Sveeggen to approve a one-day malt beverage license for January 25, 2020 at the Fire Station for the Beresford Volunteer Fire Department. All present Council Members voted aye; motion carried.

**Department Head Reports:** Finance Officer Johnson presented financial reports for December 2019. After brief discussion, a motion was made by Dahlin and seconded by Cain to approve December 2019 Financials. All present Council Members voted aye; motion carried. After discussion, a motion to approve budget transfers #1-5 (listed below) was made by Sveeggen and seconded by Doeden. All present Council Members voted aye; motion carried.

	<u>Debit</u>	<u>Credit</u>
1) Transfer from GF-Gross Receipts Tax		\$ 353,283.48
Transfer to Golf Course	\$ 291,694.27	
Transfer to Liquor Store	\$ 61,589.21	
2) Transfer from Electric		\$1,210,000.00
Transfer to East Substation	\$1,210,000.00	
3) Transfer to cover Water Tower Shortage		
Transfer from Water SDFIT Acct.		\$ 384,000.00
Transfer to Water Checking	\$ 384,000.00	
4) Transfer from GF-Gross Receipts Tax		
Transfer from GF-Gross Receipts Tax		\$ 140,000.00
Transfer to Golf Course	\$ 104,000.00	
5) Transfer from 2 <sup>nd</sup> Penny		\$ 82,000.00
Transfer to Debt Serv – Clubhouse	\$ 82,000.00	

**Old Business:**

- **FEMA Funding:** Zeimetz discussed an email received from FEMA stating our request for funding for street repairs is ineligible because repair due to frost boil is considered “routine maintenance.” Since the number of repairs is significantly higher than usual, this decision will be contested and additional information will be provided in an attempt to secure funding from FEMA.

**New Business:**

- **Police Dept. Surplus Equipment:** A motion was made by Schott and seconded by Dahlin to declare various items from the Beresford Police Dept. as surplus property for disposal (a complete list is available at City Hall). All present Council Members voted aye; motion carried.

- **SD Highway 46 Street Sweeping Contract:** Schott made a motion, seconded by Boone, to authorize Mayor Anderson to sign the 2020 Street Sweeping Contract with the SD DOT to sweep Hwy 46. The contract is for 50 hrs. at \$100/hr. All present council members voted aye; motion carried.
- **Step Pay Increase:** Upon recommendation from Electric Supt. Antonson, a motion was made by Dahlin and seconded by Doeden to approve a step-pay increase for Tucker Foxhoven to \$26.17/hour and remove him from probationary status, effective January 21, 2020. All present Council Members voted aye; motion carried.
- **Part-Time Employee Wage Increases:** A motion was made by Cain and seconded by Sveeggen to approve the following part-time employee wage increases based on their employment anniversary date (all wages are hourly): Jeff Cordell \$10.94; Joseph Mattson, \$20.00; Michael Meinzer, \$20.00; Scott Roberts, \$20.00; Kavin Swearingen, \$20.00; Adrian Hoesli, \$20.00; Rick Akland, \$10.68; and Geraldine Fitzgerald, \$12.92. All present Council Members voted aye; motion carried.

**Executive Session:** A motion to enter into executive session at 7:23 p.m. to discuss personnel matters was made by Dahlin and seconded by Boone. All present Council Members voted aye; motion carried. At 7:57 p.m. Mayor Anderson declared the Council out of executive session.

**Department Heads Wages:** A motion was made by Sveeggen and seconded by Doeden to approve the following wages for Department Heads: City Administrator, Jerry Zeimetz, \$98,244 annual salary; Finance Officer, Elaine Johnson, \$66,736 annual salary; Telephone Gen. Mgr., Todd Hansen, \$100,077 annual salary; Electric Supt., Michael Antonson, \$82,400 annual salary; Parks/Golf Course Supt., Kelly Knutson, \$58,375 annual salary; Event Center/Clubhouse Mgr., Benjamin Reiter \$49,500 annual salary; Street/Water/Sewer Supt., Jeff Heidebrecht, \$32.74/hr; Police Chief, Michael Schurch, \$28.00/hr; Liquor Store Manager, Denise Akland, \$21.78/hr; Head Librarian, Jane Norling, ~~\$23.55/hr~~; \$50,000/year. *(Corrected at 02-03-20 Meeting)*

**Discussion & Information Items:**

- **2019 Building Permits:** Zeimetz presented a summary of building permits issued during 2019. There were 95 building permits attained with 80 in Union County and 11 in Lincoln County. The value of the permits was \$2,546,418.00 with 4 new construction homes.

**Payment of Bills:** A motion was made by Doeden and seconded by Sveeggen to approve payment of the following bills. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$45.00; Alliance Comm. Corp., toll settlement, \$359.08; Benjamin Fahlberg, catering, \$1127.50; Badger Comm., resale, \$141.27; Baker & Taylor, books, \$496.47; Ban-Koe Co., monitor, \$415.00; Banner Assoc., east substation, \$312.00; Beal Dist., beer, \$957.55; Beresford Republic, subscription, \$243.99; Big 10, affiliate fees, \$142.48; CDW Gov't, resale, \$150.66; Center Point Large Print, books, \$23.25; CenturyLink, 911 circuit, \$100.22; Chesterman Co., supplies, \$207.25; CHS, fuel, \$1675.20; Clubhouse Hotel, lodging, \$141.00; Annie Crist, Conference, \$80.92; Dakota Beverage, beer, \$205.40; DENR, Certification Renewal, \$54.00;

DGR Engineering, east substation, \$43,614.00; Express Comm., toll settlement, \$2678.45; Farm & Home Pub., plat book, \$60.53; Farmers Lumber, door repair, \$122.70; FARR Tech., engineering fees, \$13,407.99; First Dakota Nat'l Bank, annual HSA fee, \$500.00; Fox Sports, affiliate fees, \$3462.90; Cengage Learning, books, \$69.97; Heartland Payment Systems, CC fees, \$227.75; Heggies Pizza, resale, \$217.50; Hillyard, operating supplies, \$109.18; iconective, LLC, operating expense, \$47.19; Johnsen H&C, service, \$244.90; Johnson Bros. Famous Brands, liquor, \$720.91; KCL Gr. Benefits, life ins., \$132.60; KVHT FM, advertising, \$1877.00; Lewis & Clark RWS, lobby fees, \$914.00;

Loffler, copier contract, \$345.46; Maxwell Food Equip., operating supplies, \$85.23; MicroMarketing, books, \$142.47; Mid-States Org. Crime Info, 2020 dues, \$100.00; Midwest Tape, DVDs, \$67.47; Midwest Turf & Irr., equip. repair, \$907.21; MN Mun. Util. Assoc., safety program, \$3487.50; NY Life, group ins., \$108.00; Olson's Pest Tech., service, \$60.00; Overdrive, electronic books, \$201.20; Prairie Comm., fuel, \$350.00; Ben Reiter, mileage/supplies, \$74.18; Republic Nat'l Dist., liquor, \$1880.81; Restaurant Equip. Repair, ice machine, \$3220.01; Rovi Guides, guides, \$608.79; SD Dept. of Env., wastewater fee, \$2500.00; SD DMV, title fee, \$15.00; SDN Comm., Infinera Maint., \$6580.40;

Showtime, affiliate fees, \$117.81; Sigler Fire Equip., operating supplies, \$97.00; SD One Call, locate fees, \$90.30; Southern Glazers, liquor, \$319.15; Sturdevant's Auto Parts, equipment repair, \$166.93; The Pennworthy Co., books, \$216.27; US Foods, food, \$1256.62; Vantage Point, CALEA, \$160.00; Vast Broadband, service, \$52.07; Washington Nat'l Ins. Co., group ins., \$234.85; Wellmark BC/BS, group health ins., \$35,909.57; WF Fin Leasing, equipment payment, \$27,126.51; WESCO Dist., shop light, \$108.97; Tower Dist. Co., affiliate fees, \$151.54; Wholesale Supply Co., supplies/resale, \$452.08; Jerry Zeimetz, mileage, \$300.00; Zuercher Tech., service contract, \$4730.47.

**Adjournment:** A motion to adjourn the meeting at 7:59 p.m. was made by Dahlin and seconded by Doeden. All present Council Members voted aye; motion carried.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi