

**BERESFORD CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, February 6, 2023 5:00 P.M.  
Beresford City Council Chambers – 103 N. 3<sup>rd</sup> St.**

[1] – Pledge of Allegiance

[2] – Call to Order & Roll Call

[3] – Adopt Agenda

[4] – Approve Minutes – January 17, 2023

[5] – Executive session - Personnel

[6] – Visitors to be heard

[7] – Committee/Mayor Report

[8] – Department Head and City Administrator Reports

- Ben Reiter – Golf Course Clubhouse & Event Center Manager
  - Resolution 2023-04 – Sets Golf Course Fees
  - Event Center Fees
  - Clubhouse remodel update

[9] – Old Business

- 2nd Reading and adoption of Ordinance 2023-02 An Ordinance Regulating Small Solar Power Facilities
- Resolution 2023-03 – Building Permit Reapplication Fees

[10] – New Business

- Full-time Telephone Technician 1 hire
- 2023 Multi Community Asphalt Surface Treatment agreement with Brosz Engineering
- Appoint new Golf Course Supt.
- Approve engagement letter with ELO CPA's & Advisors for 2022 audit
- 2023 Street Sweeping Contract with SDDOT
- 2023 City Administrator and Department Head Salaries
- City Hall rear door access

[11] – Discussion & Information Items

- Beresford ballfield addition project – bids to be opened Feb. 16 at 2:10 p.m.
- Lincoln County reappraisal notices
- Next City Council meeting February 21 due to Presidents Day Holiday

[12] – Approval of Travel Requests

- Public power and legislative days with SDMEA, Pierre, March 1-2, Antonson
- Golf Course Supt. Assoc. Golf Conference, Sioux Falls, March 7-8, Strand
- Annual Asphalt Conference, Oacoma, Feb. 15-16, Heidebrecht,

[13] – Payment of Bills

[14] – Adjournment

Welcome to your City Council Meeting

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved and public hearings are held, the mayor will ask if any visitors wish to be heard. Any item **NOT** on the agenda may be discussed. Items requiring action will then be placed on the next city council agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The mayor may recognize you if you raise your hand. Please state your name and address for the city minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

If you would like to join the meeting via Zoom, please follow the instructions below.

Topic: Beresford City Council Special Meeting

Time: February 6, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5460780834?pwd=bittbHg1QjJ5SDYxaUFOb0VGZ3crQT09>

Meeting ID: 546 078 0834

Passcode: Beresford

Dial by your location

+1-253-205-0468 US

**BERESFORD CITY COUNCIL**  
**Tuesday, January 17, 2023**

The Beresford City Council met in regular session in City Council Chambers at 7:00 p.m. The pledge of allegiance was recited.

**Members Present:** Mayor Nathan Anderson presiding, Troy Boone, Will Roelke, Art Schott (entered at 7:20 p.m.), Eli Seeley, Teresa Sveeggen, Mike Tiedeman

**Also Present:** Elaine Johnson, Finance Officer, Jerry Zeimetz, City Administrator; Austin Felts, City Attorney

**Adopt Agenda:** A motion to adopt the agenda as presented was made by Sveeggen and seconded by Tiedeman. All present Council members voted aye; motion carried.

**Approve Minutes:** A motion to approve the January 3, 2023 regular meeting minutes was made by Boone and seconded by Roelke. All present Council members voted aye; motion carried.

**Visitors to be Heard:** Beresford Chamber of Commerce representatives Jon Erlandson, Carrie Olson and Joanne Paulsen were present to discuss a job fair they plan to host with the SD Dept. of Labor. The tentative date for this event is February 18, 2023. A flier with information about the job fair will be included with the February utility bill and the event will be promoted through social media.

**Department Head and City Administrator Reports**

- **Austin Hansen, BeresfordTel GM:** Mayor Anderson declared a recess at 7:12 p.m. to enter into a Beresford Cablevision annual meeting. Council reconvened at 7:26 p.m.
- **Michael Schurch, Police Chief:** Chief Schurch was present to answer questions following a brief summary of the Beresford Police Department's 2022 Annual Report. Schott made a motion, second by Sveeggen, to approve the Beresford Police Department's 2022 Annual Report. All present Council members voted aye; motion carried.
- **Elaine Johnson, Finance Officer:** Johnson shared information about the December 2022 financial reports. Johnson noted that SD FIT interest accrued in 2022 was \$14,975.30, compared to \$39.45 received in 2021. Following discussion, a motion was made by Schott to transfer \$61,540.30 from the General Fund to the Bridges of Beresford account. The motion was seconded by Boone and all present Council members voted aye; motion carried. A motion to transfer \$102,242.58 from the Second Penny fund to the Bridges Debt Service fund was made by Sveeggen. Tiedeman seconded the motion and all present Council members voted aye; motion carried. Schott made a motion, second by Seeley, to approve the December 2022 financial reports. All present Council members voted aye; motion carried.
- **Jerry Zeimetz, City Administrator:** Zeimetz provided an update on housing infrastructure loans and grants funded by the SD Legislature and the current status of Senate Bill 41 (a bill to clarify rules and regulations for loan/grant money). In August, the City applied for a \$751,000 grant to assist with affordable housing and infrastructure; notification of the status of the grant application should be received by the end of February.

**Old Business**

- **Ordinance 2023-01 - Supplemental Appropriations:** A motion was made by Sveeggen, second by Schott, to approve the second reading and adoption of Ordinance 2023-01, Supplemental Appropriations. All present Council members voted aye; motion carried.

**Ordinance 2023-01**  
**Supplemental Appropriations**

**SUBJECT: An Ordinance to Supplement FY 2022 Appropriations and Declare an Emergency. BE IT ORDAINED,** by the City of Beresford, SD that the following sums be supplementally appropriated to meet the obligations of the municipality for year-end 2022.

**Appropriations:**

Police Dept.	Full-Time Salaries	101-4210-41101	\$ 29,415.00
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	Full-Time OT Pay	101-4210-41102	\$ 3,200.00
	Part-Time Salaries	101-4210-41103	\$ 4,125.00
	Retirement	101-4210-41300	\$ 3,710.00
	Group Health Insurance	101-4210-41500	\$ 22,500.00
	Machinery & Auto	101-4210-43600	\$ 20,225.00
	Auto Insurance	101-4210-42102	\$ 2,865.00
	Property Insurance	101-4210-42103	\$ 1,315.00
	Machinery & Vehicles	101-4210-42503	\$ 1,879.00
Parks Dept.	Ball Field Maint.	101-4520-42504	\$ 65,430.00
	Buildings & Improvements	101-4520-43200	\$ 8,545.00
Swimming Pool	Part-Time Salaries	101-4530-41103	\$ 13,455.00

**Total Appropriations      \$176,664.00**

**Source of Funding:**

Municipal Liquor Store	\$ 49,815.70
Unassigned Fund Balance	<u>\$126,848.30</u>

**Total Means of Finance      \$176,664.00**

**Emergency Clause: The effective date to this Ordinance shall be the date of passage.**

\_\_\_\_\_  
Nathan Anderson, Mayor

Attest:

\_\_\_\_\_  
Elaine Johnson, Finance Officer

- **Building Permit Penalties:** Discussion was held regarding the recommendation from the Planning and Zoning Commission on potential penalties, charges and/or other expenses for noncompliance following the expiration of Building Permits. The City Attorney will draft a resolution for review at the next meeting.

**New Business**

- **Ordinance 2023-02:** City Attorney Felts gave an overview of Ordinance 2023-02 - An Ordinance Regulating Small Solar Power Facilities. The first reading was held and placed on file at City Hall.
- **Resignation:** A motion was made by Schott, second by Roelke, to accept the resignation of Greg Bates, Golf Course and Parks Supt. All present Council members voted aye; motion carried.
- **Executive Session:** Boone made a motion at 7:58 p.m. to enter into Executive Session to discuss personnel matters. Mayor Anderson declared Council out of Executive Session at 8:29 p.m.
- **Advertise for Position:** A motion was made by Tiedeman to authorize advertising for a Parks/Pool Supt. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **Part-Time Hire:** Schott made a motion, second by Tiedeman, to hire Greg Bates on a part-time basis at \$30.00/hr. for the Golf Course/Parks Dept. All present Council members voted aye; motion carried.
- **Ballfield Improvements:** A motion was made by Schott, second by Tiedeman, to authorize advertisement for bids for the Ballfield Improvements Project. All present Council members voted aye; motion carried.
- **Drawdown Requests:** A motion was made by Seeley to approve the 2023 budgeted subsidy drawdown request from Beresford Baseball Softball Association in the amount of \$10,000. The motion was seconded by Roelke and all present Council members voted aye; motion carried. Sveeggen made a motion, second by Seeley, to approve the budgeted 2023 subsidy drawdown request for \$27,500 from Beresford Parks, Recreation and Community Education. All present Council members voted aye; motion carried.
- **Beresford Volunteer Fire Dept:** A motion was made by Schott to accept the Beresford Volunteer Fire Dept. 2022 Year-End Report as submitted by Fire Chief Tarz Mullinix. The motion was

seconded by Seeley and all present Council members voted aye; motion carried. Council was informed that Dylan Andal and Kevin Wade were added to the Beresford Volunteer Fire Department roster.

- **Rental of City Farm Ground:** Discussion was held on rental of farm ground owned by the City. A motion was made by Schott, second by Sveeggen, to approve the 2023 lease with Curtis Jensen for City-owned farm ground at \$225/acre. The motion was seconded by Sveeggen and all present Council members voted aye; motion carried.
- **2023 City Administrator and Dept. Head Salaries:** Discussion on salaries was moved to the end of the meeting.

#### Discussion & Information Items

- **2023 Municipal Election and Notice of Vacancies:** Finance Officer Johnson provided a copy of the 2023 Municipal Election Calendar and Council was notified that because of the expiration of the present term of office, the following offices will become vacant and notice will be published in the Beresford Republic: Council Member Art Schott (Ward 1), Council Member Will Roelke (Ward 2), Council Member Eli Seeley (Ward 3).
- **2022 Building Permits:** City Administrator Zeimetz provided a summary of building permits for 2022; there were 87 permits received with a total value of \$3,812,308.00.

**Travel Requests:** A motion was made by Sveeggen, second by Roelke, to approve the following travel request. All present Council members voted aye; motion carried.

- SRF Loan Compliance Reporting, Sioux Falls, January 18, Johnson, Zeimetz

**Payment of Bills:** A motion to approve payment of the following bills was made by Seeley and seconded by Boone. All present Council members voted aye; motion carried.

Aaron's Pro Window Cleaning, service, \$70.00; Adtran, WiFi contract, \$375.00; AFLAC, insurance, \$697.06; Appeara, service, \$608.45; Badger Comm., supplies, \$588.38; Baker & Taylor, books, \$165.26; Bally Sports North, affiliate fees, \$2838.20; Banner Assoc., engineering, \$7175.00; Beresford Baseball Assn., 2023 subsidy, \$10,000.00; Beresford Comm. Ed., 2023 subsidy, \$27,500.00; Beresford Mun. Util., utilities, \$13,679.37; Big 10 Network, affiliate fees, \$135.01; Border States Elec., hardware, \$725.10; CenturyLink, 911 circuit, \$110.31; CHS, fuel, \$3066.44; City of Sioux Falls, tipping fees, \$4316.79;

Core & Main, supplies, \$37.20; Cummins, service, \$732.23; Dakota Data Shred, container rent, \$16.00; Express Comm., settlement, \$1725.15; FARR Tech., repair, \$2025.00; Fiesta Foods, supplies, \$200.68; First Dakota Nat'l Bank, HSA acct. fee, \$500.00; Frieberg, Nelson & Ask, city attorney, \$1928.75; Frostbite 4, ad, \$300.00; Glove It, merchandise, \$189.49; Heartland Payment Systems, CC fees, \$254.63; High Plains Tech., Office 365, \$87.00; Holiday Inn, lodging, \$123.76; Interstate TRS, TRS fund, \$286.30; Jensen Agency, audit, \$1339.00; KCL Group Benefits, life ins., \$134.40;

KVHT, advertising, \$2040.00; Learning Opportunities, books, \$1329.14; Lewis & Clark RWS, water, \$26,647.35; MDI Telecom Corp., CO switch, \$24,955.00; Mid America Comp. Corp., billing fees, \$3221.01; Mid-States Org. Crime Info., membership, \$100.00; MN Mun. Util. Assn., safety program, \$4304.75; Muller Auto Parts, repair, \$390.78; Nat'l Cable Tel. affiliate fees, \$24,932.90; New Century Press, publishing, \$403.09; NY Life, insurance, \$108.00; Nexstar Broadcasting, affiliate fees, \$3009.26; Olson's Ace, supplies, \$540.25; Olson's Pest Tech., service, \$60.00; Overdrive, annual fee, \$1100.00;

Radiant Life Min., affiliate fees, \$114.00; Ben Reiter, mileage, \$40.00; Roo's Sanitation, disposal service, \$5390.00; SD DENR, wastewater fee, \$2500.00; SD State Treasurer, telecom. relay service, \$50.90; SDN Comm., maintenance, \$6799.61; SD One Call, locates, \$88.20; Southeastern Elec. Coop, electricity, \$452.23; Sports Ticket Live, ad, \$1027.50; Sturdevants, flags, \$16.66; The Penworthy Co., books, \$561.99; USAC, schools & libraries, \$1961.74; Verizon Wireless, cell phone service, \$1025.48; Washington Nat'l Ins., insurance, \$84.30; Wells Fargo, CC charges, \$1471.28; Wesco Dist., supplies, \$585.00.

**Executive Session:** At 8:45 p.m. a motion was made by Tiedeman, second by Sveeggen, to enter into Executive Session to discuss personnel matters. Mayor Anderson declared Council out of Executive Session at 10:27 p.m. No Action was taken.

**Adjournment:** As there was no further business, Mayor Anderson adjourned the meeting at 10:27 p.m.

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Elaine Johnson, Finance Officer  
Recorded by Kathy Stuessi

**jerry@bmtc.net**

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**From:** elaine@bmtc.net  
**Sent:** Friday, February 3, 2023 2:35 PM  
**To:** Jerry Zeimetz  
**Subject:** 02/06/23 Council Meeting / Dept. Heads Meeting Schedule

Jerry,  
Here is the Dept. Head schedule for Monday night-

5:00 Austin Hansen  
5:15 Mike Antonson  
5:30 Elaine Johnson  
5:45 Jane Norling  
6:00 (Mike Schurch may come in early to this time slot)  
6:15 Mike Schurch  
6:30 Ben Reiter  
6:45 Jerry Zeimetz

*Elaine Johnson*

City of Beresford / Finance Officer  
101 N 3<sup>rd</sup> St. Beresford, SD 57004  
605-763-2008  
[elaine@bmtc.net](mailto:elaine@bmtc.net)

RESOLUTION 2023-04

SUBJECT: BRIDGES GOLF COURSE FEES

BE IT RESOLVED, by the City Council of the City of Beresford: That all past fee structures for green fees, cart rental fees, trail fees, driving range fees, cart storage and annual fees are hereby amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERESFORD, AS FOLLOWS:

The fees for the Bridges At Beresford Golf Course be as follows:

Green Fees

Weekday:

9 holes	\$17
18 holes	\$27

Weekend:

9 holes	\$22
18 holes	\$30

Twilight Golf on Friday's Saturday's & Sunday's  
After 4pm - \$30

Gas Cart Rental

	Anytime	
9 hole	\$12/per person	\$13/per person
18 hole	\$18/per person	\$20/per person

Annual Pass

Family	\$570
Member & Guest	\$175 added to any membership
Single	\$465
College	\$170
Senior – 65 or older	
Couple	\$415
Single	\$335
High School/Junior	\$120

	Single	Couple
Annual Gas Golf Cart Lease	\$350	\$525

	Electric	Gas
Annual Cart Storage	\$235	\$195

Annual Trail Fee	\$120
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(ALL MEMBERSHIP PRICES ARE SUBJECT TO SALES TAX)

Adopted this day, 2023

\_\_\_\_\_  
Nathan Anderson, Mayor

ATTEST:

\_\_\_\_\_



**jerry@bmtc.net**

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**From:** Ben Reiter <ben.reiter@beresfordbridges.com>  
**Sent:** Wednesday, February 1, 2023 9:37 AM  
**To:** Jerry Zeimetz  
**Subject:** Event Center Pricing

Good morning Jerry,

I forgot to add that we decided to increase the rental rate for weddings. Could you add this to the agenda as well for me. Let me know if you have any questions.

Wedding Rental Price - \$1250.00 Beresford Residents to receive 15% off room rental.  
Room rent the day prior for set - up - \$250.00

Thank you!

--

Ben Reiter

GM / Head Golf Professional

The Bridges at Beresford

605-763-2202



**ORDINANCE 2023-02**

**AN ORDINANCE REGULATING SMALL SOLAR POWER FACILITIES.**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL FOR THE CITY OF BERESFORD, UNION AND LINCOLN COUNTIES, STATE OF SOUTH DAKOTA, AS FOLLOWS:**

That the Beresford city ordinances be amended to add thereto a new section 8.0216 to read as follows:

**8.0216 SMALL SOLAR FACILITIES:** Small solar power facilities, defined as a facility that produces less than 40kW, shall be required to apply to the City and pay a fee established by time to time by the City via Resolution. This application to the City shall also require the owner of the small solar power facility to sign an Interconnect Agreement with the City.

CITY OF BERESFORD, SOUTH DAKOTA

\_\_\_\_\_  
Nathan Anderson – Mayor

ATTEST:

\_\_\_\_\_  
Elaine Johnson – Finance Officer

First Reading: January 17, 2023

Second Reading: February 6, 2023

Publication Date: February 16, 2023

Effective Date: March 8, 2023

**RESOLUTION NO. 2023-03**  
**A RESOLUTION REGARDING**  
**BUILDING PERMIT REAPPLICATION FEES**

WHEREAS, the City of Beresford, Union and Lincoln Counties, State of South Dakota has deemed it in the best interest of the City to adopt a Resolution implementing fees for building permit reapplications following expiration.

WHEREAS, Ordinance 2022-04 amended the Beresford Zoning Regulations to allow for the imposition of additional fees.

NOW, THEREFORE, BE IT RESOLVED, upon reapplication of a building permit for the same project, the Planning and Zoning Commission may impose a building permit fee that is twice the amount of the preceding building permit fee.

Adopted this 6<sup>th</sup> day of February, 2023.

CITY OF BERESFORD

\_\_\_\_\_  
Nathan Anderson, Mayor

Attest:

\_\_\_\_\_  
Elaine Johnson, Finance Officer  
(Seal)

**jerry@bmtc.net**

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**From:** Austin Hansen <austinh@beresfordtel.com>  
**Sent:** Thursday, February 2, 2023 1:10 PM  
**To:** Jerry Zeimetz  
**Cc:** Elaine  
**Subject:** Telephone Tech 1 Position

Jerry,

After completing our interview process for the Telephone Technician 1 opening, I would like to recommend hiring Denny Allen with a starting hourly wage of \$21.34 or 80% on the pay scale. Please add this to the February 6<sup>th</sup> Council Meeting agenda.

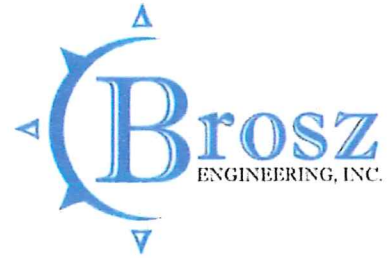
Thank you,



**Austin Hansen**  
General Manager  
Beresford Municipal Telephone Co.

O: (605)763-2500 C: (605)214-5813 Email: [austinh@beresfordtel.com](mailto:austinh@beresfordtel.com)

Web: [www.beresfordtel.com](http://www.beresfordtel.com) Address: 101 N 3<sup>rd</sup> St, Beresford, SD 57004



**WORK ORDER/PROPOSAL  
FOR PROFESSIONAL SERVICES**

<b>TO:</b> City of Beresford	<b>BROSZ PROPOSAL #:</b>
<b>CONTACT:</b> Jeff Heidebrecht – Superintendent	<b>BROSZ PROJECT #:</b> TBD
<b>ADDRESS:</b> 101 N 3 <sup>rd</sup> Street	<b>CLIENT PO#:</b> NA
Beresford, SD 57004	<b>JOB TITLE:</b> 2023 Multi Community
<b>OFFICE:</b> (605) 763-2989	Asphalt Surface Treatment
<b>CELL:</b> (605) 751-9151	<b>JOB LOCATION:</b> Beresford, SD
<b>EMAIL:</b> <a href="mailto:water@bmtc.net">water@bmtc.net</a>	

**BROSZ ENGINEERING WILL PROVIDE THE FOLLOWING SERVICES TO THE CLIENT AS SET FORTH BELOW:**

**Scope of Services:**

The complete scope of services listed on Exhibit A is included with this transmittal. The overall completion date for the 2023 Multi-Community Asphalt Surface Treatment Project for City of Beresford shall be **October 31, 2023**.

**Compensation:**

Services as outlined in Exhibit A will be provided and billed to the owner in accordance with the following fee schedule, Beresford 2023 asphalt surface treatment projection is 34,000 SY totaling engineering services of \$8,170.

1. Map, Table of Quantities, and Engineer Estimate. \$1,500 LS
2. Plans, Specifications, Bid Documents, Bid Letting, and Award Recommendation. \$2,000 LS
3. Contract Award Process. \$500 LS
4. Construction Inspection and Quality Control. \$105 / 1,000 SY
5. Final Quantities and Pay Application: \$600 LS

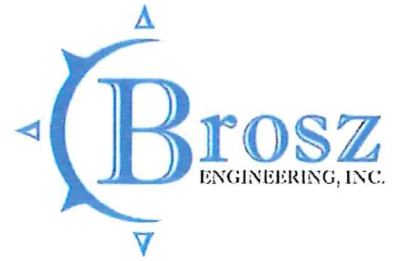
This work order/proposal incorporates and includes the attached General Conditions.

**ACCEPTANCE & AUTHORITY:**

**ACCEPTED:** \_\_\_\_\_  
**SIGNATURE:** \_\_\_\_\_  
**PRINTED:** \_\_\_\_\_  
**TITLE:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_

**ACCEPTED:** Brosz Engineering, Inc.  
**SIGNATURE:** *Blake Harms*  
**PRINTED:** Blake Harms  
**TITLE:** Project Manager  
**DATE:** 2/1/2023

**EXHIBIT A**  
**SCOPE OF SERVICES FOR CONSULTANT SERVICES**



Date: 02/01/2023

**PROJECT INFORMATION**

Brosz Engineering, Inc. proposes to provide design and construction engineering services for 2023 Multi-Community Asphalt Surface Treatment (chip and fog seal) Project. Services are detailed in the Scope of Work. Anticipated project timeline is as follows:

- January – February 2023
  - Project Design and Review
- March 2023
  - Bid Letting
- April 2023
  - Contract Processing
- June – September 2023
  - Construction Period
- October 2023
  - Payment Processing

**SCOPE OF WORK**

Brosz Engineering, Inc. will provide the following work items for the project:

- Project Map, Table of Quantities, and Engineer's Estimate
  - City to provide Engineer with proposed routes to receive asphalt surface treatment
- Publish Construction Plans, Specifications, and Bid Document Package
- Publicly Advertise for Bid, Receive Bids, and Provide Award Recommendation
- Assist Contract Execution between City and Contractor
- Construction Inspection and Quality Control
- Final Project Quantities and Pay Applications

Note:

- Project does not include pavement repair or crack sealing that may be recommended to be completed prior to asphalt surface treatment application.
- City may revise routes/scope between original design and time of construction. Plan revisions must be supplied to Engineer in writing.
- Fee schedule is assuming project scope area is between 1 and 100,000 square yards, fee schedule for project volumes outside this anticipated scope volume shall be negotiated and agreed upon prior to Work.



January 23, 2023

To the City Council and Finance Officer  
City of Beresford, South Dakota

We are pleased to confirm our understanding of the services we are to provide City of Beresford for the year ended December 31, 2022.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of City of Beresford as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Beresford's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Beresford's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules – General and Additional Sales Tax Funds
- 3) Schedule of the City's Proportionate Share of the Net Pension Liability (Asset)
- 4) Schedule of the City's Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Beresford's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Balance Sheet – Nonmajor Governmental Funds
- 2) Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of City of Beresford and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:



1. Improper revenue recognition due to fraud
2. Management override of controls

Audit engagement planning has not concluded and modifications may be made.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Beresford's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Other Services**

We will also prepare the financial statements and related notes of City of Beresford in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will also maintain the depreciation schedule based on your internal capitalization policy. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and

for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views

on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the city; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of ELO Prof. LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to SD Department of Legislative Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of ELO Prof. LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the agencies listed above. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Terri Post, CPA/CGMA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in approximately February 2023.

Our fee for services will be \$29,000 plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our invoices for these fees will be rendered as follows: 50% upon completion of fieldwork and 50% upon final approval of the financial statements and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### **Reporting**

We will issue a written report upon completion of our audit of City of Beresford's financial statements. Our report will be addressed to City Council of City of Beresford. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

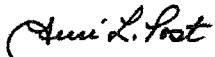
We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government*

*Auditing Standards.* The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Beresford is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to City of Beresford and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us. Please also submit one copy to:

Sheri Doolittle  
Senior Secretary  
SD Department of Legislative Audit  
427 S Chapelle  
%500 East Capitol Ave  
Pierre, SD 57501

Very truly yours,  
ELO Prof. LLC



Terri Post, CPA/CGMA

RESPONSE:

This letter correctly sets forth the understanding of City of Beresford.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Department of Transportation

## Yankton Area Office

1306 West 31st Street  
Yankton, South Dakota 57078-9662  
605/668-2929 FAX: 605/668-2927

January 31, 2023

City of Beresford  
101 North Third  
Beresford, South Dakota 57004

RE: 2023 Street Sweeping Contract  
SD 46, MRM 365.0 to 367.0 in the City of Beresford

Thank you for the City's efforts in sweeping the state highway through Beresford this last year.

Attached is a new contract for 2023, starting April 1, 2023 through October 31, 2023. If you are willing to provide this service again, please provide your quote for the hourly rate of compensation for 2023 as noted on the contract. Please sign, notarize and return to me for further processing. I will send a signed copy of the new contract back to you for your files.

If you have any questions, please do not hesitate to call me at (605) 668-2929.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Rothschadl".

Greg Rothschadl, P.E.  
Area Engineer

trl

Enclosures

### SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION CONTRACT PROPOSAL

DOT-123  
July 2018  
1 of 1

CODE	PROJECT			MAINT UNIT	CONTROL REFERENCE	AFE	FUNCTION	BEGIN MRM	END MRM
	PRE	ROUTE	AGR						
		000N		291		170J	2414		

CITY AND/OR COUNTY: LINCOLN/UNION COUNTIES BUDGET SOURCE: CONTRACT MAINTENANCE  
 REGION MATERIALS CERTIFICATION REQUIRED:  YES  NO WIP #: \_\_\_\_\_  
 CERTIFIED INSPECTORS/TESTERS REQUIRED:  YES  NO  
 TO BE INSTALLED ON CM&P:  YES  NO

TYPE, PURPOSE AND LOCATION OF WORK: TO SWEEP CURB AND GUTTER ON SD 46, MILEPOST 365.0 TO 367.0 IN THE CITY OF BERESFORD SOUTH DAKOTA

#### ESTIMATE OF QUANTITIES AND COST

BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
910E1210	TRUCK W/ OPERATOR, STREET SWEEPING	50	HRS	\$100.00	\$5,000.00
<b>TOTAL</b>					<b>\$5,000.00</b>

#### CONTRACTOR'S PROPOSAL STATEMENT

The undersigned agrees to offer the labor and material in the quantities, at the unit price, for the purpose, in the place, and in accordance with attached provisions. The Contractor will provide services in compliance with the Americans with Disabilities Act of 1990 and any amendments.

SUBSTANTIAL COMPLETION DATE October 31, 2023 PROPOSED START DATE April 1, 2023  
 FIELD WORK COMPLETION DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
 SUBSCRIBED AND SWORN TO BEFORE ME THE \_\_\_\_\_ PRINTED NAME \_\_\_\_\_  
 DAY OF \_\_\_\_\_, 20\_\_\_ COMPANY CITY OF BERESFORD  
 NOTARY \_\_\_\_\_ STR. ADDRESS 101 NORTH THIRD ST  
 My Commission Expires: \_\_\_\_\_ CITY, STATE, ZIP BERESFORD, SD 57004  
 DATE \_\_\_\_\_ (SEAL) FEDERAL TAX ID NUMBER 46-600049

#### TO BE FILLED OUT BY STATE PERSONNEL:

RECOMMENDED FOR APPROVAL: \_\_\_\_\_ CONSTRUCTION & MAINTENANCE ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_  
 AREA / REGION / OPS ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_ DIRECTOR OF OPERATIONS \_\_\_\_\_ DATE \_\_\_\_\_  
 INTERNAL SERVICES / AUDITS \_\_\_\_\_ DATE \_\_\_\_\_

ACCEPTED BY SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION  
 NAME \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_  
 IF FEDERAL FUNDS WILL BE EXPENDED UNDER THIS AGREEMENT, ACCEPTANCE BY PROJECT DEVELOPMENT IS REQUIRED  
 PROJECT DEVELOPMENT ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

Twite Construction Co., Inc.  
 808 W. Spruce Street  
 Beresford, SD 57004

# Estimate

Date	Estimate #
1/21/2023	1222

Name / Address
City of Beresford 101 N. 3rd Beresford, SD 57004

Description	Item	Total
City Hall Back Door  Remove key lock. Move push bar higher. Install push button lock with lever handle.          TWITE CONSTRUCTION IS INSURED.	Material and Labor Excise Tax	1,683.55 34.36

We look forward to working with you!	<b>Total</b>	\$1,717.91
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Phone #	Fax #	E-mail
605-763-5541	605-763-2302	tconst@bmtc.net

**SECTION 00010**  
**ADVERTISEMENT FOR BIDS**

Notice is hereby given that the City of Beresford will receive sealed bids for construction of the Beresford Ballfield Addition Project. Project scope will include the following:

- Excavation, grading, gravel surfacing and surface restoration for approximate 900-foot access road.
- Excavation, grading and gravel surfacing of parking area and drive.
- Finish grading and installation of concrete paths.
- Grading and installation of new ballfields including infield surface mix, grass outfield, fence and backstop and dugouts.
- Installation of 472 LF of 8" sanitary sewer service with manholes, 116 LF OF 4" sanitary sewer service, 437 LF of 6" water service with fire hydrant, appurtenances and fittings and 42 LF of 4" irrigation service.
- Culverts, storm sewer and inlets of varying sizes and lengths as indicated on the drawings.

The Bids must be prepared on bid forms supplied in the Bidding Documents and filed with the City of Beresford at 101 N Third Street, Beresford, SD 57004 not later than 2:00 p.m., Local Time, February 16, 2023. The bids will be publicly opened and read aloud at 2:10 p.m., Local Time, at the Beresford City Hall, 101 N Third Street. No bids will be received after the specified hour and date, and Bids which are not prepared and filed in accordance with "Instructions to Bidders", may be rejected.

Bidders are advised that faxed bids will be rejected and that overnight delivery of bids may not meet the closing time deadline.

The tabulated bids will be presented to the City Council for consideration at a regular City Council meeting, which convenes at 7:00 p.m. on February 21, 2023 at the Beresford City Hall, 101 N Third Street, Beresford.

Each Bid must be submitted in a sealed envelope. Each sealed envelope containing a Bid must be plainly marked on the outside as Bid for Beresford Ballfield Addition Project. The envelope should also bear on the outside the name and address of the Bidder. If forwarded by mail or other delivery system, the sealed envelope containing the Bid must be sealed in another envelope, with the notation "Bid Enclosed" on the face thereof, and addressed to the City of Beresford, 101 N Third, Beresford, SD 57004.

Bidding Documents may be examined at the offices of Banner Associates, Inc. in Brookings, SD. A complete set of Bidding Documents may be obtained at the office of Banner Associates, Inc., 409 22<sup>nd</sup> Avenue South, P.O. Box 298, Brookings, SD 57006, (605) 692-6342 or may be ordered from [www.bannerassociates.com](http://www.bannerassociates.com). Copies may be obtained upon a non-refundable payment in the sum of \$159.00 including applicable taxes and fees for each set of Bidding Documents. Electronic copies are also available and can be ordered and downloaded from the above website for a \$25.00 non-refundable fee. Upon request, in accordance with South Dakota Codified Law 5-18B-1, one copy of electronic or paper Bidding Documents shall be furnished, without charge, to each prime contractor resident in South Dakota who intends, in good faith, to submit a bid to the Owner. Additionally, if a paper copy is provided under the conditions of SDCL 5-18B-1, in consideration of the documents being provided at no charge, unsuccessful bidders agree to return the documents to the office of Banner Associates, at the address listed above, within thirty (30) days after the bid opening.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the Owner in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

All bids must be accompanied by a Bid security. Bid security will take the form of a bid bond in an amount of ten percent (10%) of the Bidder's maximum Bid price or a cashier's or certified check made payable to Owner in an amount of five percent (5%) of the Bidder's maximum Bid price.



BERESFORD BALLFIELD ADDITION  
BERESFORD, SOUTH DAKOTA  
ADVERTISEMENT

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The Bid security will be retained by the Owner as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within fifteen (15) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The Owner reserves the right to reject any and all bids, and to waive any irregularities therein.

BY ORDER of the City Council of Beresford, South Dakota.

Date: January 17, 2023

By \_\_\_\_\_  
Jerry Zeimetz, City Administrator

Published twice at the approximate cost of \$\_\_\_\_\_.

Publish: February 2nd and 9th, 2023



January 19, 2023

**RE: 2022 Reappraisal Areas**

**Townships of: Eden, Norway, Pleasant, Brooklyn &  
Hudson & Beresford**

Dear Property Owner,

Enclosed are the **Preliminary 2023** assessed value(s) on your property based on the reappraisal of your jurisdiction in 2022.

This was a large undertaking by the Equalization Office, and we want to thank you for your cooperation. Often, concerns can be resolved after visiting with an appraiser. If you would like to schedule an appointment regarding concerns or to review your property data with an appraiser, please call our office at **605-764-2571** no later than February 1, 2023. Office hours are Monday through Friday from 8:00 A.M. to 5:00 P.M.

Final assessment notices will be mailed by March 1, 2023, and any complaint after this date will go through the legal appeal process. (Local Boards–County Boards–Office of Hearing Examiners–Circuit Court).

- ***Please remember as the owner of real property in South Dakota, you have the right to ensure your property is being assessed at no more than market value and equitably in relationship to other properties in your area. Ask yourself, "If I sold this property, is this the amount I would expect to receive?"***

Thank you again,

Karla Goossen, CAA  
Lincoln County Director of Equalization

P 605.764.2571 F 605.764.6078

ASSESSOR@LINCOLNCOUNTYSD.ORG

LINCOLNCOUNTYSD.ORG

EST  
1867

City of Beresford Travel Voucher

Name: Mike Antonson

1. Destination & Location of Event: Pierre

2. Reason for travel: Public Power Dinner + Legislative Lunch - SDMEA  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Place of departure: Beresford

4. Departure time & date: 8 AM March 1, 2023

5. Arrival time & date: Noon March 1, 2023

6. Cost of Lodging: 179.<sup>00</sup>

Departure from destination:

7. Departure time & date: 2 pm March 2, 2023

8. Arrival time & date: 6 PM March 2, 2023

Transportation:

Personal Vehicle:     

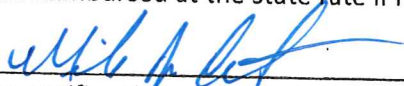
Mileage claimed:       
(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle: X

Commercial Transportation:     

Cost of commercial transportation:     

Meals claimed:       
(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature:  Date:     

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel:     

Finance Officer Signature: Claine Johnson

# City of Beresford – Travel Voucher

Name: Jason Strand

1. Destination: Sioux Falls
2. Reason for travel: Golf Conference GCSAA (Golf Course Supt. Assoc. of America)

**(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)**

3. Departure time and date: March 7, 2023
4. Arrival time and date: \_\_\_\_\_
5. Cost of lodging: -0-
6. Registration fee: \$ 270

Departure from destination:

7. Departure time and date: March 8, 2023
8. Arrival time and date: \_\_\_\_\_

Transportation:

Personal vehicle:

Mileage claimed: \_\_\_\_\_ (Mileage reimbursement per: IRS Federal rate)

City owned vehicle: \_\_\_\_\_ License # \_\_\_\_\_

Commercial transportation: \_\_\_\_\_ Cost: \_\_\_\_\_

Meals claimed: \_\_\_\_\_ (Meal reimbursement at the State rate if not provided.)

Signature: [Signature] Date: 2-2-23

**(My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.)**

Approving Signature for Travel: \_\_\_\_\_

Finance Officer Signature: Glaine Johnson

39th Annual

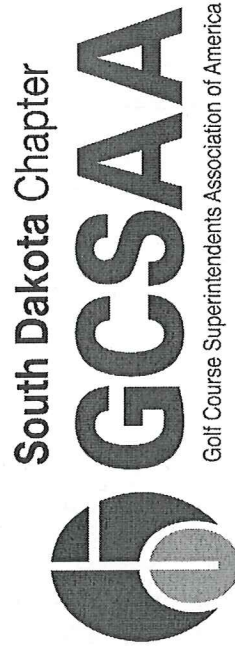
# TURFGRASS SEMINAR & TRADE SHOW

Sponsored By:

The Golf Course Superintendents  
Association of South Dakota

March 6th - 8th, 2023

Location: Best Western Plus  
Ramkota Hotel & Conference Center  
3200 West Maple Street, Sioux Falls



Grant support for program  
speakers provided by the South  
Dakota Golf Association (SDGA)

The Golf Course Superintendents  
Association of South Dakota  
7102 Prestwick Rd.  
Rapid City, SD 57702  
FORWARDING AND ADDRESS  
CORRECTION REQUESTED

Pre-Registration (prior to Feb. 24th, 2023):

Please fill out a separate form for  
each person attending.

Register On-Line: [www.sdgcса.org](http://www.sdgcса.org)

	<u>Pre-Register</u>	<u>On-site</u>
Sunday - Wednesday	<input type="checkbox"/> \$350	\$425
Tuesday - Wednesday	<input checked="" type="checkbox"/> \$270	\$400
Monday only	<input type="checkbox"/> \$195	\$315
Tuesday only	<input type="checkbox"/> \$235	\$300
Wednesday only	<input type="checkbox"/> \$185	\$250

Above pricing INCLUDES ANNUAL DUES!!

Turf Student: Free conference registration no meals

Turf Student with Meals, \_\_\_\$65 \_\_\_\$90

TOTAL REMITTED:\$ \_\_\_\_\_

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City/St/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mail check to: SDGCSA  
7102 Prestwick Rd., Rapid City, SD 57702

Lodging @ BestWestern Ramkota Inn Sioux Falls.  
Ask for GCSA of SD Rate Phone: (605) 336-0650

ROOM BLOCK ENDS: FEB 12, 2023

Visit our website at [www.sdgcса.org](http://www.sdgcса.org)  
Pay dues & conference registration on-line!

City of Beresford Travel Voucher

Name: Jeff Heidebrecht

1. Destination & Location of Event: Oacoma, S.D. / 2023 S.Dak. Asphalt Conference

2. Reason for travel: Annual Asphalt Conference  
(Meeting Agenda, Training Schedule or other supporting documentation must be attached.)

3. Departure time & date: Feb. 15<sup>th</sup> 8:15-8:30 am

4. Arrival time & date: Feb 15<sup>th</sup> after 11:00 am

5. Cost of Lodging: under \$100-

6. Registration fee: Free, was one of ten where registration was given away

Departure from destination:

7. Departure time & date: Feb 16<sup>th</sup> @ 12:00 pm

8. Arrival time & date: Feb 16<sup>th</sup> 2:30-3:00

Transportation:

Personal Vehicle:     


Mileage claimed:           
(Mileage reimbursement will be paid at the IRS Federal rate.)

City Owned Vehicle: X

Commercial Transportation:     

Cost of commercial transportation:                         

Meals claimed: 2 lunch 1 dinner  
(Meals will be reimbursed at the state rate if not provided by the event host.)

Signature:  Date: Feb 1 2023

My signature certifies that expenses incurred for travel and the above statements are true and accurate to the best of my knowledge.

Approving Signature for Travel:   

Finance Officer Signature:                         Glaine Johnson

## Online Registration Ends February 8th

@

<https://www.sdstate.edu/ Jerome-Johr-engineering/sd-local-transportation-assistance-program>

### **REGISTRATION COSTS**

\$125 Attendee — Registration if registered by February 8th  
\$150 Attendee — After Online Registration Closes on 2/8

### **Vendor Display**

\$250 Vendor Display - Includes ONE Attendee Registration Fee

### **Sponsorship**

\$500 Sponsorship — Gold Sponsorship  
\$250 Sponsorship — Silver Sponsorship  
\$100 Sponsorship — Bronze Sponsorship

### **PAYMENT OPTIONS**

Online registration & payment at <https://www.sdstate.edu/ Jerome-Johr-engineering/sd-local-transportation-assistance-program>.

### **Credit Card Payment for Online Registration Only (ends 2/8)**

Check - made payable to SDSU-SDLTAP  
Cash/Check at Conference

Hotel Information:  
Arrowwood Resort & Conference Center  
1500 Shoreline Drive  
Oacoma, SD 57365  
605-734-6376

[www.arrowwoodcedarshore.com](http://www.arrowwoodcedarshore.com)

A block of rooms is reserved under **SD Asphalt Conference**. Please book early to secure a room.

### **Register/Pay by February 8th - No refunds after February 8th**

Pre-register and pay by February 8th, in order to receive the discounted registration rate. Cancellations will not be reimbursed if received after February 8th.

# 2023 58<sup>TH</sup> ANNUAL SOUTH DAKOTA ASPHALT CONFERENCE

February 15 & 16

## South Dakota Asphalt Conference

# 62nd Annual South Dakota Asphalt Conference

## WEDNESDAY - February 15th

- Moderator - **Greg Vavra, SDLTAP Program Manager**
- 11:00 - 1:00 On-Site Registration - Bridges Conference Center
- 1:00 - 1:15 Opening Remarks - **Greg Vavra, Program Manager**
- 1:15 - 2:30 Pavement Preservation - **Larry Galehouse, Founder and Director Emeritus, NCPP**
- 2:30 - 3:30 Micro Surfacing with a Highlight on RAP Use- **Tom Wood, ASTECH Corp.**
- 3:30 - 4:00 Networking Break
- 4:00 - 5:00 Asphalt Maintenance Panel
- Brookings County Chip Seal Program - **Brian Gustad, Brookings Co Highway Supt**
- Mitchell Crack Seal/Chip Sealing Program - **Kevin Roth & Joe Schroeder**

Turner County Pavement Program - **Kent Austin, Turner Co Highway Supt**

5:00 Social - Heavy hors d'oeuvre

# DRAFT- Subject to Change

## THURSDAY - February 16th

- Moderator - **Ron Gillen, Brosz Engineering**
- 7:00 - 8:00 Breakfast Buffet
- 8:00 - 8:20 Safety Switch - Life Saving Focus - **Dale Heglund, NDLTAP & Northern TTAP Center Director**
- 8:20 - 9:00 Mastic - **Chris Stebbing, Crafco, Inc.**
- 9:00 - 9:30 Networking Break
- 9:30 - 10:00 Inspection and Specifications for Asphalt Maintenance Projects - **Clint Powell & Blake Harms, Brosz Engineering**
- 10:00 - 10:30 SDDOT Asphalt Concrete Update & Utilizing Rap: **Shea Lemmel, SDDOT**
- 10:30 - 11:00 Ride Quality Awards: **DAPA**
- 11:00 - 12:00 Door Prizes & Wrap Up Discussion: **SDLTAP**

### CONFERENCE PLANNING COMMITTEE

**Mark Blow**, P.E., Sr. Regional Engineer, The Asphalt Institute, Harrisburg, SD  
**Rouzbah Ghabchi**, PhD, P.E., Asst Professor, SDSU College of Engineering, Brookings, SD  
**Gill Hedman**, Technical Assistance Provider, SDLTAP, Pierre, SD  
**Ryan Johnson**, Specifications Engineer, SDDOT, Pierre, SD  
**Doug Kinniburgh**, LGA Office, SDDOT, Pierre, SD  
**Andrew Peterson**, Field Services Manager, SDLTAP, Brookings, SD  
**Dirk Rogers**, Highway Superintendent, Brown County, Aberdeen, SD  
**Shea Lemmel**, Bituminous Engineer, SDDOT, Pierre, SD  
**Kent Austin**, Highway Superintendent, Turner County, Parker, SD  
**Ken Swedeen**, P.E., Executive Director, DAPA, Pierre, SD  
**Greg Vavra**, Program Manager, SDLTAP, Brookings, SD  
**Ron Gillen**, P.E., Brosz Engineering  
**Leaf Greene**, Sales Manager, Jebro, Inc., Sioux City, IA

Professional Development Hour (PDH) Certificates will be issued at the conference to those who are interested in obtaining them.